

The public is invited to attend the regular meeting of the Meridian Library District Board of Trustees at:
7:00 pm on Wednesday, July 17, 2024

ATTEND IN PERSON
Cherry Lane Branch
Large Conference Room

STREAM LIVE ON YOUTUBE
<https://www.youtube.com/@MeridianLibraryDistrict>

MEETING AGENDA

- 1. Call to order**
- 2. Public Comment**
- 3. Consent Agenda [ACTION ITEM]**
 - a. Regular Meeting Minutes, June 26 2024
 - b. Special Meeting Minutes, May 29, 2024
 - c. Policies
 - i. Social Media
 - ii. Interlibrary Loan
 - iii. Fabrication
 - d. Job Descriptions
 - i. Maintenance Coordinator
 - ii. Community Librarian
- 4. Financials [ACTION ITEM]**
 - a. Approval of May Financial Reports
 - b. Disbursement approvals
- 5. Silverstone Close Date for Transition to Pinnacle Branch [ACTION ITEM]**
 - a. August 31, 2024
- 6. Director Updates**
 - a. Director's monthly report
- 7. Policies**
 - a. Code of Conduct [ACTION ITEM]
 - b. AI Handbook Addendum [ACTION ITEM]
- 8. Budget Presentations**
 - a. FY24 Amended Budget Draft Presentation [DISCUSSION ITEM]
 - b. FY25 Budget Draft Presentation [DISCUSSION ITEM]
- 9. Executive Session [ACTION ITEM]**
 - a. Pursuant to Idaho Code §74-206 (1) (b)*
- 10. Compensation for the Library Director [ACTION ITEM]**
- 11. Future agenda items [DISCUSSION ITEM]**
- 12. Adjournment**

*(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;



Cherry Lane
1326 W. Cherry Lane
Meridian, ID 83642

Orchard Park
1268 W. Orchard Park Dr
Meridian, ID 83646

Silverstone
3531 E. Overland Road
Meridian, ID 83642

unBound
722 E. 2nd St.
Meridian, ID 83642



Library Board Trustee Meeting Minutes

May 29, 2024

<u>Trustees</u>		
Jeffery Kohler – Chair	Destinie Hart – Vice Chair	Laura Knutson - Treasurer
Megan Larsen – Trustee	Josh Cummings - Trustee	

Meridian District Administration Building
 1552 N Crestmont Dr., Suite E
 Meridian, ID 83642
Conference Room

Special Session

Trustees present: Trustee Larsen, Trustee Kohler, Trustee Hart
 Trustee Cummings was virtual

Staff present:
 Nick Grove, Library Director; Dan P., Executive Assistant

Meeting called to order by Trustee Larsen at 6:04pm

AGENDA ITEMS

1) Job Description **[ACTION ITEM]**

a) Lynx Administrator

- This position will be employed by MLD. All costs will be billed to Lynx Consortium and will have little effect on MLD's budget.

Motion to approve: Trustee Kohler Second: Trustee Hart Vote: All in favor

2) Salary Schedule **[ACTION ITEM]**

- To add the administrator and make an oversight adjustment
- Evaluate in the future if salary for the Lynx Administrator is adequate

Motion to approve: Trustee Hart Second: Trustee Kohler Vote: All in favor

Meeting adjourned: 6:27pm

The next regular Library Board Meeting is scheduled for 7:00pm, June 26th, 2024

RESPECTFULLY SUBMITTED AND APPROVED

Nick Grove, Director

Jeffery Kohler, Board Chair



Library Board Trustee Meeting Minutes

June 26, 2024

Trustees

Megan Larsen – Chair

Jeff Kohler – Vice Chair

Laura Knutson - Treasurer

Destinie Hart – Trustee

Josh Cummings - Trustee

Meridian Cherry Lane Library
1326 Cherry Lane
Meridian, ID 83642
Conference Room

Regular Session

Trustees present: All present

Staff present:

Nick Grove, Library Director; Dan P., Executive Assistant; Holly D., Administrative Assistant; Ema B., Finance & Accounting Manager; Jason S., AD of Operations

AGENDA ITEMS

1) Call to Order

-Chair Larsen called the meeting to order at 7:00 pm

2) Public Comment

3) Consent Agenda **[ACTION ITEM]**

- a) Regular Meeting Minutes, May 15, 2023
- b) Hours of Operation
- c) Holiday Closure Schedule
- d) Board of Trustees meeting dates 2024-2025
- e) Policies
 - i) Whistleblower
 - ii) Collection Development History Center

Motion to approve: Trustee Cummings Second: Trustee Knutson Vote: All in favor

4) Financials **[ACTION ITEM]**

- a) Approval of April Financial Reports
- b) Disbursement approvals
 - Trustee Knutson asked about the different amounts for ILLs that fluctuate depending on who the District interfaces with. Assistant Director Su said it depends largely on the distance between Meridian and the other library. Trustee Kohler asked about Lyngsoe and Green Buffalo. Lyngsoe is the sorter and Green Buffalo is one of the presenters from the Children's Book Festival.

Trustees

Megan Larsen – Chair

Jeff Kohler – Vice Chair

Laura Knutson - Treasurer

Destinie Hart – Trustee

Josh Cummings - Trustee

Motion to approve: Trustee Knutson

Second: Trustee Hart

Vote: All in favor

5) Board By-Laws [ACTION ITEM]

- Changes reflect the new legislation

Motion to approve: Trustee Hart

Second: Trustee Cummings Vote: All in favor

6) Trustee officer selection [ACTION ITEM]

Motion from Chair Larsen to:

- Nominate Trustee Kohler as chair
- Nominate Trustee Hart as vice chair
- Appoint treasurer Trustee Knutson

Second: Trustee Cummings

Vote: All in favor

7) Approval of Resolution 2024-01 for Pinnacle Branch C.O.P. Financing [ACTION ITEM]

- Eric Heringer from Piper Sandler presented the Annual Appropriation Lease Financing update
- Adam Christensen from Hawley Troxel Law answered any questions about the resolution

Motion to approve: Trustee Cummings

Second: Trustee Hart

Vote: All in favor

8) Pinnacle Branch Transition [DISCUSSION ITEM]

- certificate of occupancy temp, will be given July 5th
- looking at closing Silverstone on Aug 31st
- pushing to open Pinnacle to open on Sept 10th to commemorate the 100 anniversary of MLD

9) Director Updates

a) Director's monthly report

-Director Grove provided his monthly report on District updates, including one new job posting, the Foundation raising over \$3,500 for the teen space at Pinnacle, and over 500 new accounts created this month. The District now has more than 200,000 physical items in circulation. Over 2,600 community members joined the District at Settlers Park for Summer Reading Kickoff. Teen volunteers are getting settled at Orchard Park, Cherry Lane, and Silverstone to help with the Summer Reading Program. Trustee Knutson acknowledged District staff's work with programs and thanked them for it.

Trustees

Megan Larsen – Chair

Jeff Kohler – Vice Chair

Laura Knutson - Treasurer

Destinie Hart – Trustee

Josh Cummings - Trustee

10) Job Descriptions

- a) Library Director [ACTION ITEM]

Motion to approve: Trustee Knutson

Second: Trustee Hart

Vote: All in favor

- b) Trustee Job Description [ACTION ITEM]

Motion to approve: Trustee Hart

Second: Trustee Knutson

Vote: All in favor

11) Policy Reviews

- a) Collection Development Policy [ACTION ITEM]

-With HB710 being implemented July 1, the Collection Development Policy needs extensive updating. Director Grove said this policy was drafted in close connection with the District's legal representation. Some of the notable changes include updated and clearer terminology, citing previous cases, and a new form for requests for reconsideration.

-All requests for reconsideration will be shared publicly, and any personal information that is legally required to be redacted will be.

-period outside the bracket on page 15 and 18

Motion to approve: Trustee Knutson

Second: Trustee Hart

Vote: All in favor

12) Executive Session [ACTION ITEM]

- a) Pursuant to Idaho Code 74-206 (1)

- i) (f) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Motion to go into Executive session:

Roll call vote: Trustee Larsen- yes
Trustee Kohler- yes
Trustee Knutson- yes
Trustee Hart-yes
Trustee Cummings- yes

Time in session: 8:11

Time out of session: 9:29

13) Future agenda items [DISCUSSION ITEM]

-Pinnacle schedule

-FY25 budget draft

-Trustee Knutson would like to see how HB710 has effected the library patrons and staff in the next few months

14) Adjournment – 9:32pm



Library Board Trustee Meeting Minutes

June 26, 2024

Trustees

Megan Larsen – Chair

Jeff Kohler – Vice Chair

Laura Knutson - Treasurer

Destinie Hart – Trustee

Josh Cummings - Trustee

The next regular Library Board Meeting is scheduled for 7:00pm, July 17, 2024

RESPECTFULLY SUBMITTED AND APPROVED

Nick Grove, Director

Jeffery Kohler, Board Chair

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Meridian Library District SOCIAL MEDIA POLICY DRAFT

1

2 INTRODUCTION AND POLICY PURPOSE

3 Meridian Library District’s (MLD) identity, image, and brand must be cohesive, intentional, and
4 strategic. The Marketing Librarian is responsible for integrated communication to all
5 constituencies and audiences, and therefore maintains authority over any communication
6 administered on behalf of MLD.

Deleted: Specialist

7 The purpose of this policy is to ensure accuracy, consistency, and integrity, and to protect the
8 identity and image of MLD by providing a set of required standards for social media content
9 from any department, entity, or affiliate.

10 All social media content under the jurisdiction of MLD (i.e., content on MLD servers or on
11 servers funded by MLD budgets, or content that uses MLD’s brand or likeness) must comply
12 with local, state and federal laws and regulations, and MLD’s policies, rules and regulations.

13 OFFICIAL ACCOUNTS

14 MLD maintains official social media and/or online accounts. These accounts promote MLD
15 activities, events, and educational opportunities by providing timely, engaging, and relevant
16 content that assists in building broad-based support for MLD’s mission, vision, and
17 relationship with the public.

Deleted: The Marketing LibrarianSpecialist

Deleted: on behalf of MLD

18 Only an employee or approved representative authorized by the Library Director, or designee,
19 (collectively, the “page administrators”) may hold administrative access to an MLD-related
20 social media and/or online account.

Deleted: Marketing Librarian

Deleted: Specialist

21
22 Any entity seeking to create an account on any social media and/or online platform on behalf
23 of MLD must gain approval from the Library Director, or designee, prior to establishing the
24 account.

Deleted: The Marketing LibrarianSpecialist is responsible for maintaining a current list of all site URLs, the names of all page administrators, and the usernames and passwords associated with these accounts.

Deleted: Marketing Specialist

25 LIMITED PUBLIC FORUM

37 Users and visitors to MLD's social media and/or online sites shall be notified that the intended
38 purposes of the site are to serve as a mechanism of communication between MLD's page
39 administrators and members of the public. Submission of comments by members of the
40 public constitutes participation in a limited public forum. A comment posted by a member of
41 the public on any MLD social media and/or online site is the opinion of the commentator or
42 poster only, and publication of the comment does not imply endorsement of, or agreement by,
43 MLD, nor do such comments necessarily reflect the opinions or policies of MLD. Comments by
44 MLD page administrators on MLD social media and/or online sites shall be allowed only when
45 consistent with the provisions of this policy. Comments by the general public shall be allowed
46 on limited public forums, such as MLD social media and/or online sites, only when consistent
47 with the provisions of this policy. Comments containing any of the following inappropriate
48 forms of content shall not be permitted on any type of MLD social media and/or online site
49 and are subject to editing, removal or restriction, in whole or in part, by MLD page
50 administrators:

- 51 ● Comments not topically related to the particular social medium thread or topic or article
52 being commented upon (for example, if a MLD page administrator posts an article
53 about library classes, and a user posts a negative comment about a MLD employee);
- 54 ● Comments in support of or in opposition to political campaigns or ballot measures, with
55 the exception of informational posts approved in advance by the MLD Library Director,
56 [or designee](#);
- 57 ● Profane, obscene, or sexual language or content or links to such language or content;
- 58 ● Content that promotes, fosters, or perpetuates discrimination on the basis of race,
59 creed, color, age, religion, gender, marital status, status with regard to public assistance,
60 veteran status, genetic information, citizenship status, national origin, physical or
61 mental disability, sexual orientation, or gender identity/expression;
- 62 ● Solicitation of commerce, including but not limited to, advertising of any business or
63 product for sale;
- 64 ● Information that may tend to compromise the safety or security of the public or public
65 systems;
- 66 ● Defamatory or personal attacks;
- 67 ● Threats to any person or organization;
- 68 ● Conduct or encouragement of activity that violates any federal, state, or local law; or
69 ● Conduct that violates a legal ownership interest of any other party.

70 If illegal activity occurs, page administrators are expected to secure the information and notify
71 the local police department.

72 MLD reserves the right to restrict or remove any content that is deemed in violation of this
73 policy or any applicable law or regulation. Content submitted for posting that is deemed not
74 suitable for posting by MLD page administrators because it is not topically related to the

75 particular subject being commented upon, or is otherwise deemed prohibited content based
76 on the criteria set forth in this policy, must be retained in accordance with the relevant records
77 retention schedule.

78 This policy governing comments on MLD sites shall be displayed on all limited public forums
79 or made available via hyperlink from MLD's official website.

80 **CONTENT MANAGEMENT**

81 Page administrators representing MLD on MLD social media and/or blog sites must conduct
82 themselves at all times as representatives of MLD in accordance with all MLD policies,
83 standards, and regulations. Page administrators are personally responsible, and may be legally
84 liable, for the content they publish on social media and/or online sites.

85 **ADVERTISING, MARKETING, AND PUBLIC RELATIONS**

86 MLD makes it a priority to comply with Section 5 of the Federal Trade Commission Act, 15
87 U.S.C. § 45. Section 5 of the FTC Act reflects the four basic truth-in-advertising principles.

88 **PUBLIC RECORDS**

89 MLD social media and/or online sites are subject to Idaho Public Records Law. Any content
90 maintained in a social media and/or online format that is related to MLD's business, including
91 a list of subscribers and posted communication, is a public record. Therefore, there should be
92 no expectation of privacy in the information posted on MLD social media and/or online sites.
93 MLD is responsible for responding completely and accurately to any public records request for
94 public records on social media and/or online sites. Content related to MLD business shall be
95 maintained in an accessible format so that it can be produced in response to a request.
96 Whenever possible, such sites shall clearly indicate that any articles and any other content
97 posted or submitted for posting are subject to public disclosure. Users shall be notified that
98 public disclosure requests must be directed to the relevant departmental public disclosure
99 officer. Idaho law and relevant MLD records retention schedules apply to social media and/or
100 online formats and content.

101 **OPEN MEETINGS**

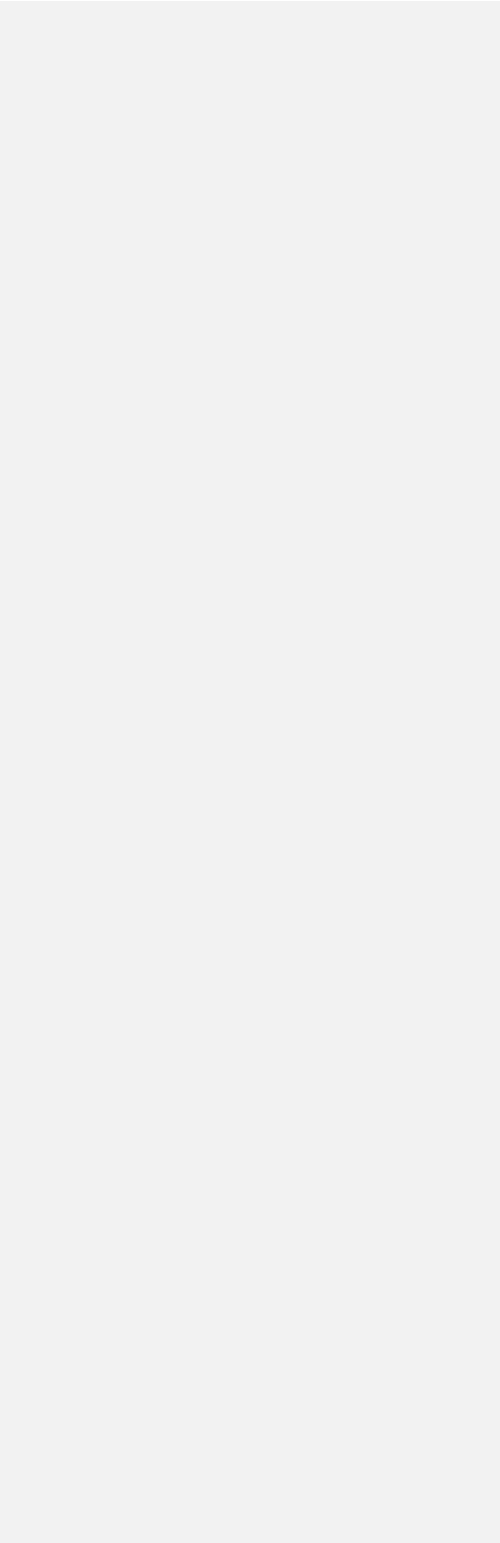
102 MLD's governing body should refrain from using MLD or other social media and/or blog sites
103 to discuss MLD's business or make a decision in violation of Idaho's Open Meeting Law.

104 MLD may use social media and/or blog sites to gather public input and foster public
105 discussion related to MLD's role and functions, provided that the use is authorized in
106 accordance with and conforms to this policy.

107 Information that MLD posts on its social media and/or blog sites will supplement, not replace,
108 required notices and standard methods of providing warnings, postings, and notifications
109 required for public meetings and hearings under Idaho law.

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Meridian Library District INTERLIBRARY LOAN POLICY DRAFT

1
2 The purpose of the Interlibrary Loan (commonly referred to as ILL) Policy is to establish the
3 criteria and process through which library patrons may obtain, upon request, material not
4 available at Meridian Library District or the Lynx Library Consortium. An Interlibrary Loan is a
5 transaction between libraries in order to enhance and extend patron access to resources not
6 available in the Lynx Library Consortium. The term "material" includes all formats, i.e., books,
7 audiovisuals, articles, photocopies, etc.

Deleted:

8 INTERLIBRARY LOAN BORROWING

9 Current Meridian Library District cards in good standing and without borrowing restrictions,
10 may request Interlibrary Loan items. Requests may be submitted in person, by telephone,
11 [online through our website](#), or by email to ill@mld.org.

12 Items that *cannot* be borrowed via Interlibrary Loan include:

- 13 • Current year copyright material (Please submit a [Purchase Request](#))
- 14 • Items in current high demand
- 15 • Items owned by one of the Lynx Library Consortium libraries (unless the status of those
16 copies have been changed to missing or lost for 4 or more weeks)
- 17 • Reference materials
- 18 • Magazines and newspapers (although copies of specific articles may be requested
19 which may require a copying fee)
- 20 • Microfilm
- 21 • Board Games
- 22 • Video Games
- 23 • Items with excessive charges or fees from the lending library

24 Please note that some libraries do not loan audiovisual materials and others may charge for
25 lending items. The Meridian Library District patron will be contacted for prior approval of any
26 additional charges before the request is made.

27

29 **PATRON RESPONSIBILITY**

30 The Interlibrary Loan process can take 1-6 weeks to fulfill depending on the availability of the
31 item and processing procedures. The lending library determines the loan period, and therefore
32 any material may be subject to recall by that library. It is the patron's responsibility to return
33 items promptly and in the same condition as received. Interlibrary Loan materials may be
34 eligible for renewal; however, it is at the discretion of the lending library. If a renewal is needed,
35 a request should be made at least three (3) days *before* the original due date. A replacement
36 charge and processing fee will be charged for all lost or damaged items in an amount
37 determined by the lending library. Items are deemed lost two weeks after the assigned due
38 date. For Interlibrary Loan items that are not picked up or canceled after shipment has
39 occurred, a \$4.00 processing fee is charged to the patron's library account.

40 Patrons are limited to ten (10) Interlibrary Loan requests at a time.

41 The availability of Interlibrary Loan services may be subject to staffing availability. During
42 closures Interlibrary Loan services are subject to change on a temporary basis.

43 **COMPLIANCE WITH COPYRIGHT LAW**

44 When using the Interlibrary Loan services, patrons accept responsibility for complying with
45 United States Copyright Law.

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Meridian Library District FABRICATION DRAFT

1

2 **PURPOSE**

3 The Library's fabrication tools are available to the public to create objects using a design that
4 is uploaded from a digital computer file. The Library offers the public access to fabrication
5 technologies to inspire and develop interest in design and help people bring their creations to
6 life.

7 **RULES FOR USE**

8 The Library's fabrication tools may be used only for lawful purposes. The public will not be
9 permitted to use the Library's fabrication technology to create material that is:

- 10 1. In violation of federal or state law or any municipal code.
- 11 2. Unsafe, harmful, dangerous or poses an immediate threat to the well-being of others
12 including firearms, firearm parts or other deadly weapons.
- 13 3. Obscene, as defined in Idaho Code 18-4101.
- 14 4. Is in violation of existing copyright, patent, trademark or other existing intellectual
15 property laws.
- 16 5. A disruption to others using the Library.

17 Only designated Library staff and volunteers will have hands-on access to fabrication tools.
18 Supervision of the use of fabrication tools by Library staff does not constitute knowledge, or
19 acknowledgement, of any unapparent final use of the product, and the Library specifically
20 disclaims any knowledge thereof.

21 **ENFORCEMENT**

22 A patron's usage of fabrication tools may be terminated immediately by Library Staff if it is
23 believed that a violation of these Rules is or has occurred. Anyone found to be violating these
24 provisions may be reported to law enforcement. Any person who violates these policies shall
25 indemnify and hold harmless the Library, its staff, officers and volunteers from the claims of
26 any third party for damages to person or property, including costs and attorney's fees.

27

28

29

30 **FEES**

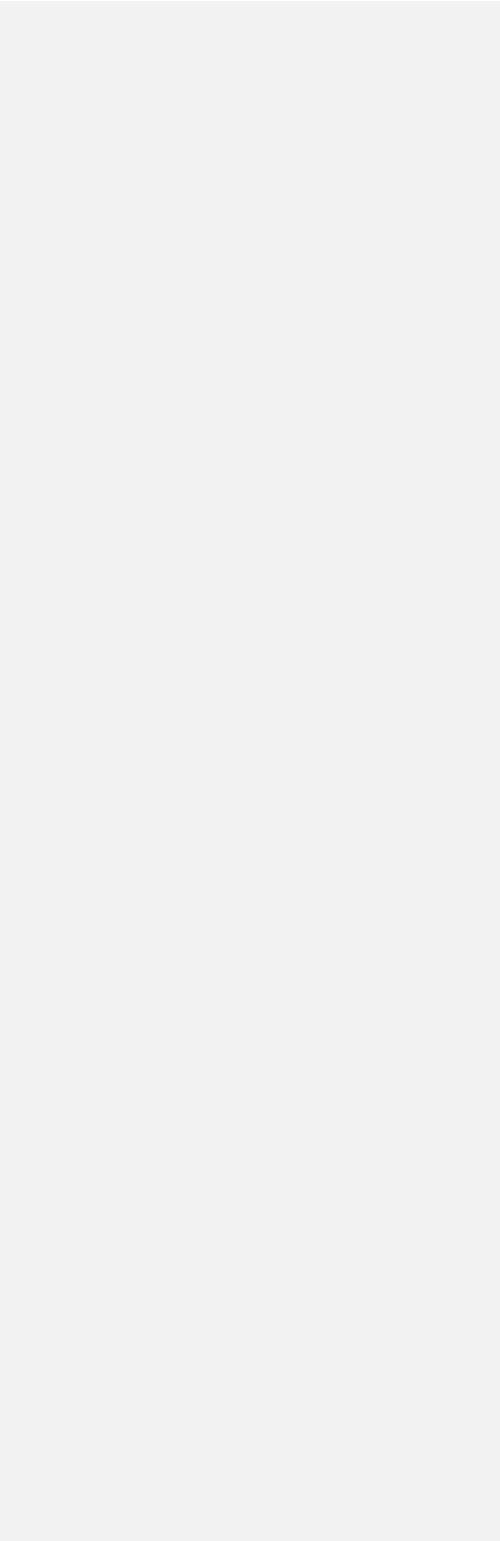
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31 Costs for fabrication are outlined in the Library's Service Charges & Fees Policy. Items created
32 using the Library's fabrication tools and not picked up within 60 days after being printed
33 become the property of the Library. Items must be picked up by the individual who created
34 them or a designee as recorded in the user's library account.

35 All other library policies apply when using the library's fabrication tools or printing services,
36 including the Code of Conduct Policy and Privacy and Confidentiality Policy.

37

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MERIDIAN LIBRARY DISTRICT
Maintenance Coordinator
DRAFT



1 **Position Summary**

2 The Maintenance Coordinator oversees and performs maintenance and repair services for the
3 Meridian Library District facilities and grounds, working with property managers when appropriate
4 to adhere to established lease contracts. The Maintenance Coordinator provides customer service
5 with library staff to ensure the library facilities and grounds are welcoming, safe, and user-friendly
6 for library patrons and staff.

7
8 **Duties and Responsibilities**

9 *Essential*

10 **Maintenance and Repairs**

11 Works with the Library Director and Leadership to develop and manage the preventative building
12 maintenance schedule and the operational maintenance schedule. Participates in meetings
13 related to maintenance management and coordination. Determines facility and equipment needs
14 and services and makes recommendations to the Library Director for repair, replacement and
15 purchase of equipment or facility services; requisitions services, parts or equipment after
16 researching potential suppliers or contractors. Maintains an inventory of furnishings and supplies.
17 Balances workload to ensure all maintenance issues and services are addressed in a timely
18 fashion; this includes prioritizing the workload and contracting out services to ensure work is
19 completed on time. Performs daily and routine inspections of facilities and grounds for safety
20 hazards, cleanliness, vandalism, storm damage, and wear and tear and performing minor repairs
21 from inspection findings.

22 Performs or contracts out interior and exterior maintenance and repair of facilities and grounds
23 including but not limited to: repairing building fixtures and equipment (e.g., locks, windows, doors,
24 screens, gutters, drains, shelving, etc.) to ensure proper working order of fixtures and equipment
25 utilizing various tools (e.g., wrenches, screwdrivers, hammer, etc.); performing assembly and

Adopted by the Meridian Library Board of Trustees n.d.
Revised and Board Approved December 21, 2022

26 repair of furniture, cabinets, tables or and linoleum repairs; performing minor roofing repairs to
27 prevent roof leads and maintaining acceptable condition of roof and storm gutters utilizing
28 various tools (e.g., glue, utility knife, roof patch, etc.) as needed; performing minor painting
29 projects (e.g., cabinets, doors, walls, etc.) to the facilities and equipment using various tools (e.g.,
30 brushes, sanders, putty knife, etc.) as needed. Works with staff on space and office configurations;
31 installs and moves new and existing furniture, fixtures, and electronic equipment as needed.

32 Schedules vehicle maintenance and repairs, and performs basic maintenance such as inspections,
33 oil changes, and car washes for library vehicles.

34 Ensures proper working order of electrical lines and fixtures to ensure continual power source for
35 the daily operation of the facility (i.e., equipment, fuses, lighting, call systems, outlets, etc.) and
36 may perform basic electrical maintenance utilizing various tools (e.g., line tester, screw driver,
37 ratchet set, ladder, etc.) as needed. Contracts licensed electricians to perform electrical repairs or
38 maintenance.

39 Ensures proper working order of sewage, water, cooling, and heating system lines and equipment.
40 Works with licensed plumbers, maintenance mechanics, engineers, etc., to perform preventative
41 maintenance and advanced repairs. Schedules repairs and minor maintenance for the HVAC and
42 boiler systems and schedules all inspections related to fire, sprinkler, backflow, fire alarm tests.
43 Performs monthly inspections of fire extinguishers, AED's, and first aid kits and coordinates
44 annual inspections by a third-party service.

45 **Contract Oversight**

46 Contacts and works with outside contractors and vendors for construction or to make repairs or
47 service equipment. Inspects and evaluates service contractors, including custodial services,
48 exterior landscaping, and snow removal.

49 **Planning and Recordkeeping**

50 Maintains a log using the facilities ticketing system to track and address complaints and issues.
51 Documents daily inspections and/or maintenance work performed. Addresses safety issues
52 appropriately and notifies staff appropriately of potential safety hazards. Creates and updates
53 Material Safety Data Sheets (MSDS) for reference by all personnel to ensure workplace safety.
54 Participates in the budgeting process by advising the Library Director on facilities needs and
55 monitoring the facilities budget. Maintains good attendance and timekeeping records.

56 **Customer Service**

57 Provides high quality internal customer service to other staff and vendors, and is responsive to
58 patron requests. Actively promotes respect for diversity and creates an inclusive, welcoming, and
59 respectful library atmosphere that embraces diversity. Arrives at work location on time, ready to
60 interact with other staff.

61 *Marginal*

62 Assists with custodial services if necessary and properly utilizes and handles chemicals, supplies,
63 and materials and follows proper methods and procedures in all phases of duties performed.

64 Assists with exterior landscape and facility maintenance when necessary; duties to include, but
65 not limited to: emptying cigarette holders, ensuring grounds and facilities are litter and trash free,
66 upkeep and clearing of pond, mowing, tree and shrub trimming, operating landscape equipment,
67 maintaining sprinkler/irrigation systems, weed control, application of fertilizer and pest control,
68 pond maintenance and snow removal. Keeping the parking lot, storage areas, and vehicle storage
69 areas clean.

70 May assist with conference room event set-up, including set-up of tables, chairs, equipment and
71 other items as needed.

72 Performs other duties as assigned. The maintenance duties of this job may change on an as-
73 needed basis, based on the changing needs of a growing library.

74

75 **Minimum Qualifications**

76 *Knowledge, Skills and Abilities:* Working knowledge of general facilities maintenance procedures and
77 related tools such as hand tools, hand power tools, and lawn maintenance equipment. Must be
78 able to perform varied facilities and grounds maintenance and snow removal, repair and cleaning,
79 safely operate all equipment and tools required, and safely utilize related protective gear and
80 safety equipment. Good knowledge of building codes and knowledge of when work must be
81 performed by licensed contractors. Good knowledge of heating, ventilating, and air conditions
82 (HVAC) related maintenance. The job requires the employee to identify and prioritize a variety of
83 tasks, determine work to be contracted out, complete assignments in a timely manner, and be
84 flexible and change priorities (sometimes on short notice) to meet the needs of the library. Must
85 exhibit project management skills and be able to manage multiple projects, both big and small,
86 and short and long term simultaneously.

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Revised and Board Approved December 21, 2022

87 Proficient with standard Microsoft applications (including Office applications). Ability to learn and
88 adapt to new software and equipment technologies.

89 Provides exemplary internal and external customer service and maintains a favorable public
90 image of the library. Has excellent interpersonal skills and the ability to communicate effectively
91 and appropriately with people from diverse backgrounds. Builds and maintains positive working
92 relationships with individuals at all levels of the organization and fosters positive partnerships
93 with outside organizations and/or contractors.

94 *Experience:* 3-5 years of facility maintenance experience overseeing site operations, or equivalent
95 experience, training, and/or education. The job requires experience performing skilled repair and
96 maintenance in carpentry, plumbing, electrical, building maintenance, and grounds related work;
97 using specialized tools and equipment associated with trades indicated; maintaining maintenance
98 records and preparing related reports; estimating material needs and costs for jobs; reading
99 blueprints and specifications; working with and evaluating contractors. Demonstrated
100 commitment to diversity, equity, and inclusion.

101 *Education:* High School Diploma or G.E.D.

102 *Training, Licenses, or Certifications:* Valid driver's license in good standing.

103 *Supervisory Responsibility:* [May oversee the work of temporary workers on occasion.](#)

Deleted: None

104 **Preferred Qualifications:** 5-10 years of related facility maintenance experience overseeing site
105 operations.

106

107 **Working Conditions**

108 *Essential Physical Requirements:* The job requires the employee to stand, walk, twist, turn, balance,
109 stoop/bend, sit, kneel, climb, squat, crawl, crouch, hear, listen, see, and speak clearly. The job also
110 requires the employee to lift and carry up to [100 lbs or move up to 500](#) lbs, reach at, above, and
111 below shoulder height, grasp objects weighing 10-25 lbs., and pull/push objects weighing 50 lbs.

Deleted: 500

112 *Mental Requirements:* The job requires the employee to read, write, comprehend and use
113 perceptions, and perform mathematical calculations.

114 *Technology, Equipment, and Devices:* The job requires the employee to regularly operate and exhibit
115 proficiency with telephones, computers, and commonly used document, spreadsheet and email

118 applications. This job also requires safely driving a variety of vehicles (Bookmobile, Sprinter, and
119 passenger vehicles) and understanding vehicle maintenance.

120 *Expected Hours of Work:* The job requires **the** employee to work a varied schedule (occasional
121 weekend and/or evening work) and adjust working schedule as necessary (occasionally on short
122 notice) when weather or urgent facilities issues require.

123 *Work Environment:* **The** job requires the employee to work alone, work remotely, work around
124 others, work with contractors, have verbal contact with others, have face-to-face contact, be
125 subject to noise, work with and around maintenance and mechanical equipment and moving
126 objects, and work inside and outside including outside cold temperatures for short periods of time
127 during the winter months. The work environment will include inside conditions, outdoor weather
128 conditions (including ice in parking lots and on sidewalks), extreme temperatures, with areas of
129 dust, odors, mist, gasses or other airborne matter.

130 *Expected travel:* The job requires the employee to perform travel between library locations.

131

132 **Disclaimers:** The above job description is not intended as, nor should it be construed as, exhaustive of all responsibilities, skills, efforts,
133 or working conditions associated with this job. All employees may be required to perform duties outside of their normal responsibilities
134 from time to time, as needed. Management reserves the right to assign or reassign duties and responsibilities to this position at any
135 time.

136 Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this job.

137 Meridian Library District is an Equal Opportunity Employer. Hiring and employment practices are done without regard to race, color,
138 religion, national origin, sex, sexual orientation, gender identity, age, or disability. In addition, preference in employment may be given
139 to veterans who qualify under state and federal laws and regulations.

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MERIDIAN LIBRARY DISTRICT
Community Librarian
DRAFT



1

2 **Position Summary**

3 The Community Librarian performs a variety of professional librarian duties at library facilities and
4 in the community, upholding the District's mission, values, and service philosophy. This position
5 develops, designs, implements, and evaluates library programs, events, and services; primarily
6 focused on engaging adults and seniors.

7 Librarians at Meridian Library District actively engage in building connections with diverse
8 community organizations and leaders to foster awareness and engagement with library services.

9

10 **Duties and Responsibilities**

11 *Essential*

12 **Project Management**

13 The Community Librarian uses principles of project management to spearhead library initiatives
14 that align with the Meridian Library District's strategic goals and are responsive to community
15 needs. Leads and actively participates in District committees. Works collaboratively with staff from
16 across the District in various departments and positions to support library initiatives; supports
17 clear communication between library administration, management teams, committees, and
18 library staff.

19 **Partnerships, Programs, and Community Engagement**

20 The Community Librarian researches, develops, and implements new and innovative initiatives,
21 programs, community events, and library services to generate measurable learning outcomes,
22 interest, and enjoyment for the community. Designs programs and events primarily focused on
23 engaging adults and seniors while adhering to the District's strategic priorities and budget

Adopted by the Meridian Library Board of Trustees n.d.
Reviewed and Board Approved August 16, 2023

24 allocations. Working with the Branch Manager, coordinates with outside presenters and
25 community partners, negotiates presenter contracts, experiments with new ideas or concepts,
26 and collaboratively works with library staff across the District to implement ideas. Continuously
27 evaluates library programs and services to make improvements based on patron, community, and
28 management feedback. Is engaged in professional activities through associations, committees, or
29 other organizations outside of the Meridian Library District. Establishes and maintains community
30 partnerships and provides embedded library service to organizations within the Meridian
31 community.

32 **Customer Service**

33 The Community Librarian provides excellent customer service, makes customer focused decisions
34 based on library policies and procedures, and resolves patron concerns in a positive, friendly
35 manner. Drawing upon advanced knowledge of library resources and practices, provides a variety
36 of library services including circulation, informational and reference assistance, readers' advisory,
37 and technology help to a variety of patrons from diverse backgrounds, professions, and ages.
38 Facilitates access to the library collection and services, providing reference interviews to advise
39 patrons about library materials, resources, and technology equipment. Actively promotes respect
40 for diversity and creates an inclusive, welcoming, and respectful library atmosphere.

41 **Research and Reporting**

42 The Community Librarian is well-versed in public library trends and practices; a wide range of
43 materials, authors, and library resources for all ages; senior development needs; current events
44 and community interests. Maintains an advanced knowledge through regular review of
45 professional literature, market research, and continuing education opportunities. May present, on
46 occasion, to library administration and the Library Board of Trustees. Maintains accurate records,
47 collects statistics, tracks library program performance measures, and prepares reports related to
48 library services and events as requested by administration. Maintains public calendars to ensure
49 room availability and program promotion.

50 **Operations**

51 The Community Librarian performs duties required of daily library branch operations. Performs
52 circulation duties including issuing cards, checking materials in and out, reserving books, and
53 collecting fees. Maintains confidentiality of patron information. Answers phones and responds to
54 digital inquiries. Promotes library collections, services, and programs. Leads and develops staff
55 training. May act as person in charge in the absence of a supervisor or manager.

*Adopted by the Meridian Library Board of Trustees n.d.
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56 *Marginal*

57 Drives library vehicles, which may include bookmobile and ~~delivery~~ vehicles, to provide library
58 programs and services to patrons within the Meridian Library District's boundaries.

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59 May work with and/or direct the work of volunteers in providing library services.

60 Supports the general state and appearance of library collections and shelves. Assists with creating
61 appropriate and appealing collection displays.

62 May apply for outside grants and sponsorships for supplemental funding as authorized by library
63 administration.

64 Performs other duties as assigned.

65

66 **Qualifications**

67 *Minimum Qualifications*

68 **Knowledge, Skills and Abilities**

69 Demonstrated commitment to diversity, equity, and inclusion.

70 Proficient with standard office applications (including Microsoft Office and Google Workspace),
71 online library automation system, and online searching. Understands the role of technology in
72 providing library services and is proficient in that technology. Ability to learn and adapt to new
73 software and equipment technologies. Has a desire to continuously learn and develop personal
74 skills, experience, understanding, and knowledge.

75 Provides exemplary customer service and embodies the values of the District. Has excellent
76 interpersonal skills and the ability to communicate effectively and appropriately with people,
77 including volunteers and coworkers, of all ages, from diverse backgrounds. Has a desire to work in
78 a public service role, builds and maintains working relationships with individuals at all levels of the
79 library, and fosters positive partnerships with outside organizations.

80 Understands the principles of project management in libraries. Experienced in creating and
81 administering surveys and other evaluation tools to establish, measure, and evaluate program
82 outcomes.

84 Must be able to work alone at a location and be able to juggle multiple priorities. This position
85 requires persuading or gaining cooperation and acceptance of ideas and/or the resolution and
86 negotiation of conflicts.

87 **Experience**

88 1-3 years of professional library experience with program or event planning and evaluation
89 experience.

90 **Education**

91 Master of Library Science (MLS) or Master of Library and Information Science (MLIS) from an
92 American Library Association (ALA) accredited institution, enrolled or completed; or equivalent
93 combination of education and experience in a related field

94 **Training, Licenses, or Certifications**

95 Valid driver's license in good standing or the ability to obtain one.

96 **Supervisory Responsibility**

97 None

98

99 **Preferred Qualifications**

100 Bilingual, preferably Spanish-English or Russian-English.

101 Knowledge and experience researching community development. Experience providing needs
102 assessments and service analysis.

103

104 **Working Conditions**

105 **Physical Requirements**

106 This position requires the employee to routinely sit, stand, walk, crouch or squat, and perform
107 manual dexterity movements; constantly see, hear, listen, and speak clearly; occasionally kneel,
108 balance, twist/turn; seldom crawl and climb. This position also requires the employee to reach at,

109 above, and below shoulder height; lift, carry, and grasp objects weighing 25-50 pounds and
110 push/pull objects weighing up to 50 pounds.

111 **Mental Requirements**

112 This position requires the employee to read, write, perform clerical duties, comprehend and use
113 perception, perform alphabetical and numerical sorting/filing, and perform basic math. Requires
114 independence in decision-making and a comfort level with autonomy.

115 **Technology, Equipment, and Devices**

116 This position requires the employee to regularly operate and exhibit proficiency with computers
117 and commonly used office software, library systems and databases, email and cloud
118 environments. This position requires the employee to operate and occasionally troubleshoot
119 general office equipment and other new consumer technologies.

120 This position requires operation of a vehicle on behalf of the District, which may include a
121 bookmobile or delivery vehicle,

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122 **Work Environment**

123 This position requires the employee to be subjected to repetition, working alone, working
124 remotely, working around others including community partners and volunteers, verbal and face-
125 to-face contact; inside and outside environments which may include extreme weather conditions,
126 dust, odors, mist, gasses, or other airborne matter; mechanical equipment and moving parts;
127 working in community facilities and may be exposed to uneven walkways and door sills at those
128 facilities and ice in parking lots and sidewalks.

129 **Expected Hours and Location of Work**

130 This position requires the employee to work a varied schedule, including days, evenings, and
131 weekends (Saturday and Sunday). Position schedule and work location are subject to change at
132 the discretion of management to support operational needs.

133 This position works a full-time schedule of 40 hours per week.

134 **Expected Travel**

135 This position requires routine travel between Meridian Library District locations and community
136 events within the Lynx Library Consortium boundaries; limited travel for training and conferences.

138

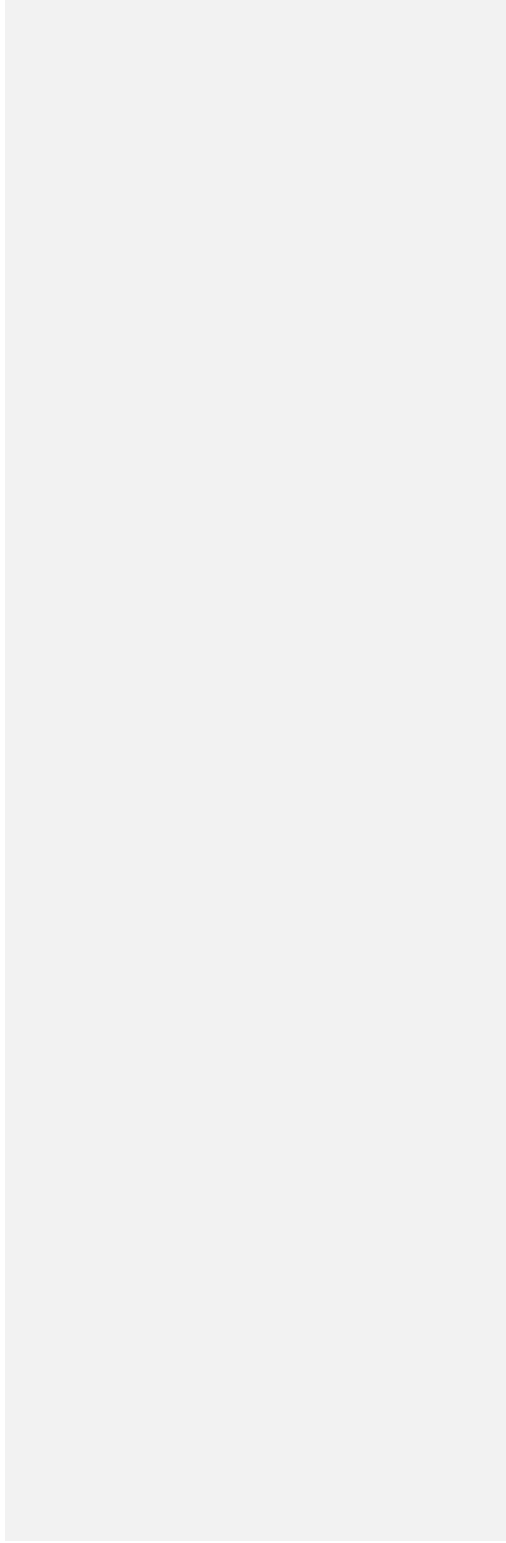
139 **Disclaimers:** The above job description is not intended as, nor should it be construed as, exhaustive of all
140 responsibilities, skills, efforts, or working conditions associated with this job. All employees may be required to perform
141 duties outside of their normal responsibilities from time to time, as needed. Management reserves the right to assign
142 or reassign duties and responsibilities to this position at any time.

143 Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of
144 this job.

145 Meridian Library District is an Equal Opportunity Employer. Hiring and employment practices are done without regard
146 to race, color, religion, national origin, sex, sexual orientation, gender identity, age, or disability. In addition, preference
147 in employment may be given to veterans who qualify under state and federal laws and regulations.

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Meridian Library District

Bill Listing

May 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
2380 Accounts Payable						
05/01/2024	Bill	1384142	PEAK ALARM CO, INC	Security monitoring 05/01-07/31/2024	2380 Accounts Payable	144.63
				Security monitoring 05/01-07/31/2024	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	144.63
05/01/2024	Bill	2024-05-01	Prime, Inc	Monthly rent	2380 Accounts Payable	3,444.00
				Monthly rent	6255 OPERATING EXPENSES:Facility Expense:Bldg-Rent	3,444.00
05/01/2024	Bill	2024-05-01	High Desert Development Linder Village, LLC	Monthly Rent	2380 Accounts Payable	17,916.67
				Monthly Rent	6255 OPERATING EXPENSES:Facility Expense:Bldg-Rent	17,916.67
05/01/2024	Bill	IDW-102520	YIG Administration	ID Watchdog April 2024	2380 Accounts Payable	265.00
				ID Watchdog March 2024	2359 IDWAT Payable	-265.00
05/01/2024	Bill	02945CO24136207	OVERDRIVE, INC	Ebooks and Audiobooks	2380 Accounts Payable	12,409.30
				Ebooks and Audiobooks	5122 COLLECTIONS:eContent	12,409.30
05/01/2024	Bill	2091112	CENTER POINT LARGE PRINT	Print Books	2380 Accounts Payable	89.88
				Print Books	5115 COLLECTIONS:Adult Print Books	89.88
05/01/2024	Bill	64349709	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	2,330.40
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	413.73
				Print Books	5135 COLLECTIONS:Young Adult books	20.19
				Print Books	5130 COLLECTIONS:Children's books	194.84
				Print Books	5130 COLLECTIONS:Children's books	46.18
				Print Books	5115 COLLECTIONS:Adult Print Books	556.01
				Print Books	5115 COLLECTIONS:Adult Print Books	96.42
				Print Books	5115 COLLECTIONS:Adult Print Books	197.14
				Print Books	5130 COLLECTIONS:Children's books	802.89
05/01/2024	Bill	64349710	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	314.03
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	314.03
05/01/2024	Bill	67709226	INGRAM LIBRARY SERVICES,	Processing	2380 Accounts Payable	33.04

Meridian Library District

Bill Listing

May 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
			INC	Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	33.04
05/01/2024	Bill	67709225	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	217.20
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	214.20
05/01/2024	Bill	67709079	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	53.73
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	53.73
05/01/2024	Bill	67709078	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	265.55
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	222.11
				Print Books	5115 COLLECTIONS:Adult Print Books	40.44
05/01/2024	Bill	44170	FATBEAM, LLC	Internet May 2024	2380 Accounts Payable	750.00
				Internet May 2024	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	750.00
05/01/2024	Bill	44460	FATBEAM, LLC	Managed Firewall Services May 2024	2380 Accounts Payable	150.00
				Managed Firewall Services May 2024	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	150.00
05/01/2024	Bill	44432	FATBEAM, LLC	Internet May 2024	2380 Accounts Payable	700.00
				Internet May 2024	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	700.00
05/01/2024	Bill	44160	FATBEAM, LLC	Internet May 2024	2380 Accounts Payable	850.00
				Internet May 2024	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	850.00
05/01/2024	Bill	0698741	WESTERN RECORDS DESTRUCTION, INC	Shredding Service 04/01 - 04/30/2024	2380 Accounts Payable	110.00
				Shredding Service 04/01 - 04/30/2024	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	55.00
				Shredding Service 04/01 - 04/30/2024	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	55.00

Meridian Library District

Bill Listing

May 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
05/01/2024	Bill	6125553	UNIQUE MANAGEMENT SERVICES, INC	Customer Account Balance Recovery Service April 2024	2380 Accounts Payable	344.75
				Customer Account Balance Recovery Service April 2024	5202.6 OPERATING EXPENSES:Professional Services:Other	344.75
05/01/2024	Bill	IH129	City Of Boise Library	FY24 Quarterly ILS Upgrade/Replacement Fund April-June 2024	2380 Accounts Payable	2,327.65
				FY24 Quarterly ILS Upgrade/Replacement Fund January-March 2024	5212.H OPERATING EXPENSES:Consortium:Consortium-Hardware/Software	2,327.65
05/01/2024	Bill	IH877	City Of Boise Library	FY24 Qtr3 Consortium share billing for April-June 2024	2380 Accounts Payable	18,487.17
				FY24 Qtr3 Consortium share billing for April-June 2024	5212.H OPERATING EXPENSES:Consortium:Consortium-Hardware/Software	18,487.17
05/01/2024	Bill	44183	FATBEAM, LLC	Internet May 2024	2380 Accounts Payable	675.00
				Internet May 2024	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	675.00
05/01/2024	Bill	8490	SHR Franchising, LLC dba JAN-PRO of Idaho	Regular Janitorial Service from 05/01/2024-05/31/2024	2380 Accounts Payable	9,750.00
				Regular Janitorial Service from 05/01/2024-05/31/2024	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	4,250.00
				Regular Janitorial Service from 05/01/2024-05/31/2024	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	3,850.00
				Regular Janitorial Service from 05/01/2024-05/31/2024	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	300.00
				Regular Janitorial Service from 05/01/2024-05/31/2024	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	450.00
				Regular Janitorial Service from 05/01/2024-05/31/2024	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	650.00
				Regular Janitorial Service from 05/01/2024-05/31/2024	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	250.00
05/01/2024	Bill	64345709	INGRAM LIBRARY SERVICES, INC	24-06 ESSER Summer Strategies Print Books	2380 Accounts Payable	1,124.93
				24-06 ESSER Summer Strategies Print Books	5130S COLLECTIONS:Children's books:Children's books - Supported	1,124.93
05/01/2024	Bill	14617239	SENSKE SERVICES, INC.	Pest Control 05/01/24	2380 Accounts Payable	31.50
				Pest Control 05/01/24	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	31.50

Meridian Library District

Bill Listing

May 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
05/01/2024	Bill	03/01-03/03/23	Cortnie B	Reimb Hack Fort Parking 03/21-03/23/24	2380 Accounts Payable	65.00
				Reimb Hack Fort Parking 03/21-03/23/24	5234.1 OPERATING EXPENSES:Professional Development:Conferences	65.00
05/01/2024	Bill	12/13/23	Cortnie B	Reimb Networking Breakfast	2380 Accounts Payable	27.34
				Reimb Networking Breakfast	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	27.34
05/01/2024	Bill	11/15/23	Cortnie B	Reimb Libraries as Launchpads Dinner	2380 Accounts Payable	91.58
				Reimb Libraries as Launchpads Dinner	5236.As OPERATING EXPENSES:Program Expense:Programs - Adult:Programs - Adult -Supported	91.58
05/02/2024	Bill	67709651	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	47.83
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	47.83
05/02/2024	Bill	67709650	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,358.62
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	1,242.58
				Print Books	5115 COLLECTIONS:Adult Print Books	113.04
05/02/2024	Bill	67709645	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	44.81
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	44.81
05/02/2024	Bill	67709644	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	267.63
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Book	5115 COLLECTIONS:Adult Print Books	264.63
05/03/2024	Bill	64349920	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	280.43
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	280.43
05/03/2024	Bill	64349919	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	2,227.92

Meridian Library District

Bill Listing

May 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	513.55
				Print Books	5135 COLLECTIONS:Young Adult books	54.83
				Print Books	5130 COLLECTIONS:Children's books	185.31
				Print Books	5135 COLLECTIONS:Young Adult books	11.19
				Print Books	5130 COLLECTIONS:Children's books	20.70
				Print Books	5115 COLLECTIONS:Adult Print Books	509.70
				Print Books	5115 COLLECTIONS:Adult Print Books	125.39
				Print Books	5115 COLLECTIONS:Adult Print Books	290.19
				Print Books	5130 COLLECTIONS:Children's books	480.49
				Print Books	5135 COLLECTIONS:Young Adult books	33.57
05/03/2024	Bill	64349918	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	518.44
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	518.44
05/03/2024	Bill	64349917	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	2,700.35
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	737.24
				Print Books	5115 COLLECTIONS:Adult Print Books	1,960.11
05/03/2024	Bill	139322	Diamond Lawns, LLC	April Landscaping Services 04/04-04/26/24	2380 Accounts Payable	1,490.00
				April Landscaping Services 04/04-04/26/24	6224.1 OPERATING EXPENSES:Facility Expense:Bldg- Maintenance	1,490.00
05/04/2024	Bill	05/04/24	Tracy Peterson	Family Yoga 05/04/2024	2380 Accounts Payable	50.00
				Family Yoga 05/04/2024	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	50.00
05/06/2024	Bill	02945DA24140390	OVERDRIVE, INC	Ebook/Audiobooks	2380 Accounts Payable	234.99
				Ebook/Audiobooks	5122 COLLECTIONS:eContent	234.99
05/06/2024	Bill	505424836	MIDWEST TAPE	BluRays	2380 Accounts Payable	65.58
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	5.60

Meridian Library District

Bill Listing

May 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				BluRays	5149 COLLECTIONS:Media	29.99
				BluRays	5149 COLLECTIONS:Media	29.99
05/06/2024	Bill	505436790	MIDWEST TAPE	BluRays and DVDs	2380 Accounts Payable	405.38
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	11.05
				BluRays and DVDs	5149 COLLECTIONS:Media	222.66
				BluRays and DVDs	5149 COLLECTIONS:Media	67.47
				BluRays and DVDs	5149 COLLECTIONS:Media	104.20
05/06/2024	Bill	91507	Gem Environmental Management LLC	Phase 1 Environmental Site Assessment	2380 Accounts Payable	1,660.00
				South Branch Project	9289 South Branch Project Costs	1,660.00
05/07/2024	Bill	02945DA24142949	OVERDRIVE, INC	Ebooks and Audiobooks	2380 Accounts Payable	1,731.98
				Ebooks and Audiobooks	5122 COLLECTIONS:eContent	1,731.98
05/07/2024	Bill	64350056	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	39.74
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	39.74
05/07/2024	Bill	67710729	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	42.35
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	42.35
05/07/2024	Bill	64350055	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	365.71
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	43.02
				Print Books	5135 COLLECTIONS:Young Adult books	11.19
				Print Books	5130 COLLECTIONS:Children's books	21.80
				Print Books	5115 COLLECTIONS:Adult Print Books	167.55
				Print Books	5115 COLLECTIONS:Adult Print Books	16.79
				Print Books	5115 COLLECTIONS:Adult Print Books	48.71
				Print Books	5130 COLLECTIONS:Children's books	53.65
05/07/2024	Bill	67710728	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	334.25
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5115 COLLECTIONS:Adult Print Books	203.04

Meridian Library District

Bill Listing

May 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Print Books	5115 COLLECTIONS:Adult Print Books	90.19
				Print Books	5130 COLLECTIONS:Children's books	38.02
05/07/2024	Bill	67710732	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	55.53
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	55.53
05/07/2024	Bill	67710731	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	277.08
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5115 COLLECTIONS:Adult Print Books	274.08
05/07/2024	Bill	2160:10404392	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental	2380 Accounts Payable	169.95
				Water/Ice Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	44.95
				Water/Ice Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	125.00
05/07/2024	Bill	2160:10404434	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental	2380 Accounts Payable	44.95
				Water/Ice Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	44.95
05/08/2024	Bill	64350251	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	198.34
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	198.34
05/08/2024	Bill	64350250	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,766.83
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	10.63
				Print Books	5135 COLLECTIONS:Young Adult books	17.68
				Print Books	5130 COLLECTIONS:Children's books	10.63
				Print Books	5115 COLLECTIONS:Adult Print Books	1,016.81
				Print Books	5115 COLLECTIONS:Adult Print Books	173.26
				Print Books	5115 COLLECTIONS:Adult Print Books	523.63
				Print Books	5130 COLLECTIONS:Children's	11.19

Meridian Library District

Bill Listing

May 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
					books	
05/08/2024	Bill	67711142	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	372.28
				Processing	5229.2 OPERATING EXPENSES:Materials	3.00
				Print Books	5115 COLLECTIONS:Adult Print Books	369.28
05/08/2024	Bill	67711143	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	50.18
				Processing	5229.2 OPERATING EXPENSES:Materials	50.18
					Processing:Materials-Processing	
05/08/2024	Bill	0022846	All Pro Linen	Towel/Mat Laundering 05/08/2024	2380 Accounts Payable	90.75
				Towel/Mat Laundering 05/08/2024	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	90.75
05/08/2024	Bill	0022847	All Pro Linen	Towel/Mat Laundering 05/08/2024	2380 Accounts Payable	56.75
				Towel/Mat Laundering 05/08/2024	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	56.75
05/08/2024	Bill	245912	RAINBOW BOOK COMPANY	MLD Kids Books	2380 Accounts Payable	8,321.16
				MLD Kids Books	5130 COLLECTIONS:Children's books	2,869.71
				MLD Kids Books	5130 COLLECTIONS:Children's books	2,704.02
				MLD Kids Books	5130 COLLECTIONS:Children's books	2,584.27
				Processing	5229.2 OPERATING EXPENSES:Materials	163.16
					Processing:Materials-Processing	
05/09/2024	Bill	02945DA24144841	OVERDRIVE, INC	Ebook	2380 Accounts Payable	25.49
				Ebook	5122 COLLECTIONS:eContent	25.49
05/09/2024	Bill	64350433	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	309.24
				Processing	5229.2 OPERATING EXPENSES:Materials	309.24
					Processing:Materials-Processing	
05/09/2024	Bill	64350432	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	2,286.00
				Processing	5229.2 OPERATING EXPENSES:Materials	3.00
				Print Books	5130 COLLECTIONS:Children's books	26.57
				Print Books	5115 COLLECTIONS:Adult Print Books	2,256.43

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
05/09/2024	Bill	1326565	FISHER'S TECHNOLOGY	Meter Copy/Print Usage FEQ44885 04/09- 05/08/2024	2380 Accounts Payable	165.04
				Meter Copy/Print Usage FEQ44885 04/09- 05/08/2024	5211 OPERATING EXPENSES:Supplies:Copy/Print	165.04
05/10/2024	Bill	64350538	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	117.27
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	117.27
05/10/2024	Bill	64350537	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,088.23
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	35.98
				Print Books	5130 COLLECTIONS:Children's books	46.61
				Print Books	5115 COLLECTIONS:Adult Print Books	584.42
				Print Books	5115 COLLECTIONS:Adult Print Books	139.95
				Print Books	5115 COLLECTIONS:Adult Print Books	235.96
				Print Books	5130 COLLECTIONS:Children's books	42.31
05/10/2024	Bill	129295	Ednetics	Monthly VOIP Service	2380 Accounts Payable	631.36
				Monthly VOIP Service	5230 OPERATING EXPENSES:Information Technology:Phone Service	631.36
05/10/2024	Bill	JW-156290-24	VALUE LINE PUBLISHING, INC	ValueLine Library 07/01/24- 06/30/25	2380 Accounts Payable	7,895.00
				ValueLine Library 07/01/24- 06/30/25	5121 COLLECTIONS:Electronic databases	1,973.75
				ValueLine Library 07/01/24- 06/30/25	1500 Deposits/Prepaid expenses	5,921.25
05/11/2024	Bill	02945DA24145950	OVERDRIVE, INC	Audiobook	2380 Accounts Payable	54.95
				Audiobook	5122 COLLECTIONS:eContent	54.95
05/11/2024	Bill	3319104289	Pitney Bowes Global Financial Svc LLC	Postage meter lease 03/30/24-06/29/24	2380 Accounts Payable	220.29
				Postage meter lease 03/30/24-06/29/24	5232 OPERATING EXPENSES:Miscellaneous Operating:Postage	220.29
05/11/2024	Bill	18708-52602-0	Freeform	50% Deposit on Pinnacle Furniture	2380 Accounts Payable	96,838.55
				50% Deposit on Pinnacle Furniture	9289 South Branch Project Costs	96,838.55
05/13/2024	Bill	64350653	INGRAM LIBRARY SERVICES,	Print Books	2380 Accounts Payable	287.81

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
			INC			
				Processing	5229.2 OPERATING EXPENSES:Materials	3.00
				Print Books	5130 COLLECTIONS:Children's books	24.47
				Print Books	5115 COLLECTIONS:Adult Print Books	260.34
05/13/2024	Bill	64350654	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	30.80
				Processing	5229.2 OPERATING EXPENSES:Materials	30.80
05/13/2024	Bill	012224	Jane Ol	Educational Assistance Reimbursement Spring 2024	2380 Accounts Payable	1,428.46
				Educational Assistance Reimbursement Spring 2024	5234.2 OPERATING EXPENSES:Professional Development:Education	1,428.46
05/13/2024	Bill	1327499	FISHER'S TECHNOLOGY	Meter Copy/Print Usage FEQ39040/FEQ15251 04/12-05/11/24	2380 Accounts Payable	324.80
				Meter Copy/Print Usage FEQ44885 04/09-05/08/2024	5211 OPERATING EXPENSES:Supplies:Copy/Print	324.80
05/13/2024	Bill	70078	Lucas Holdings, LLC DBA Lucas Color Card	Library Cards Qty 2600	2380 Accounts Payable	685.02
				Library Cards Qty 2600	5240 OPERATING EXPENSES:Supplies:Supplies - general	685.02
05/13/2024	Bill	051324	Jane C	24-21 ICfL 24-29 Jane Olsen Library Course Grant	2380 Accounts Payable	1,250.00
				24-21 ICfL 24-29 Jane Olsen Library Course Grant	5234.5s OPERATING EXPENSES:Professional Development:Staff Mtg & Training:Staff Training - Supported	1,250.00
05/14/2024	Bill	02945DA24149675	OVERDRIVE, INC	Audiobooks and Ebooks	2380 Accounts Payable	1,218.73
				Audiobooks and Ebooks	5122 COLLECTIONS:eContent	1,218.73
05/14/2024	Bill	64350806	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	100.18
				Processing	5229.2 OPERATING EXPENSES:Materials	100.18
					Processing:Materials-Processing	
05/14/2024	Bill	64350805	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,148.09
				Processing	5229.2 OPERATING EXPENSES:Materials	3.00
					Processing:Materials-Processing	
				Print Books	5130 COLLECTIONS:Children's books	123.53

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Print Books	5135 COLLECTIONS:Young Adult books	10.63
				Print Books	5130 COLLECTIONS:Children's books	51.34
				Print Books	5130 COLLECTIONS:Children's books	5.03
				Print Books	5115 COLLECTIONS:Adult Print Books	431.44
				Print Books	5115 COLLECTIONS:Adult Print Books	18.47
				Print Books	5115 COLLECTIONS:Adult Print Books	114.20
				Print Books	5115 COLLECTIONS:Adult Print Books	250.86
				Print Books	5130 COLLECTIONS:Children's books	128.96
				Print Books	5135 COLLECTIONS:Young Adult books	10.63
05/14/2024	Bill	505469259	MIDWEST TAPE	DVDs Processing	2380 Accounts Payable 5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	100.06 2.60
				DVDs	5149 COLLECTIONS:Media	48.73
				DVDs	5149 COLLECTIONS:Media	48.73
05/14/2024	Bill	461885	Playaway Products LLC	Print Books	2380 Accounts Payable	1,001.83
				Print Books	5130 COLLECTIONS:Children's books	1,001.83
05/14/2024	Bill	1338	Rogue Graphics	Branch Open Banners	2380 Accounts Payable	174.00
				Branch Open Banners	5240 OPERATING EXPENSES:Supplies:Supplies - general	174.00
05/14/2024	Bill	LostItemRefund	Alisha Boyles	Lost Item Fine - Item Returned	2380 Accounts Payable	10.39
				Lost Item Fine - Item Returned	4200 Non-tax Revenue:Fines and fees	-10.39
05/15/2024	Bill	2024-06-01	SUNDANCE INVESTMENTS, LLP	Monthly Rent	2380 Accounts Payable	9,895.52
				Monthly Rent	6255 OPERATING EXPENSES:Facility Expense:Bldg-Rent	9,895.52
05/15/2024	Bill	02945DA24150703	OVERDRIVE, INC	Audiobook	2380 Accounts Payable	65.00
				Audiobook	5122 COLLECTIONS:eContent	65.00
05/15/2024	Bill	4465985	Employee Benefits Corporation	COBRA May 2024	2380 Accounts Payable	89.18
				COBRA May 2024	5010 PERSONNEL:Payroll benefits	89.18
05/15/2024	Bill	462263	Playaway Products LLC	Print Books	2380 Accounts Payable	806.84
				Print Books	5130 COLLECTIONS:Children's books	806.84
05/15/2024	Bill	462255	Playaway Products LLC	Print Books	2380 Accounts Payable	678.88

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Print Books	5130 COLLECTIONS:Children's books	678.88
05/15/2024	Bill	462219	Playaway Products LLC	Print Books	2380 Accounts Payable	788.86
				Print Books	5130 COLLECTIONS:Children's books	788.86
05/16/2024	Bill	02945CO24151196	OVERDRIVE, INC	Audiobooks and Ebooks	2380 Accounts Payable	3,221.49
				Audiobooks and Ebooks	5122 COLLECTIONS:eContent	3,221.49
05/16/2024	Bill	2160:10422514	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental + Cups	2380 Accounts Payable	84.10
				Water/Ice Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	84.10
05/16/2024	Bill	64350982	INGRAM LIBRARY SERVICES, INC	Tales by Mail Books 24-06 ICfL ESSER Summer Strategies + Chamber Books	2380 Accounts Payable	226.08
				Tales by Mail Books 24-06 ICfL ESSER Summer Strategies	5130S COLLECTIONS:Children's books:Children's books - Supported	29.05
				Chamber of Commerce Developing the Leader in You Books	5115 COLLECTIONS:Adult Print Books	197.03
05/16/2024	Bill	14674135	SENSKE SERVICES, INC.	Pest Control 05/16/24	2380 Accounts Payable	31.50
				Pest Control 05/16/24	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	31.50
05/17/2024	Bill	02945DA24152857	OVERDRIVE, INC	Audiobook	2380 Accounts Payable	131.18
				Audiobook	5122 COLLECTIONS:eContent	131.18
05/17/2024	Bill	64351135	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	176.48
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	176.48
05/17/2024	Bill	64351134	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,499.98
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	78.74
				Print Books	5135 COLLECTIONS:Young Adult books	6.95
				Print Books	5130 COLLECTIONS:Children's books	44.48
				Print Books	5130 COLLECTIONS:Children's books	12.15
				Print Books	5115 COLLECTIONS:Adult Print Books	745.83
				Print Books	5115 COLLECTIONS:Adult Print Books	202.37

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Print Books	5115 COLLECTIONS:Adult Print Books	330.13
				Print Books	5130 COLLECTIONS:Children's books	76.33
05/17/2024	Bill	AR11335536	Dex Imaging, LLC	Lease 5/1-5/31/24 Overage 4/1-4/30/24 B9093	2380 Accounts Payable	263.52
				Lease 5/1-5/31/24 Overage 4/1-4/30/24 B9093	5211 OPERATING EXPENSES:Supplies:Copy/Print	263.52
05/20/2024	Bill	505501867	MIDWEST TAPE	Blu-Rays/DVDs Processing	2380 Accounts Payable 5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	244.04 7.15
				Blu-Rays/DVDs	5149 COLLECTIONS:Media	153.68
				Blu-Rays/DVDs	5149 COLLECTIONS:Media	83.21
05/21/2024	Bill	02945DA24156272	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	686.93
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	686.93
05/21/2024	Bill	02945DA24156271	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	1,283.25
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	1,283.25
05/21/2024	Bill	67714819	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	44.89
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	44.89
05/21/2024	Bill	67714818	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	338.66
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5115 COLLECTIONS:Adult Print Books	248.79
				Print Books	5115 COLLECTIONS:Adult Print Books	68.43
				Print Books	5130 COLLECTIONS:Children's books	18.44
05/21/2024	Bill	64351418	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	31.28
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	31.28
05/21/2024	Bill	64351417	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	170.36
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	40.43
				Print Books	5115 COLLECTIONS:Adult Print Books	126.93

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
05/21/2024	Bill	505502033	MIDWEST TAPE	Blu-Rays Processing	2380 Accounts Payable 5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	229.53 19.60
				Blu-Rays	5149 COLLECTIONS:Media	119.96
				Blu-Rays	5149 COLLECTIONS:Media	29.99
				Blu-Rays	5149 COLLECTIONS:Media	59.98
05/21/2024	Bill	052124	Jennifer T	24-22 ICfL 24-30 Jennifer Tiedtke Library Course Grant	2380 Accounts Payable	1,250.00
				24-22 ICfL 24-30 Jennifer Tiedtke Library Course Grant	5234.5s OPERATING EXPENSES:Professional Development:Staff Mtg & Training:Staff Training - Supported	1,250.00
05/22/2024	Bill	2160:10433330	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental	2380 Accounts Payable	76.00
				Water/Ice Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	76.00
05/22/2024	Bill	1332867	FISHER'S TECHNOLOGY	Meter Copy/Print Usage FEQ15631 FEQ17642 04/22-05/21/2024	2380 Accounts Payable	805.30
				Meter Copy/Print Usage FEQ15631 FEQ17642 04/22-05/21/2024	5211 OPERATING EXPENSES:Supplies:Copy/Print	144.93
				Meter Copy/Print Usage FEQ15631 FEQ17642 04/22-05/21/2024	5211 OPERATING EXPENSES:Supplies:Copy/Print	660.37
05/22/2024	Bill	0023563	All Pro Linen	Towel/Mat Laundering 05/22/2024	2380 Accounts Payable	57.75
				Towel/Mat Laundering 05/22/2024	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	57.75
05/22/2024	Bill	0023564	All Pro Linen	Towel/Mat Laundering 05/22/2024	2380 Accounts Payable	56.75
				Towel/Mat Laundering 05/22/2024	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	56.75
05/22/2024	Bill	INV-000681	Robert York dba MyTreasureValleyHandyman.com LLC	Tree Trimming + Cleanup	2380 Accounts Payable	165.00
				Tree Trimming + Cleanup	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	165.00
05/23/2024	Bill	1333400	FISHER'S TECHNOLOGY	Meter Copy/Print Usage FEQ32043 04/23-05/22/24	2380 Accounts Payable	129.72
				Meter Copy/Print Usage FEQ32043 04/23-05/22/24	5211 OPERATING EXPENSES:Supplies:Copy/Print	129.72
05/23/2024	Bill	67715851	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	830.69

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	460.63
				Print Books	5115 COLLECTIONS:Adult Print Books	367.06
05/23/2024	Bill	67715852	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	64.78
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	64.78
05/23/2024	Bill	64351720	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	156.08
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	156.08
05/23/2024	Bill	64351719	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,493.92
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	29.65
				Print Books	5135 COLLECTIONS:Young Adult books	11.69
				Print Books	5130 COLLECTIONS:Children's books	7.27
				Print Books	5115 COLLECTIONS:Adult Print Books	750.90
				Print Books	5115 COLLECTIONS:Adult Print Books	164.73
				Print Books	5115 COLLECTIONS:Adult Print Books	414.86
				Print Books	5130 COLLECTIONS:Children's books	100.13
				Print Books	5135 COLLECTIONS:Young Adult books	11.69
05/23/2024	Bill	7487876-B2	IDAHO BUSINESS REVIEW	05/2024-05/2025 Idaho Buisness Review Subscription	2380 Accounts Payable	169.00
				05/2024-05/2025 Idaho Buisness Review Subscription	5151 COLLECTIONS:Periodicals	169.00
05/24/2024	Bill	462518	Playaway Products LLC	Print Books	2380 Accounts Payable	2,455.57
				Print Books	5130 COLLECTIONS:Children's books	2,455.57
05/24/2024	Bill	061423	Gabrielle S	Reimburse Parking at AEYC PDI	2380 Accounts Payable	32.00
				Reimburse Parking at AEYC PDI	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	32.00

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
05/24/2024	Bill	02945DA24159233	OVERDRIVE, INC	Ebooks	2380 Accounts Payable	41.98
				Ebooks	5122 COLLECTIONS:eContent	41.98
05/24/2024	Bill	67715912	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	100.81
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	100.81
05/24/2024	Bill	67715911	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,469.83
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	54.68
				Print Books	5115 COLLECTIONS:Adult Print Books	1,412.15
05/24/2024	Bill	64351826	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	2,305.68
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5115 COLLECTIONS:Adult Print Books	2,302.68
05/24/2024	Bill	64351827	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	273.29
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	273.29
05/24/2024	Bill	64351866	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	38.33
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	38.33
05/24/2024	Bill	64351865	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	386.73
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5115 COLLECTIONS:Adult Print Books	140.42
				Print Books	5115 COLLECTIONS:Adult Print Books	106.27
				Print Books	5115 COLLECTIONS:Adult Print Books	106.27
				Print Books	5130 COLLECTIONS:Children's books	30.77
05/24/2024	Bill	67716089	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	48.12
				Processing	5229.2 OPERATING EXPENSES:Materials	48.12

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
					Processing:Materials-Processing	
05/24/2024	Bill	67716088	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	354.48
				Processing	5229.2 OPERATING EXPENSES:Materials	3.00
				Print Books	Processing:Materials-Processing 5130 COLLECTIONS:Children's books	31.82
				Print Books	5130 COLLECTIONS:Children's books	7.79
				Print Books	5115 COLLECTIONS:Adult Print Books	196.78
				Print Books	5115 COLLECTIONS:Adult Print Books	29.60
				Print Books	5115 COLLECTIONS:Adult Print Books	30.78
				Print Books	5130 COLLECTIONS:Children's books	54.71
05/24/2024	Bill	505518894	MIDWEST TAPE	Audiobooks	2380 Accounts Payable	615.87
				Audiobooks	5149 COLLECTIONS:Media	615.87
05/27/2024	Bill	64351914	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	458.03
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	458.03
05/27/2024	Bill	64351913	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	3,099.63
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	323.74
				Print Books	5135 COLLECTIONS:Young Adult books	241.06
				Print Books	5130 COLLECTIONS:Children's books	161.45
				Print Books	5135 COLLECTIONS:Young Adult books	121.50
				Print Books	5130 COLLECTIONS:Children's books	11.74
				Print Books	5115 COLLECTIONS:Adult Print Books	972.22
				Print Books	5115 COLLECTIONS:Adult Print Books	46.46
				Print Books	5115 COLLECTIONS:Adult Print Books	27.97
				Print Books	5115 COLLECTIONS:Adult Print Books	299.51
				Print Books	5130 COLLECTIONS:Children's books	690.82
				Print Books	5135 COLLECTIONS:Young Adult books	200.16
05/28/2024	Bill	3136489	WT.COX Subscriptions	Print Magazines 08/01/24-	2380 Accounts Payable	19.80

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				07/31/25 or 07/01/24-06/30/25		
				Print Magazines 08/01/24-07/31/25 or 07/01/24-06/30/25	5151 COLLECTIONS:Periodicals	19.80
05/28/2024	Bill	3136490	WT.COX Subscriptions	Print Magazines 08/01/24-07/31/25 or 07/01/24-06/30/25	2380 Accounts Payable	19.80
				Print Magazines 08/01/24-07/31/25 or 07/01/24-06/30/25	5151 COLLECTIONS:Periodicals	19.80
05/28/2024	Bill	3136491	WT.COX Subscriptions	Print Magazines 08/01/24-07/31/25 or 11/01/24-10/31/25	2380 Accounts Payable	245.97
				Print Magazines 08/01/24-07/31/25 or 11/01/24-10/31/25	5151 COLLECTIONS:Periodicals	245.97
05/28/2024	Bill	17621	Vibe Inc.	Qty 5 Vibe Board 75" with Stand + Camera + Tab, Qty 4 Vibe Board 55" with Stand + Camera + Tap	2380 Accounts Payable	41,710.90
				Qty 5 Vibe Board 75" with Stand + Camera + Tab, Qty 4 Vibe Board 55" with Stand + Camera + Tap	7220.3 CAPITAL EXPENSES:IT PCs, Hardware Printers	41,710.90
05/28/2024	Bill	02945DA24162200	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	244.99
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	244.99
05/28/2024	Bill	02945DA24162199	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	517.22
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	517.22
05/28/2024	Bill	060624DiSC	Northwest Nazarene University, Inc.	Qty 18 Productive Conflict DiSC Assessments & Training	2380 Accounts Payable	2,240.00
				Qty 18 Productive Conflict DiSC Assessments & Training	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	2,240.00
05/28/2024	Bill	3136489-1	WT.COX Subscriptions	Print Magazines 08/01/24-07/31/25 or 07/01/24-06/30/25	2380 Accounts Payable	917.81
				Print Magazines 08/01/24-07/31/25 or 07/01/24-06/30/25	5151 COLLECTIONS:Periodicals	917.81
05/28/2024	Bill	3136490-1	WT.COX Subscriptions	Print Magazines 08/01/24-07/31/25 or 07/01/24-06/30/25	2380 Accounts Payable	915.13
				Print Magazines 08/01/24-07/31/25 or 07/01/24-06/30/25	5151 COLLECTIONS:Periodicals	915.13
05/29/2024	Bill	64352147	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	340.08

Meridian Library District

Bill Listing

May 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	340.08
05/29/2024	Bill	64352146	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	3,424.14
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	1,213.36
				Print Books	5115 COLLECTIONS:Adult Print Books	2,207.78
05/29/2024	Bill	IH887	City Of Boise Library	TVLA Courier FY24 QTR 2 January - March 2024	2380 Accounts Payable	11,443.00
				TVLA Courier FY24 QTR 2 January - March 2024	5212.C OPERATING EXPENSES:Consortium:Consortium-Courier	11,443.00
05/29/2024	Bill	67716776	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	47.28
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	47.28
05/29/2024	Bill	67716775	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,918.72
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5130 COLLECTIONS:Children's books	937.82
				Print Books	5130 COLLECTIONS:Children's books	22.99
				Print Books	5115 COLLECTIONS:Adult Print Books	46.86
				Print Books	5115 COLLECTIONS:Adult Print Books	16.21
				Print Books	5130 COLLECTIONS:Children's books	891.84
05/29/2024	Bill	505539822	MIDWEST TAPE	Blu-Rays/DVDs Processing	2380 Accounts Payable 5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	835.74 25.35
				Blu-Rays/DVDs	5149 COLLECTIONS:Media	532.26
				Blu-Rays/DVDs	5149 COLLECTIONS:Media	56.23
				Blu-Rays/DVDs	5149 COLLECTIONS:Media	221.90
05/30/2024	Bill	05/29/24	Dry Lake Construction, LLC	Mow weeds at 1721 S Spanish Sun Way	2380 Accounts Payable	430.00
				Mow weeds at 1721 S Spanish Sun Way	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	430.00
05/30/2024	Bill	28440	TRI-STATE ELECTRIC, INC.	May 2024 Maintenance	2380 Accounts Payable	800.00
				May 2024 Maintenance	6224.1 OPERATING	800.00

Meridian Library District

Bill Listing

May 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
					EXPENSES:Facility Expense:Bldg-Maintenance	
05/30/2024	Bill	02945DA24164186	OVERDRIVE, INC	Audiobook	2380 Accounts Payable	104.99
				Audiobook	5122 COLLECTIONS:eContent	104.99
05/30/2024	Bill	67717228	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	66.71
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	66.71
05/30/2024	Bill	67717227	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	521.14
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.00
				Print Books	5115 COLLECTIONS:Adult Print Books	336.28
				Print Books	5115 COLLECTIONS:Adult Print Books	16.24
				Print Books	5115 COLLECTIONS:Adult Print Books	38.27
				Print Books	5115 COLLECTIONS:Adult Print Books	127.35
05/30/2024	Bill	505551391	MIDWEST TAPE	Audiobook	2380 Accounts Payable	44.99
				Audiobook	5149 COLLECTIONS:Media	44.99
05/30/2024	Bill	1345	Rogue Graphics	10'x6' mesh banner for Pinnacle	2380 Accounts Payable	258.80
				10'x6' mesh banner for Pinnacle	5240 OPERATING EXPENSES:Supplies:Supplies - general	258.80
05/30/2024	Bill	LostItemRefudn	Bethany Lee	Lost Item Fine - Item returned	2380 Accounts Payable	12.95
				Lost Item Fine - Item returned	4200 Non-tax Revenue:Fines and fees	-12.95
05/31/2024	Bill	403557	Kanopy Inc.	Kanopy Play Credits	2380 Accounts Payable	472.00
				Kanopy Play Credits	5122 COLLECTIONS:eContent	472.00

Meridian Library District

Bill Payment List

May 2024

DATE	NUM	VENDOR	AMOUNT
1072 Bill.com Money Out Clearing			
05/01/2024		INGRAM LIBRARY SERVICES, INC	-591.17
05/02/2024		INGRAM LIBRARY SERVICES, INC	-3,844.12
05/06/2024		INGRAM LIBRARY SERVICES, INC	-2,218.84
05/01/2024		Ednetics	-631.36
05/02/2024		PEAK ALARM CO, INC	-144.63
05/02/2024		MIDWEST TAPE	-868.36
05/09/2024		SWANK MOVIE LICENSING USA	-731.00
05/09/2024		TREASURE VALLEY COFFEE INC	-145.25
05/10/2024		MIDWEST TAPE	-215.54
05/13/2024		MIDWEST TAPE	-953.27
05/10/2024		INGRAM LIBRARY SERVICES, INC	-6,250.66
05/13/2024		INGRAM LIBRARY SERVICES, INC	-1,411.15
05/14/2024		INGRAM LIBRARY SERVICES, INC	-936.80
05/15/2024		INGRAM LIBRARY SERVICES, INC	-4,224.05
05/16/2024		INGRAM LIBRARY SERVICES, INC	-5,393.89
05/10/2024		Jim Davisson	-10.00
05/10/2024		Danielle Martensen	-19.99
05/10/2024		Mary Mitchell	-100.00
05/10/2024		TECH LOGIC CORP	-169.00
05/10/2024		Technology Unlimited	-34.00
05/10/2024		All Pro Linen	-85.25
05/09/2024		FISHER'S TECHNOLOGY	-216.45
05/10/2024		Second & Broadway Condominiums Owners Association, Inc.	-115.38
05/16/2024		MIDWEST TAPE	-79.98
05/09/2024		WESTERN RECORDS DESTRUCTION, INC	-193.00
05/10/2024		YIG Administration	-530.00
05/10/2024		Tracy Peterson	-50.00
05/13/2024		SUNDANCE INVESTMENTS, LLP	-9,895.52
05/23/2024		High Desert Development Linder Village, LLC	-17,916.67
05/28/2024		Prime, Inc	-3,444.00
05/10/2024		All Pro Linen	-57.75
05/10/2024		Kathleen A	-16.37
05/30/2024		INGRAM LIBRARY SERVICES, INC	-22,939.96
05/30/2024		INGRAM LIBRARY SERVICES, INC	-309.24
05/30/2024		MIDWEST TAPE	-627.80
05/30/2024		FISHER'S TECHNOLOGY	-1,258.63
05/30/2024		TREASURE VALLEY COFFEE INC	-245.95
05/30/2024		FATBEAM, LLC	-900.00
05/30/2024		OVERDRIVE, INC	-23,478.88
05/30/2024		City Of Boise Library	-20,814.82
05/30/2024		Scholastic, Inc.	-6,303.25
05/30/2024		WESTERN RECORDS DESTRUCTION, INC	-110.00
05/30/2024		RAINBOW BOOK COMPANY	-8,321.16
05/30/2024		VALUE LINE PUBLISHING, INC	-7,895.00

Meridian Library District

Bill Payment List

May 2024

DATE	NUM	VENDOR	AMOUNT
05/30/2024		Kristina Mancini	-4.47
05/30/2024		Autumn Belt	-29.39
05/30/2024		Rebecca Gose	-10.68
05/30/2024		Kanopy Inc.	-429.00
05/30/2024		UNIQUE MANAGEMENT SERVICES, INC	-344.75
05/30/2024		Pitney Bowes Global Financial Svc LLC	-220.29
05/30/2024		Ednetics	-631.36
05/30/2024		NAMPA PUBLIC LIBRARY	-11.00
05/30/2024		TWIN FALLS PUBLIC LIBRARY	-10.00
05/30/2024		BOISE PUBLIC LIBRARY	-214.31
05/30/2024		EAGLE PUBLIC LIBRARY	-242.98
05/30/2024		ADA COMMUNITY LIBRARY	-223.56
05/30/2024		Kuna Library District	-36.95
05/30/2024		FATBEAM, LLC	-1,550.00
05/30/2024		TRI-STATE ELECTRIC, INC.	-2,562.28
05/30/2024		FISHER'S TECHNOLOGY	-489.84
05/30/2024		WT.COX Subscriptions	-285.57
05/30/2024		OVERDRIVE, INC	-242.80
05/30/2024		Karin Rasmus	-14.99
05/30/2024		Scott Kenny	-9.99
05/30/2024		Kelsely Anderson	-10.00
05/30/2024		Stephanie Peterson	-14.99
05/30/2024		Jessica Kaiser	-9.99
05/30/2024		Shasta Slavkovsky	-9.99
05/30/2024		Jayneann Burton	-9.99
05/30/2024		Kristi Yraguen-Stuart	-9.99
05/30/2024		Jessica York	-17.88
05/30/2024		Ida Anthony	-20.49
05/30/2024		Andrea Bretz	-13.49
05/30/2024		Brooke Cerio	-10.61
05/30/2024		Francesca Ghiorso	-71.79
05/30/2024		Kristine Haman	-14.95
05/30/2024		Mary Huberty	-10.95
05/30/2024		Alisha Boyles	-10.39
05/30/2024		Elaine Thorpe	-29.99
05/30/2024		Ellie Briggs	-12.99
05/30/2024		Tristan Cheney	-10.00
05/30/2024		Danielle Martensen	-10.00
05/30/2024		Richard Jordan	-16.38
05/30/2024		Mikaela Clark	-14.99
05/30/2024		Deborah Leas	-11.03
05/30/2024		Jennifer Rae	-6.99
05/30/2024		Hadley Skye Rugg	-7.83
05/30/2024		Chad Otis	-1,000.00
05/30/2024		Patricia Latham Ball dba Management Northwest	-630.00

Meridian Library District

Bill Payment List

May 2024

DATE	NUM	VENDOR	AMOUNT
05/30/2024		Employee Benefits Corporation	-89.18
05/30/2024		Jane O	-1,428.46
05/30/2024		INGRAM LIBRARY SERVICES, INC	-20.56
05/30/2024		CENTER POINT LARGE PRINT	-89.88
05/30/2024		All Pro Linen	-56.75
05/30/2024		All Pro Linen	-56.75
05/30/2024		Diamond Lawns, LLC	-1,490.00
05/30/2024		All Pro Linen	-56.75
05/30/2024		Robert York dba MyTreasureValleyHandyman.com LLC	-165.00
05/30/2024		All Pro Linen	-101.75
05/30/2024		All Pro Linen	-90.75
05/30/2024		Freeform	-96,838.55
05/30/2024		All Pro Linen	-57.75
05/30/2024		TREASURE VALLEY COFFEE INC	-44.95
05/30/2024		Lyngsoe Systems In.	-5,125.00
05/30/2024		Gem Environmental Management LLC	-1,660.00
05/30/2024		Playaway Products LLC	-806.84
Total for 1072 Bill.com Money Out Clearing			\$ -272,426.97

Meridian Library District

Credit Card Detail

May 2024

DATE	NUM	SPLIT	AMOUNT	NAME
2700 Divvy Credit Cards Payable				
05/01/2024	550EE73F39103639833AD	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	54.15	DAKBOARD
05/01/2024	F6065C399F593B3859ECD	5240 OPERATING EXPENSES:Supplies:Supplies - general	15.19	AMAZON
05/01/2024	5EAB5D6CA092AD21EDDB6	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	97.88	WALMART
05/01/2024	8DBDFCA7C7DA25D5111E2	5149 COLLECTIONS:Media	54.99	AMAZON
05/01/2024	33F23BF69FE463B1DBB26	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	50.00	BOISE METRO CHAMBER
05/01/2024	A60F7037FE3C660A4F87D	5236.TN OPERATING EXPENSES:Program Expense:Programs -Teen 13-18	172.75	COSTCO
05/01/2024	4E51D4860A68679C08893	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	279.99	AMAZON
05/01/2024	31C98C46EAA97AD39262B	5149 COLLECTIONS:Media	123.77	AMAZON
05/01/2024	9781115720BD0CF645F9D	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	6.99	AMAZON
05/01/2024	649B7ABEC84D78E8358E2	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	15.95	AMAZON
05/01/2024	3BAAD6F45073F600CC236	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	109.15	AMAZON
05/01/2024	3ECD8375F87C5D9F63B49	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	847.99	COSTCO
05/01/2024	562AD7638B8984EF0AB96	5240 OPERATING EXPENSES:Supplies:Supplies - general	79.84	AMAZON
05/01/2024	76A7C2AB3A6ADA11E0405	5246 OPERATING EXPENSES:Supplies:Supplies - office	15.97	AMAZON MAR MUNB
05/01/2024	805513C2D6C644D150534	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	96.72	1PASSWORD
05/01/2024	FBD4FF30B88202484B4B1	5216 OPERATING EXPENSES:Miscellaneous Operating:Equipment & Furnishings Not Cap	256.38	AMAZON
05/02/2024	8BE6536F591F56A49CC18	5240 OPERATING EXPENSES:Supplies:Supplies - general	410.40	IMPRINT.COM
05/02/2024	703F6E20DB3F24AC8C1DE	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	30.98	AMAZON RET DISTRICT
05/02/2024	B4C85370BA7D805996852	5225 OPERATING EXPENSES:Marketing:Marketing & advertising	543.74	LEGACY SIGNS
05/02/2024	527E111B0C2EB8C1AC133	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	25.00	GOOGLE WORKSPACE
05/02/2024	FB46544A89DEAB9B59F1D	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	167.74	AMAZON
05/02/2024	62B157966366CF049FD9D	5246 OPERATING EXPENSES:Supplies:Supplies - office	158.63	AMAZON
05/02/2024	0BC03F2C72D8520236DB7	5149 COLLECTIONS:Media	202.77	AMAZON
05/02/2024	F2FC19A34DE63E2510274	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	626.96	LAKESHORE LEARNING MAT
05/02/2024	8097D698F3E91D59F2AF1	5220.5 OPERATING EXPENSES:Information	15.76	GOOGLE SERVICES

Meridian Library District

Credit Card Detail

May 2024

DATE	NUM	SPLIT	AMOUNT	NAME
		Technology:IT Utilities		
05/02/2024	053C7A086498EE8596DBB	5246 OPERATING EXPENSES:Supplies:Supplies - office	-8.17	COSTCO
05/02/2024	546B9EE361C4769931C8A	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	190.79	COSTCO
05/02/2024	EE882CBE3F23149A40391	5216 OPERATING EXPENSES:Miscellaneous Operating:Equipment & Furnishings Not Cap	179.99	AMAZON
05/02/2024	15F3C6D7FE5B8E8C033B6	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	43.64	AMAZON
05/02/2024	1AC89E1C96E26A61EBA7D	5149 COLLECTIONS:Media	202.76	AMAZON
05/02/2024	7726FF67271C3DBA567CC	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	30.99	AMAZON MAR PRIZE CLEA
05/03/2024	60D2FE835B08DAC4BB164	5246 OPERATING EXPENSES:Supplies:Supplies - office	33.94	AMAZON
05/03/2024	5F506E315AF14E87FABC6	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	17.41	AMAZON
05/03/2024	9EC723D13EB108EB2722E	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	74.90	NEWSPAPERS.COM
05/03/2024	BF9434BCD733C6816CF35	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	42.00	MATTERHACKERS INC
05/03/2024	E4064BB8B5A2577523548	6224.3 OPERATING EXPENSES:Facility Expense:Bldg-Small Tools	-41.81	AMAZON
05/03/2024	5FCB562409E9C87C524C3	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	120.00	MOBILE BEACON
05/03/2024	095436B5A73125B40B6A3	5236.2S OPERATING EXPENSES:Program Expense:Programs - District:District Programs - Supported	200.00	BOUNCE HOUSE BOISE
05/03/2024	C2C57B85AE2C204E60097	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	89.20	AMAZON
05/03/2024	36CD922F7F007D81CE4B7	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	75.69	AMAZON
05/04/2024	AA7AE0D3859BC1AC529C4	5246 OPERATING EXPENSES:Supplies:Supplies - office	191.10	AMAZON
05/04/2024	2698606632B09AB394F6F	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	1.30	PAYPAL PAYFLOW
05/04/2024	36394096341618F83E5F4	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	13.82	AMAZON
05/04/2024	6F3A9690169EA915C681E	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	16.81	WALMART
05/04/2024	87312D591D3035F1D3A1B	5246 OPERATING EXPENSES:Supplies:Supplies - office	509.22	AMAZON
05/04/2024	437E9C442509E18001634	5211 OPERATING EXPENSES:Supplies:Copy/Print	17.00	AMAZON
05/06/2024	A5A75FB3A8E524439E246	6224.3 OPERATING EXPENSES:Facility Expense:Bldg-Small Tools	16.42	AMAZON
05/06/2024	6B7016F767DEE2369B0C7	5220.7 OPERATING EXPENSES:Information Technology:IT Technology Maintenance	46.97	AMAZON

Meridian Library District

Credit Card Detail

May 2024

DATE	NUM	SPLIT	AMOUNT	NAME
05/06/2024	1ED3F6E16DDB00E0D8C98	5236.2S OPERATING EXPENSES:Program Expense:Programs - District:District Programs - Supported	281.88	AMAZON
05/07/2024	CDDDE34AA1F87AF5D55B6	5211 OPERATING EXPENSES:Supplies:Copy/Print	162.30	FORMLABS
05/07/2024	B98A70D24CE7483B30D2C	5237 OPERATING EXPENSES:Professional Services:Recruiting/Background Checks	1,196.43	CHECKR.COM
05/07/2024	9DCB9F469DC4DDE7A55F4	5240 OPERATING EXPENSES:Supplies:Supplies - general	147.57	AMAZON
05/07/2024	800F8A55D67814BCDB17D	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	19.50	AMAZON
05/07/2024	240DF0B78E23456028148	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	6.99	MICHAELS
05/07/2024	44FF12438F40AF8007257	5236.2S OPERATING EXPENSES:Program Expense:Programs - District:District Programs - Supported	28.77	AMAZON
05/07/2024	89AE8E879C655AD1A12DE	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	39.99	AMAZON
05/07/2024	C3D139488D6C280708F83	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	78.46	BARNES & NOBLE
05/08/2024	DFF97A1D345B0088E8E61	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	23.59	THE HOME DEPOT
05/08/2024	1BDF6F0BCCD44E79A849A	5220.3S OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware:Supported - IT, PCs, Hardware	237.48	OFFICE DEPOT
05/08/2024	D8653B881320CF02ABFC2	5234.5s OPERATING EXPENSES:Professional Development:Staff Mtg & Training:Staff Training - Supported	1,000.00	SANCTUMGRAPHICDESI
05/08/2024	20418970F155D09A82D62	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	80.02	VERIZON
05/08/2024	0F3C3641088C517F7464C	5236.TN OPERATING EXPENSES:Program Expense:Programs -Teen 13-18	64.05	ALBERTSONS
05/08/2024	B180392C6F8933A3B1C1D	5236.2S OPERATING EXPENSES:Program Expense:Programs - District:District Programs - Supported	12.99	AMAZON
05/08/2024	0CCEBF3632D07997E50DE	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	49.79	AMAZON
05/08/2024	7D5E25E80DE532F80E1DC	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	11.99	ZAMZOWS
05/08/2024	388590BAC3CEE5CA05E7D	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	30.95	ALBERTSONS
05/08/2024	BA7729590D069884ED5FB	5211 OPERATING EXPENSES:Supplies:Copy/Print	41.62	MATTERHACKERS INC
05/09/2024	F248B670303085E5EA6E1	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	19.97	AMAZON
05/09/2024	DB4225920EB537E314DB1	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	23.97	ALBERTSONS

Meridian Library District

Credit Card Detail

May 2024

DATE	NUM	SPLIT	AMOUNT	NAME
05/09/2024	AA3CAFBE3A464FF160F56	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	30.00	ADOBE
05/09/2024	5D198E0EF75360CE897D7	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	372.80	VERIZON
05/09/2024	5FE6FDA499B1720505CBB	5234.1 OPERATING EXPENSES:Professional Development:Conferences	302.96	ALASKA AIRLINES
05/10/2024	F9F5A1654B1A9B79418D1	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	143.30	AMAZON
05/10/2024	3E36F95215B3021E32642	5246 OPERATING EXPENSES:Supplies:Supplies - office	57.74	AMAZON
05/10/2024	23E725E377CE911A89ABE	5236.2S OPERATING EXPENSES:Program Expense:Programs - District:District Programs - Supported	-44.31	DRI UPRINTING
05/10/2024	794394E8B4D772FAAD5BF	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	168.73	IDAHO PIZZA COMPANY MERI
05/10/2024	DC374A551B3CFD6D2EB01	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	18.94	AMAZON
05/10/2024	6923AE43321D0198FA3F2	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	63.00	VOLGISTICS.COM
05/10/2024	4AF7C8CF4AADB5DA448CA	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	33.86	ALBERTSONS
05/10/2024	E3D4AEC15D88048A79158	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	109.80	AMAZON
05/10/2024	0C2195562121445E9C90B	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	82.89	SUNFLOWER BAKERY &
05/10/2024	3F88FAA2CFD43473CB83A	5236.2S OPERATING EXPENSES:Program Expense:Programs - District:District Programs - Supported	-4.35	DRI UPRINTING
05/10/2024	55752C612A36F66C99744	5246 OPERATING EXPENSES:Supplies:Supplies - office	39.92	AMAZON
05/11/2024	9839BBA6DFFD5628FD215	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	44.62	WALMART
05/11/2024	B5D8152C2B2FBDA1E6F72	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	169.50	JERSEY MIKE'S SUBS
05/11/2024	C7B6119893FFE1D8CC891	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	142.72	COSTCO
05/11/2024	FF8ADD6B41752D4F3175E	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	17.25	EXPRESS CAFE
05/11/2024	0916CB0C7EAD92A7D23FD	2355 Dental Payable	887.30	WILLAMETTE DENTAL
05/11/2024	A941BF38127DD3FD60816	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	85.12	AMAZON
05/12/2024	E6114D0959306133855F9	6224.3 OPERATING EXPENSES:Facility Expense:Bldg-Small Tools	7.99	AMAZON
05/13/2024	89F51BD2357679FCA3AF4	5240 OPERATING EXPENSES:Supplies:Supplies - general	10.99	AMAZON
05/13/2024	10EDEE3045881DBC240AE	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	132.01	WALMART

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DATE	NUM	SPLIT	AMOUNT	NAME
05/14/2024	62D344DFA8A7C953F7831	6224.3 OPERATING EXPENSES:Facility Expense:Bldg-Small Tools	17.95	AMAZON
05/14/2024	D6B075C74B56DFDDD15BD	5236.TN OPERATING EXPENSES:Program Expense:Programs -Teen 13-18	224.59	COSTCO
05/15/2024	5B921879270A89095A9B4	5240 OPERATING EXPENSES:Supplies:Supplies - general	40.33	AMAZON
05/15/2024	36E6921AB6600C8E19E24	5240 OPERATING EXPENSES:Supplies:Supplies - general	635.44	ULINE SHIPPING
05/15/2024	0A614CA4EE713AD2F9404	5211 OPERATING EXPENSES:Supplies:Copy/Print	315.40	FORMLABS
05/15/2024	7A238C7C9F35BEC563C1B	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	14.99	AMAZON
05/15/2024	B05D727EF1ECED66AC157	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	37.98	ALBERTSONS
05/15/2024	B6B2481A5E6103DC50E77	5246 OPERATING EXPENSES:Supplies:Supplies - office	21.00	CANVA
05/15/2024	AD73C224A8B61D44FA2DC	5236.2S OPERATING EXPENSES:Program Expense:Programs - District:District Programs - Supported	-37.88	HILTON GARDEN INN
05/15/2024	9B401CFCBBF1B0A0F8B1D	5236.2S OPERATING EXPENSES:Program Expense:Programs - District:District Programs - Supported	2,505.45	REDISCOVERED BOOKSHOP
05/15/2024	1948683A4521338A69C67	5234.1 OPERATING EXPENSES:Professional Development:Conferences	666.18	BEST WESTERN
05/15/2024	87B3C22D66E293E6CB2C4	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	236.12	LEGACY SIGNS
05/16/2024	D89AEA876AD81A56D22D4	5240 OPERATING EXPENSES:Supplies:Supplies - general	51.92	AMAZON
05/16/2024	076EE27C116F264468901	5115 COLLECTIONS:Adult Print Books	14.14	AMAZON
05/16/2024	7C50AAA8B212552A3922B	5211 OPERATING EXPENSES:Supplies:Copy/Print	149.97	MATTERHACKERS INC
05/16/2024	0906A81E9D25CC9AD52D1	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	66.96	AMAZON
05/16/2024	F2CBEA4F978924167B194	5246 OPERATING EXPENSES:Supplies:Supplies - office	12.57	AMAZON
05/16/2024	6CF1BD3CF89869FD6E3FE	5115 COLLECTIONS:Adult Print Books	17.99	AMAZON
05/16/2024	59F65E0B70CE37B52511A	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	38.98	ALBERTSONS
05/16/2024	1FEDAC283ED77D33642B1	5130 COLLECTIONS:Children's books	18.18	AMAZON
05/16/2024	239A673E52342DEEA6B8E	5216 OPERATING EXPENSES:Miscellaneous Operating:Equipment & Furnishings Not Cap	35.00	AMAZON
05/16/2024	C7DECC769691D81F520CD	5115 COLLECTIONS:Adult Print Books	33.98	AMAZON
05/16/2024	287D85E43E88E1B45C251	5234.1 OPERATING EXPENSES:Professional Development:Conferences	264.96	SOUTHWEST AIRLINES
05/16/2024	C7A615BE45FF91F194F24	5236.2S OPERATING EXPENSES:Program Expense:Programs - District:District Programs - Supported	664.88	DRI UPRINTING

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DATE	NUM	SPLIT	AMOUNT	NAME
05/16/2024	C56B49166A9A7B0CAF961	5115 COLLECTIONS:Adult Print Books	14.14	AMAZON
05/16/2024	B98918F1C96172D2C4F26	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	26.99	AMAZON
05/16/2024	49379A90EDD7F21A6495F	6224.3 OPERATING EXPENSES:Facility Expense:Bldg-Small Tools	10.96	LOWE'S
05/16/2024	4A11E66648651622357A6	5246 OPERATING EXPENSES:Supplies:Supplies - office	15.48	AMAZON
05/16/2024	60A0D0524D9DDEC640E7	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	113.44	AMAZON
05/16/2024	550FD6144C96C36806B59	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	81.99	AMAZON
05/16/2024	558579F74293A377F6F4B	5115 COLLECTIONS:Adult Print Books	14.14	AMAZON
05/16/2024	A3C670BD25813914A0DC1	5211 OPERATING EXPENSES:Supplies:Copy/Print	39.99	AMAZON
05/17/2024	FA6D2CAC61AC91B0C2259	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	22.08	AMAZON
05/17/2024	17280C8F0BFB35349D7BF	5236.2S OPERATING EXPENSES:Program Expense:Programs - District:District Programs - Supported	17.23	DOLLAR TREE
05/17/2024	7F7DD0981D93CA0C0E4F9	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	23.74	AMAZON
05/17/2024	5FD6DB237B6B2DD056663	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	23.80	WALMART
05/17/2024	196D0E544EB843B6D157D	5232 OPERATING EXPENSES:Miscellaneous Operating:Postage	50.60	US POSTAL SERVICE
05/17/2024	589EAFB62374190A24106	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	11.99	COSTCO
05/17/2024	F58DD4D2B1E1E7AF57D7C	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	103.74	AMAZON
05/17/2024	F476080174B5AFA1BE863	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	708.00	SCRIBE HOW
05/17/2024	C65379B8D6B5161CBAE3F	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	1.25	DOLLAR TREE
05/17/2024	7728CD372AE41697643E9	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	89.94	AMAZON
05/17/2024	F197175B473C03C51EE11	5240 OPERATING EXPENSES:Supplies:Supplies - general	24.69	AMAZON
05/17/2024	027F3DA86AC67047755AF	5234.1 OPERATING EXPENSES:Professional Development:Conferences	361.96	SOUTHWEST AIRLINES
05/17/2024	10B990E6F83E338D4D2BA	5246 OPERATING EXPENSES:Supplies:Supplies - office	20.72	AMAZON
05/17/2024	1E14F98646040F98906D1	5246 OPERATING EXPENSES:Supplies:Supplies - office	348.68	AMAZON
05/17/2024	379ABE2C7D2FE9FB95A1C	5211 OPERATING EXPENSES:Supplies:Copy/Print	105.69	AMAZON
05/17/2024	5BC7570462209BA7E2277	5234.4 OPERATING EXPENSES:Professional Development:Memberships	64.00	AMERLIBASSOC

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05/17/2024	EBBC944895BC0395A80BD	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	13.79	AMAZON
05/18/2024	753085D138B82C6E721E0	5234.1 OPERATING EXPENSES:Professional Development:Conferences	301.96	SOUTHWEST AIRLINES
05/18/2024	244DE20DE98F07C6E479C	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	10.52	AMAZON
05/18/2024	CB6CAF29E641BAD06360F	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	126.00	AMAZON
05/18/2024	A280C2A4DFB1EB1539878	5225 OPERATING EXPENSES:Marketing:Marketing & advertising	180.00	CANVA
05/18/2024	DF5D7ABF67498E3DF50B9	5240 OPERATING EXPENSES:Supplies:Supplies - general	135.99	AMAZON
05/18/2024	95410D3EBE2BBD488C346	5234.1 OPERATING EXPENSES:Professional Development:Conferences	393.00	AMERLIBASSOC
05/18/2024	76B8589C6E576A77A1250	5246 OPERATING EXPENSES:Supplies:Supplies - office	9.95	AMAZON
05/18/2024	7E7180EF2FFC54AD14447	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	15.74	WALMART
05/18/2024	0D4DE5AE9480233D9FD64	5234.1 OPERATING EXPENSES:Professional Development:Conferences	301.96	SOUTHWEST AIRLINES
05/18/2024	C56E25B001C07864EC14E	5236.TN OPERATING EXPENSES:Program Expense:Programs -Teen 13-18	21.88	AMAZON MAR TEEN CRAFT
05/19/2024	3F946D6EDED563146BF0	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	18.98	AMAZON
05/19/2024	B2F63A7F5941C91B18385	5240 OPERATING EXPENSES:Supplies:Supplies - general	31.39	AMAZON
05/19/2024	250557A2E15287B432001	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	40.37	AMAZON
05/19/2024	E517B9D2CD0B063D87712	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	30.10	T-MOBILE
05/20/2024	9B1D8C90A2CF901575FAE	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	87.99	BEST BUY
05/20/2024	4B72BDB51F7A18C5AE997	5115 COLLECTIONS:Adult Print Books	110.53	AMAZON
05/20/2024	9C69731AF86116200382B	5236.2S OPERATING EXPENSES:Program Expense:Programs - District:District Programs - Supported	500.00	LUCKY PERK COFFEE
05/20/2024	039199B2BF4A4732D28A4	5115 COLLECTIONS:Adult Print Books	83.98	AMAZON
05/20/2024	D3376A6D3BA7537D8A75B	5115 COLLECTIONS:Adult Print Books	17.99	AMAZON
05/20/2024	C890D58AF75751E3EBD03	5236.TN OPERATING EXPENSES:Program Expense:Programs -Teen 13-18	139.05	AMAZON MAR TEEN CRAFT
05/20/2024	C82A61D220564664F3AA6	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	20.95	AMAZON
05/21/2024	F4CE3828F51B9DDBE8CAD	5260.5 OPERATING EXPENSES:Vehicle Expense:Vehicle - Dodge HD Wagon	79.99	VALVOLINE
05/21/2024	AE555B2932C04094DBD8C	5240 OPERATING EXPENSES:Supplies:Supplies - general	-147.57	AMAZON
05/21/2024	1C11F003A16F18A148A91	5234.5 OPERATING EXPENSES:Professional	30.00	SILVERSTONE AMENITY

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DATE	NUM	SPLIT	AMOUNT	NAME
		Development:Staff Mtg & Training		CENTER
05/21/2024	66B353E595D0D37B584B2	5260.5 OPERATING EXPENSES:Vehicle Expense:Vehicle - Dodge HD Wagon	363.92	LES SCHWAB TIRES
05/21/2024	878FF1019246C55DE4AE1	5130 COLLECTIONS:Children's books	126.24	AMAZON
05/21/2024	C1D826ADF438D298D486F	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	23.98	AMAZON
05/21/2024	BF04BEBF0DFA5850A64B8	6224.3 OPERATING EXPENSES:Facility Expense:Bldg-Small Tools	14.75	AMAZON
05/21/2024	E1D6D45EEF32D71795617	5236.2S OPERATING EXPENSES:Program Expense:Programs - District:District Programs - Supported	59.37	AMAZON
05/21/2024	A30898EF3767E425A3CE5	5240s OPERATING EXPENSES:Supplies:Supplies - general:Supplies - General -Supported	537.21	BARNES & NOBLE
05/21/2024	7DAAC76FBC2FF22BE2551	5240 OPERATING EXPENSES:Supplies:Supplies - general	116.63	AMAZON
05/22/2024	545E888CFB544DEC306AF	5240s OPERATING EXPENSES:Supplies:Supplies - general:Supplies - General -Supported	7.50	DOLLAR TREE
05/22/2024	E57E32EF4FD1726A21A2E	5130 COLLECTIONS:Children's books	272.85	AMAZON
05/22/2024	D50B620E475FAF296AE00	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	27.55	SWEET SENSATIONS D
05/22/2024	2DB02B3263C19675DF65B	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	120.49	AMAZON
05/22/2024	42AE1396EA0D6B97EE920	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	15.99	AMAZON
05/22/2024	48823D3BC879295641F9A	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	87.28	AMAZON
05/22/2024	B1612AEBF1E7C7A25FF73	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	84.59	AMAZON RET ORCHAR
05/22/2024	9CB7FF9C3D92DA6BFCA53	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	129.99	AMAZON
05/23/2024	65352F98E58EAE3C79AF5	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	16.99	AMAZON
05/23/2024	28798E8999D3FA5F7BF83	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	20.99	AMAZON
05/23/2024	9D3B1919F5DF50672C67E	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	23.98	AMAZON
05/23/2024	761126634EA398A8F3AE0	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	61.46	COSTCO
05/23/2024	76FB1E9FE6B24EB495D43	5149 COLLECTIONS:Media	414.00	BOOK PAGE
05/23/2024	52DB6EB5834F7C74A203D	5211 OPERATING EXPENSES:Supplies:Copy/Print	200.69	AMAZON
05/23/2024	AEC9B10B9B7B6CAA102E1	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	38.78	AMAZON
05/23/2024	A45991B1DC9D1E6096166	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	41.95	ALBERTSONS

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DATE	NUM	SPLIT	AMOUNT	NAME
05/23/2024	AF4DBC5CD6F19B9517D3A	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	99.50	COSTCO
05/23/2024	B2311F964F9B7308480DB	5246 OPERATING EXPENSES:Supplies:Supplies - office	66.24	AMAZON
05/23/2024	21E056F8724B6E882A141	5211 OPERATING EXPENSES:Supplies:Copy/Print	65.76	MATTERHACKERS INC
05/23/2024	6A1EDDB42E95B22804A29	5246 OPERATING EXPENSES:Supplies:Supplies - office	17.66	AMAZON
05/23/2024	24170DB4975E33A41FE9F	5240 OPERATING EXPENSES:Supplies:Supplies - general	6.89	AMAZON
05/24/2024	D36598B24D74B020877CC	5211 OPERATING EXPENSES:Supplies:Copy/Print	140.92	AMAZON
05/24/2024	B998FF08C4314BCB1FE7B	5211 OPERATING EXPENSES:Supplies:Copy/Print	117.30	AMAZON RET
05/24/2024	65A5A30352D51E5A74D8E	5236.2S OPERATING EXPENSES:Program Expense:Programs - District:District Programs - Supported	7.15	WALMART
05/24/2024	6729A6AEB66A17B7EBD3E	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	49.58	AMAZON
05/24/2024	273B595F2C62BDE8034A7	5232 OPERATING EXPENSES:Miscellaneous Operating:Postage	33.46	US POSTAL SERVICE
05/24/2024	8F19A16526D005193F27A	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	57.99	AMAZON
05/24/2024	A81DF43E2F924F7898320	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	299.00	RIGHTWORKS
05/24/2024	05A31A62F4BEA59995C8F	5240 OPERATING EXPENSES:Supplies:Supplies - general	44.08	AMAZON
05/24/2024	8A84491D9080CAE05CF12	5246 OPERATING EXPENSES:Supplies:Supplies - office	33.86	AMAZON
05/24/2024	0737724EF9FA5184D7113	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	52.09	AMAZON MAR MUNB
05/24/2024	70B7FFC7175E105734583	5211 OPERATING EXPENSES:Supplies:Copy/Print	70.19	AMAZON RET
05/24/2024	686F145F98258CFDD76E7	5236.2S OPERATING EXPENSES:Program Expense:Programs - District:District Programs - Supported	134.08	WALMART
05/24/2024	AD3DA0079A8F813D2946A	6224.2 OPERATING EXPENSES:Facility Expense:Bldg-Repairs	12.20	AMAZON
05/24/2024	5F0388847AEFAA89E4F6B	5225 OPERATING EXPENSES:Marketing:Marketing & advertising	191.98	VISPRONET
05/25/2024	5D5A6D3DE25FC876A614E	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	268.00	JAMF SOFTWARE
05/25/2024	A86F5ADF8BA05353B924F	5260.7 OPERATING EXPENSES:Vehicle Expense:Vehicle - Chevy Silverado 1500	300.00	JOPAUL & SONS LLC
05/25/2024	AA1804425D97E971855FF	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	51.87	AMAZON
05/25/2024	8F871E5B476B8914B6B96	5260.4 OPERATING EXPENSES:Vehicle	300.00	JOPAUL & SONS LLC

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		Expense:Vehicle - Honda Element		
05/25/2024	33720B423BC7026047564	5260.9 OPERATING EXPENSES:Vehicle	300.00	JOPAUL & SONS LLC
		Expense:Vehicle - Toyota Rav4 VIN 7665		
05/25/2024	C96EA0F32DE67DF87335C	5260.3 OPERATING EXPENSES:Vehicle	300.00	JOPAUL & SONS LLC
		Expense:Vehicle - Van Honda Odyssey		
05/25/2024	17AC3CE31F711DDB7502E	5236.2S OPERATING EXPENSES:Program	72.33	COSTCO
		Expense:Programs - District:District Programs - Supported		
05/25/2024	10265B6A9C94C06EF8214	5236.2S OPERATING EXPENSES:Program	4.68	WALMART
		Expense:Programs - District:District Programs - Supported		
05/25/2024	F310536F893EE2457C5B7	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	11.96	ALBERTSONS
05/25/2024	093116E84CAE1740F6485	5260.5 OPERATING EXPENSES:Vehicle	300.00	JOPAUL & SONS LLC
		Expense:Vehicle - Dodge HD Wagon		
05/25/2024	0309D7E3EF2669EC263E9	5220.7 OPERATING EXPENSES:Information Technology:IT Technology Maintenance	23.00	CARBIDE
05/25/2024	758E8FB1B5106F47B38A3	5260.8 OPERATING EXPENSES:Vehicle	300.00	JOPAUL & SONS LLC
		Expense:Vehicle - Toyota Rav4 VIN 4697		
05/26/2024	82FF2A37C66529526236D	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	122.11	ROUTIFIC.COM
05/27/2024	1781BF8968C0D8FCFC4F6	5236.FA OPERATING EXPENSES:Program	46.29	AMAZON
		Expense:Programs -Family All Ages		
05/27/2024	754383BAF26EC3F1B6109	5234.1 OPERATING EXPENSES:Professional Development:Conferences	553.00	AMERLIBASSOC
05/28/2024	649EDD7D76F2D116D93AD	6255 OPERATING EXPENSES:Facility	213.30	ACORN SELF STORAGE
		Expense:Bldg-Rent		
05/28/2024	46B2592B89D4A105F67DD	5130 COLLECTIONS:Children's books	168.75	AMAZON
05/29/2024	3C81F521A9596B2E71104	5236.EL OPERATING EXPENSES:Program	14.99	AMAZON RETA
		Expense:Programs - Early Learning 0-5		STORYTIME
05/29/2024	725FDD2D8D54AA011C1B8	5240 OPERATING	16.29	AMAZON RET MUNB
		EXPENSES:Supplies:Supplies - general		
05/29/2024	5690B4B719C449F3EA967	5236.SA OPERATING EXPENSES:Program	4.47	AMAZON
		Expense:Programs -School Age 6-12		
05/29/2024	6605FEA1C12CF2D295E92	5236.1S OPERATING EXPENSES:Program	96.53	COSTCO
		Expense:Programs - Outreach:Programs - Outreach -Supported		
05/29/2024	65C2BD2459FCDC92C1EFF	5236.2S OPERATING EXPENSES:Program	119.94	COSTCO
		Expense:Programs - District:District Programs - Supported		
05/29/2024	F00F83360BA17996E69B9	5236.SA OPERATING EXPENSES:Program	49.96	COSTCO
		Expense:Programs -School Age 6-12		
05/30/2024	FC0CC830566874F4B0F7E	5236.FA OPERATING EXPENSES:Program	139.99	AMAZON
		Expense:Programs -Family All Ages		
05/30/2024	28C81A512D7CE2130F38D	5246 OPERATING	9.98	AMAZON
		EXPENSES:Supplies:Supplies - office		
05/30/2024	84268EA57ABCCAD2D63F2	5236.FA OPERATING EXPENSES:Program	38.95	AMAZON

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DATE	NUM	SPLIT	AMOUNT	NAME
05/30/2024	C6E110B630CA18BAE5BD5	Expense:Programs -Family All Ages 5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	-947.98	COSTCO
05/30/2024	32BCEAE0FC7C79862419B	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	64.78	AMAZON
05/30/2024	B8856C3BE1647E4DFC298	5236.BR OPERATING EXPENSES:Program Expense:Programs -Brochures	1,830.85	INTERNATIONAL MINUTE PRES
05/30/2024	8C7B146F4E6C80BDD8804	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	15.75	AMAZON RETA STORYTIME
05/30/2024	E97AA31CA0350EDDD5840	5211 OPERATING EXPENSES:Supplies:Copy/Print	60.63	AMAZON
05/30/2024	FC13DE323853A49A3441B	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	80.67	AMAZON
05/30/2024	F2C7D6D4233F5E3F55A8F	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	17.27	AMAZON
05/30/2024	54F32AA6EA2DDF380CED9	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	38.99	AMAZON
05/30/2024	6F7A55522FCC38F52D827	5236.2S OPERATING EXPENSES:Program Expense:Programs - District:District Programs - Supported	390.00	TE MERIDIAN PARKS & RECR
05/30/2024	F6975DD27BE36E9D1C55D	5211 OPERATING EXPENSES:Supplies:Copy/Print	359.92	AMAZON
05/30/2024	B2884A8ED8DA1B52190EA	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	74.97	MATTERHACKERS INC
05/30/2024	534C2CE7618190B95FC3E	5211 OPERATING EXPENSES:Supplies:Copy/Print	26.09	AMAZON
05/31/2024	00BAA08CEEEBE73B2FD7B	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	65.50	AMAZON
05/31/2024	19D4B400AF7D5712FAC1B	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	20.97	AMAZON
05/31/2024	6D6FA58A5CD25C6A7A01E	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	-15.95	AMAZON
05/31/2024	96A3627D6697C76EEF279	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	32.75	WALMART
05/31/2024	BBC7E215CB6B5DAF1BDBB	5211 OPERATING EXPENSES:Supplies:Copy/Print	41.62	MATTERHACKERS INC
05/31/2024	E3C346F078BA6BEE30A8F	5234.5s OPERATING EXPENSES:Professional Development:Staff Mtg & Training:Staff Training - Supported	125.00	TE MERIDIAN PARKS & RECR
05/31/2024	E93D7E56BCC595EDBBF9F	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	323.40	PANDORA FOR BUSINESS
05/31/2024	E9433443F77603AC45927	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	323.40	PANDORA FOR BUSINESS
05/31/2024	EAD7E1FCE7D0AE2B8AD8F	5246 OPERATING EXPENSES:Supplies:Supplies - office	107.81	OFFICE DEPOT
05/31/2024	F8C936DA208D452A27CD4	5211 OPERATING EXPENSES:Supplies:Copy/Print	129.49	AMAZON

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DATE	NUM	SPLIT	AMOUNT	NAME
Total for 2700 Divvy Credit Cards Payable			\$35,151.04	
2355 Dental Payable				
05/11/2024	0916CB0C7EAD92A7D23FD	2700 Divvy Credit Cards Payable	-887.30	WILLAMETTE DENTAL
Total for 2355 Dental Payable			\$ -887.30	
51000 COLLECTIONS				
5115 Adult Print Books				
05/16/2024	C7DECC769691D81F520CD	2700 Divvy Credit Cards Payable	33.98	AMAZON
05/16/2024	558579F74293A377F6F4B	2700 Divvy Credit Cards Payable	14.14	AMAZON
05/16/2024	C56B49166A9A7B0CAF961	2700 Divvy Credit Cards Payable	14.14	AMAZON
05/16/2024	6CF1BD3CF89869FD6E3FE	2700 Divvy Credit Cards Payable	17.99	AMAZON
05/16/2024	076EE27C116F264468901	2700 Divvy Credit Cards Payable	14.14	AMAZON
05/20/2024	4B72BDB51F7A18C5AE997	2700 Divvy Credit Cards Payable	110.53	AMAZON
05/20/2024	D3376A6D3BA7537D8A75B	2700 Divvy Credit Cards Payable	17.99	AMAZON
05/20/2024	039199B2BF4A4732D28A4	2700 Divvy Credit Cards Payable	83.98	AMAZON
Total for 5115 Adult Print Books			\$306.89	
5130 Children's books				
05/16/2024	1FEDAC283ED77D33642B1	2700 Divvy Credit Cards Payable	18.18	AMAZON
05/21/2024	878FF1019246C55DE4AE1	2700 Divvy Credit Cards Payable	126.24	AMAZON
05/22/2024	E57E32EF4FD1726A21A2E	2700 Divvy Credit Cards Payable	272.85	AMAZON
05/28/2024	46B2592B89D4A105F67DD	2700 Divvy Credit Cards Payable	168.75	AMAZON
Total for 5130 Children's books			\$586.02	
5149 Media				
05/01/2024	8DBDFCA7C7DA25D5111E2	2700 Divvy Credit Cards Payable	54.99	AMAZON
05/01/2024	31C98C46EAA97AD39262B	2700 Divvy Credit Cards Payable	123.77	AMAZON
05/02/2024	1AC89E1C96E26A61EBA7D	2700 Divvy Credit Cards Payable	202.76	AMAZON
05/02/2024	0BC03F2C72D8520236DB7	2700 Divvy Credit Cards Payable	202.77	AMAZON
05/23/2024	76FB1E9FE6B24EB495D43	2700 Divvy Credit Cards Payable	414.00	BOOK PAGE
Total for 5149 Media			\$998.29	
Total for 51000 COLLECTIONS			\$1,891.20	
52000 OPERATING EXPENSES				
52020 Professional Services				
5237 Recruiting/Background Checks				
05/07/2024	B98A70D24CE7483B30D2C	2700 Divvy Credit Cards Payable	1,196.43	CHECKR.COM
Total for 5237 Recruiting/Background Checks			\$1,196.43	
Total for 52020 Professional Services			\$1,196.43	
52200 Information Technology				
5220.1 IT Infra -Software/Licensing				
05/01/2024	805513C2D6C644D150534	2700 Divvy Credit Cards Payable	96.72	1PASSWORD
05/02/2024	527E111B0C2EB8C1AC133	2700 Divvy Credit Cards Payable	25.00	GOOGLE WORKSPACE
05/03/2024	9EC723D13EB108EB2722E	2700 Divvy Credit Cards Payable	74.90	NEWSPAPERS.COM
05/04/2024	2698606632B09AB394F6F	2700 Divvy Credit Cards Payable	1.30	PAYPAL PAYFLOW
05/09/2024	AA3CAFBE3A464FF160F56	2700 Divvy Credit Cards Payable	30.00	ADOBE
05/10/2024	6923AE43321D0198FA3F2	2700 Divvy Credit Cards Payable	63.00	VOLGISTICS.COM

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DATE	NUM	SPLIT	AMOUNT	NAME
05/17/2024	F476080174B5AFA1BE863	2700 Divvy Credit Cards Payable	708.00	SCRIBE HOW
05/24/2024	A81DF43E2F924F7898320	2700 Divvy Credit Cards Payable	299.00	RIGHTWORKS
05/25/2024	5D5A6D3DE25FC876A614E	2700 Divvy Credit Cards Payable	268.00	JAMF SOFTWARE
05/26/2024	82FF2A37C66529526236D	2700 Divvy Credit Cards Payable	122.11	ROUTIFIC.COM
05/31/2024	E93D7E56BCC595EDBBF9F	2700 Divvy Credit Cards Payable	323.40	PANDORA FOR BUSINESS
05/31/2024	E9433443F77603AC45927	2700 Divvy Credit Cards Payable	323.40	PANDORA FOR BUSINESS
Total for 5220.1 IT Infra -Software/Licensing			\$2,334.83	
5220.3 IT PCs, Printers & Hardware				
05/01/2024	550EE73F39103639833AD	2700 Divvy Credit Cards Payable	54.15	DAKBOARD
05/01/2024	4E51D4860A68679C08893	2700 Divvy Credit Cards Payable	279.99	AMAZON
05/01/2024	3ECD8375F87C5D9F63B49	2700 Divvy Credit Cards Payable	847.99	COSTCO
05/17/2024	7728CD372AE41697643E9	2700 Divvy Credit Cards Payable	89.94	AMAZON
05/19/2024	3F946D6EDED563146BF0	2700 Divvy Credit Cards Payable	18.98	AMAZON
05/20/2024	9B1D8C90A2CF901575FAE	2700 Divvy Credit Cards Payable	87.99	BEST BUY
05/25/2024	AA1804425D97E971855FF	2700 Divvy Credit Cards Payable	51.87	AMAZON
05/30/2024	C6E110B630CA18BAE5BD5	2700 Divvy Credit Cards Payable	-947.98	COSTCO
Total for 5220.3 IT PCs, Printers & Hardware			\$482.93	
5220.3S Supported - IT, PCs, Hardware				
05/08/2024	1BDF6F0BCCD44E79A849A	2700 Divvy Credit Cards Payable	237.48	OFFICE DEPOT
Total for 5220.3S Supported - IT, PCs, Hardware			\$237.48	
Total for 5220.3 IT PCs, Printers & Hardware with subs			\$720.41	
5220.5 IT Utilities				
05/02/2024	8097D698F3E91D59F2AF1	2700 Divvy Credit Cards Payable	15.76	GOOGLE SERVICES
05/03/2024	5FCB562409E9C87C524C3	2700 Divvy Credit Cards Payable	120.00	MOBILE BEACON
05/08/2024	20418970F155D09A82D62	2700 Divvy Credit Cards Payable	80.02	VERIZON
05/09/2024	5D198E0EF75360CE897D7	2700 Divvy Credit Cards Payable	372.80	VERIZON
05/19/2024	E517B9D2CD0B063D87712	2700 Divvy Credit Cards Payable	30.10	T-MOBILE
Total for 5220.5 IT Utilities			\$618.68	
5220.7 IT Technology Maintenance				
05/06/2024	6B7016F767DEE2369B0C7	2700 Divvy Credit Cards Payable	46.97	AMAZON
05/25/2024	0309D7E3EF2669EC263E9	2700 Divvy Credit Cards Payable	23.00	CARBIDE
Total for 5220.7 IT Technology Maintenance			\$69.97	
Total for 52200 Information Technology			\$3,743.89	
52250 Marketing				
5225 Marketing & advertising				
05/02/2024	B4C85370BA7D805996852	2700 Divvy Credit Cards Payable	543.74	LEGACY SIGNS
05/18/2024	A280C2A4DFB1EB1539878	2700 Divvy Credit Cards Payable	180.00	CANVA
05/24/2024	5F0388847AEFAA89E4F6B	2700 Divvy Credit Cards Payable	191.98	VISPRONET
Total for 5225 Marketing & advertising			\$915.72	
Total for 52250 Marketing			\$915.72	
52340 Professional Development				

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DATE	NUM	SPLIT	AMOUNT	NAME
5234.1 Conferences				
05/09/2024	5FE6FDA499B1720505CBB	2700 Divvy Credit Cards Payable	302.96	ALASKA AIRLINES
05/15/2024	1948683A4521338A69C67	2700 Divvy Credit Cards Payable	666.18	BEST WESTERN
05/16/2024	287D85E43E88E1B45C251	2700 Divvy Credit Cards Payable	264.96	SOUTHWEST AIRLINES
05/17/2024	027F3DA86AC67047755AF	2700 Divvy Credit Cards Payable	361.96	SOUTHWEST AIRLINES
05/18/2024	753085D138B82C6E721E0	2700 Divvy Credit Cards Payable	301.96	SOUTHWEST AIRLINES
05/18/2024	0D4DE5AE9480233D9FD64	2700 Divvy Credit Cards Payable	301.96	SOUTHWEST AIRLINES
05/18/2024	95410D3EBE2BB488C346	2700 Divvy Credit Cards Payable	393.00	AMERLIBASSOC
05/27/2024	754383BAF26EC3F1B6109	2700 Divvy Credit Cards Payable	553.00	AMERLIBASSOC
Total for 5234.1 Conferences			\$3,145.98	
5234.4 Memberships				
05/17/2024	5BC7570462209BA7E2277	2700 Divvy Credit Cards Payable	64.00	AMERLIBASSOC
Total for 5234.4 Memberships			\$64.00	
5234.5 Staff Mtg & Training				
05/01/2024	5EAB5D6CA092AD21EDDB6	2700 Divvy Credit Cards Payable	97.88	WALMART
05/09/2024	DB4225920EB537E314DB1	2700 Divvy Credit Cards Payable	23.97	ALBERTSONS
05/10/2024	794394E8B4D772FAAD5BF	2700 Divvy Credit Cards Payable	168.73	IDAHO PIZZA COMPANY MERI
05/10/2024	4AF7C8CF4AADB5DA448CA	2700 Divvy Credit Cards Payable	33.86	ALBERTSONS
05/11/2024	B5D8152C2B2FBDA1E6F72	2700 Divvy Credit Cards Payable	169.50	JERSEY MIKE'S SUBS
05/21/2024	1C11F003A16F18A148A91	2700 Divvy Credit Cards Payable	30.00	SILVERSTONE AMENITY CENTER
05/22/2024	D50B620E475FAF296AE00	2700 Divvy Credit Cards Payable	27.55	SWEET SENSATIONS D
05/23/2024	A45991B1DC9D1E6096166	2700 Divvy Credit Cards Payable	41.95	ALBERTSONS
05/23/2024	761126634EA398A8F3AE0	2700 Divvy Credit Cards Payable	61.46	COSTCO
05/23/2024	AF4DBC5CD6F19B9517D3A	2700 Divvy Credit Cards Payable	99.50	COSTCO
05/25/2024	F310536F893EE2457C5B7	2700 Divvy Credit Cards Payable	11.96	ALBERTSONS
Total for 5234.5 Staff Mtg & Training			\$766.36	
5234.5s Staff Training - Supported				
05/08/2024	D8653B881320CF02ABFC2	2700 Divvy Credit Cards Payable	1,000.00	SANCTUMGRAPHICDESI
05/31/2024	E3C346F078BA6BEE30A8F	2700 Divvy Credit Cards Payable	125.00	TE MERIDIAN PARKS & RECR
Total for 5234.5s Staff Training - Supported			\$1,125.00	
Total for 5234.5 Staff Mtg & Training with subs			\$1,891.36	
Total for 52340 Professional Development			\$5,101.34	
52360 Program Expense				
5236.1 Programs - Outreach				
5236.1S Programs - Outreach -Supported				
05/29/2024	6605FEA1C12CF2D295E92	2700 Divvy Credit Cards Payable	96.53	COSTCO
Total for 5236.1S Programs - Outreach -Supported			\$96.53	
Total for 5236.1 Programs - Outreach			\$96.53	
5236.2 Programs - District				
5236.2S District Programs -Supported				

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DATE	NUM	SPLIT	AMOUNT	NAME
05/03/2024	095436B5A73125B40B6A3	2700 Divvy Credit Cards Payable	200.00	BOUNCE HOUSE BOISE
05/06/2024	1ED3F6E16DDB00E0D8C98	2700 Divvy Credit Cards Payable	281.88	AMAZON
05/07/2024	44FF12438F40AF8007257	2700 Divvy Credit Cards Payable	28.77	AMAZON
05/08/2024	B180392C6F8933A3B1C1D	2700 Divvy Credit Cards Payable	12.99	AMAZON
05/10/2024	3F88FAA2CFD43473CB83A	2700 Divvy Credit Cards Payable	-4.35	DRI UPRINTING
05/10/2024	23E725E377CE911A89ABE	2700 Divvy Credit Cards Payable	-44.31	DRI UPRINTING
05/15/2024	9B401CFCBBF1B0A0F8B1D	2700 Divvy Credit Cards Payable	2,505.45	REDISCOVERED BOOKSHOP
05/15/2024	AD73C224A8B61D44FA2DC	2700 Divvy Credit Cards Payable	-37.88	HILTON GARDEN INN
05/16/2024	C7A615BE45FF91F194F24	2700 Divvy Credit Cards Payable	664.88	DRI UPRINTING
05/17/2024	17280C8F0BFB35349D7BF	2700 Divvy Credit Cards Payable	17.23	DOLLAR TREE
05/20/2024	9C69731AF86116200382B	2700 Divvy Credit Cards Payable	500.00	LUCKY PERK COFFEE
05/21/2024	E1D6D45EEF32D71795617	2700 Divvy Credit Cards Payable	59.37	AMAZON
05/24/2024	65A5A30352D51E5A74D8E	2700 Divvy Credit Cards Payable	7.15	WALMART
05/24/2024	686F145F98258CFDD76E7	2700 Divvy Credit Cards Payable	134.08	WALMART
05/25/2024	10265B6A9C94C06EF8214	2700 Divvy Credit Cards Payable	4.68	WALMART
05/25/2024	17AC3CE31F711DDB7502E	2700 Divvy Credit Cards Payable	72.33	COSTCO
05/29/2024	65C2BD2459FCDC92C1EFF	2700 Divvy Credit Cards Payable	119.94	COSTCO
05/30/2024	6F7A55522FCC38F52D827	2700 Divvy Credit Cards Payable	390.00	TE MERIDIAN PARKS & RECR
Total for 5236.2S District Programs -Supported			\$4,912.21	
Total for 5236.2 Programs - District			\$4,912.21	
5236.AD Programs - Adult				
05/01/2024	33F23BF69FE463B1DBB26	2700 Divvy Credit Cards Payable	50.00	BOISE METRO CHAMBER
05/03/2024	BF9434BCD733C6816CF35	2700 Divvy Credit Cards Payable	42.00	MATTERHACKERS INC
05/07/2024	240DF0B78E23456028148	2700 Divvy Credit Cards Payable	6.99	MICHAELS
05/08/2024	388590BAC3CEE5CA05E7D	2700 Divvy Credit Cards Payable	30.95	ALBERTSONS
05/08/2024	0CCEBF3632D07997E50DE	2700 Divvy Credit Cards Payable	49.79	AMAZON
05/10/2024	0C2195562121445E9C90B	2700 Divvy Credit Cards Payable	82.89	SUNFLOWER BAKERY &
05/11/2024	FF8ADD6B41752D4F3175E	2700 Divvy Credit Cards Payable	17.25	EXPRESS CAFE
05/11/2024	A941BF38127DD3FD60816	2700 Divvy Credit Cards Payable	85.12	AMAZON
05/16/2024	B98918F1C96172D2C4F26	2700 Divvy Credit Cards Payable	26.99	AMAZON
05/22/2024	42AE1396EA0D6B97EE920	2700 Divvy Credit Cards Payable	15.99	AMAZON
05/23/2024	65352F98E58EAE3C79AF5	2700 Divvy Credit Cards Payable	16.99	AMAZON
05/23/2024	9D3B1919F5DF50672C67E	2700 Divvy Credit Cards Payable	23.98	AMAZON
05/24/2024	0737724EF9FA5184D7113	2700 Divvy Credit Cards Payable	52.09	AMAZON MAR MUNB
Total for 5236.AD Programs - Adult			\$501.03	
5236.BR Programs -Brochures				
05/30/2024	B8856C3BE1647E4DFC298	2700 Divvy Credit Cards Payable	1,830.85	INTERNATIONAL MINUTE PRES
Total for 5236.BR Programs -Brochures			\$1,830.85	
5236.EL Programs - Early Learning 0-5				
05/03/2024	5F506E315AF14E87FABC6	2700 Divvy Credit Cards Payable	17.41	AMAZON

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DATE	NUM	SPLIT	AMOUNT	NAME
05/07/2024	800F8A55D67814BCDB17D	2700 Divvy Credit Cards Payable	19.50	AMAZON
05/07/2024	C3D139488D6C280708F83	2700 Divvy Credit Cards Payable	78.46	BARNES & NOBLE
05/15/2024	B05D727EF1ECED66AC157	2700 Divvy Credit Cards Payable	37.98	ALBERTSONS
05/16/2024	59F65E0B70CE37B52511A	2700 Divvy Credit Cards Payable	38.98	ALBERTSONS
05/16/2024	60A0D0524D9DDEC640E7	2700 Divvy Credit Cards Payable	113.44	AMAZON
05/16/2024	550FD6144C96C36806B59	2700 Divvy Credit Cards Payable	81.99	AMAZON
05/18/2024	CB6CAF29E641BAD06360F	2700 Divvy Credit Cards Payable	126.00	AMAZON
05/19/2024	250557A2E15287B432001	2700 Divvy Credit Cards Payable	40.37	AMAZON
05/22/2024	48823D3BC879295641F9A	2700 Divvy Credit Cards Payable	87.28	AMAZON
05/23/2024	28798E8999D3FA5F7BF83	2700 Divvy Credit Cards Payable	20.99	AMAZON
05/24/2024	8F19A16526D005193F27A	2700 Divvy Credit Cards Payable	57.99	AMAZON
05/29/2024	3C81F521A9596B2E71104	2700 Divvy Credit Cards Payable	14.99	AMAZON RETA STORYTIME
05/30/2024	8C7B146F4E6C80BDD8804	2700 Divvy Credit Cards Payable	15.75	AMAZON RETA STORYTIME
Total for 5236.EL Programs - Early Learning 0-5			\$751.13	
5236.FA Programs -Family All Ages				
05/01/2024	3BAAD6F45073F600CC236	2700 Divvy Credit Cards Payable	109.15	AMAZON
05/01/2024	9781115720BD0CF645F9D	2700 Divvy Credit Cards Payable	6.99	AMAZON
05/02/2024	F2FC19A34DE63E2510274	2700 Divvy Credit Cards Payable	626.96	LAKESHORE LEARNING MAT
05/02/2024	546B9EE361C4769931C8A	2700 Divvy Credit Cards Payable	190.79	COSTCO
05/02/2024	15F3C6D7FE5B8E8C033B6	2700 Divvy Credit Cards Payable	43.64	AMAZON
05/04/2024	6F3A9690169EA915C681E	2700 Divvy Credit Cards Payable	16.81	WALMART
05/07/2024	89AE8E879C655AD1A12DE	2700 Divvy Credit Cards Payable	39.99	AMAZON
05/10/2024	E3D4AEC15D88048A79158	2700 Divvy Credit Cards Payable	109.80	AMAZON
05/11/2024	C7B6119893FFE1D8CC891	2700 Divvy Credit Cards Payable	142.72	COSTCO
05/13/2024	10EDEE3045881DBC240AE	2700 Divvy Credit Cards Payable	132.01	WALMART
05/15/2024	87B3C22D66E293E6CB2C4	2700 Divvy Credit Cards Payable	236.12	LEGACY SIGNS
05/16/2024	0906A81E9D25CC9AD52D1	2700 Divvy Credit Cards Payable	66.96	AMAZON
05/17/2024	7F7DD0981D93CA0C0E4F9	2700 Divvy Credit Cards Payable	23.74	AMAZON
05/18/2024	244DE20DE98F07C6E479C	2700 Divvy Credit Cards Payable	10.52	AMAZON
05/20/2024	C82A61D220564664F3AA6	2700 Divvy Credit Cards Payable	20.95	AMAZON
05/24/2024	6729A6AEB66A17B7EBD3E	2700 Divvy Credit Cards Payable	49.58	AMAZON
05/27/2024	1781BF8968C0D8FCFC4F6	2700 Divvy Credit Cards Payable	46.29	AMAZON
05/30/2024	54F32AA6EA2DDF380CED9	2700 Divvy Credit Cards Payable	38.99	AMAZON
05/30/2024	FC0CC830566874F4B0F7E	2700 Divvy Credit Cards Payable	139.99	AMAZON
05/30/2024	FC13DE323853A49A3441B	2700 Divvy Credit Cards Payable	80.67	AMAZON
05/30/2024	84268EA57ABCCAD2D63F2	2700 Divvy Credit Cards Payable	38.95	AMAZON
05/30/2024	B2884A8ED8DA1B52190EA	2700 Divvy Credit Cards Payable	74.97	MATTERHACKERS INC
05/31/2024	00BAA08CEEEBE73B2FD7B	2700 Divvy Credit Cards Payable	65.50	AMAZON
Total for 5236.FA Programs -Family All Ages			\$2,312.09	
5236.SA Programs -School Age 6-12				
05/01/2024	649B7ABEC84D78E8358E2	2700 Divvy Credit Cards Payable	15.95	AMAZON

Meridian Library District

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DATE	NUM	SPLIT	AMOUNT	NAME
05/02/2024	7726FF67271C3DBA567CC	2700 Divvy Credit Cards Payable	30.99	AMAZON MAR PRIZE CLEA
05/08/2024	7D5E25E80DE532F80E1DC	2700 Divvy Credit Cards Payable	11.99	ZAMZOWS
05/08/2024	DFF97A1D345B0088E8E61	2700 Divvy Credit Cards Payable	23.59	THE HOME DEPOT
05/11/2024	9839BBA6DFFD5628FD215	2700 Divvy Credit Cards Payable	44.62	WALMART
05/15/2024	7A238C7C9F35BEC563C1B	2700 Divvy Credit Cards Payable	14.99	AMAZON
05/17/2024	EBBC944895BC0395A80BD	2700 Divvy Credit Cards Payable	13.79	AMAZON
05/17/2024	589EAFB62374190A24106	2700 Divvy Credit Cards Payable	11.99	COSTCO
05/17/2024	C65379B8D6B5161CBAE3F	2700 Divvy Credit Cards Payable	1.25	DOLLAR TREE
05/17/2024	5FD6DB237B6B2DD056663	2700 Divvy Credit Cards Payable	23.80	WALMART
05/17/2024	F58DD4D2B1E1E7AF57D7C	2700 Divvy Credit Cards Payable	103.74	AMAZON
05/22/2024	9CB7FF9C3D92DA6BFCA53	2700 Divvy Credit Cards Payable	129.99	AMAZON
05/23/2024	AEC9B10B9B7B6CAA102E1	2700 Divvy Credit Cards Payable	38.78	AMAZON
05/29/2024	F00F83360BA17996E69B9	2700 Divvy Credit Cards Payable	49.96	COSTCO
05/29/2024	5690B4B719C449F3EA967	2700 Divvy Credit Cards Payable	4.47	AMAZON
05/30/2024	32BCEAE0FC7C79862419B	2700 Divvy Credit Cards Payable	64.78	AMAZON
05/30/2024	F2C7D6D4233F5E3F55A8F	2700 Divvy Credit Cards Payable	17.27	AMAZON
05/31/2024	96A3627D6697C76EEF279	2700 Divvy Credit Cards Payable	32.75	WALMART
05/31/2024	19D4B400AF7D5712FAC1B	2700 Divvy Credit Cards Payable	20.97	AMAZON
05/31/2024	6D6FA58A5CD25C6A7A01E	2700 Divvy Credit Cards Payable	-15.95	AMAZON
Total for 5236.SA Programs -School Age 6-12			\$639.72	
5236.TN Programs -Teen 13-18				
05/01/2024	A60F7037FE3C660A4F87D	2700 Divvy Credit Cards Payable	172.75	COSTCO
05/08/2024	0F3C3641088C517F7464C	2700 Divvy Credit Cards Payable	64.05	ALBERTSONS
05/14/2024	D6B075C74B56DFDDD15BD	2700 Divvy Credit Cards Payable	224.59	COSTCO
05/18/2024	C56E25B001C07864EC14E	2700 Divvy Credit Cards Payable	21.88	AMAZON MAR TEEN CRAFT
05/20/2024	C890D58AF75751E3EBD03	2700 Divvy Credit Cards Payable	139.05	AMAZON MAR TEEN CRAFT
Total for 5236.TN Programs -Teen 13-18			\$622.32	
Total for 52360 Program Expense			\$11,665.88	
52400 Supplies				
5211 Copy/Print				
05/04/2024	437E9C442509E18001634	2700 Divvy Credit Cards Payable	17.00	AMAZON
05/07/2024	CDDDE34AA1F87AF5D55B6	2700 Divvy Credit Cards Payable	162.30	FORMLABS
05/08/2024	BA7729590D069884ED5FB	2700 Divvy Credit Cards Payable	41.62	MATTERHACKERS INC
05/15/2024	0A614CA4EE713AD2F9404	2700 Divvy Credit Cards Payable	315.40	FORMLABS
05/16/2024	7C50AAA8B212552A3922B	2700 Divvy Credit Cards Payable	149.97	MATTERHACKERS INC
05/16/2024	A3C670BD25813914A0DC1	2700 Divvy Credit Cards Payable	39.99	AMAZON
05/17/2024	379ABE2C7D2FE9FB95A1C	2700 Divvy Credit Cards Payable	105.69	AMAZON
05/23/2024	52DB6EB5834F7C74A203D	2700 Divvy Credit Cards Payable	200.69	AMAZON
05/23/2024	21E056F8724B6E882A141	2700 Divvy Credit Cards Payable	65.76	MATTERHACKERS INC
05/24/2024	70B7FFC7175E105734583	2700 Divvy Credit Cards Payable	70.19	AMAZON RET
05/24/2024	D36598B24D74B020877CC	2700 Divvy Credit Cards Payable	140.92	AMAZON

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DATE	NUM	SPLIT	AMOUNT	NAME
05/24/2024	B998FF08C4314BCB1FE7B	2700 Divvy Credit Cards Payable	117.30	AMAZON RET
05/30/2024	F6975DD27BE36E9D1C55D	2700 Divvy Credit Cards Payable	359.92	AMAZON
05/30/2024	E97AA31CA0350EDDD5840	2700 Divvy Credit Cards Payable	60.63	AMAZON
05/30/2024	534C2CE7618190B95FC3E	2700 Divvy Credit Cards Payable	26.09	AMAZON
05/31/2024	BBC7E215CB6B5DAF1BDBB	2700 Divvy Credit Cards Payable	41.62	MATTERHACKERS INC
05/31/2024	F8C936DA208D452A27CD4	2700 Divvy Credit Cards Payable	129.49	AMAZON
Total for 5211 Copy/Print			\$2,044.58	
5240 Supplies - general				
05/01/2024	F6065C399F593B3859ECD	2700 Divvy Credit Cards Payable	15.19	AMAZON
05/01/2024	562AD7638B8984EF0AB96	2700 Divvy Credit Cards Payable	79.84	AMAZON
05/02/2024	8BE6536F591F56A49CC18	2700 Divvy Credit Cards Payable	410.40	IMPRINT.COM
05/07/2024	9DCB9F469DC4DDE7A55F4	2700 Divvy Credit Cards Payable	147.57	AMAZON
05/13/2024	89F51BD2357679FCA3AF4	2700 Divvy Credit Cards Payable	10.99	AMAZON
05/15/2024	5B921879270A89095A9B4	2700 Divvy Credit Cards Payable	40.33	AMAZON
05/15/2024	36E6921AB6600C8E19E24	2700 Divvy Credit Cards Payable	635.44	ULINE SHIPPING
05/16/2024	D89AEA876AD81A56D22D4	2700 Divvy Credit Cards Payable	51.92	AMAZON
05/17/2024	F197175B473C03C51EE11	2700 Divvy Credit Cards Payable	24.69	AMAZON
05/18/2024	DF5D7ABF67498E3DF50B9	2700 Divvy Credit Cards Payable	135.99	AMAZON
05/19/2024	B2F63A7F5941C91B18385	2700 Divvy Credit Cards Payable	31.39	AMAZON
05/21/2024	7DAAC76FBC2FF22BE2551	2700 Divvy Credit Cards Payable	116.63	AMAZON
05/21/2024	AE555B2932C04094DBD8C	2700 Divvy Credit Cards Payable	-147.57	AMAZON
05/23/2024	24170DB4975E33A41FE9F	2700 Divvy Credit Cards Payable	6.89	AMAZON
05/24/2024	05A31A62F4BEA59995C8F	2700 Divvy Credit Cards Payable	44.08	AMAZON
05/29/2024	725FDD2D8D54AA011C1B8	2700 Divvy Credit Cards Payable	16.29	AMAZON RET MUNB
Total for 5240 Supplies - general			\$1,620.07	
5240s Supplies - General -Supported				
05/21/2024	A30898EF3767E425A3CE5	2700 Divvy Credit Cards Payable	537.21	BARNES & NOBLE
05/22/2024	545E888CFB544DEC306AF	2700 Divvy Credit Cards Payable	7.50	DOLLAR TREE
Total for 5240s Supplies - General -Supported			\$544.71	
Total for 5240 Supplies - general with subs			\$2,164.78	
5246 Supplies - office				
05/01/2024	76A7C2AB3A6ADA11E0405	2700 Divvy Credit Cards Payable	15.97	AMAZON MAR MUNB
05/02/2024	62B157966366CF049FD9D	2700 Divvy Credit Cards Payable	158.63	AMAZON
05/02/2024	053C7A086498EE8596DBB	2700 Divvy Credit Cards Payable	-8.17	COSTCO
05/03/2024	60D2FE835B08DAC4BB164	2700 Divvy Credit Cards Payable	33.94	AMAZON
05/04/2024	87312D591D3035F1D3A1B	2700 Divvy Credit Cards Payable	509.22	AMAZON
05/04/2024	AA7AE0D3859BC1AC529C4	2700 Divvy Credit Cards Payable	191.10	AMAZON
05/10/2024	55752C612A36F66C99744	2700 Divvy Credit Cards Payable	39.92	AMAZON
05/10/2024	3E36F95215B3021E32642	2700 Divvy Credit Cards Payable	57.74	AMAZON
05/15/2024	B6B2481A5E6103DC50E77	2700 Divvy Credit Cards Payable	21.00	CANVA
05/16/2024	F2CBEA4F978924167B194	2700 Divvy Credit Cards Payable	12.57	AMAZON
05/16/2024	4A11E66648651622357A6	2700 Divvy Credit Cards Payable	15.48	AMAZON
05/17/2024	1E14F98646040F98906D1	2700 Divvy Credit Cards Payable	348.68	AMAZON
05/17/2024	10B990E6F83E338D4D2BA	2700 Divvy Credit Cards Payable	20.72	AMAZON

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DATE	NUM	SPLIT	AMOUNT	NAME
05/18/2024	76B8589C6E576A77A1250	2700 Divvy Credit Cards Payable	9.95	AMAZON
05/23/2024	6A1EDDB42E95B22804A29	2700 Divvy Credit Cards Payable	17.66	AMAZON
05/23/2024	B2311F964F9B7308480DB	2700 Divvy Credit Cards Payable	66.24	AMAZON
05/24/2024	8A84491D9080CAE05CF12	2700 Divvy Credit Cards Payable	33.86	AMAZON
05/30/2024	28C81A512D7CE2130F38D	2700 Divvy Credit Cards Payable	9.98	AMAZON
05/31/2024	EAD7E1FCE7D0AE2B8AD8F	2700 Divvy Credit Cards Payable	107.81	OFFICE DEPOT
Total for 5246 Supplies - office			\$1,662.30	
Total for 52400 Supplies			\$5,871.66	
52500 Miscellaneous Operating				
5216 Equipment & Furnishings Not Cap				
05/01/2024	FBD4FF30B88202484B4B1	2700 Divvy Credit Cards Payable	256.38	AMAZON
05/02/2024	EE882CBE3F23149A40391	2700 Divvy Credit Cards Payable	179.99	AMAZON
05/16/2024	239A673E52342DEEA6B8E	2700 Divvy Credit Cards Payable	35.00	AMAZON
Total for 5216 Equipment & Furnishings Not Cap			\$471.37	
5232 Postage				
05/17/2024	196D0E544EB843B6D157D	2700 Divvy Credit Cards Payable	50.60	US POSTAL SERVICE
05/24/2024	273B595F2C62BDE8034A7	2700 Divvy Credit Cards Payable	33.46	US POSTAL SERVICE
Total for 5232 Postage			\$84.06	
Total for 52500 Miscellaneous Operating			\$555.43	
52600 Vehicle Expense				
5260.3 Vehicle - Van Honda Odyssey				
05/25/2024	C96EA0F32DE67DF87335C	2700 Divvy Credit Cards Payable	300.00	JOPPAUL & SONS LLC
Total for 5260.3 Vehicle - Van Honda Odyssey			\$300.00	
5260.4 Vehicle - Honda Element				
05/25/2024	8F871E5B476B8914B6B96	2700 Divvy Credit Cards Payable	300.00	JOPPAUL & SONS LLC
Total for 5260.4 Vehicle - Honda Element			\$300.00	
5260.5 Vehicle - Dodge HD Wagon				
05/21/2024	F4CE3828F51B9DDBE8CAD	2700 Divvy Credit Cards Payable	79.99	VALVOLINE
05/21/2024	66B353E595D0D37B584B2	2700 Divvy Credit Cards Payable	363.92	LES SCHWAB TIRES
05/25/2024	093116E84CAE1740F6485	2700 Divvy Credit Cards Payable	300.00	JOPPAUL & SONS LLC
Total for 5260.5 Vehicle - Dodge HD Wagon			\$743.91	
5260.7 Vehicle - Chevy Silverado 1500				
05/25/2024	A86F5ADF8BA05353B924F	2700 Divvy Credit Cards Payable	300.00	JOPPAUL & SONS LLC
Total for 5260.7 Vehicle - Chevy Silverado 1500			\$300.00	
5260.8 Vehicle - Toyota Rav4 VIN 4697				
05/25/2024	758E8FB1B5106F47B38A3	2700 Divvy Credit Cards Payable	300.00	JOPPAUL & SONS LLC
Total for 5260.8 Vehicle - Toyota Rav4 VIN 4697			\$300.00	
5260.9 Vehicle - Toyota Rav4 VIN 7665				
05/25/2024	33720B423BC7026047564	2700 Divvy Credit Cards Payable	300.00	JOPPAUL & SONS LLC
Total for 5260.9 Vehicle - Toyota Rav4 VIN 7665			\$300.00	
Total for 52600 Vehicle Expense			\$2,243.91	
62240 Facility Expense				

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DATE	NUM	SPLIT	AMOUNT	NAME
6224.1 Bldg-Maintenance				
05/03/2024	36CD922F7F007D81CE4B7	2700 Divvy Credit Cards Payable	75.69	AMAZON
Total for 6224.1 Bldg-Maintenance			\$75.69	
6224.2 Bldg-Repairs				
05/24/2024	AD3DA0079A8F813D2946A	2700 Divvy Credit Cards Payable	12.20	AMAZON
Total for 6224.2 Bldg-Repairs			\$12.20	
6224.3 Bldg-Small Tools				
05/03/2024	E4064BB8B5A2577523548	2700 Divvy Credit Cards Payable	-41.81	AMAZON
05/06/2024	A5A75FB3A8E524439E246	2700 Divvy Credit Cards Payable	16.42	AMAZON
05/12/2024	E6114D0959306133855F9	2700 Divvy Credit Cards Payable	7.99	AMAZON
05/14/2024	62D344DFA8A7C953F7831	2700 Divvy Credit Cards Payable	17.95	AMAZON
05/16/2024	49379A90EDD7F21A6495F	2700 Divvy Credit Cards Payable	10.96	LOWE'S
05/21/2024	BF04BEBF0DFA5850A64B8	2700 Divvy Credit Cards Payable	14.75	AMAZON
Total for 6224.3 Bldg-Small Tools			\$26.26	
6224.4 Bldg-Supplies				
05/02/2024	FB46544A89DEAB9B59F1D	2700 Divvy Credit Cards Payable	167.74	AMAZON
05/02/2024	703F6E20DB3F24AC8C1DE	2700 Divvy Credit Cards Payable	30.98	AMAZON RET DISTRICT
05/03/2024	C2C57B85AE2C204E60097	2700 Divvy Credit Cards Payable	89.20	AMAZON
05/04/2024	36394096341618F83E5F4	2700 Divvy Credit Cards Payable	13.82	AMAZON
05/09/2024	F248B670303085E5EA6E1	2700 Divvy Credit Cards Payable	19.97	AMAZON
05/10/2024	DC374A551B3CFD6D2EB01	2700 Divvy Credit Cards Payable	18.94	AMAZON
05/10/2024	F9F5A1654B1A9B79418D1	2700 Divvy Credit Cards Payable	143.30	AMAZON
05/17/2024	FA6D2CAC61AC91B0C2259	2700 Divvy Credit Cards Payable	22.08	AMAZON
05/18/2024	7E7180EF2FFC54AD14447	2700 Divvy Credit Cards Payable	15.74	WALMART
05/21/2024	C1D826ADF438D298D486F	2700 Divvy Credit Cards Payable	23.98	AMAZON
05/22/2024	B1612AEBF1E7C7A25FF73	2700 Divvy Credit Cards Payable	84.59	AMAZON RET ORCHAR
05/22/2024	2DB02B3263C19675DF65B	2700 Divvy Credit Cards Payable	120.49	AMAZON
Total for 6224.4 Bldg-Supplies			\$750.83	
6255 Bldg-Rent				
05/28/2024	649EDD7D76F2D116D93AD	2700 Divvy Credit Cards Payable	213.30	ACORN SELF STORAGE
Total for 6255 Bldg-Rent			\$213.30	
Total for 62240 Facility Expense			\$1,078.28	
Total for 52000 OPERATING EXPENSES			\$32,372.54	

Meridian Library District

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	ACCOUNT
Check						
05/03/2024	Check	EFT	AFLAC	April 2024 Aflac Employee Contribution Remittance	-381.02	1180 Checking - ICCU General *1068 2360 AFLAC
05/03/2024	Check	EFT	PERSI	PERSI Base Plan Employer Contributions 05/03/2024 Payroll	-21,673.04	1180 Checking - ICCU General *1068 2330 PERSI withholding payable
				PERSI Base Plan Employee Contributions 05/03/2024 Payroll	13,544.13	
				PERSI Contributions Rounding Difference	-8,128.91	2330 PERSI withholding payable
					0.00	5010a PERSONNEL:Payroll benefits:Benefits - Retirement
05/03/2024	Check	EFT	PERSI-401K	05/03/24 Payroll PERSI 401k Remittance	-2,671.34	1180 Checking - ICCU General *1068 2340 401K withholding payable
05/03/2024	Check	EFT	Nationwide 457b	05/03/24 Payroll Nationwide Roth Remittance	-560.14	1180 Checking - ICCU General *1068 2352 Nationwide Withholding Payable
05/03/2024	Check	EFT	Nationwide 457b	05/03/24 Payroll Nationwide PreTax Remittance	-1,122.23	1180 Checking - ICCU General *1068 2352 Nationwide Withholding Payable
05/05/2024	Check	EFT	CITY OF MERIDIAN	Water/Sewer/Trash/Recycling 03/21-04/20/24	-453.47	1180 Checking - ICCU General *1068 6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
05/05/2024	Check	EFT	CITY OF MERIDIAN	Water/Sewer/Recycling/Trash 3/21-4/20/24	-105.52	1180 Checking - ICCU General *1068 6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
05/05/2024	Check	EFT	CITY OF MERIDIAN	Water 3/21-4/20/24	-5.77	1180 Checking - ICCU General *1068 6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
05/05/2024	Check	EFT	CITY OF MERIDIAN	Water/Sewer/Trash/Recycling 3/21-4/20/24	5.77	
05/05/2024	Check	EFT	CITY OF MERIDIAN	Water/Sewer/Trash/Recycling 3/21-4/20/24	-436.01	1180 Checking - ICCU General *1068 6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
05/08/2024	Check	EFT	L695-NCPERS IDAHO	May 2024 NCPERS Employee Contribution Remittance	-144.00	1180 Checking - ICCU General *1068 2350 Persi Life withholding payable
05/17/2024	Check	EFT	PERSI-401K	05/17/24 Payroll PERSI 401k Remittance	-2,670.28	1180 Checking - ICCU General *1068 2340 401K withholding payable
05/17/2024	Check	EFT	PERSI		-23,001.16	1180 Checking - ICCU General *1068

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	ACCOUNT
				PERSI Base Plan Employer Contributions 05/17/2024 Payroll	-	2330 PERSI withholding payable
					14,374.09	
				PERSI Base Plan Employee Contributions 05/17/2024 Payroll	-8,627.07	2330 PERSI withholding payable
				PERSI Contributions Rounding Difference	0.00	5010a PERSONNEL:Payroll benefits:Benefits - Retirement
05/17/2024	Check	EFT	Nationwide 457b		-559.53	1180 Checking - ICCU General *1068
				05/17/24 Payroll Nationwide Roth Remittance	-559.53	2352 Nationwide Withholding Payable
05/17/2024	Check	EFT	Nationwide 457b		-1,121.87	1180 Checking - ICCU General *1068
				05/17/24 Payroll Nationwide PreTax Remittance	-1,121.87	2352 Nationwide Withholding Payable
05/20/2024	Check	EFT	CITY OF MERIDIAN		-26.42	1180 Checking - ICCU General *1068
				Water/Sewer 04/06-05/05/24	26.42	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
05/20/2024	Check	EFT	Idaho Central Credit Union		-214.80	1180 Checking - ICCU General *1068
				ICCU General Ops Checking Service Fees May 2024	214.80	5202.3 OPERATING EXPENSES:Banking fees:Financial fees
05/22/2024	Check	EFT	INTERMOUNTAIN GAS COMPANY		-35.86	1180 Checking - ICCU General *1068
				Gas 03/29-04/29/24	35.86	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
05/22/2024	Check	EFT	INTERMOUNTAIN GAS COMPANY		-282.00	1180 Checking - ICCU General *1068
				Gas 03/29-04/29/24	282.00	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
05/23/2024	Check	EFT	INTERMOUNTAIN GAS COMPANY		-392.49	1180 Checking - ICCU General *1068
				Gas 03/30-04/30/24	392.49	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
05/24/2024	Check	EFT	IDAHO POWER - 7016		-109.81	1180 Checking - ICCU General *1068
				Power 04/06-05/07/24	109.81	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
05/24/2024	Check	EFT	IDAHO POWER - 1620		-2,938.26	1180 Checking - ICCU General *1068
				Power 04/06-05/07/24	2,938.26	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
05/24/2024	Check	EFT	IDAHO POWER - 3194		-865.16	1180 Checking - ICCU General *1068
				Power 04/04-05/03/24	865.16	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	ACCOUNT
05/28/2024	Check	EFT	Sparklight	Internet 05/14-06/13/24	-259.09 259.09	1180 Checking - ICCU General *1068 5220.5 OPERATING EXPENSES:Information Technology:IT Utilities
05/29/2024	Check	EFT	IDAHO POWER - 7302	Power 04/11-05/10/24	-475.10 475.10	1180 Checking - ICCU General *1068 6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
05/29/2024	Check	EFT	Bill.com	Bill.com 04/28-05/27/24	-914.12 914.12	1180 Checking - ICCU General *1068 5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing
05/29/2024	Check	EFT	HRA VEBA	May 2024 HRA VEBA Remittance	-9,075.00 -9,075.00	1180 Checking - ICCU General *1068 2353 HRA VEBA Payable
05/29/2024	Check	EFT	Blue Cross of Idaho	June 2024 Employee Health Insurance Contribution Remittance	-	1180 Checking - ICCU General *1068
				June 2024 Employer Health Insurance Contribution Remittance	45,513.56 -5,235.00	2345 Select Health
				June 2024 Billing Differences	-	2345 Select Health
					38,014.57	
					-2,263.99	2345 Select Health
05/30/2024	Check	EFT	Chevron (Wex Bank)	May 2024 Fuel	-598.09 113.17	1180 Checking - ICCU General *1068 5260.1 OPERATING EXPENSES:Vehicle Expense:Vehicle - Bookmobile
				May 2024 Fuel	36.42	5260.3 OPERATING EXPENSES:Vehicle Expense:Vehicle - Van Honda Odyssey
				May 2024 Fuel	34.07	5260.4 OPERATING EXPENSES:Vehicle Expense:Vehicle - Honda Element
				May 2024 Fuel	259.92	5260.5 OPERATING EXPENSES:Vehicle Expense:Vehicle - Dodge HD Wagon
				May 2024 Fuel	73.83	5260.7 OPERATING EXPENSES:Vehicle Expense:Vehicle - Chevy Silverado 1500
				May 2024 Fuel	38.68	5260.9 OPERATING EXPENSES:Vehicle Expense:Vehicle - Toyota Rav4 VIN 7665
				May 2024 Fuel	42.00	5260.8 OPERATING EXPENSES:Vehicle Expense:Vehicle - Toyota Rav4 VIN 4697
05/31/2024	Check		PITNEY BOWES	05/31/24 Postage Account Refill Deposit	-1,000.00 1,000.00	1180 Checking - ICCU General *1068 5232 OPERATING EXPENSES:Miscellaneous Operating:Postage
05/31/2024	Check	EFT	PERSI	PERSI Base Plan Employer Contributions 05/31/2024 Payroll	-	1180 Checking - ICCU General *1068
				PERSI Base Plan Employee Contributions 05/17/2024 Payroll	22,450.00 -	
				PERSI Contributions Overpayment	13,975.72 -8,387.91	2330 PERSI withholding payable
					-86.37	2330 PERSI withholding payable
05/31/2024	Check	EFT	PERSI-401K		-2,672.41	1180 Checking - ICCU General *1068

Meridian Library District

Electronic Bill Payment List

May 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	ACCOUNT
				05/31/24 Payroll PERSI 401k Remittance	-2,672.41	2340 401K withholding payable
05/31/2024	Check	EFT	Nationwide 457b		-560.55	1180 Checking - ICCU General *1068
				05/31/24 Payroll Nationwide Roth Remittance	-560.55	2352 Nationwide Withholding Payable
05/31/2024	Check	EFT	Nationwide 457b		-1,122.52	1180 Checking - ICCU General *1068
				05/31/24 Payroll Nationwide PreTax Remittance	-1,122.52	2352 Nationwide Withholding Payable
05/31/2024	Check	EFT	Paylocity		-2,379.63	1181 Checking - ICCU Payroll ZBA *3248
				Mayu Payroll Processing Paylocity INV2059949	2,379.63	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing
Credit Card Payment						
05/01/2024	Credit Card Payment		Divvy		-	1180 Checking - ICCU General *1068
					20,563.59	
					-	2700 Divvy Credit Cards Payable
					20,563.59	

Meridian Library District

Budget vs. Actuals: Budget FY24 by Class - FY24 P&L Classes

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
40000 Tax Revenue	5,476,126.20	8,244,061.00	-2,767,934.80	66.43 %
42000 Non-tax Revenue	528,143.52	306,750.00	221,393.52	172.17 %
Total Revenue	\$6,004,269.72	\$8,550,811.00	\$ - 2,546,541.28	70.22 %
GROSS PROFIT	\$6,004,269.72	\$8,550,811.00	\$ - 2,546,541.28	70.22 %
Expenditures				
50000 PERSONNEL	3,334,115.83	5,214,850.00	-1,880,734.17	63.94 %
51000 COLLECTIONS	640,193.74	999,435.00	-359,241.26	64.06 %
52000 OPERATING EXPENSES	1,289,778.00	1,897,809.00	-608,031.00	67.96 %
72000 CAPITAL EXPENSES	109,535.82	348,872.00	-239,336.18	31.40 %
7999 Transfer Out-To Capital Repair & Replacement Fund		89,845.00	-89,845.00	
Total Expenditures	\$5,373,623.39	\$8,550,811.00	\$ - 3,177,187.61	62.84 %
NET OPERATING REVENUE	\$630,646.33	\$0.00	\$630,646.33	0.00%
Other Revenue				
8000 Plant Facilities Levy Revenue	700,000.00	1,400,000.00	-700,000.00	50.00 %
8338 Capital Projects Interest	126,934.63	76,500.00	50,434.63	165.93 %
8350 Capital Projects Grants & Donations		160,000.00	-160,000.00	
8995 Finance Proceeds		1,500,000.00	-1,500,000.00	
8999 Transfer In-To Capital Repair & Replacement-From General Fund		89,845.00	-89,845.00	
Total Other Revenue	\$826,934.63	\$3,226,345.00	\$ - 2,399,410.37	25.63 %
Other Expenditures				
9289 South Branch Project Costs	131,414.55	5,818,728.00	-5,687,313.45	2.26 %
Total Other Expenditures	\$131,414.55	\$5,818,728.00	\$ - 5,687,313.45	2.26 %
NET OTHER REVENUE	\$695,520.08	\$ - 2,592,383.00	\$3,287,903.08	-26.83 %
NET REVENUE	\$1,326,166.41	\$ - 2,592,383.00	\$3,918,549.41	-51.16 %

Meridian Library District

Budget vs. Actuals: Budget FY24 by Class - FY24 P&L Classes

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
40000 Tax Revenue				
4000 Tax levy	5,010,942.96	7,594,416.00	-2,583,473.04	65.98 %
4005 Tax Levy - Capital Foregone	44,922.50	89,845.00	-44,922.50	50.00 %
4006 Tax Levy - Operating Foregone	38,486.00	76,972.00	-38,486.00	50.00 %
Total 4000 Tax levy	5,094,351.46	7,761,233.00	-2,666,881.54	65.64 %
4010 Ag. Replacement	1,455.00	1,940.00	-485.00	75.00 %
4020 Pers Prop Replacement	19,519.36	39,039.00	-19,519.64	50.00 %
4025 Recovered Homeowner's Exemption	47.50	95.00	-47.50	50.00 %
4060 Tort Tax Levy	30,877.00	61,754.00	-30,877.00	50.00 %
4100 Sales tax income	329,875.88	380,000.00	-50,124.12	86.81 %
Total 40000 Tax Revenue	5,476,126.20	8,244,061.00	-2,767,934.80	66.43 %
42000 Non-tax Revenue	150.69		150.69	
4200 Fines and fees	16,292.52	12,000.00	4,292.52	135.77 %
4220 Meeting Room income	8,357.00	3,750.00	4,607.00	222.85 %
4221 Donations & Memorials	2,076.32	11,500.00	-9,423.68	18.05 %
4300 Interest income	144,963.99	85,000.00	59,963.99	170.55 %
4339 Capital Replace & Repair Int	219,484.44	150,000.00	69,484.44	146.32 %
4400 Copy/Print income	26,167.17	24,500.00	1,667.17	106.80 %
4410 Miscellaneous income	26,125.11		26,125.11	
4500 Grants	46,496.94	15,000.00	31,496.94	309.98 %
4700 Sponsorships	38,029.34	5,000.00	33,029.34	760.59 %
Total 42000 Non-tax Revenue	528,143.52	306,750.00	221,393.52	172.17 %
Total Revenue	\$6,004,269.72	\$8,550,811.00	\$ - 2,546,541.28	70.22 %
GROSS PROFIT	\$6,004,269.72	\$8,550,811.00	\$ - 2,546,541.28	70.22 %
Expenditures				
50000 PERSONNEL				
5000 Salaries and wages	2,513,940.02	3,961,873.00	-1,447,932.98	63.45 %
5005 Termination salaries	12,074.39		12,074.39	
Total 5000 Salaries and wages	2,526,014.41	3,961,873.00	-1,435,858.59	63.76 %
5010 Payroll benefits	391.87		391.87	
5010a Benefits - Retirement	242,012.35	369,024.00	-127,011.65	65.58 %
5010b Benefits - PR Taxes	189,825.00	299,561.00	-109,736.00	63.37 %
5010c Benefits - Health	375,872.20	584,392.00	-208,519.80	64.32 %
Total 5010 Payroll benefits	808,101.42	1,252,977.00	-444,875.58	64.49 %
Total 50000 PERSONNEL	3,334,115.83	5,214,850.00	-1,880,734.17	63.94 %
51000 COLLECTIONS				
5115 Adult Print Books	151,846.90	227,000.00	-75,153.10	66.89 %
5121 Electronic databases	52,883.60	62,735.00	-9,851.40	84.30 %
5122 eContent	259,811.64	339,500.00	-79,688.36	76.53 %

Meridian Library District

Budget vs. Actuals: Budget FY24 by Class - FY24 P&L Classes

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5125 Print Reference	349.39	2,600.00	-2,250.61	13.44 %
5130 Children's books	121,317.47	187,000.00	-65,682.53	64.88 %
5130S Children's books - Supported	2,784.49		2,784.49	
Total 5130 Children's books	124,101.96	187,000.00	-62,898.04	66.36 %
5135 Young Adult books	13,370.57	35,000.00	-21,629.43	38.20 %
5149 Media	32,967.53	87,000.00	-54,032.47	37.89 %
5150 Circulating devices & kits	2,403.06	44,100.00	-41,696.94	5.45 %
5151 Periodicals	2,459.09	14,500.00	-12,040.91	16.96 %
Total 51000 COLLECTIONS	640,193.74	999,435.00	-359,241.26	64.06 %
52000 OPERATING EXPENSES				
52020 Professional Services				
5202.1 Audit	24,500.00	25,500.00	-1,000.00	96.08 %
5202.4 Legal fees	45,828.50	25,000.00	20,828.50	183.31 %
5202.5 Consulting	416.67	108,000.00	-107,583.33	0.39 %
5202.6 Other	5,944.53	5,000.00	944.53	118.89 %
5237 Recruiting/Background Checks	3,845.94	3,100.00	745.94	124.06 %
Total 52020 Professional Services	80,535.64	166,600.00	-86,064.36	48.34 %
52025 Banking fees				
5202.2 Bankcard fees	1,736.27	1,485.00	251.27	116.92 %
5202.3 Financial fees	1,513.12	3,000.00	-1,486.88	50.44 %
Total 52025 Banking fees	3,249.39	4,485.00	-1,235.61	72.45 %
52120 Consortium				
5212.C Consortium-Courier	24,862.00	45,000.00	-20,138.00	55.25 %
5212.H Consortium-Hardware/Software	62,444.46	56,750.00	5,694.46	110.03 %
Total 52120 Consortium	87,306.46	101,750.00	-14,443.54	85.80 %
52200 Information Technology				
5220.1 IT Infra -Software/Licensing	91,264.92	119,758.00	-28,493.08	76.21 %
5220.1s IT Infra Softw/Lic Supported	90.00		90.00	
Total 5220.1 IT Infra -Software/Licensing	91,354.92	119,758.00	-28,403.08	76.28 %
5220.2 IT Infra -Support	6,928.26	18,200.00	-11,271.74	38.07 %
5220.3 IT PCs, Printers & Hardware	36,987.97	70,100.00	-33,112.03	52.76 %
5220.3S Supported - IT, PCs, Hardware	237.48		237.48	
Total 5220.3 IT PCs, Printers & Hardware	37,225.45	70,100.00	-32,874.55	53.10 %
5220.5 IT Utilities	36,101.82	81,004.00	-44,902.18	44.57 %
5220.6 IT Collection Licensing	6,250.00	15,000.00	-8,750.00	41.67 %
5220.7 IT Technology Maintenance	29,431.16	37,350.00	-7,918.84	78.80 %
5230 Phone Service	5,801.92	9,000.00	-3,198.08	64.47 %
Total 52200 Information Technology	213,093.53	350,412.00	-137,318.47	60.81 %
52250 Marketing				
5225 Marketing & advertising	17,013.69	30,000.00	-12,986.31	56.71 %
Total 52250 Marketing	17,013.69	30,000.00	-12,986.31	56.71 %

Meridian Library District

Budget vs. Actuals: Budget FY24 by Class - FY24 P&L Classes

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
52290 Materials Processing				
5229.1 Materials-OCLC	6,865.25	8,250.00	-1,384.75	83.22 %
5229.2 Materials-Processing	41,665.88	83,100.00	-41,434.12	50.14 %
Total 52290 Materials Processing	48,531.13	91,350.00	-42,818.87	53.13 %
52340 Professional Development				
5234.1 Conferences	21,078.15	49,315.00	-28,236.85	42.74 %
5234.2 Education	2,969.36	6,000.00	-3,030.64	49.49 %
5234.3 Materials		1,500.00	-1,500.00	
5234.4 Memberships	3,874.99	15,138.00	-11,263.01	25.60 %
5234.5 Staff Mtg & Training	5,072.47	4,075.00	997.47	124.48 %
5234.5s Staff Training - Supported	8,822.96		8,822.96	
Total 5234.5 Staff Mtg & Training	13,895.43	4,075.00	9,820.43	340.99 %
5234.6 Webinar/Ecourses	2,265.84	28,075.00	-25,809.16	8.07 %
Total 52340 Professional Development	44,083.77	104,103.00	-60,019.23	42.35 %
52360 Program Expense				
5236.1 Programs - Outreach				
5236.1S Programs - Outreach -Supported	96.53		96.53	
Total 5236.1 Programs - Outreach	96.53		96.53	
5236.2 Programs - District				
5236.2S District Programs -Supported	11,683.82		11,683.82	
Total 5236.2 Programs - District	11,683.82		11,683.82	
5236.AD Programs - Adult	4,383.84	12,673.00	-8,289.16	34.59 %
5236.As Programs - Adult -Supported	1,319.11		1,319.11	
Total 5236.AD Programs - Adult	5,702.95	12,673.00	-6,970.05	45.00 %
5236.BR Programs -Brochures	4,445.24	15,000.00	-10,554.76	29.63 %
5236.EL Programs - Early Learning 0-5	2,837.03	9,108.00	-6,270.97	31.15 %
5236.FA Programs -Family All Ages	42,307.25	47,822.00	-5,514.75	88.47 %
5236.SA Programs -School Age 6-12	3,579.27	12,558.00	-8,978.73	28.50 %
5236.TN Programs -Teen 13-18	3,875.20	9,913.00	-6,037.80	39.09 %
5236.VO Programs -Volunteers		3,228.00	-3,228.00	
5236.YA Programs - Teen	256.00		256.00	
Total 52360 Program Expense	74,783.29	110,302.00	-35,518.71	67.80 %
52400 Supplies				
5211 Copy/Print	21,409.48	32,300.00	-10,890.52	66.28 %
5240 Supplies - general	13,009.89	12,850.00	159.89	101.24 %
5240s Supplies - General -Supported	3,274.19		3,274.19	
Total 5240 Supplies - general	16,284.08	12,850.00	3,434.08	126.72 %
5246 Supplies - office	8,117.83	11,150.00	-3,032.17	72.81 %
Total 52400 Supplies	45,811.39	56,300.00	-10,488.61	81.37 %
52500 Miscellaneous Operating				
5216 Equipment & Furnishings Not Cap	39,604.10	17,490.00	22,114.10	226.44 %

Meridian Library District

Budget vs. Actuals: Budget FY24 by Class - FY24 P&L Classes

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5228 Miscellaneous	1,814.56	4,000.00	-2,185.44	45.36 %
5228.S Miscellaneous- Supported	95.27		95.27	
Total 5228 Miscellaneous	1,909.83	4,000.00	-2,090.17	47.75 %
5232 Postage	7,067.68	10,500.00	-3,432.32	67.31 %
5250 Taxes and insurance	13,638.84	28,600.00	-14,961.16	47.69 %
Total 52500 Miscellaneous Operating	62,220.45	60,590.00	1,630.45	102.69 %
52600 Vehicle Expense				
5260.1 Vehicle - Bookmobile	4,561.77	12,000.00	-7,438.23	38.01 %
5260.1s Vehicle - Bookmobile Supported	1,230.00		1,230.00	
Total 5260.1 Vehicle - Bookmobile	5,791.77	12,000.00	-6,208.23	48.26 %
5260.2 Vehicle - Sprinter	5,000.54	4,000.00	1,000.54	125.01 %
5260.3 Vehicle - Van Honda Odyssey	762.45	3,000.00	-2,237.55	25.42 %
5260.4 Vehicle - Honda Element	542.33	1,500.00	-957.67	36.16 %
5260.5 Vehicle - Dodge HD Wagon	2,674.41	6,000.00	-3,325.59	44.57 %
5260.6 Employee Mileage Reimbursement	52.53	250.00	-197.47	21.01 %
5260.7 Vehicle - Chevy Silverado 1500	1,474.72	6,000.00	-4,525.28	24.58 %
5260.8 Vehicle - Toyota Rav4 VIN 4697	488.04	1,500.00	-1,011.96	32.54 %
5260.9 Vehicle - Toyota Rav4 VIN 7665	526.28	800.00	-273.72	65.79 %
Total 52600 Vehicle Expense	17,313.07	35,050.00	-17,736.93	49.40 %
62240 Facility Expense				
6224.1 Bldg-Maintenance	138,067.95	198,767.00	-60,699.05	69.46 %
6224.2 Bldg-Repairs	14,085.04	58,000.00	-43,914.96	24.28 %
6224.3 Bldg-Small Tools	694.35	5,000.00	-4,305.65	13.89 %
6224.4 Bldg-Supplies	19,631.45	31,100.00	-11,468.55	63.12 %
6250 Bldg-Insurance	61,754.00	61,754.00	0.00	100.00 %
6255 Bldg-Rent	307,907.07	339,746.00	-31,838.93	90.63 %
6258 Bldg-Utilities	53,696.33	92,500.00	-38,803.67	58.05 %
Total 62240 Facility Expense	595,836.19	786,867.00	-191,030.81	75.72 %
Total 52000 OPERATING EXPENSES	1,289,778.00	1,897,809.00	-608,031.00	67.96 %
72000 CAPITAL EXPENSES				
7216 Equipment & Furnishings	9,924.00	56,272.00	-46,348.00	17.64 %
7220 IT - Infrastructure - Hardware		107,600.00	-107,600.00	
7220.3 IT PCs, Hardware Printers	41,710.90	25,000.00	16,710.90	166.84 %
7295 Major improvements	57,900.92	160,000.00	-102,099.08	36.19 %
Total 72000 CAPITAL EXPENSES	109,535.82	348,872.00	-239,336.18	31.40 %
7999 Transfer Out-To Capital Repair & Replacement Fund		89,845.00	-89,845.00	
Total Expenditures	\$5,373,623.39	\$8,550,811.00	\$ - 3,177,187.61	62.84 %
NET OPERATING REVENUE	\$630,646.33	\$0.00	\$630,646.33	0.00%
Other Revenue				
8000 Plant Facilities Levy Revenue	700,000.00	1,400,000.00	-700,000.00	50.00 %

Meridian Library District

Budget vs. Actuals: Budget FY24 by Class - FY24 P&L Classes

October 2023 - September 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
8338 Capital Projects Interest	126,934.63	76,500.00	50,434.63	165.93 %
8350 Capital Projects Grants & Donations		160,000.00	-160,000.00	
8995 Finance Proceeds		1,500,000.00	-1,500,000.00	
8999 Transfer In-To Capital Repair & Replacement-From General Fund		89,845.00	-89,845.00	
Total Other Revenue	\$826,934.63	\$3,226,345.00	\$ - 2,399,410.37	25.63 %
Other Expenditures				
9289 South Branch Project Costs	131,414.55	5,818,728.00	-5,687,313.45	2.26 %
Total Other Expenditures	\$131,414.55	\$5,818,728.00	\$ - 5,687,313.45	2.26 %
NET OTHER REVENUE	\$695,520.08	\$ - 2,592,383.00	\$3,287,903.08	-26.83 %
NET REVENUE	\$1,326,166.41	\$ - 2,592,383.00	\$3,918,549.41	-51.16 %

Meridian Library District

Statement of Activity

October 2023 - May 2024

	TOTAL
Revenue	
40000 Tax Revenue	
4000 Tax levy	5,010,942.96
4005 Tax Levy - Capital Foregone	44,922.50
4006 Tax Levy - Operating Foregone	38,486.00
Total 4000 Tax levy	5,094,351.46
4010 Ag. Replacement	1,455.00
4020 Pers Prop Replacement	19,519.36
4025 Recovered Homeowner's Exemption	47.50
4060 Tort Tax Levy	30,877.00
4100 Sales tax income	329,875.88
Total 40000 Tax Revenue	5,476,126.20
42000 Non-tax Revenue	150.69
4200 Fines and fees	14,344.36
4220 Meeting Room income	7,983.25
4221 Donations & Memorials	1,890.34
4300 Interest income	144,963.99
4339 Capital Replace & Repair Int	219,484.44
4400 Copy/Print income	22,045.35
4410 Miscellaneous income	26,335.13
4500 Grants	46,496.94
4700 Sponsorships	38,029.34
Total 42000 Non-tax Revenue	521,723.83
Total Revenue	\$5,997,850.03
GROSS PROFIT	\$5,997,850.03
Expenditures	
50000 PERSONNEL	
5000 Salaries and wages	2,513,940.02
5005 Termination salaries	12,074.39
Total 5000 Salaries and wages	2,526,014.41
5010 Payroll benefits	302.69
5010a Benefits - Retirement	242,012.35
5010b Benefits - PR Taxes	189,825.00
5010c Benefits - Health	375,872.20
Total 5010 Payroll benefits	808,012.24
Total 50000 PERSONNEL	3,334,026.65
51000 COLLECTIONS	
5115 Adult Print Books	131,541.77
5121 Electronic databases	52,883.60
5122 eContent	228,071.43
5125 Print Reference	79.08

Meridian Library District

Statement of Activity

October 2023 - May 2024

	TOTAL
5130 Children's books	71,108.60
5130S Children's books - Supported	2,156.98
Total 5130 Children's books	73,265.58
5135 Young Adult books	8,433.49
5149 Media	27,642.83
5150 Circulating devices & kits	2,403.06
5151 Periodicals	2,459.09
Total 51000 COLLECTIONS	526,779.93
52000 OPERATING EXPENSES	
52020 Professional Services	
5202.1 Audit	24,500.00
5202.4 Legal fees	10,921.50
5202.6 Other	5,126.98
5237 Recruiting/Background Checks	3,796.45
Total 52020 Professional Services	44,344.93
52025 Banking fees	
5202.2 Bankcard fees	1,547.80
5202.3 Financial fees	1,513.12
Total 52025 Banking fees	3,060.92
52120 Consortium	
5212.C Consortium-Courier	24,862.00
5212.H Consortium-Hardware/Software	62,444.46
Total 52120 Consortium	87,306.46
52200 Information Technology	
5220.1 IT Infra -Software/Licensing	91,234.92
5220.2 IT Infra -Support	6,928.26
5220.3 IT PCs, Printers & Hardware	36,599.97
5220.3S Supported - IT, PCs, Hardware	237.48
Total 5220.3 IT PCs, Printers & Hardware	36,837.45
5220.5 IT Utilities	31,076.82
5220.6 IT Collection Licensing	6,250.00
5220.7 IT Technology Maintenance	22,531.16
5230 Phone Service	5,170.36
Total 52200 Information Technology	200,028.97
52250 Marketing	
5225 Marketing & advertising	15,232.18
Total 52250 Marketing	15,232.18
52290 Materials Processing	
5229.1 Materials-OCLC	6,865.25
5229.2 Materials-Processing	32,931.53
Total 52290 Materials Processing	39,796.78

Meridian Library District

Statement of Activity

October 2023 - May 2024

	TOTAL
52340 Professional Development	
5234.1 Conferences	19,502.82
5234.2 Education	2,969.36
5234.4 Memberships	3,724.99
5234.5 Staff Mtg & Training	5,072.47
5234.5s Staff Training - Supported	8,778.98
Total 5234.5 Staff Mtg & Training	13,851.45
5234.6 Webinar/Ecourses	2,218.44
Total 52340 Professional Development	42,267.06
52360 Program Expense	
5236.1 Programs - Outreach	
5236.1S Programs - Outreach -Supported	96.53
Total 5236.1 Programs - Outreach	96.53
5236.2 Programs - District	
5236.2S District Programs -Supported	9,546.31
Total 5236.2 Programs - District	9,546.31
5236.AD Programs - Adult	4,094.00
5236.As Programs - Adult -Supported	1,319.11
Total 5236.AD Programs - Adult	5,413.11
5236.BR Programs -Brochures	4,445.24
5236.EL Programs - Early Learning 0-5	2,768.86
5236.FA Programs -Family All Ages	38,108.39
5236.SA Programs -School Age 6-12	2,925.68
5236.TN Programs -Teen 13-18	3,789.69
5236.YA Programs - Teen	256.00
Total 52360 Program Expense	67,349.81
52400 Supplies	
5211 Copy/Print	19,913.79
5240 Supplies - general	12,793.47
5240s Supplies - General -Supported	721.44
Total 5240 Supplies - general	13,514.91
5246 Supplies - office	8,000.36
Total 52400 Supplies	41,429.06
52500 Miscellaneous Operating	
5216 Equipment & Furnishings Not Cap	39,604.10
5228 Miscellaneous	1,124.42
5228.S Miscellaneous- Supported	95.27
Total 5228 Miscellaneous	1,219.69
5232 Postage	7,014.00
5250 Taxes and insurance	13,432.75
Total 52500 Miscellaneous Operating	61,270.54

Meridian Library District

Statement of Activity

October 2023 - May 2024

	TOTAL
52600 Vehicle Expense	
5260.1 Vehicle - Bookmobile	4,021.83
5260.1s Vehicle - Bookmobile Supported	1,230.00
Total 5260.1 Vehicle - Bookmobile	5,251.83
5260.2 Vehicle - Sprinter	5,000.54
5260.3 Vehicle - Van Honda Odyssey	762.45
5260.4 Vehicle - Honda Element	542.33
5260.5 Vehicle - Dodge HD Wagon	2,674.41
5260.6 Employee Mileage Reimbursement	45.83
5260.7 Vehicle - Chevy Silverado 1500	485.57
5260.8 Vehicle - Toyota Rav4 VIN 4697	488.04
5260.9 Vehicle - Toyota Rav4 VIN 7665	526.28
Total 52600 Vehicle Expense	15,777.28
62240 Facility Expense	
6224.1 Bldg-Maintenance	131,628.83
6224.2 Bldg-Repairs	11,164.04
6224.3 Bldg-Small Tools	656.28
6224.4 Bldg-Supplies	18,771.43
6250 Bldg-Insurance	61,754.00
6255 Bldg-Rent	255,290.21
6258 Bldg-Utilities	53,696.33
Total 62240 Facility Expense	532,961.12
Total 52000 OPERATING EXPENSES	1,150,825.11
72000 CAPITAL EXPENSES	
7216 Equipment & Furnishings	9,924.00
7220.3 IT PCs, Hardware Printers	41,710.90
7295 Major improvements	57,900.92
Total 72000 CAPITAL EXPENSES	109,535.82
Total Expenditures	\$5,121,167.51
NET OPERATING REVENUE	\$876,682.52
Other Revenue	
8000 Plant Facilities Levy Revenue	700,000.00
8338 Capital Projects Interest	126,934.63
Total Other Revenue	\$826,934.63
Other Expenditures	
9289 South Branch Project Costs	131,414.55
Total Other Expenditures	\$131,414.55
NET OTHER REVENUE	\$695,520.08
NET REVENUE	\$1,572,202.60

Meridian Library District

Statement of Financial Position

As of May 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1010 Cash on Hand - Cherry	200.00
1010BR Cash on Hand - Silverstone	150.00
1013 Cash on Hand - Silverstone Self Pay Copy	48.70
1014 Cash on Hand - Cherry Self Pay Copy	32.55
1015 Cash on Hand - Orchard Park Self Pay Copy	17.00
1016 Cash on Hand - unBound	150.00
1017 Cash on Hand - Orchard Park	150.00
1072 Bill.com Money Out Clearing	-183.62
1180 Checking - ICCU General *1068	-29,489.13
1182 Checking - ICCU Sweep *3522	242,627.22
1183 Savings - ICCU Membership *8042	25.00
1184 Savings - ICCU Savings *8093	249,072.50
1200 PayPal Account	75.87
1937 StatePool-General Operations	4,000,669.99
1938 StatePool-Capital Project Fund	4,074,240.80
1939 StatePool-Cap Replacement &Repr	6,238,500.11
Total Bank Accounts	\$14,776,286.99
Other Current Assets	
12000 Undeposited Funds	179.04
1500 Deposits/Prepaid expenses	38,239.81
1600 Property Tax Receivable	9,267,956.00
1627 LGIP Interest Receivable	65,249.89
1652 Sales Tax Receivable	123,546.00
1706 Tech Purchase (Employee)	737.99
1800 Fines Receivable	19,564.24
1850 Allowance	-15,455.76
Total Other Current Assets	\$9,500,017.21
Total Current Assets	\$24,276,304.20
TOTAL ASSETS	\$24,276,304.20

Meridian Library District

Statement of Financial Position

As of May 31, 2024

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2380 Accounts Payable	95,014.58
Total Accounts Payable	\$95,014.58
Credit Cards	
2700 Divvy Credit Cards Payable	35,151.04
Total Credit Cards	\$35,151.04
Other Current Liabilities	
2305 FICA withholding payable	9,939.74
2330 PERSI withholding payable	12,632.42
2345 Select Health	-40,989.48
2353 HRA VEBA Payable	165.00
2355 Dental Payable	4,450.97
2358 Mutual of Omaha Payable	3,554.46
2359 IDWAT Payable	530.00
2360 AFLAC	381.02
2400 Accounts Payable -Other	2,220.98
2405 Accrued Wages	132,128.38
Sales Tax Agency Payable	511.64
Sales Tax Payable	213.02
Total Sales Tax Agency Payable	724.66
Total Other Current Liabilities	\$125,738.15
Total Current Liabilities	\$255,903.77
Total Liabilities	\$255,903.77
Equity	
2900 Investment in GFA	13,234,497.00
2910 Contra Accum Deprec	-5,296,743.00
2912 Accum Dep - Buildings	1,796,635.00
2913 Accum Depr - Equipment	2,374,721.00
2914 Accum Depr - Improvements	779,476.00
2915 Accum Depr - Leasehold Improv	345,911.00
2988.4 17929 Leisure Lane	-53,000.00
2988.5 Buildings	-4,445,040.00
2988.6 Improvements	-2,861,730.00
2988.7 Leasehold Improvements	-1,341,836.00
2988.8 Equipment	-3,618,940.00
2990 Deferred Inflows	9,222,975.00
2995 Advanced Revenue	36,908.00
2998.1 Jewitt property	-210,996.69

Meridian Library District

Statement of Financial Position

As of May 31, 2024

	TOTAL
2998.2 Cherry/Leisure property	-449,588.00
2998.3 1326 Cherry Lane	-192,604.00
2998.5 unBound Land	-29,093.00
2998.9 Artwork	-25,500.00
2999 Retained Earnings	6,968,357.24
2999.1 Construction in Progress	-6,168.00
32000 Owners Equity	6,219,956.28
Net Revenue	1,572,202.60
Total Equity	\$24,020,400.43
TOTAL LIABILITIES AND EQUITY	\$24,276,304.20

Director

- In June we hosted an annual 2-day meeting for MLD Admin Days. During this time we had all admin, managers, and supervisors discuss leadership styles, position resource planning, and preparation for the year ahead.
- I attended the annual Meridian Mayor's State of the City Address hosted by the Meridian Chamber of Commerce.
- I participated in the Chamber's First Friday Networking event and quarterly Board of Directors meeting.
- I was interviewed by KTVB at Orchard Park in a yet to air piece.
- Ema and I met with Moody's Rating Agency and our C.O.P. financing team to present MLD and the Pinnacle Branch project for rating analysis.
- I met with the Lynx Library Director's working group on setting up Lynx finances and what we need to do in preparation for creating the Lynx budget and financial systems.
- The Admin Team hosted 3 staff town halls to answer questions presented by staff.
- I was able to tour the Pinnacle Branch with members of the Meridian Library Foundation, it is nearly complete and I am excited for this branch to open.
- I worked with legal counsel to finalize the language of the Collection Development Policy.
- I led the monthly Librarian Committee meeting, we discussed how things are going in each of their departments and how their Committees are doing.
- On June 28th I hosted an all staff meeting that was participated in by most staff members via Zoom at all four branches and a few were in attendance with me in the Admin Building. The meeting allowed staff to learn about the new Collection Development Policy and to ask questions they had regarding the updated policy and our implementation of HB710.

*Monthly board reports cover the month prior to the meeting (i.e., the March report is for Feb. 1-28).

Human Resources

Applications Reviewed

- 13

Job Offers

- 3

New Hires

- 3

Phone Screens

- 0

Job Postings

- 1

Orientations

- 3

Interviews

- 6

Position Changes

- 3

Separations

- 3

-
- HR's new annual review process rolled out and implemented to bring MLD current on FY24 annual staff reviews

Meridian Library Foundation

In June, the Foundation Board had the unique opportunity to tour the construction site of the new Meridian Library at Pinnacle with Assistant Director Jason Su and Pinnacle Manager Dusty Waltner. This tour provided valuable insight into how our donations are being utilized, particularly in the Teen Lounge and the Children's Collection. It also gave us a clearer understanding of Pinnacle's needs as we continue to seek and apply for grants to support this incredible new library.

On behalf of the Foundation, we extend our heartfelt thanks to the staff of the Meridian Library District for making this tour possible, and to the Board of Trustees for their outstanding leadership throughout the entire construction process.



General Updates

Cherry Lane

- **Public Bookmobile Stops:** Cherry Lane staff plans to visit 4 parks across Meridian weekly throughout the Summer months as public bookmobile stops. These included Tully Park for Summer Meals (Central), Hero's Park (North), Bear Creek Park (South) and Settlers Park (Central). On the first night of public Bookmobile stops at Meridian parks, kids were running up to the Bookmobile, so excited to see it was there, and a parent commented that their children ran up to get on the bookmobile "faster than when the ice cream truck pulls up". The first night at Hero's Park on June 3 had 43 patrons that entered onto the Bookmobile!
- **Summer Meals Kickoff at Tully Park:** Staff from Cherry Lane attended the Summer Meals Kickoff at Tully Park on Thursday, June 13 where they distributed Lakeshore Learning kits, signed patrons up for Summer Reading and provided outdoor games and activities. There were over 300 interactions at this Outreach event to promote the Summer Meals program along with library services.
- **Boise State University Astronomy Club Visit:** The BSU Astronomy Club visited Cherry Lane on June 14 and ran virtual reality and solar telescope activities for 150 attendees.
- **Dairy Days Parade:** Led by Community Librarian Whitney and Team 1 Librarians and Associates, the District was invited to drive a vehicle in the annual Dairy Days Parade on June 22. Although the Bookmobile was out of service due to maintenance to be in the Parade, the team decorated our Home Delivery Courier vehicle and won second place in the nonprofit category! The community was excited to see Meridian Library District represented in the parade.



Orchard Park

New Programs & Events

- Summer Solstice Celebration - we hosted a storytime and crafts inspired by the sun!
- Hotdogs and Helpers: Neighborhood Party
- Live Action Roleplay (LARP) in the Library - participants had a blast as they channeled their medieval ancestors in duel adventures.
- Teen Creators Collective - A workshop focused on writing, art and self-expression
- Three Summer Reading Series: Adventure in the Outdoors: Hiking and Wildflowers with guidebook author Scott Marchant, Meridian Parks & The Night Sky
- Movies, Music & Movement - An interactive class exploring movies, song and dance.
- Game Club: Features a variety of video, board, and card games.
- FAFSA Office Hours for students seeking student aid.
- Tales to Tails - participants got to read to a therapy dog.

New Outreach

- Tully Park weekly storytime visits have been a success.
- Trevor assisted with a Computer Basics class at Touchmark.

Orchard Park Activities

- Teen volunteers at Orchard Park have been working as greeters at the Summer Reading tables, signing up patrons and giving out prizes.
- Jordanne, Carson and Eva participated in the Dairy Days Parade with other MLD staff.
- Large collection shifting project: Staff moved the teen books closer to the juvenile books so that the adult books would have more room to grow. We also shifted picture books, series, jumbo-sized books, and graphic novels.

Staff Activities

- Melissa, Youth Services Librarian attended the American Library Association Conference in San Diego.
- For four days, Trevor and Kathleen attended i-STEM workshops on STEM and 3D printing at CWI.
- Trevor went to a STEAM & Student Choice two-day workshop at BSU.
- Rebekah attended Growing Creative Aging for Idaho and continues to participate in ICFL's SPLAT program.
- Melissa, Erica and Kristi attended the Idaho AEYC Early Learning Conference in Boise.



Silverstone

June was a busy programming month. Despite being down two Associate Librarians, Paige and Izzy stepped up and hosted some amazing programs. Here is a list of just a few of the highlights:

- Monday, June 10 Storytime and Art- Family Fun Edition - 63 attendees
- Wednesday, June 12 Pinnacle Farmer's Market - 72 community interactions.
- Thursday, June 13 Birds of Prey - 92 attendees
- Friday, June 14 Mad Hatter's Unbirthday Party - 16 attendees
- Monday, June 17 Beauty Queen Storytime with Mrs Ada County - 26 attendees
- Friday, June 21 Goddard School Storytimes - 48 attendees
- Saturday, June 29 Touch a Truck - 144 attendees
- Thursdays Adventures in the Outdoors presentations, with the Night Sky presentation on June 13 having 15 adult attendees.



unBound

A few notable days in June for unBound were that we hosted our first AI Olympics for Teens! This was a series program that occurred twice a week for four weeks. They learned how to make their own games, music, stories, had ethics debates and more. During the program, Cortnie got to sit with some

of the moms and they were discussing their personal businesses - they were bouncing ideas off each other and decided to partner up on a few things!

We also hosted the Idaho STEM Action Center's STEM Day for Educators where 14 different educators all from surrounding school districts came in to learn how to use 3D printers and design software for their classrooms/classes and gain resources for their upcoming school year.

We also kicked off pairing SCORE's Open Office Hours with our LLC program. We were able to purchase 3 LLC's in June for new small business owners while they got to talk shop with a SCORE mentor and learn what the next steps are for them and gain valuable insight to the business world!



unBound 3D Printing Quarterly Stats (Apr-Jun 2024)

Type	# of Prints	Unique Users	ml of Resin	Grams of Filament	Total Print Charges	Average Price	Average Print Time (Hours)	Total Print (Hours)
Fused Filament	381	149	-	31,351	\$2,019.90	\$5.30	9:33	3,612:14
Resin	26	23	1,337	-	\$290.60	\$11.18	5:20	138:37
TOTALS	407	172	1,337	31,351	\$2,310.50	\$5.67	9:16	3,750:51



Meridian Library District Board of Trustees

July 2024 Meeting Board Report*

Department/Division: District Operation

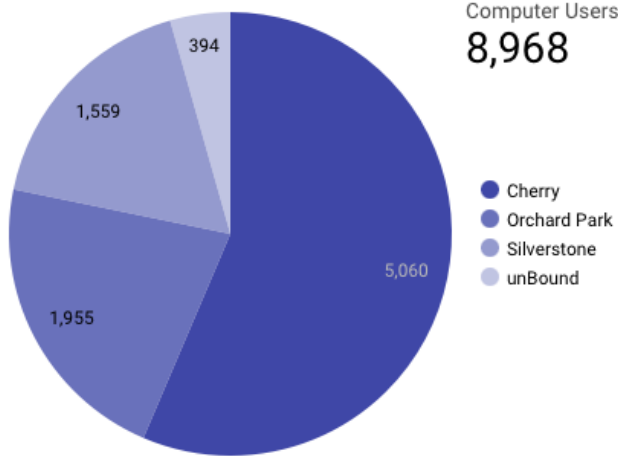
Prepared by: Jason Su

Statistics

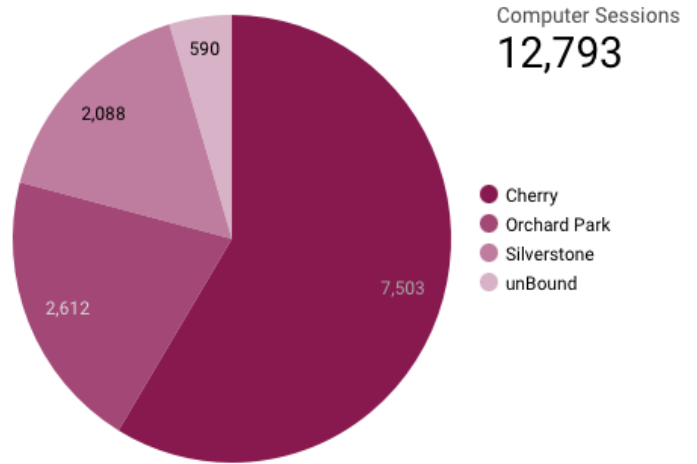
Patron Computer and Network Use Report

Total Unique Users	Total Sessions Authenticated	Avg. User Time	Wireless Users
2,389	3,355	121 min	2,249

Total Computer Users

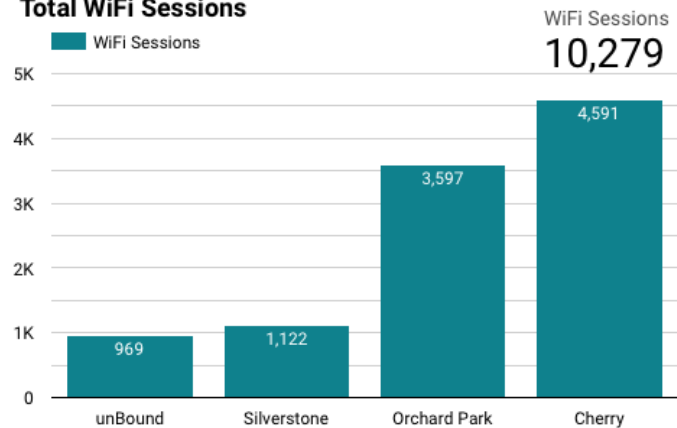


Total Computer Sessions



Quarterly snapshot of computer lab and wifi usage between March - June 2024.

Total WiFi Sessions

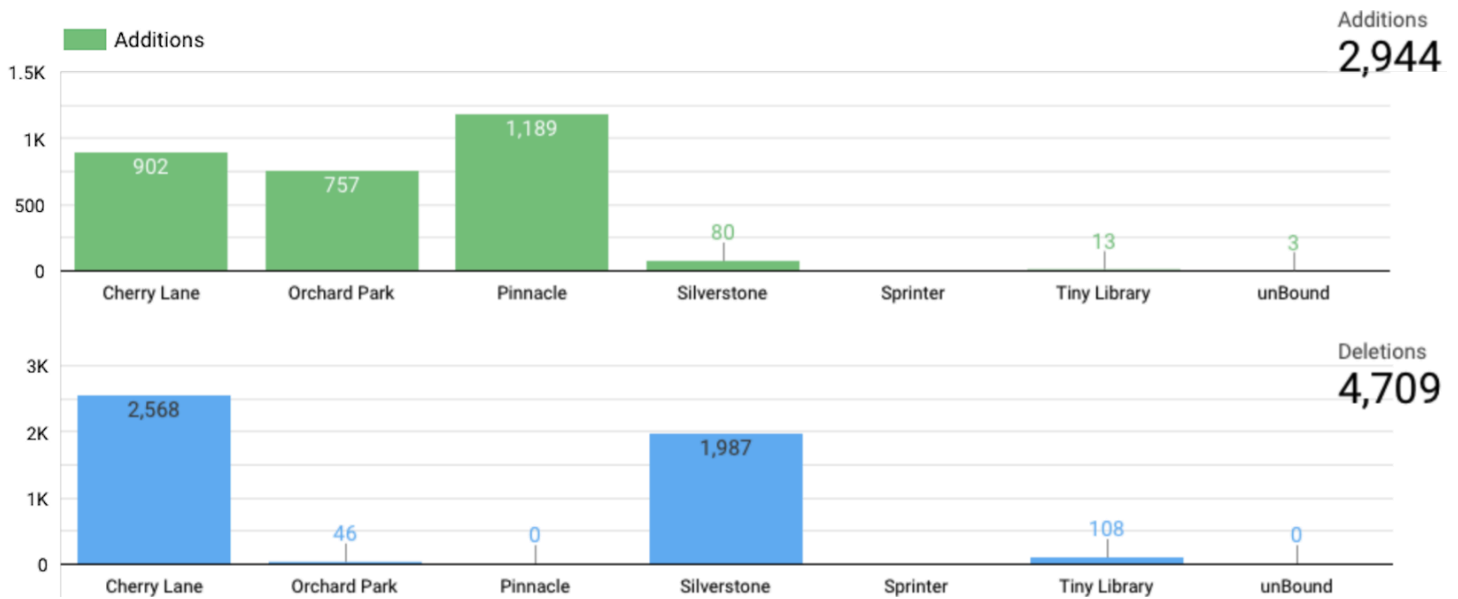


*Monthly board reports cover the month prior to the meeting (i.e., the July report is for June 1-30)

Collections

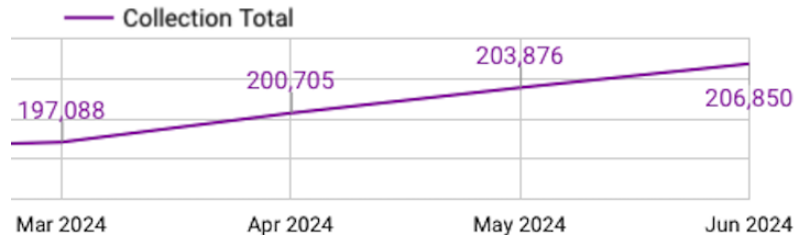
Number of items added to the collection: 2,944

Number of items removed from the collection: 4,709

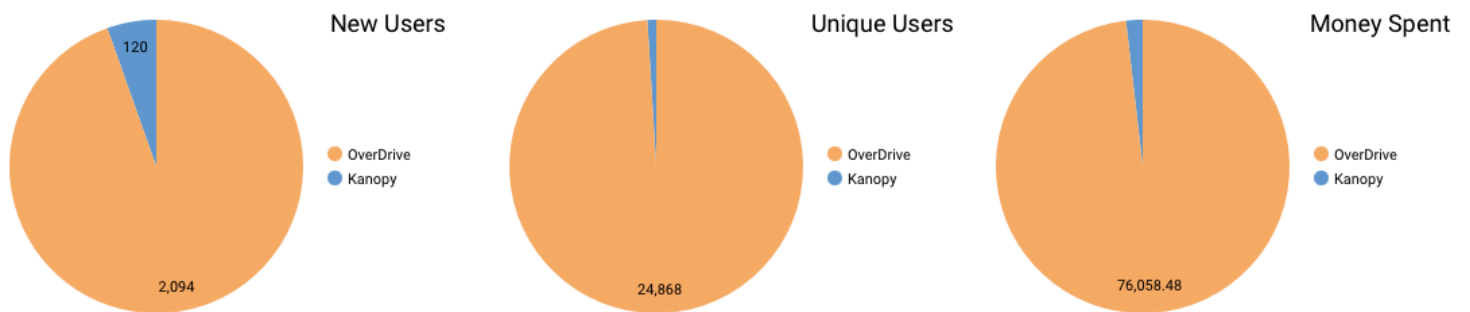


Collection Statistics:

- 206,850 physical items in collection
- 103,751 total physical circulations
- 37,553 total digital circulations



OverDrive Digital Books and Kanopy Movie Usage



*March - June 2024

- Audiobooks - 60,393
- eBooks - 44,748
- Magazines - 6,513
- Films - 532

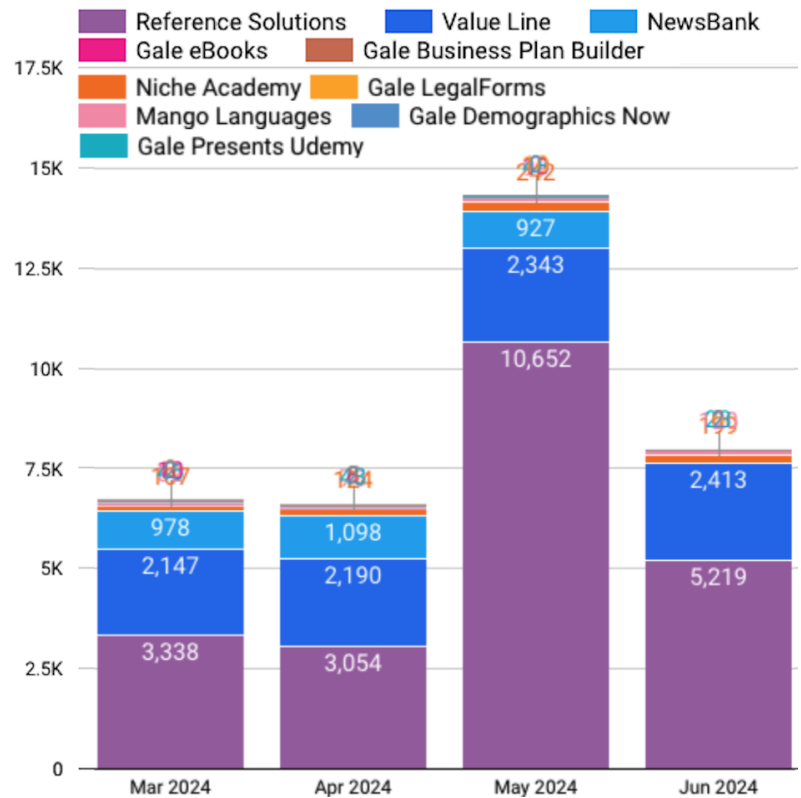
Digital Resources

The District directs a considerable amount of funding towards making digital resources available to our community. Among them is Mango Languages (language learning), RefUSA (market analysis), NewsBank (newspaper access), and more.

Quarterly Usage Stats:

- 2,772 Total Users
- 28,903 Downloads.

Not included in the accompanying graph is data on the New York Times (Games, Cooking, and News) and the Wall Street Journal. Those services are offered at no charge to patrons in 3-day increments. Patrons simply need to authenticate their NYT/WSJ credentials through a link provided on the mld.org website. These two resources are provided in a joint agreement between multiple consortium library partners who share cost based on population size.



Quarterly WSJ and NYT Stats:

- 568 NYT users authenticated across all three resources
- 127 WSJ users authenticated.

General Updates

Construction of our new Pinnacle branch continues to move forward ahead of schedule. Major construction is near completion and the branch is now awaiting power meters and testing of HVAC and fire lite systems before TCO inspections.



We experienced another HVAC failure at Cherry Lane. A glycol pump in a crawl space above the IT room developed a pinhole leak sometime on Friday. The issue went undetected until Saturday when staff noticed the carpet area around the IT room was wet and alerted Maintenance and IT. Fortunately, our servers and switches were spared from any damage. The team is still testing computers and other equipment that came into contact with the antifreeze. If the damage is minimal, we will absorb the cost out of our budget. If the damage turns out to be significant, we will need to file another insurance claim.



Meridian Library District Board of Trustees

July 2024 Meeting Board Report

Department/Division: Finance

Prepared by: Ema B.

MONTHLY FINANCIAL REPORT

Quick Stats July 2024

May Bills Processed: 153

May Credit Card Charges: 255

Finance Report

- May was a busy month for Divvy card charges and budget planning
- Financials presented are current through May, 67% of the fiscal year and 73% of the purchasing year.
 - REVENUE
 - The majority of property tax revenue is received in two payments - January and July of each year. Some tax revenue budget lines are at 50% pending the second payment.
 - Interest rates and MLD generated revenue continue to exceed expectations
 - Donations, grants and sponsorships are over budget projections overall with some categorization adjustments needed on the amended budget
 - EXPENDITURES
 - Personnel
 - MLD's largest general fund budget category is running slightly under budget
 - Collections
 - Collections is at 64% budget utilization. The material services team will continue to purchase through mid-September to maximize budget utilization
 - Operating
 - Operating expenditures are on track to budget overall, but small adjustments are needed throughout the budget details
 - Capital
 - General fund capital is under budget year to date due to the Pinnacle project. Funds will be utilized at the tail end of the fiscal year.

Quarterly Grants & Sponsorships Update

- MLD has received 32 grants & sponsorships to date in FY2024
 - Foundation 2 grants, 2 sponsorships, \$55,367
 - ICfL 18 grants, \$31,321
 - Friends 7 sponsorships, \$29,500
 - Misc (ALA, Stem Action Center, Summer Reading) \$19,723



MERIDIAN LIBRARY DISTRICT
Code of Conduct Policy
DRAFT

1 Purpose:

2 In an effort to provide a comfortable and safe environment for all Library patrons, staff, and
3 volunteers, and to protect Library property, the Board of Trustees of Meridian Library District
4 (MLD) has established a Library Code of Conduct. The Policy is designed to provide clear and
5 reasonable guidelines governing acceptable behavior within the branches, on the premises,
6 and on its various online platforms.

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7 The safety of our patrons and staff is our number one priority. MLD takes many precautions to
8 help prevent exposure to or infection from disease, but cannot guarantee this. Anyone not
9 following established safety policies and protocols surrounding infectious and communicable
10 disease may be asked to leave the facility.

11 Users of MLD facilities and platforms are expected to adhere to existing copyright, patent,
12 trademark or other existing intellectual property laws when using MLD equipment or
13 wireless internet.

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14 Unacceptable Behavior:

15 Unacceptable behavior is defined as any conduct that is (a) a disruption to the orderly and
16 efficient administration of the MLD's business; (b) a disruption to others using MLD's
17 facilities or platforms; (c) a threat to the security of MLD's property; or (d) a danger to any
18 person.

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19 Unacceptable behavior includes, but is not limited to:

- 20 1. Any activity in violation of federal or state law. Being under the influence of alcohol or
21 illegal drugs. Possession or consumption of alcohol on MLD grounds unless for a
22 special event or promotion that is approved in advance by the Director.
23 2. Defacing or otherwise damaging MLD property, including hacking technology or
24 disrupting virtual services
25 3. Eating except in designated areas; drinks except those in covered containers.
26 4. Verbally or physically threatening or harassing staff, other visitors, or volunteers,
27 including stalking, staring, touching, or using lewd or offensive language. Threatening

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- 37 gestures or unwanted physical contact or lewd behavior. Running, pushing, shoving, or
38 throwing objects.
- 39 5. Disobeying the reasonable direction of a MLD staff member.
 - 40 6. Not following protocols developed to prevent the spread of infectious diseases,
41 including refusal to wear a face mask when required. Masks must be worn properly
42 covering the nose and mouth when instructed to do so by MLD leadership and when
43 inside any library facility. Staff may remove their mask if they are alone in an office
44 and the door is closed.
 - 45 7. Making ongoing loud noise that is disruptive to others.
 - 46 8. Using recreational wheeled devices such as skateboards or scooters.
 - 47 9. Entering MLD facilities barefooted, without a shirt, or with offensive body odor or
48 personal hygiene.
 - 49 10. Bringing pets or animals, other than legally defined service animals, into MLD
50 facilities, except as part of an authorized MLD program.
 - 51 11. The possession of a firearm or deadly weapon (as defined by Idaho Code Title 18
52 Section 33) on MLD property is prohibited unless expressly permitted by law.

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53 **Petitions and Surveys**

54 The Meridian Library District has a compelling interest to ensure uninterrupted public access
55 to all of the resources of our branches for our patrons. Therefore, any persons who desire to
56 engage in petitioning, leafleting, soliciting or conducting of surveys (collectively "petitioning")
57 on MLD property should first discuss with the on-site branch manager or their designee in
58 order to receive site-specific directions on any applicable time, location, and related rules for
59 that activity. No petitioning is permitted inside any MLD branch. Please note that panhandling
60 and selling of goods or services are prohibited anywhere on MLD property. Meridian Library
61 District, Friends of the Meridian Library, and Meridian Library Foundation are exempt from the
62 above policy for purposes benefiting MLD.

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63 **Infractions of MLD Policies:**

64 MLD staff will intervene to stop prohibited activities and behaviors and will involve law
65 enforcement as appropriate. Anyone who violates any of these guidelines will be promptly
66 notified of the infraction and will be given notice of this policy. A violation may result in the
67 following actions: verbal warning, restorative justice proceedings, expulsion from MLD
68 facilities, suspension of library privileges, criminal prosecution or other legal action, as
69 appropriate. When used, restorative justice procedures may include group conferencing, one
70 on one meetings, and/or developing patron behavior plans. The consequences of MLD policy
71 infractions vary. The length of a suspension depends on the severity of the incident and is at
72 the discretion of the Library Director or their designee.

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73 **Enforcement:**

*Adopted by the Meridian Library Board of Trustees 06/11/2013
Revised and Board Approved on 01/19/2024*

78 The Board of Trustees of the Meridian Library District delegates to the Director or designee
79 the authority to enforce the Code of Conduct, including the authority to suspend library
80 privileges of individuals who violate the policy. Authorized MLD staff members shall follow
81 the procedures set out to enforce MLD's use rules in a fair and reasonable manner.
82 Authorized MLD staff members include administrators, managers, supervisors, or staff
83 members designated by a supervisor to intervene with patrons to secure compliance with
84 library use rules. Such revocation shall be in writing and shall be effective upon receipt of the
85 suspension letter or upon the letter being sent to the patron's physical or email address on
86 file with the Library. A patron whose privilege(s) has been limited or revoked may appeal the
87 limitation or revocation of the privilege(s) by filing a written appeal with the Director, or
88 designee, within ten (10) days from the date of the issuance of the written revocation.

89 Patrons have the right to request a Board review of any suspension that exceeds thirty days
90 as outlined in the suspension notice.

91 The Board of Trustees decision is final.

92 Repeated offenses by a minor will result in notification of the parent/guardian.

93 The Library Director or their designee reserves the right to require a meeting with the patron
94 whose privileges have been limited or revoked to review this Code of Conduct Policy before
95 their privileges may be reinstated.

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Using Artificial Intelligence at Work

Purpose

At the Meridian Library District (District), we're excited about the potential of Artificial Intelligence (AI) tools. To encourage the responsible use and experimentation with AI tools, we must have parameters in place to ensure ethical and appropriate use. Employees are encouraged to explore AI's capabilities in designated projects, but must always prioritize human oversight, data integrity, and transparent communication about any AI-generated content. We believe this balanced approach lets us harness AI's power while safeguarding the values and reputation of public libraries.

This policy provides guidelines for the responsible and appropriate use of both Generative and Reference AI tools to aid in generating original content and completing tasks within and on behalf of the District. This policy aims to maximize the benefits of AI while ensuring the quality, originality, and integrity of our work.

Artificial Intelligence Overview

Types of Artificial Intelligence tools:

Generative AI and Reference AI are both powerful tools, but they differ in their aims and abilities. Imagine Reference AI as a master analyst, sifting through data to find patterns and make predictions. Generative AI, on the other hand, is a creative artist, using those patterns to paint entirely new landscapes. While Reference AI excels at solving specific tasks with predefined rules, Generative AI uses its understanding of data to invent new things, like writing poems, composing music, or even designing products. It's like the difference between analyzing a recipe and actually cooking a delicious meal – both involve knowledge and skill, but one focuses on understanding, the other on creation.

NOTE: The current iteration of AI systems are unable to generate new, original works. AI is the aggregation of the collective knowledge currently available in digital resources. The information generated by AI tools represents its current understanding of that information.

Eligibility:

This policy applies to all employees, Trustees, volunteers, contractors, and partners utilizing AI tools within the scope of their work for the District, including but not limited to:

- Writing and editing content (reports, proposals, marketing materials)
- Design and development (generating images or graphic assets)
- Research and analysis (gathering data, identifying trends)
- Project management and automation (scheduling tasks, analyzing performance)

Policy:

The use of generative AI will largely be allowed while performing work for the District as long as District email addresses, credentials or phone numbers are used to create an account with these technologies. Access to paid services requires explicit authorization by the Department Manager and Assistant Director of Operations for a limited duration unless such tools are included in existing paid applications approved for District use.

Employees wishing to use AI must discuss the parameters of their planned use with their **manager or supervisor** before implementation. Managers/supervisors may verbally approve, deny or modify those parameters as best meets District policy, legal requirements or other business needs.

AI-generated content should be used as a “springboard” to creating original work - not presented as solely human-created work. All AI-generated content must be properly cited, as must the use of AI-generated content when used as a resource for the District, except for general correspondence such as email.

All AI-generated content must be reviewed for accuracy before relying on it for work purposes. If a reliable source cannot be found to verify factual information generated by the AI, that information cannot be used for work purposes.



Meridian Library District EMPLOYEE HANDBOOK ADDENDUM USING AI AT WORK

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As generative AI may produce content that is plagiarized from its knowledge base, including copyrighted works, no text generated or partially generated from AI will be eligible to have a District copyright, trademark or patent at this time.

No proprietary company data may be submitted (copied, typed, etc.) into these platforms. This includes uploading or inputting any confidential, proprietary, or sensitive District information into any generative AI tool. Examples include passwords and other credentials, protected health information, personnel material, information from documents marked Confidential, Sensitive, or Proprietary, or any other nonpublic District information.

Do not upload or input any personal information (names, addresses, likenesses, etc.) about any person (including patrons and employees) into any generative AI tool.

Any violation of this policy will result in disciplinary action, up to and including termination.

Ethical Use:

Employees must use generative AI in accordance with all of the District's conduct and anti-discrimination policies. These technologies must not be used to create content that is inappropriate, discriminatory or otherwise harmful to others or the company. Such use will result in disciplinary action, up to and including termination.

Monitoring:

The District's Computer Use Policy and relevant monitoring policies still apply when using generative AI with District equipment.

This addendum to the Employee Handbook will be reviewed and updated periodically to reflect the evolving nature of AI technology and its use within the District.