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The public is invited to attend the regular meeting of the Meridian Library District Board of Trustees at:  
**7:00 pm on Wednesday, September 18, 2024**

**ATTEND IN PERSON**Cherry Lane Branch  
Large Conference Room**STREAM LIVE ON YOUTUBE**<https://www.youtube.com/@MeridianLibraryDistrict>

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**MEETING AGENDA**

1. Call to Order
2. Public Comment
3. Recognition of Outstanding Service
4. Trustee Vacancy Announcement
  - a. Declaration of vacant trustee position according to Idaho Statute 33-2716(3)
5. Consent Agenda [ACTION ITEM]
  - a. Annual Budget Hearing & Regular Meeting Minutes, August 21, 2024
  - b. Special Meeting Minutes, September 4, 2024
  - c. Policies
    - i. Public Comment
  - d. Job Descriptions
    - i. Circulation Coordinator
    - ii. Business Liaison Librarian
6. Financials [ACTION ITEM]
  - a. Approval of July Financial Reports
  - b. Disbursement approvals
7. Staff Presentation
  - a. Pinnacle Branch
8. Director Updates
  - a. Director's monthly report
9. Job Descriptions
  - a. Systems Administrator [ACTION ITEM]
  - b. Executive Assistant [ACTION ITEM]
  - c. Administrative Assistant [ACTION ITEM]
10. Policies
  - a. Room Reservation [ACTION ITEM]
  - b. Code of Conduct [ACTION ITEM]
  - c. Lending Guidelines [ACTION ITEM]
11. Salary Schedule [ACTION ITEM]
12. Future agenda items [DISCUSSION ITEM]
13. Adjournment [ACTION ITEM]