

Trustees

Megan Larsen – Chair

Jeff Kohler – Vice Chair

Laura Knutson - Treasurer

Destinie Hart – Trustee

Josh Cummings - Trustee

Meridian Cherry Lane Library
1326 Cherry Lane
Meridian, ID 83642
Conference Room

Regular Session

Trustees present: All present

Staff present:

Nick Grove, Library Director; Dan P., Executive Assistant; Holly D., Administrative Assistant; Ema B., Finance & Accounting Manager; Jason S., AD of Operations

AGENDA ITEMS

1) Call to Order

-Chair Larsen called the meeting to order at 7:00 pm

2) Public Comment

3) Consent Agenda **[ACTION ITEM]**

- a) Regular Meeting Minutes, May 15, 2023
- b) Hours of Operation
- c) Holiday Closure Schedule
- d) Board of Trustees meeting dates 2024-2025
- e) Policies
 - i) Whistleblower
 - ii) Collection Development History Center

Motion to approve: Trustee Cummings Second: Trustee Knutson Vote: All in favor

4) Financials **[ACTION ITEM]**

- a) Approval of April Financial Reports
- b) Disbursement approvals
 - Trustee Knutson asked about the different amounts for ILLs that fluctuate depending on who the District interfaces with. Assistant Director Su said it depends largely on the distance between Meridian and the other library. Trustee Kohler asked about Lyngsoe and Green Buffalo. Lyngsoe is the sorter and Green Buffalo is one of the presenters from the Children's Book Festival.

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Motion to approve: Trustee Knutson

Second: Trustee Hart

Vote: All in favor

5) Board By-Laws [ACTION ITEM]

- Changes reflect the new legislation

Motion to approve: Trustee Hart

Second: Trustee Cummings *Vote: All in favor*

6) Trustee officer selection [ACTION ITEM]

Motion from Chair Larsen to:

- Nominate Trustee Kohler as chair
- Nominate Trustee Hart as vice chair
- Appoint treasurer Trustee Knutson

Second: Trustee Cummings

Vote: All in favor

7) Approval of Resolution 2024-01 for Pinnacle Branch C.O.P. Financing [ACTION ITEM]

- Eric Heringer from Piper Sandler presented the Annual Appropriation Lease Financing update
- Adam Christensen from Hawley Troxel Law answered any questions about the resolution

Motion to approve: Trustee Cummings

Second: Trustee Hart

Vote: All in favor

8) Pinnacle Branch Transition [DISCUSSION ITEM]

- certificate of occupancy temp, will be given July 5th
- looking at closing Silverstone on Aug 31st
- pushing to open Pinnacle to open on Sept 10th to commemorate the 100 anniversary of MLD

9) Director Updates

a) Director's monthly report

-Director Grove provided his monthly report on District updates, including one new job posting, the Foundation raising over \$3,500 for the teen space at Pinnacle, and over 500 new accounts created this month. The District now has more than 200,000 physical items in circulation. Over 2,600 community members joined the District at Settlers Park for Summer Reading Kickoff. Teen volunteers are getting settled at Orchard Park, Cherry Lane, and Silverstone to help with the Summer Reading Program. Trustee Knutson acknowledged District staff's work with programs and thanked them for it.

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10) Job Descriptions

- a) Library Director [ACTION ITEM]

Motion to approve: Trustee Knutson

Second: Trustee Hart

Vote: All in favor

- b) Trustee Job Description [ACTION ITEM]

Motion to approve: Trustee Hart

Second: Trustee Knutson

Vote: All in favor

11) Policy Reviews

- a) Collection Development Policy [ACTION ITEM]

-With HB710 being implemented July 1, the Collection Development Policy needs extensive updating. Director Grove said this policy was drafted in close connection with the District's legal representation. Some of the notable changes include updated and clearer terminology, citing previous cases, and a new form for requests for reconsideration.

-All requests for reconsideration will be shared publicly, and any personal information that is legally required to be redacted will be.

-period outside the bracket on page 15 and 18

Motion to approve: Trustee Knutson

Second: Trustee Hart

Vote: All in favor

12) Executive Session [ACTION ITEM]

- a) Pursuant to Idaho Code 74-206 (1)

- i) (f) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Motion to go into Executive session:

Roll call vote: Trustee Larsen- yes
Trustee Kohler- yes
Trustee Knutson- yes
Trustee Hart-yes
Trustee Cummings- yes

Time in session: 8:11

Time out of session: 9:29

13) Future agenda items [DISCUSSION ITEM]

-Pinnacle schedule

-FY25 budget draft

-Trustee Knutson would like to see how HB710 has effected the library patrons and staff in the next few months

14) Adjournment – 9:32pm



Library Board Trustee Meeting Minutes

June 26, 2024

Trustees

Megan Larsen – Chair

Jeff Kohler – Vice Chair

Laura Knutson - Treasurer

Destinie Hart – Trustee

Josh Cummings - Trustee

The next regular Library Board Meeting is scheduled for 7:00pm, July 17, 2024

RESPECTFULLY SUBMITTED AND APPROVED

Nick Grove, Director

Jeffery Kohler, Board Chair

DRAFT