
The public is invited to attend the regular meeting of the Meridian Library District Board of Trustees at:
7:00 pm on Wednesday, November 15, 2023

ATTEND IN PERSONCherry Lane Branch
Large Conference Room**STREAM LIVE ON YOUTUBE**<https://www.youtube.com/@MeridianLibraryDistrict>

MEETING AGENDA

- 1. Public Comment**
- 2. Consent Agenda [ACTION ITEM]**
 - a. Regular Meeting Minutes, October 18, 2023
- 3. Financials [ACTION ITEM]**
 - a. Approval of September Financial Reports
 - b. Disbursement approvals
- 4. Memorandum for FY23 donated/sponsorship funds [ACTION ITEM]**
- 5. Staff Presentations**
 - a. 2021-2025 Strategic Plan Update
 - b. ILA 2023 Recap
 - c. Orchard Park Capital Project
- 6. Director Updates**
 - a. Director's monthly report
- 7. Staff Benefits [ACTION ITEM]**
- 8. Policy Reviews**
 - a. Lending Guidelines Policy [ACTION ITEM]
 - b. Record Request Policy [ACTION ITEM]
- 9. Future agenda items [DISCUSSION ITEM]**



Library Board Trustee Meeting Minutes

October 18, 2023

Trustees

Megan Larsen – Chair

Jeff Kohler – Vice Chair

Laura Knutson - Treasurer

Destinie Hart – Trustee

Josh Cummings - Trustee

Meridian Cherry Lane Branch
1326 W Cherry Lane
Meridian, ID 83642
Conference Room

Regular Session

Trustees present:

Trustee Larsen; Trustee Kohler; Trustee Knutson; Trustee Cummings;
Trustee Hart was absent until 7:42pm

Staff present:

Nick Grove, Library Director; Dan P., Executive Assistant; Holly D., Administrative Assistant;
Iliana G., Administrative Assistant; Talley G., Collection Development Librarian

Meeting called to order by Trustee Larsen at 5:00pm

AGENDA ITEMS

1) Public Comment

2) Consent Agenda [ACTION ITEM]

- a) Regular Meeting Minutes, September 20, 2023
- b) Special Meeting Minutes October 13, 2023
- c) Policies
 - i) Fabrication Policy

Motion to approve – Trustee Knutson Second – Trustee Cumming Vote – all in favor

3) Financials [ACTION ITEM]

- a) Approval of August Financial Reports
- b) Disbursement approvals
 - 2 vehicle purchase

Motion to approve – Trustee Knutson Second – Trustee Cummings Vote – all in favor

Trustees

Megan Larsen – Chair

Jeff Kohler – Vice Chair

Laura Knutson - Treasurer

Destinie Hart – Trustee

Josh Cummings - Trustee

4) Director Updates

a) Director's monthly report

-Foundation: Mayor Robert Simison issued a proclamation declaring Sept. 18-24 as "Diaper Awareness Week" at Cherry Lane. - Facilities: Branches have new wireless access points, staff work stations/computers are updated, friends of the library book shelf book sale installed - HR: Slower hiring, getting through org design updates. Received 20 total apps and hired five new employees. Started working on staff benefits for 2024. Held a flu shot/COVID booster shot clinic at Cherry Lane - Circulation: Numbers are up. All locations are seeing increased attendance - Service stats: Reference questions are down, as usual, but other numbers are up. - Programs: Lots of engagement with programs, up over 200% in many areas. - Congrats to Jen T. for ILA Scholarship and 2023 ILA Parapro of the Year, Audra G. for Outstanding Bookmobile Librarian Award, and Megan Larsen as 2023 ILA Chair of the Year.

5) Salary Schedule [ACTION ITEM]

-small changes to grade 2, 3 and 9 – the set up was in a spreadsheet and the formulas were absent, now we have proper consistency with the new formulas.

Motion to approve – Trustee Cummings Second – Trustee Kohler Vote – all in favor

6) Executive Session [ACTION ITEM]

a) Pursuant to [Idaho Code §74-206 \(1\)](#)

- i) [\(c\)](#) To acquire an interest in real property not owned by a public agency;
- ii) [\(f\)](#) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;

Roll call: Trustee Larsen – yes
Trustee Kohler – yes
Trustee Knutson – yes
Trustee Cummings – yes
Trustee Hart – absent at beginning of session, joined at 7:42pm

Time entered executive session: 7:12pm

Time reenter regular session: 8:06pm

Trustees

Megan Larsen – Chair

Jeff Kohler – Vice Chair

Laura Knutson - Treasurer

Destinie Hart – Trustee

Josh Cummings - Trustee

7) Administrative Building Lease [ACTION ITEMS]

Motion to approve pending legal satisfaction and that rent covers all costs associated with building and authorizing Director Grove to sign on behalf of library district – Trustee Kohler

Second – Trustee Knutson Vote – all in favor

8) Policy Reviews

a) Public Comment Policy [ACTION ITEM]

-Legal counsel reminds board that public comment is not required but is an advantage, suggests clarification on “negative comments,” reminds board that any comments brought up may not be addressed at that time under Idaho Open Meeting Law, suggests language that would reflect that purpose, reminder of the language included that directs comments to form, suggest that the language be moved to top for transparency’s sake, Trustee Cummings asks about materials presented to the board being included in files vs. minutes, Legal counsel reaffirms that materials presented to the board are not part of the minutes but are preserved

Motion to approve changes – Trustee Cummings Second – Trustee Kohler Vote – all in favor

b) Collection Development Policy [ACTION ITEM]

-Changes have been made and approved by legal counsel. Trustee Hart wants clearer language on challenges to materials vs. materials’ placement in the library, either own form or incorporated into current form. Would like clearer language in actual policy. Proposes language, including fixed typo, adding “or its placement in the library” to existing language, and grammatical changes for clarity’s sake. Nick says MLD typically uses “location where it is shelved” in other policies. Trustee Knutson asked if patrons should be made aware that requests for reconsideration will become public record. Trustee Cummings reaffirmed that appeals become part of the board packet seeing as how those come before the board, asked about e-books since Libby and other apps do not allow libraries total control over where items are digitally shelved. Director Grove told the board that Kanopy does allow some controls. Trustee Larsen said she wasn’t sure the board has those answers right now, but it is something to be considered.

Motion to approve with changes – Trustee Hart Second – Trustee Laura Vote – all in favor

c) Collection Development Policy History Center [ACTION ITEM]

Motion to approve – Trustee Knutson Second – Trustee Hart Vote – all in favor



Library Board Trustee Meeting Minutes

October 18, 2023

Trustees

Megan Larsen – Chair

Jeff Kohler – Vice Chair

Laura Knutson - Treasurer

Destinie Hart – Trustee

Josh Cummings - Trustee

9) Future agenda items [DISCUSSION ITEM]

- Strategic planning and facilities planning (work session for the future)
- Friends come and share what it is they do

Meeting adjourned: 8:59pm

The next regular Library Board Meeting is scheduled for 7:00pm, November 15, 2023

RESPECTFULLY SUBMITTED AND APPROVED

Nick Grove, Director

Megan Larsen, Board Chair

Meridian Library District

Bill Listing September 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
2380 Accounts Payable						
09/01/2023	Bill	2023-09-01	SUNDANCE INVESTMENTS LLP	Silverstone Lease - Monthly Payment	2380 Accounts Payable	9,607.30
				Silverstone Lease - Monthly Payment	6255 OPERATING EXPENSES:Facility Expense:Bldg-Rent	9,607.30
09/01/2023	Bill	37642	FATBEAM, LLC	Internet September 2023	2380 Accounts Payable	700.00
				Internet September 2023	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	700.00
09/01/2023	Bill	37470	FATBEAM, LLC	Internet September 2023	2380 Accounts Payable	675.00
				Internet September 2023	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	675.00
09/01/2023	Bill	37457	FATBEAM, LLC	Internet September 2023	2380 Accounts Payable	500.00
				Internet September 2023	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	500.00
09/01/2023	Bill	37448	FATBEAM, LLC	Internet September 2023	2380 Accounts Payable	850.00
				Internet September 2023	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	850.00
09/01/2023	Bill	37663	FATBEAM, LLC	Managed Firewall Service September 2023	2380 Accounts Payable	150.00
				Managed Firewall Service September 2023	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	150.00
09/01/2023	Bill	0658498	WESTERN RECORDS DESTRUCTION, INC	Shredding Service 08/01-08/31/2023	2380 Accounts Payable	110.00
				Shredding Service 08/01-08/31/2023	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	55.00
				Shredding Service 08/01-08/31/2023	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	55.00
09/01/2023	Bill	125511	Diamond Lawns, LLC	September 2023 Lawn Maintenance Payment	2380 Accounts Payable	864.97
				September 2023 Lawn Maintenance Payment	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	864.97
09/01/2023	Bill	7697	SRH Franchising, LLC	Regular Janitorial Service from 09/01/2023 to 09/30/2023	2380 Accounts Payable	9,500.00
				Regular Janitorial Service from 09/01/2023 to 09/30/2023	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	4,250.00
				Regular Janitorial Service from 09/01/2023 to 09/30/2023	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	3,850.00
				Regular Janitorial Service from 09/01/2023 to 09/30/2023	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	300.00
				Regular Janitorial Service from 09/01/2023 to 09/30/2023	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	450.00
				Regular Janitorial Service from 09/01/2023 to 09/30/2023	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	650.00
09/01/2023	Bill	14231744	SENSKE SERVICES, INC.	Pest Control 09/01/2023	2380 Accounts Payable	30.00

Meridian Library District

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				Pest Control 09/01/2023	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	30.00
09/01/2023	Bill	INV-000370	My Treasure Valley Handyman	Tree Work	2380 Accounts Payable	1,725.00
				Tree Work	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	1,725.00
09/01/2023	Bill	INV-000369	My Treasure Valley Handyman	Install Door Stops x9, Wall Mount Kids Toys, Storage Haul	2380 Accounts Payable	1,345.00
				Install Door Stops x9, Wall Mount Kids Toys, Storage Haul	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	1,345.00
09/01/2023	Bill	51966	RM MECHANICAL, INC	Compressor Work; Reset Alarms, Coil Leak, Coil Replacement Order	2380 Accounts Payable	1,360.40
				Compressor Work; Reset Alarms, Coil Leak, Coil Replacement Order	6224.2 OPERATING EXPENSES:Facility Expense:Bldg-Repairs	1,360.40
09/01/2023	Bill	2036838	CENTER POINT LARGE PRINT	Print Books	2380 Accounts Payable	89.88
				Print Books	5115 COLLECTIONS:Adult Print Books	89.88
09/01/2023	Bill	440330	Playaway Products LLC	Print Books	2380 Accounts Payable	1,348.76
				Print Books	5130 COLLECTIONS:Children's books	1,348.76
09/01/2023	Bill	440333	Playaway Products LLC	Print Books	2380 Accounts Payable	1,966.66
				Print Books	5130 COLLECTIONS:Children's books	1,966.66
09/01/2023	Bill	6116562	UNIQUE MANAGEMENT SERVICES, INC	Customer Account Balance Recovery Service August 2023	2380 Accounts Payable	561.45
				Customer Account Balance Recovery Service August 2023	5202.6 OPERATING EXPENSES:Professional Services:Other	561.45
09/01/2023	Bill	475615	Hawley Troxell	FY2023 South Branch Legal	2380 Accounts Payable	6,168.00
				FY2023 South Branch Legal	9289 South Branch Project Costs	6,168.00
09/01/2023	Bill	2586	Management Northwest-Patricia L Ball	Legal Essentials of Mgmt, I9 Legal Updates, Pump Act Training	2380 Accounts Payable	5,898.00
				Legal Essentials of Mgmt, I9 Legal Updates, Pump Act Training	5234.1 OPERATING EXPENSES:Professional Development:Conferences	5,898.00
09/01/2023	Bill	IDW-101995	YIG Administration	ID Watchdog July 2023	2380 Accounts Payable	220.00
				ID Watchdog August 2023	5010 PERSONNEL:Payroll benefits	35.00
				ID Watchdog August 2023	5010 PERSONNEL:Payroll benefits	120.00
				ID Watchdog August 2023	5010 PERSONNEL:Payroll benefits	25.00
				ID Watchdog August 2023	5010 PERSONNEL:Payroll benefits	22.50
				ID Watchdog August 2023	5010 PERSONNEL:Payroll benefits	37.50
				ID Watchdog August 2023 Billing Differences	5010 PERSONNEL:Payroll benefits	-20.00
09/01/2023	Bill	234404	RAINBOW BOOK COMPANY	MLD Kids Books	2380 Accounts Payable	285.58
				MLD Kids Books	5130 COLLECTIONS:Children's books	142.79
				MLD Kids Books	5130 COLLECTIONS:Children's books	142.79

Meridian Library District

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09/01/2023	Bill	64328322	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	44.39
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	44.39
09/01/2023	Bill	37733	FATBEAM, LLC	Internet September 2023	2380 Accounts Payable	250.00
				Internet September 2023	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	250.00
09/03/2023	Bill	092945CO23308656	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	7,552.66
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	7,552.66
09/05/2023	Bill	09/05/23	Martha Channer	Chair Barre: Beginner course 09/05/23	2380 Accounts Payable	20.00
				Chair Barre: Beginner course 09/05/23	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	20.00
09/05/2023	Bill	440498	Playaway Products LLC	Print Books	2380 Accounts Payable	54.99
				Print Books	5130 COLLECTIONS:Children's books	54.99
09/05/2023	Bill	02945DA23311465	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	191.94
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	191.94
09/05/2023	Bill	02945DA23311466	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	1,592.00
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	1,592.00
09/05/2023	Bill	02945DA23311464	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	1,578.13
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	1,578.13
09/05/2023	Bill	7055	BORTON LAW OFFICES PLLC	Legal Services 08/10/23	2380 Accounts Payable	120.00
				Legal Services 08/10/23	5202.4 OPERATING EXPENSES:Professional Services:Legal fees	120.00
09/05/2023	Bill	216391211	B&H Photo-Video	Qty1 Lenovo Slim	2380 Accounts Payable	715.41
				Qty1 Lenovo Slim	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	715.41
09/05/2023	Bill	504306636	MIDWEST TAPE	Blu Rays	2380 Accounts Payable	65.58
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	5.60
				Blu Rays	5149 COLLECTIONS:Media	29.99
				Blu Rays	5149 COLLECTIONS:Media	29.99
09/06/2023	Bill	64328117	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	4,659.69
				Print Books	5130 COLLECTIONS:Children's books	260.33
				Print Books	5135 COLLECTIONS:Young Adult books	20.72
				Print Books	5130 COLLECTIONS:Children's books	88.33
				Print Books	5135 COLLECTIONS:Young Adult books	10.64
				Print Books	5130 COLLECTIONS:Children's books	42.17
				Print Books	5115 COLLECTIONS:Adult Print Books	2,401.37
				Print Books	5115 COLLECTIONS:Adult Print Books	23.22

Meridian Library District

Bill Listing September 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Print Books	5115 COLLECTIONS:Adult Print Books	278.38
				Print Books	5115 COLLECTIONS:Adult Print Books	1,330.10
				Print Books	5130 COLLECTIONS:Children's books	193.79
				Print Books	5135 COLLECTIONS:Young Adult books	10.64
09/06/2023	Bill	73198	Viking Automatic Sprinkler Co., Inc.	REPLACED PACKING IN BACKFLOW VALVE AND ADDED 4" BUTTERFLY VALVE.	2380 Accounts Payable	1,105.20
				REPLACED PACKING IN BACKFLOW VALVE AND ADDED 4" BUTTERFLY VALVE.	6224.2 OPERATING EXPENSES:Facility Expense:Bldg-Repairs	1,105.20
09/06/2023	Bill	MH225262	Matterhackers Inc.	QTY 2 Ultimaker S3	2380 Accounts Payable	10,027.40
				QTY 2 Ultimaker S3	7220.3 CAPITAL EXPENSES:IT PCs, Hardware Printers	10,027.40
09/06/2023	Bill	02945CO23310284	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	23,716.46
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	23,716.46
09/06/2023	Bill	30291	MODERN PRINTERS	Trifold Brochures for unBound	2380 Accounts Payable	135.00
				Trifold Brochures for unBound	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	135.00
09/06/2023	Bill	64328673	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	776.59
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	776.59
09/07/2023	Bill	2160:09672157	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental	2380 Accounts Payable	76.00
				Water/Ice Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	76.00
09/07/2023	Bill	02945DA23313941	OVERDRIVE, INC	Ebook	2380 Accounts Payable	16.99
				Ebook	5122 COLLECTIONS:eContent	16.99
09/07/2023	Bill	02945CO23313297	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	29,998.38
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	29,998.38
09/07/2023	Bill	67640917	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	31.16
				Print Books	5130 COLLECTIONS:Children's books	11.37
				23-05 ICFL Summer Strategies tales by mail	5130S COLLECTIONS:Children's books:Children's books - Supported	19.79
09/07/2023	Bill	10697184685	DELL MARKETING L.P.	Qty 10 Dell Monitors	2380 Accounts Payable	1,528.90
				Qty 10 Dell Monitors	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	1,528.90
09/07/2023	Bill	67641238	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	72.71
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	72.71
09/07/2023	Bill	64328739	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	170.00

Meridian Library District

Bill Listing September 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	170.00
09/07/2023	Bill	67641237	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	537.51
				Print Books	5130 COLLECTIONS:Children's books	37.82
				Print Books	5130 COLLECTIONS:Children's books	19.06
				Print Books	5115 COLLECTIONS:Adult Print Books	399.85
				Print Books	5115 COLLECTIONS:Adult Print Books	44.86
				Print Books	5130 COLLECTIONS:Children's books	35.92
09/07/2023	Bill	64328852	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	22.58
				Print Books	5130 COLLECTIONS:Children's books	11.01
				23-13 ICFL Esser Summer Strategies Tales by Mail Books	5130S COLLECTIONS:Children's books:Children's books - Supported	11.57
09/07/2023	Bill	64328738	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,563.05
				Print Books	5130 COLLECTIONS:Children's books	168.97
				Print Books	5135 COLLECTIONS:Young Adult books	21.88
				Print Books	5130 COLLECTIONS:Children's books	40.45
				Print Books	5130 COLLECTIONS:Children's books	11.22
				Print Books	5115 COLLECTIONS:Adult Print Books	571.41
				Print Books	5115 COLLECTIONS:Adult Print Books	228.63
				Print Books	5115 COLLECTIONS:Adult Print Books	425.02
				Print Books	5130 COLLECTIONS:Children's books	95.47
09/07/2023	Bill	504323183	MIDWEST TAPE	ADB Media	2380 Accounts Payable	140.97
				ADB Media	5149 COLLECTIONS:Media	140.97
09/08/2023	Bill	CB17786-1	Freeform	Qty 3 Ergotron Stands	2380 Accounts Payable	2,963.61
				Qty 3 Ergotron Stands	9288 Orchard Park Project Costs	2,963.61
09/08/2023	Bill	3317934333	Pitney Bowes Global Financial Svc LLC	Postage meter lease 06/30-09/29/23	2380 Accounts Payable	220.29
				Postage meter lease 06/30-09/29/23	5232 OPERATING EXPENSES:Miscellaneous Operating:Postage	220.29
09/08/2023	Bill	LostItemReturned	Jaden Honeycutt	Lost Item Fine - Item Returned	2380 Accounts Payable	44.78
				Lost Item Fine - Item Returned	4200 Non-tax Revenue:Fines and fees	-44.78
09/08/2023	Bill	10697340080	DELL MARKETING L.P.	Qty 5 Dell Latitude 3540	2380 Accounts Payable	5,427.85
				Qty 5 Dell Latitude 3540	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	5,427.85
09/08/2023	Bill	10697423687	DELL MARKETING L.P.	Qty 4 PAC Computers	2380 Accounts Payable	6,188.05
				Qty 4 PAC Computers	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	6,188.05
09/08/2023	Bill	64328905	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	269.48
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	269.48

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
09/08/2023	Bill	67641728	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	53.15
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	53.15
09/08/2023	Bill	67641727	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	465.13
				Print Books	5115 COLLECTIONS:Adult Print Books	352.33
				Print Books	5115 COLLECTIONS:Adult Print Books	112.80
09/08/2023	Bill	64328904	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	2,265.61
				Print Books	5130 COLLECTIONS:Children's books	89.75
				Print Books	5135 COLLECTIONS:Young Adult books	9.77
				Print Books	5130 COLLECTIONS:Children's books	24.57
				Print Books	5130 COLLECTIONS:Children's books	23.41
				Print Books	5115 COLLECTIONS:Adult Print Books	1,293.85
				Print Books	5115 COLLECTIONS:Adult Print Books	17.94
				Print Books	5115 COLLECTIONS:Adult Print Books	110.24
				Print Books	5115 COLLECTIONS:Adult Print Books	628.61
				Print Books	5130 COLLECTIONS:Children's books	67.47
09/11/2023	Bill	124436	Ednetics	Monthly VOIP	2380 Accounts Payable	627.60
				Monthly VOIP	5230 OPERATING EXPENSES:Information Technology:Phone Service	627.60
09/11/2023	Bill	MA18497365	APPLE INC	Qty 1 Macbook Air Pro	2380 Accounts Payable	1,382.00
				Qty 1 Macbook Air Pro	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	1,382.00
09/11/2023	Bill	02945CO23316779	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	32,811.79
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	32,811.79
09/11/2023	Bill	504339620	MIDWEST TAPE	Blu Rays	2380 Accounts Payable	163.95
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	14.00
				Blu Rays	5149 COLLECTIONS:Media	89.97
				Blu Rays	5149 COLLECTIONS:Media	29.99
				Blu Rays	5149 COLLECTIONS:Media	29.99
09/11/2023	Bill	504340123	MIDWEST TAPE	Blu Rays & DVDs	2380 Accounts Payable	487.63
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	22.10
				Blu Rays & DVDs	5149 COLLECTIONS:Media	221.15
				Blu Rays & DVDs	5149 COLLECTIONS:Media	74.97
				Blu Rays & DVDs	5149 COLLECTIONS:Media	169.41
09/12/2023	Bill	02945DA23319081	OVERDRIVE, INC	Ebook/Audiobooks	2380 Accounts Payable	321.48
				Ebook/Audiobooks	5122 COLLECTIONS:eContent	321.48
09/12/2023	Bill	02945DA23319083	OVERDRIVE, INC	Ebook/Audiobooks	2380 Accounts Payable	1,702.53
				Ebook/Audiobooks	5122 COLLECTIONS:eContent	1,702.53
09/12/2023	Bill	02945DA23319082	OVERDRIVE, INC	Ebooks	2380 Accounts Payable	122.99
				Ebooks	5122 COLLECTIONS:eContent	122.99

Meridian Library District

Bill Listing September 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
09/12/2023	Bill	02945DA23319084	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	1,319.12
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	1,319.12
09/12/2023	Bill	02945DA23319086	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	71.99
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	71.99
09/12/2023	Bill	02945DA23319085	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	70.00
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	70.00
09/12/2023	Bill	2160:09689381	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental	2380 Accounts Payable	125.00
				Water/Ice Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	125.00
09/13/2023	Bill	MA18968350	APPLE INC	Qty 3 Macbook Air	2380 Accounts Payable	4,346.00
				Qty 3 Macbook Air	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	2,764.00
				Qty 1 Macbook Air	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	1,582.00
09/13/2023	Bill	68421	Marshall Industries	Audio System Upgrade for unBound Library	2380 Accounts Payable	10,166.62
				Audio System Upgrade for unBound Library	7220 CAPITAL EXPENSES:IT - Infrastructure - Hardware	10,166.62
09/13/2023	Bill	64329272	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	4.71
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	4.71
09/13/2023	Bill	64329162	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	57.57
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	57.57
09/13/2023	Bill	64329161	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	551.35
				Print Books	5130 COLLECTIONS:Children's books	64.38
				Print Books	5130 COLLECTIONS:Children's books	52.49
				Print Books	5115 COLLECTIONS:Adult Print Books	215.21
				Print Books	5115 COLLECTIONS:Adult Print Books	34.14
				Print Books	5115 COLLECTIONS:Adult Print Books	142.79
				Print Books	5130 COLLECTIONS:Children's books	42.34
09/13/2023	Bill	64329271	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	61.80
				Print Books	5115 COLLECTIONS:Adult Print Books	20.60
				Print Books	5115 COLLECTIONS:Adult Print Books	20.60
				Print Books	5115 COLLECTIONS:Adult Print Books	20.60
09/13/2023	Bill	67643257	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	17.37
				Print Books	5130 COLLECTIONS:Children's books	17.37
09/14/2023	Bill	0011234	All Pro Linen	Orchard Park Towel/Mat Laundering	2380 Accounts Payable	56.75

Meridian Library District

Bill Listing September 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Orchard Park Towel/Mat Laundering	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	56.75
09/14/2023	Bill	0011233	All Pro Linen	Orchard Park Towel/Mat Laundering	2380 Accounts Payable	57.75
				Orchard Park Towel/Mat Laundering	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	57.75
09/14/2023	Bill	51986	RM MECHANICAL, INC	Compressor Work; Replace A1 compressor and #3 Coil	2380 Accounts Payable	16,479.00
				Compressor Work; Replace A1 compressor and #3 Coil	6224.2 OPERATING EXPENSES:Facility Expense:Bldg-Repairs	16,479.00
09/14/2023	Bill	07/27-09/12/23	Dusty Waltner	Reimb Mileage 07/27-09/12/23	2380 Accounts Payable	56.00
				Reimb Mileage 07/27-09/12/23	5260.6 OPERATING EXPENSES:Vehicle Expense:Employee Mileage Reimbursement	56.00
09/14/2023	Bill	INV-000379	My Treasure Valley Handyman	Tree Trimming	2380 Accounts Payable	550.00
				Tree Trimming	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	550.00
09/14/2023	Bill	504352109	MIDWEST TAPE	DVDs	2380 Accounts Payable	124.97
				DVDs	5149 COLLECTIONS:Media	124.97
09/15/2023	Bill	52164	RM MECHANICAL, INC	Toilet Repairs	2380 Accounts Payable	1,338.45
				Toilet Repairs	6224.2 OPERATING EXPENSES:Facility Expense:Bldg-Repairs	1,338.45
09/15/2023	Bill	52188	RM MECHANICAL, INC	HVAC A/C Repair; Transducer and Refrigerant fix	2380 Accounts Payable	2,587.39
				HVAC A/C Repair; Transducer and Refrigerant fix	6224.2 OPERATING EXPENSES:Facility Expense:Bldg-Repairs	2,587.39
09/15/2023	Bill	440964	Playaway Products LLC	Print Books	2380 Accounts Payable	64.99
				Print Books	5130 COLLECTIONS:Children's books	64.99
09/15/2023	Bill	4176563	Employee Benefits Corporatoni	COBRA September 2023	2380 Accounts Payable	89.18
				COBRA September 2023	5010 PERSONNEL:Payroll benefits	89.18
09/15/2023	Bill	02945DA23322638	OVERDRIVE, INC	Ebook	2380 Accounts Payable	15.99
				Ebook	5122 COLLECTIONS:eContent	15.99
09/15/2023	Bill	02945CO23321973	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	7,399.28
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	7,399.28
09/17/2023	Bill	64329505	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	274.88
				Print Books	5130 COLLECTIONS:Children's books	10.77
				Print Books	5130 COLLECTIONS:Children's books	14.96
				Print Books	5130 COLLECTIONS:Children's books	7.70
				Print Books	5115 COLLECTIONS:Adult Print Books	101.82
				Print Books	5115 COLLECTIONS:Adult Print Books	31.00
				Print Books	5115 COLLECTIONS:Adult Print Books	59.68
				Print Books	5130 COLLECTIONS:Children's books	48.95

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Bill Listing September 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
09/17/2023	Bill	64329506	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	43.92
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	43.92
09/18/2023	Bill	02945CO23314676	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	17,474.13
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	17,474.13
09/18/2023	Bill	1223757	FISHER'S TECHNOLOGY	Meter Copy/Print Usage FEQ39040/FEQ15251	2380 Accounts Payable	268.43
				Meter Copy/Print Usage FEQ32043	5211 OPERATING EXPENSES:Supplies:Copy/Print	268.43
09/18/2023	Bill	67645064	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	271.55
				Print Books	5130 COLLECTIONS:Children's books	37.48
				Print Books	5115 COLLECTIONS:Adult Print Books	99.99
				Print Books	5115 COLLECTIONS:Adult Print Books	60.19
				Print Books	5115 COLLECTIONS:Adult Print Books	12.96
				Print Books	5130 COLLECTIONS:Children's books	33.47
				Print Books	5135 COLLECTIONS:Young Adult books	27.46
09/18/2023	Bill	67645065	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	27.24
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	27.24
09/19/2023	Bill	091923	Second & Broadway Condominiums Owners Association, Inc.	Trash and Recycling - unBound 4/6/23 - 7/5/23- 18.5% unBound	2380 Accounts Payable	107.40
				Trash and Recycling - unBound 4/6/23 - 7/5/23- 18.5% unBound	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities	107.40
09/19/2023	Bill	AR1215044	Valley Office Systems	Lease 9/1-9/30/23 : Overage 8/1-8/31/23	2380 Accounts Payable	669.48
				Lease 9/1-9/30/23 : Overage 8/1-8/31/23	5211 OPERATING EXPENSES:Supplies:Copy/Print	669.48
09/19/2023	Bill	02945DA23326937	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	1,035.92
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	1,035.92
09/19/2023	Bill	02945DA23326936	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	333.86
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	333.86
09/19/2023	Bill	02945DA23326938	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	315.80
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	315.80
09/19/2023	Bill	02945DA23326941	OVERDRIVE, INC	Audiobook	2380 Accounts Payable	34.95
				Audiobook	5122 COLLECTIONS:eContent	34.95
09/19/2023	Bill	02945DA23326940	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	313.03
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	313.03
09/19/2023	Bill	02945DA23326942	OVERDRIVE, INC	Audiobook	2380 Accounts Payable	45.00
				Audiobook	5122 COLLECTIONS:eContent	45.00
09/19/2023	Bill	02945DA23326939	OVERDRIVE, INC	Ebooks/Audiobook	2380 Accounts Payable	131.21
				Ebooks/Audiobook	5122 COLLECTIONS:eContent	131.21

Meridian Library District

Bill Listing September 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
09/20/2023	Bill	64328321	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	665.55
				Print Books	5130 COLLECTIONS:Children's books	96.99
				Print Books	5130 COLLECTIONS:Children's books	32.20
				Print Books	5115 COLLECTIONS:Adult Print Books	201.42
				Print Books	5115 COLLECTIONS:Adult Print Books	70.62
				Print Books	5115 COLLECTIONS:Adult Print Books	168.37
				Print Books	5130 COLLECTIONS:Children's books	95.95
09/20/2023	Bill	64328672	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	5,215.12
				Print Books	5130 COLLECTIONS:Children's books	1,309.51
				Print Books	5135 COLLECTIONS:Young Adult books	209.71
				Print Books	5130 COLLECTIONS:Children's books	343.77
				Print Books	5135 COLLECTIONS:Young Adult books	43.70
				Print Books	5130 COLLECTIONS:Children's books	114.24
				Print Books	5115 COLLECTIONS:Adult Print Books	1,334.45
				Print Books	5115 COLLECTIONS:Adult Print Books	211.38
				Print Books	5115 COLLECTIONS:Adult Print Books	574.68
				Print Books	5130 COLLECTIONS:Children's books	962.29
				Print Books	5135 COLLECTIONS:Young Adult books	111.39
09/20/2023	Bill	02945DA23328185	OVERDRIVE, INC	Audiobook	2380 Accounts Payable	35.00
				Audiobook	5122 COLLECTIONS:eContent	35.00
09/21/2023	Bill	092123	Second & Broadway Condominiums Owners Association, Inc.	Trash and Recycling - unBound 1/6/23 - 4/5/23- 18.5% unBound	2380 Accounts Payable	107.40
				Trash and Recycling - unBound 1/6/23 - 4/5/23- 18.5% unBound	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities	107.40
09/21/2023	Bill	2160:09728399	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental	2380 Accounts Payable	76.00
				Water/Ice Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	76.00
09/22/2023	Bill	092223	Emma Beck	Hobbit Birthday Party Program 09/22/2023	2380 Accounts Payable	300.00
				Hobbit Birthday Party Program 09/22/2023	5236.FA OPERATING EXPENSES:Program Expense:Programs - Family All Ages	300.00
09/22/2023	Bill	1305	Www.Oecworks.Com	Whiteboards for Orchard Park	2380 Accounts Payable	2,366.58
				Whiteboards for Orchard Park	9288 Orchard Park Project Costs	2,366.58
09/22/2023	Bill	1226374	FISHER'S TECHNOLOGY	Meter Copy/Print Usage FEQ15631 / FEQ17642	2380 Accounts Payable	290.55
				Meter Copy/Print Usage FEQ17641	5211 OPERATING EXPENSES:Supplies:Copy/Print	196.43
				Meter Copy/Print Usage FEQ17642	5211 OPERATING EXPENSES:Supplies:Copy/Print	94.12
09/22/2023	Bill	B5236	Paige B	Reimb Hobbit Birthday Party Food Expense	2380 Accounts Payable	89.01
				Reimb Hobbit Birthday Party Food Expense	5236.FA OPERATING EXPENSES:Program Expense:Programs - Family All Ages	89.01

Meridian Library District

Bill Listing September 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
09/25/2023	Bill	1226955	FISHER'S TECHNOLOGY	Meter Copy/Print Usage FEQ32043	2380 Accounts Payable	21.55
				Meter Copy/Print Usage FEQ32043	5211 OPERATING EXPENSES:Supplies:Copy/Print	21.55
09/25/2023	Bill	09/22/23	Rebekah Marie B	Reimb Mileage 09/22/23	2380 Accounts Payable	5.30
				Reimb Mileage 09/22/23	5260.6 OPERATING EXPENSES:Vehicle Expense:Employee Mileage Reimbursement	5.30
09/25/2023	Bill	441832	Playaway Products LLC	Print Books	2380 Accounts Payable	54.99
				Print Books	5130 COLLECTIONS:Children's books	54.99
09/25/2023	Bill	IN002538747	WESTERN STATES EQUIPMENT CO INC	Service Break and Generator Work	2380 Accounts Payable	6,559.16
				Service Break and Generator Work	5260.1s OPERATING EXPENSES:Vehicle Expense:Vehicle - Bookmobile:Vehicle - Bookmobile Supported	6,559.16
09/25/2023	Bill	08/01-09/25/23	Gregg Jones	Chess Club at Orchard Park 08/01-09/25/2023	2380 Accounts Payable	175.00
				Chess Club at Orchard Park 08/01-09/25/2023	5236.FA OPERATING EXPENSES:Program Expense:Programs - Family All Ages	175.00
09/27/2023	Bill	27523	TRI-STATE ELECTRIC, INC.	September 2023 Maintenance	2380 Accounts Payable	800.00
				September 2023 Maintenance	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	800.00
09/28/2023	Bill	504375984	MIDWEST TAPE	DVDs	2380 Accounts Payable	731.25
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	50.70
				DVDs	5149 COLLECTIONS:Media	237.61
				DVDs	5149 COLLECTIONS:Media	127.43
				DVDs	5149 COLLECTIONS:Media	315.51
09/28/2023	Bill	504311417	MIDWEST TAPE	Blu Rays & DVDs	2380 Accounts Payable	267.07
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	8.45
				Blu Rays & DVDs	5149 COLLECTIONS:Media	138.68
				Blu Rays & DVDs	5149 COLLECTIONS:Media	22.49
				Blu Rays & DVDs	5149 COLLECTIONS:Media	97.45
09/28/2023	Bill	NewAccountDeposits	Idaho Central Credit Union	Deposits to Open ICCU Accounts	2380 Accounts Payable	330.00
				Checking Sweep Account Initial Opening Deposit	1500 Deposits/Prepaid expenses	100.00
				Checking Payroll Initial Opening Deposit	1500 Deposits/Prepaid expenses	100.00
				Checking General Initial Opening Deposit	1500 Deposits/Prepaid expenses	100.00
				Savings General Initial Opening Deposit	1500 Deposits/Prepaid expenses	30.00

Meridian Library District

Bill Payment List

September 2023

DATE	NUM	VENDOR	AMOUNT
1072 Bill.com Money Out Clearing			
09/01/2023		Peterson Toyota	-35,666.00
09/11/2023		SENSKE SERVICES, INC.	-60.00
09/11/2023		MIDWEST TAPE	-2,597.17
09/11/2023		RAINBOW BOOK COMPANY	-6,984.84
09/11/2023		Playaway Products LLC	-6,907.82
09/11/2023		Idaho Window Tinting Inc.	-4,705.00
09/11/2023		OVERDRIVE, INC	-39,240.68
09/11/2023		My Treasure Valley Handyman	-3,070.00
09/11/2023		Duane Erickson	-400.00
09/11/2023		Michelle Fluetsch	-12.99
09/11/2023		NAMPA PUBLIC LIBRARY	-129.82
09/11/2023		Elizabeth Hubbard	-10.99
09/11/2023		Megan Robinson	-160.99
09/11/2023		Tailyn Honeycutt	-25.89
09/11/2023		Tara Demars	-12.74
09/11/2023		Theo Kennedy	-8.11
09/11/2023		TREASURE VALLEY COFFEE INC	-120.95
09/11/2023		All Pro Linen	-64.25
09/11/2023		All Pro Linen	-57.75
09/11/2023		B&H Photo-Video	-6,262.56
09/11/2023		CULLIGAN	-65.25
09/11/2023		Kanopy Inc.	-426.00
09/11/2023		MVIX	-3,116.00
09/11/2023		CENTER POINT LARGE PRINT	-89.88
09/11/2023		Diamond Lawns, LLC	-864.97
09/11/2023		Hawley Troxell	-6,168.00
09/11/2023		Management Northwest-Patricia L Ball	-5,898.00
09/11/2023		RM MECHANICAL, INC	-1,360.40
09/11/2023		SRH Franchising, LLC	-9,500.00
09/11/2023		UNIQUE MANAGEMENT SERVICES, INC	-561.45
09/11/2023		WESTERN RECORDS DESTRUCTION, INC	-110.00
09/11/2023		YIG Administration	-220.00
09/11/2023		Martha Channer	-20.00
09/11/2023		Matterhackers Inc.	-10,027.40
09/11/2023		Viking Automatic Sprinkler Co., Inc.	-1,105.20
09/11/2023		Freeform	-2,963.61
09/11/2023		Jaden Honeycutt	-44.78
09/11/2023		Pitney Bowes Global Financial Svc LLC	-220.29
09/11/2023		INGRAM LIBRARY SERVICES, INC	-20,238.06
09/13/2023		OVERDRIVE, INC	-30,015.37
09/13/2023		MINUTEMAN INC.	-56.00
09/13/2023		Coreen Marshall	-5.99
09/13/2023		Addalyn Echavarria	-20.00
09/13/2023		Kimberly Burton	-4.99

Meridian Library District

Bill Payment List

September 2023

DATE	NUM	VENDOR	AMOUNT
09/13/2023		Tifen Guillet	-4.70
09/13/2023		Beth Coonts	-9.74
09/13/2023		Charity Bucheli	-12.00
09/13/2023		PACIFIC BACKFLOW LLC	-55.00
09/13/2023		BORTON LAW OFFICES PLLC	-120.00
09/13/2023		TREASURE VALLEY COFFEE INC	-76.00
09/13/2023		APPLE INC	-1,382.00
09/13/2023		Ednetics	-627.60
09/15/2023		Laurie Martin	-17.99
09/15/2023		RAINBOW BOOK COMPANY	-285.58
09/14/2023		INGRAM LIBRARY SERVICES, INC	-31.16
09/15/2023		APPLE INC	-4,346.00
09/15/2023		Marshall Industries	-10,166.62
09/20/2023		OVERDRIVE, INC	-53,894.03
09/20/2023		Playaway Products LLC	-64.99
09/20/2023		All Pro Linen	-57.75
09/20/2023		DELL MARKETING L.P.	-13,144.80
09/20/2023		Dusty W	-56.00
09/20/2023		B&H Photo-Video	-715.41
09/20/2023		RM MECHANICAL, INC	-20,404.84
09/20/2023		MODERN PRINTERS	-135.00
09/20/2023		All Pro Linen	-56.75
09/20/2023		INGRAM LIBRARY SERVICES, INC	-11,233.25
09/20/2023		OVERDRIVE, INC	-7,415.27
09/21/2023		Employee Benefits Corporatoni	-89.18
09/21/2023		Emma Beck	-300.00
09/26/2023		OVERDRIVE, INC	-1,755.53
09/26/2023		Second & Broadway Condominiums Owners Association, Inc.	-214.80
09/26/2023		INGRAM LIBRARY SERVICES, INC	-1,563.05
09/26/2023		My Treasure Valley Handyman	-550.00
09/26/2023		Valley Office Systems	-669.48
09/26/2023		FISHER'S TECHNOLOGY	-290.55
09/26/2023		Www.Oecworks.Com	-2,366.58
09/26/2023		FATBEAM, LLC	-250.00
Total for 1072 Bill.com Money Out Clearing			\$ -331,961.84
1120 Checking - US Bank			
09/26/2023		TRI-STATE ELECTRIC, INC.	-800.00
Total for 1120 Checking - US Bank			\$ -800.00
Not Specified			
09/06/2023		UniFirst Corporation	0.00
09/06/2023		UniFirst Corporation	0.00
09/28/2023		INGRAM LIBRARY SERVICES, INC	0.00
09/28/2023		INGRAM LIBRARY SERVICES, INC	0.00
Total for Not Specified			\$0.00

Meridian Library District

Bill Payment List

September 2023

Meridian Library District

Credit Card Detail

September 2023

DATE	NUM	SPLIT	AMOUNT	NAME
1500 Deposits/Prepaid expenses				
09/06/2023	512AB8CB464910EC6969C	2700 Divvy Credit Cards Payable	190.00	IDAHOLIBRARIES.ORG
09/06/2023	C18C67F2C1747095006D2	2700 Divvy Credit Cards Payable	210.00	IDAHOLIBRARIES.ORG
09/07/2023	FAB0B46BD6FF3DDEF8720	2700 Divvy Credit Cards Payable	230.00	IDAHOLIBRARIES.ORG
Total for 1500 Deposits/Prepaid expenses			\$630.00	
2700 Divvy Credit Cards Payable				
09/01/2023	87895F36297CDD6A5C7BD	5211 OPERATING EXPENSES:Supplies:Copy/Print	161.56	FORMLABS
09/01/2023	6E5B78AB2099F9EAC5DDC	5211 OPERATING EXPENSES:Supplies:Copy/Print	19.67	AMAZON
09/01/2023	98C30C34AB5B2C2F76B32	5211 OPERATING EXPENSES:Supplies:Copy/Print	393.36	AMAZON
09/01/2023	9B188881AF8AD3E3E7167	5236.FA OPERATING EXPENSES:Program Expense:Programs - Family All Ages	99.78	AMAZON
09/01/2023	9B99EC6E3EF43FDE071AA	5211 OPERATING EXPENSES:Supplies:Copy/Print	49.99	AMAZON
09/01/2023	BBE69F42CD4FF54B2CB7E	5236.FA OPERATING EXPENSES:Program Expense:Programs - Family All Ages	265.99	AMAZON
09/01/2023	C66ACBFDAFE0267ADF5D2	5228.S OPERATING EXPENSES:Miscellaneous Operating:Miscellaneous:Miscellaneous- Supported	62.18	AMAZON
09/01/2023	CC8518839DFFC7E9E5948	5236.FA OPERATING EXPENSES:Program Expense:Programs - Family All Ages	64.53	COSTCO
09/01/2023	CF65EA7707C6A4BDB92A8	5211 OPERATING EXPENSES:Supplies:Copy/Print	888.56	MATTERHACKERS INC
09/01/2023	EBC1D0166E6C96327C9F1	5149 COLLECTIONS:Media	110.13	AMAZON
09/01/2023	F08B2259C2C4E04DCE284	5149 COLLECTIONS:Media	110.13	AMAZON
09/01/2023	04E8B0BAEB3E09BC2F843	5236.FA OPERATING EXPENSES:Program Expense:Programs - Family All Ages	15.99	NINTENDO
09/01/2023	1607361B264AFEE4F8517	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	407.12	AMAZON
09/01/2023	1D79F6069FC97FEEAE514	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	9.03	THE HOME DEPOT
09/01/2023	1E28A7BD2C232850099CC	5236.FA OPERATING EXPENSES:Program Expense:Programs - Family All Ages	426.95	AMERICAN BUTTON
09/01/2023	4497663434C695B323A0E	5246 OPERATING EXPENSES:Supplies:Supplies - office	39.95	AMAZON
09/01/2023	4953534028D72B1AFF452	5236.FA OPERATING EXPENSES:Program Expense:Programs - Family All Ages	59.84	AMERICAN BUTTON
09/01/2023	57EACC0D49896BD545E2D	5236.FA OPERATING EXPENSES:Program Expense:Programs - Family All Ages	15.99	AMAZON
09/01/2023	614A2F3210B9BDA85338C	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	1,799.90	AMAZON
09/01/2023	8B8BB3783F745A5F63F31	5236.FA OPERATING EXPENSES:Program Expense:Programs - Family All Ages	59.99	NINTENDO
09/02/2023	FE9B5D253F729E7993BF4	5149 COLLECTIONS:Media	39.00	AMAZON
09/02/2023	73F995E41A7B6DCDE1D6E	5246 OPERATING EXPENSES:Supplies:Supplies - office	70.59	AMAZON
09/02/2023	89CAA1A4E6FA8320821C1	5211 OPERATING EXPENSES:Supplies:Copy/Print	99.98	AMAZON
09/02/2023	8F0ABA11BC6C28109C924	5211 OPERATING EXPENSES:Supplies:Copy/Print	140.92	AMAZON
09/02/2023	9095C97887E164500563D	5149 COLLECTIONS:Media	129.87	AMAZON
09/02/2023	9250F58159032C8F4CC7D	5149 COLLECTIONS:Media	129.87	AMAZON
09/02/2023	97225ADBA644C74266894	5236.FA OPERATING EXPENSES:Program Expense:Programs - Family All Ages	45.50	AMAZON
09/02/2023	A2638824D20A8621B816C	5236.FA OPERATING EXPENSES:Program Expense:Programs - Family All Ages	198.80	AMAZON
09/02/2023	A8447D980AD1C056F97A5	5149 COLLECTIONS:Media	69.88	AMAZON
09/02/2023	A9E78EFEE6C60DC47A616	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	2,818.00	APPLE STORE
09/02/2023	D65FA3D5CF1FD836AF868	5236.FA OPERATING EXPENSES:Program Expense:Programs - Family All Ages	9.99	AMAZON
09/02/2023	D690C8EF6988A1D7DA165	5246 OPERATING EXPENSES:Supplies:Supplies - office	18.00	AMAZON
09/02/2023	E4B2A6E74FFF797FD0FD4	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	107.88	LOWE'S
09/02/2023	EBABD534A94D5982C3401	5149 COLLECTIONS:Media	321.02	AMAZON

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09/02/2023	FB0D17081C66DC4F2268F	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	348.35	AMAZON
09/02/2023	81018338D04284FF4D891	5228 OPERATING EXPENSES:Miscellaneous Operating:Miscellaneous	-94.96	AMAZON
09/02/2023	DBCDC92A08FD7352BA4BF	5228 OPERATING EXPENSES:Miscellaneous Operating:Miscellaneous	-203.80	AMAZON
09/02/2023	0401E64CAA782E56AD64B	5240 OPERATING EXPENSES:Supplies:Supplies - general	161.31	AMAZON
09/02/2023	04F30D8A0A3A7151BE164	5240 OPERATING EXPENSES:Supplies:Supplies - general	5.65	AMAZON
09/02/2023	10F9BDCD5858B902C2544	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	38.49	GOOGLE SERVICES
09/02/2023	11EEDEA27A0C9FE884A02	5149 COLLECTIONS:Media	29.99	AMAZON
09/02/2023	23A92E0E966A7B0DBD9AA	5236.FA OPERATING EXPENSES:Program Expense:Programs - Family All Ages	4.99	AMAZON
09/02/2023	37CA6A5E52E8364C04428	5149 COLLECTIONS:Media	29.99	AMAZON
09/02/2023	55DEF52BBDBBEB461C9F0	5115 COLLECTIONS:Adult Print Books	57.88	AMAZON
09/02/2023	579FFD130D9B439C52E39	5240 OPERATING EXPENSES:Supplies:Supplies - general	68.99	LAKESHORE LEARNING MAT
09/02/2023	59A9F84EAD14BEE8ACB62	5240 OPERATING EXPENSES:Supplies:Supplies - general	23.76	AMAZON
09/02/2023	5E6681E45FC2835DC8376	6224.3 OPERATING EXPENSES:Facility Expense:Bldg-Small Tools	47.97	AMAZON
09/02/2023	61BC2B6D63D40BAF90C7C	5236.FA OPERATING EXPENSES:Program Expense:Programs - Family All Ages	10.95	AMAZON
09/02/2023	6D80F191A4F483AC7E7B1	5149 COLLECTIONS:Media	371.01	AMAZON
09/02/2023	725BAFB311CE510ABD996	5149 COLLECTIONS:Media	29.99	AMAZON
09/02/2023	730225B5D80826607C1E9	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	25.00	GOOGLE WORKSPACE
09/02/2023	8447581BA42CBA19F4870	5211 OPERATING EXPENSES:Supplies:Copy/Print	378.84	AMAZON
09/03/2023	8573764506193C8B61829	5240 OPERATING EXPENSES:Supplies:Supplies - general	100.62	AMAZON
09/03/2023	9635D56F54D364D4043E2	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	930.88	THE HOME DEPOT
09/03/2023	51D234BF0A6DCCF2230A7	5149 COLLECTIONS:Media	24.99	AMAZON
09/03/2023	CA2DBE5FFA65D464EE855	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	2.97	AMAZON WEB SERVICES
09/03/2023	A7CBD90DFFEE9C5EB3C14	5149 COLLECTIONS:Media	24.99	AMAZON
09/04/2023	D47FD70E43AE9EDD9C2A0	5236.FA OPERATING EXPENSES:Program Expense:Programs - Family All Ages	29.95	AMAZON
09/04/2023	68577ADB905C28D3968A2	5234.1 OPERATING EXPENSES:Professional Development:Conferences	295.29	EB KINECT WEROC
09/04/2023	2E67C51D78E9D56D0C1DE	5246 OPERATING EXPENSES:Supplies:Supplies - office	32.88	AMAZON
09/05/2023	4A1AC4F6F4EC63B17C161	5246 OPERATING EXPENSES:Supplies:Supplies - office	856.03	AMAZON
09/06/2023	C18C67F2C1747095006D2	1500 Deposits/Prepaid expenses	210.00	IDAHOLIBRARIES.ORG
09/06/2023	512AB8CB464910EC6969C	1500 Deposits/Prepaid expenses	190.00	IDAHOLIBRARIES.ORG
09/06/2023	1686575D7D922C0FB6090	5234.4 OPERATING EXPENSES:Professional Development:Memberships	20.00	IDAHOLIBRARIES.ORG
09/06/2023	D090B2D876FB2E9CA4DD8	5260.7 OPERATING EXPENSES:Vehicle Expense:Vehicle - Chevy Silverado 1500	1,223.84	LES SCHWAB TIRES
09/07/2023	A2351ED6C545D27FA0FF6	5240 OPERATING EXPENSES:Supplies:Supplies - general	14.99	AMAZON
09/07/2023	A8598746203AAEBB9B171	5240 OPERATING EXPENSES:Supplies:Supplies - general	30.00	LAKESHORE LEARNING MAT
09/07/2023	BCE2714BD4091BCFD11A9	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	139.99	APPLE
09/07/2023	C36ADD1DB982A4193DBB3	5240 OPERATING EXPENSES:Supplies:Supplies - general	43.55	LAKESHORE LEARNING MAT
09/07/2023	671C49110481B75DCFB3	5234.6 OPERATING EXPENSES:Professional Development:Webinar/Ecourses	430.44	EB LIBRARY MANAGEMENT
09/07/2023	E87B13CECE87B0CD7EA31	5234.4 OPERATING EXPENSES:Professional Development:Memberships	20.00	IDAHOLIBRARIES.ORG

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09/07/2023	FAB0B46BD6FF3DDEF8720	1500 Deposits/Prepaid expenses	230.00	IDAHOLIBRARIES.ORG
09/07/2023	8C299C6993C168714AFEC	5211 OPERATING EXPENSES:Supplies:Copy/Print	-7.55	MATTERHACKERS INC
09/07/2023	0CF061B0C7423B7C8B6D9	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	1.20	PAYPAL PAYFLOW
09/07/2023	C7585EC88C0FCDCCCC2D7	5234.1 OPERATING EXPENSES:Professional Development:Conferences	210.00	IDAHOLIBRARIES.ORG
09/08/2023	FD8F73762F97E5F66F4C1	5149 COLLECTIONS:Media	99.99	AMAZON
09/08/2023	9EFE1E8B784EC01A259B7	5149 COLLECTIONS:Media	224.97	AMAZON
09/08/2023	A1C91B4D2EA08608B591F	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	35.25	COSTCO
09/08/2023	AC116DB2D3C73DE8E5775	5149 COLLECTIONS:Media	224.97	AMAZON
09/08/2023	753F4C77CA424BBC44679	5149 COLLECTIONS:Media	59.99	AMAZON
09/08/2023	E166F483514E290FDABDF	5240 OPERATING EXPENSES:Supplies:Supplies - general	53.84	AMAZON
09/08/2023	F06369674BA6E98239C19	5149 COLLECTIONS:Media	48.69	AMAZON
09/08/2023	633893D3E06DA9FEA501E	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	39.95	DOMINO'S
09/08/2023	72CFC152C39BE7F66BF5B	5240 OPERATING EXPENSES:Supplies:Supplies - general	32.95	AMAZON
09/08/2023	C0433C7730E94694EAE29	5149 COLLECTIONS:Media	59.99	AMAZON
09/09/2023	8B707B7142C3CC6D2C23F	5234.5s OPERATING EXPENSES:Professional Development:Staff Mtg & Training:Staff Training - Supported	99.00	DUCK DONUTS
09/09/2023	A6DBB80570FAD8DC8B78C	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	18.31	AMAZON
09/09/2023	F93EA9C98988436FF3C71	5234.5s OPERATING EXPENSES:Professional Development:Staff Mtg & Training:Staff Training - Supported	13.00	GURU DONUTS
09/09/2023	613028B84A4BCF1D98961	5234.5s OPERATING EXPENSES:Professional Development:Staff Mtg & Training:Staff Training - Supported	152.66	PIZZATWISTLINDERRD
09/09/2023	103A04DF032246FF8556A	5234.5s OPERATING EXPENSES:Professional Development:Staff Mtg & Training:Staff Training - Supported	13.67	COSTCO
09/09/2023	34E8C1A79BC7FF2977F18	5234.5s OPERATING EXPENSES:Professional Development:Staff Mtg & Training:Staff Training - Supported	259.88	GOODWOOD BARBECUE
09/09/2023	058183A4877185DEA8B92	5115 COLLECTIONS:Adult Print Books	93.04	AMAZON
09/10/2023	ABEFAA61F3168FD8387DB	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	63.00	VOLGISTICS.COM
09/10/2023	BC15B24A87A42F489EC73	5236.SA OPERATING EXPENSES:Program Expense:Programs - School Age 6-12	-85.00	TE MERIDIAN PARKS & RECR
09/10/2023	472CB6EEEC5C273BF3806E	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	415.18	VERIZON
09/10/2023	28831591F6641D7DC0012	5234.5s OPERATING EXPENSES:Professional Development:Staff Mtg & Training:Staff Training - Supported	235.00	ZULLEE MERIDIAN
09/10/2023	E8229119A52953AA0A381	5149 COLLECTIONS:Media	-1.98	AMAZON
09/11/2023	B70A1D7A43530521B3745	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	623.15	DEMCO INC
09/12/2023	7EC8412170FE5774C17F6	5234.5s OPERATING EXPENSES:Professional Development:Staff Mtg & Training:Staff Training - Supported	39.54	WALMART
09/12/2023	35819837DEA330EBDF163	5234.6 OPERATING EXPENSES:Professional Development:Webinar/Ecourses	430.44	EB LIBRARY MANAGEMENT
09/12/2023	19AC9F5D05E4379B2B9EF	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	30.10	T-MOBILE
09/12/2023	D84FE25B19BB6B596A4CA	5260.4 OPERATING EXPENSES:Vehicle Expense:Vehicle - Honda Element	5.49	AMAZON
09/13/2023	43AD10D3EAF2FCC5F4341	5225 OPERATING EXPENSES:Marketing:Marketing & advertising	596.00	MODERN PRINTERS
09/14/2023	40E1A79873DED2B27E337	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	23.69	ID TRANSDEPT
09/15/2023	7ED1F1BF8A8FBE74D98E3	5220.7 OPERATING EXPENSES:Information Technology:IT Technology Maintenance	57.40	AMAZON
09/15/2023	600D71324C35FDF8211D5	5260.2 OPERATING EXPENSES:Vehicle Expense:Vehicle - Sprinter	609.68	HERITAGE AUTO REPAIR
09/15/2023	3C899F7E899A660054239	5240 OPERATING EXPENSES:Supplies:Supplies - general	80.25	AMAZON

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09/15/2023	F4CCB0C2308D02FE4553F	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	48.00	AIRTABLE.COM
09/16/2023	5FA368E45B282F56D82DE	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	10.00	DO WORK UNIVERSITY
09/17/2023	D41995E61D51A9BF72013	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	23.58	AMAZON
09/17/2023	8167785F81BEFD5995B7B	5149 COLLECTIONS:Media	207.99	AMAZON
09/19/2023	38274F5718C0DD90C4118	5245 OPERATING EXPENSES:Supplies:Supplies - marketing	559.63	4IMPRINT
09/20/2023	8B84E916C124B9459D745	5240 OPERATING EXPENSES:Supplies:Supplies - general	38.00	SILVERSTONE AMENITY CENTER
09/20/2023	3946A9B945417C2D0BFCC	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	113.90	AMAZON
09/21/2023	0D975BC0EBCB4AA589C18	5149 COLLECTIONS:Media	49.99	AMAZON
09/21/2023	79156C97465802F3A885B	5115 COLLECTIONS:Adult Print Books	5.99	AMAZON
09/21/2023	C38B48798A0652BDEBC66	5149 COLLECTIONS:Media	-0.99	AMAZON
09/21/2023	DA256379FB62C1D453501	5149 COLLECTIONS:Media	49.99	AMAZON
09/22/2023	7BB2C8DF1AF0603FC24F9	5234.1 OPERATING EXPENSES:Professional Development:Conferences	15.00	THE CAR PARK SIMPLOT GARA
09/22/2023	1466FAACA4603C3491179	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	101.88	AMAZON
09/24/2023	D0CB134A40D3555DB489F	5234.1 OPERATING EXPENSES:Professional Development:Conferences	15.00	THE CAR PARK SIMPLOT GARA
09/25/2023	66D8A0CA359F639B7EA04	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	108.00	JAMF SOFTWARE
09/26/2023	88A501C7CB2E7E2B099F8	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	102.41	ROUTIFIC.COM
09/26/2023	7AC14F840BC4E95B968D6	-Split-	3,047.20	WAHOOZFUNZONE
09/27/2023	ABAA5671D97D75EFA6D6C	5246 OPERATING EXPENSES:Supplies:Supplies - office	45.99	OFFICE DEPOT
09/27/2023	19C08758662E88B2EECCC	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	359.88	ADOBE
09/27/2023	4F248DDCC6E747A788CB4	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	359.88	ADOBE
09/27/2023	5976BB1C28164E5717F6B	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	359.88	ADOBE
09/27/2023	D232852486DAFBC61B733	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	359.88	ADOBE
09/28/2023	325F6589171E3D8E1D1A7	6255 OPERATING EXPENSES:Facility Expense:Bldg-Rent	91.80	ACORN SELF STORAGE
Total for 2700 Divvy Credit Cards Payable			\$26,374.37	
51000 COLLECTIONS				
5115 Adult Print Books				
09/02/2023	55DEF52BBDBBEB461C9F0	2700 Divvy Credit Cards Payable	57.88	AMAZON
09/09/2023	058183A4877185DEA8B92	2700 Divvy Credit Cards Payable	93.04	AMAZON
09/21/2023	79156C97465802F3A885B	2700 Divvy Credit Cards Payable	5.99	AMAZON
Total for 5115 Adult Print Books			\$156.91	
5149 Media				
09/01/2023	EBC1D0166E6C96327C9F1	2700 Divvy Credit Cards Payable	110.13	AMAZON
09/01/2023	F08B2259C2C4E04DCE284	2700 Divvy Credit Cards Payable	110.13	AMAZON
09/02/2023	11EEDEA27A0C9FE884A02	2700 Divvy Credit Cards Payable	29.99	AMAZON
09/02/2023	37CA6A5E52E8364C04428	2700 Divvy Credit Cards Payable	29.99	AMAZON
09/02/2023	6D80F191A4F483AC7E7B1	2700 Divvy Credit Cards Payable	371.01	AMAZON
09/02/2023	725BAFB311CE510ABD996	2700 Divvy Credit Cards Payable	29.99	AMAZON
09/02/2023	9095C97887E164500563D	2700 Divvy Credit Cards Payable	129.87	AMAZON
09/02/2023	9250F58159032C8F4CC7D	2700 Divvy Credit Cards Payable	129.87	AMAZON
09/02/2023	A8447D980AD1C056F97A5	2700 Divvy Credit Cards Payable	69.88	AMAZON
09/02/2023	EBABD534A94D5982C3401	2700 Divvy Credit Cards Payable	321.02	AMAZON

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09/02/2023	FE9B5D253F729E7993BF4	2700 Divvy Credit Cards Payable	39.00	AMAZON
09/03/2023	A7CBD90DFE9C5EB3C14	2700 Divvy Credit Cards Payable	24.99	AMAZON
09/03/2023	51D234BF0A6DCCF2230A7	2700 Divvy Credit Cards Payable	24.99	AMAZON
09/08/2023	9EFE1E8B784EC01A259B7	2700 Divvy Credit Cards Payable	224.97	AMAZON
09/08/2023	F06369674BA6E98239C19	2700 Divvy Credit Cards Payable	48.69	AMAZON
09/08/2023	C0433C7730E94694EAE29	2700 Divvy Credit Cards Payable	59.99	AMAZON
09/08/2023	AC116DB2D3C73DE8E5775	2700 Divvy Credit Cards Payable	224.97	AMAZON
09/08/2023	FD8F73762F97E5F66F4C1	2700 Divvy Credit Cards Payable	99.99	AMAZON
09/08/2023	753F4C77CA424BBC44679	2700 Divvy Credit Cards Payable	59.99	AMAZON
09/10/2023	E8229119A52953AA0A381	2700 Divvy Credit Cards Payable	-1.98	AMAZON
09/17/2023	8167785F81BEFD5995B7B	2700 Divvy Credit Cards Payable	207.99	AMAZON
09/21/2023	DA256379FB62C1D453501	2700 Divvy Credit Cards Payable	49.99	AMAZON
09/21/2023	C38B48798A0652BDEBC66	2700 Divvy Credit Cards Payable	-0.99	AMAZON
09/21/2023	0D975BC0EBCB4AA589C18	2700 Divvy Credit Cards Payable	49.99	AMAZON
Total for 5149 Media			\$2,444.46	
Total for 51000 COLLECTIONS			\$2,601.37	
52000 OPERATING EXPENSES				
52200 Information Technology				
5220.1 IT Infra -Software/Licensing				
09/02/2023	10F9BDCD5858B902C2544	2700 Divvy Credit Cards Payable	38.49	GOOGLE SERVICES
09/02/2023	730225B5D80826607C1E9	2700 Divvy Credit Cards Payable	25.00	GOOGLE WORKSPACE
09/03/2023	CA2DBE5FFA65D464EE855	2700 Divvy Credit Cards Payable	2.97	AMAZON WEB SERVICES
09/07/2023	BCE2714BD4091BCFD11A9	2700 Divvy Credit Cards Payable	139.99	APPLE
09/07/2023	0CF061B0C7423B7C8B6D9	2700 Divvy Credit Cards Payable	1.20	PAYPAL PAYFLOW
09/10/2023	ABEFAA61F3168FD8387DB	2700 Divvy Credit Cards Payable	63.00	VOLGISTICS.COM
09/15/2023	F4CCB0C2308D02FE4553F	2700 Divvy Credit Cards Payable	48.00	AIRTABLE.COM
09/25/2023	66D8A0CA359F639B7EA04	2700 Divvy Credit Cards Payable	108.00	JAMF SOFTWARE
09/26/2023	88A501C7CB2E7E2B099F8	2700 Divvy Credit Cards Payable	102.41	ROUTIFIC.COM
09/27/2023	4F248DDCC6E747A788CB4	2700 Divvy Credit Cards Payable	359.88	ADOBE
09/27/2023	5976BB1C28164E5717F6B	2700 Divvy Credit Cards Payable	359.88	ADOBE
09/27/2023	D232852486DAFBC61B733	2700 Divvy Credit Cards Payable	359.88	ADOBE
09/27/2023	19C08758662E88B2EECCC	2700 Divvy Credit Cards Payable	359.88	ADOBE
Total for 5220.1 IT Infra -Software/Licensing			\$1,968.58	
5220.3 IT PCs, Printers & Hardware				
09/01/2023	614A2F3210B9BDA85338C	2700 Divvy Credit Cards Payable	1,799.90	AMAZON
09/02/2023	A9E78EFEE6C60DC47A616	2700 Divvy Credit Cards Payable	2,818.00	APPLE STORE
09/09/2023	A6DBB80570FAD8DC8B78C	2700 Divvy Credit Cards Payable	18.31	AMAZON
Total for 5220.3 IT PCs, Printers & Hardware			\$4,636.21	
5220.5 IT Utilities				
09/10/2023	472CB6EEC5C273BF3806E	2700 Divvy Credit Cards Payable	415.18	VERIZON
09/12/2023	19AC9F5D05E4379B2B9EF	2700 Divvy Credit Cards Payable	30.10	T-MOBILE
Total for 5220.5 IT Utilities			\$445.28	
5220.7 IT Technology Maintenance				
09/15/2023	7ED1F1BF8A8FBE74D98E3	2700 Divvy Credit Cards Payable	57.40	AMAZON
Total for 5220.7 IT Technology Maintenance			\$57.40	
Total for 52200 Information Technology			\$7,107.47	
52250 Marketing				
5225 Marketing & advertising				
09/13/2023	43AD10D3EAF2FCC5F4341	2700 Divvy Credit Cards Payable	596.00	MODERN PRINTERS

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Total for 5225 Marketing & advertising			\$596.00	
Total for 52250 Marketing			\$596.00	
52340 Professional Development				
5234.1 Conferences				
09/04/2023	68577ADB905C28D3968A2	2700 Divvy Credit Cards Payable	295.29	EB KINECT WEROC
09/07/2023	C7585EC88C0FCDCCC2D7	2700 Divvy Credit Cards Payable	210.00	IDAHOLIBRARIES.ORG
09/22/2023	7BB2C8DF1AF0603FC24F9	2700 Divvy Credit Cards Payable	15.00	THE CAR PARK SIMPLOT GARA
09/24/2023	D0CB134A40D3555DB489F	2700 Divvy Credit Cards Payable	15.00	THE CAR PARK SIMPLOT GARA
Total for 5234.1 Conferences			\$535.29	
5234.4 Memberships				
09/06/2023	1686575D7D922C0FB6090	2700 Divvy Credit Cards Payable	20.00	IDAHOLIBRARIES.ORG
09/07/2023	E87B13CECE87B0CD7EA31	2700 Divvy Credit Cards Payable	20.00	IDAHOLIBRARIES.ORG
Total for 5234.4 Memberships			\$40.00	
5234.5 Staff Mtg & Training				
09/08/2023	A1C91B4D2EA08608B591F	2700 Divvy Credit Cards Payable	35.25	COSTCO
09/26/2023	7AC14F840BC4E95B968D6	2700 Divvy Credit Cards Payable	547.20	WAHOOZFUNZONE
Total for 5234.5 Staff Mtg & Training			\$582.45	
5234.5s Staff Training - Supported				
09/09/2023	103A04DF032246FF8556A	2700 Divvy Credit Cards Payable	13.67	COSTCO
09/09/2023	F93EA9C98988436FF3C71	2700 Divvy Credit Cards Payable	13.00	GURU DONUTS
09/09/2023	34E8C1A79BC7FF2977F18	2700 Divvy Credit Cards Payable	259.88	GOODWOOD BARBECUE
09/09/2023	8B707B7142C3CC6D2C23F	2700 Divvy Credit Cards Payable	99.00	DUCK DONUTS
09/09/2023	613028B84A4BCF1D98961	2700 Divvy Credit Cards Payable	152.66	PIZZATWISTLINDERRD
09/10/2023	28831591F6641D7DC0012	2700 Divvy Credit Cards Payable	235.00	ZULLEE MERIDIAN
09/12/2023	7EC8412170FE5774C17F6	2700 Divvy Credit Cards Payable	39.54	WALMART
09/26/2023	7AC14F840BC4E95B968D6	2700 Divvy Credit Cards Payable	2,500.00	WAHOOZFUNZONE
Total for 5234.5s Staff Training - Supported			\$3,312.75	
Total for 5234.5 Staff Mtg & Training with subs			\$3,895.20	
5234.6 Webinar/Ecourses				
09/07/2023	671C49110481B75DCFB3	2700 Divvy Credit Cards Payable	430.44	EB LIBRARY MANAGEMENT
09/12/2023	35819837DEA330EBDF163	2700 Divvy Credit Cards Payable	430.44	EB LIBRARY MANAGEMENT
Total for 5234.6 Webinar/Ecourses			\$860.88	
Total for 52340 Professional Development			\$5,331.37	
52360 Program Expense				
5236.AD Programs - Adult				
09/16/2023	5FA368E45B282F56D82DE	2700 Divvy Credit Cards Payable	10.00	DO WORK UNIVERSITY
Total for 5236.AD Programs - Adult			\$10.00	
5236.EL Programs - Early Learning 0-5				
09/08/2023	633893D3E06DA9FEA501E	2700 Divvy Credit Cards Payable	39.95	DOMINO'S
Total for 5236.EL Programs - Early Learning 0-5			\$39.95	
5236.FA Programs -Family All Ages				
09/01/2023	9B188881AF8AD3E3E7167	2700 Divvy Credit Cards Payable	99.78	AMAZON
09/01/2023	BBE69F42CD4FF54B2CB7E	2700 Divvy Credit Cards Payable	265.99	AMAZON
09/01/2023	CC8518839DFFC7E9E5948	2700 Divvy Credit Cards Payable	64.53	COSTCO
09/01/2023	04E8B0BAEB3E09BC2F843	2700 Divvy Credit Cards Payable	15.99	NINTENDO

Meridian Library District

Credit Card Detail

September 2023

DATE	NUM	SPLIT	AMOUNT	NAME
09/01/2023	1E28A7BD2C232850099CC	2700 Divvy Credit Cards Payable	426.95	AMERICAN BUTTON
09/01/2023	4953534028D72B1AFF452	2700 Divvy Credit Cards Payable	59.84	AMERICAN BUTTON
09/01/2023	57EACC0D49896BD545E2D	2700 Divvy Credit Cards Payable	15.99	AMAZON
09/01/2023	8B8BB3783F745A5F63F31	2700 Divvy Credit Cards Payable	59.99	NINTENDO
09/02/2023	23A92E0E966A7B0DBD9AA	2700 Divvy Credit Cards Payable	4.99	AMAZON
09/02/2023	61BC2B6D63D40BAF90C7C	2700 Divvy Credit Cards Payable	10.95	AMAZON
09/02/2023	D65FA3D5CF1FD836AF868	2700 Divvy Credit Cards Payable	9.99	AMAZON
09/02/2023	97225ADBA644C74266894	2700 Divvy Credit Cards Payable	45.50	AMAZON
09/02/2023	A2638824D20A8621B816C	2700 Divvy Credit Cards Payable	198.80	AMAZON
09/04/2023	D47FD70E43AE9EDD9C2A0	2700 Divvy Credit Cards Payable	29.95	AMAZON
Total for 5236.FA Programs -Family All Ages			\$1,309.24	
5236.SA Programs -School Age 6-12				
09/10/2023	BC15B24A87A42F489EC73	2700 Divvy Credit Cards Payable	-85.00	TE MERIDIAN PARKS & RECR
Total for 5236.SA Programs -School Age 6-12			\$ -85.00	
Total for 52360 Program Expense			\$1,274.19	
52400 Supplies				
5211 Copy/Print				
09/01/2023	6E5B78AB2099F9EAC5DDC	2700 Divvy Credit Cards Payable	19.67	AMAZON
09/01/2023	9B99EC6E3EF43FDE071AA	2700 Divvy Credit Cards Payable	49.99	AMAZON
09/01/2023	98C30C34AB5B2C2F76B32	2700 Divvy Credit Cards Payable	393.36	AMAZON
09/01/2023	CF65EA7707C6A4BDB92A8	2700 Divvy Credit Cards Payable	888.56	MATTERHACKERS INC
09/01/2023	87895F36297CDD6A5C7BD	2700 Divvy Credit Cards Payable	161.56	FORMLABS
09/02/2023	8447581BA42CBA19F4870	2700 Divvy Credit Cards Payable	378.84	AMAZON
09/02/2023	8F0ABA11BC6C28109C924	2700 Divvy Credit Cards Payable	140.92	AMAZON
09/02/2023	89CAA1A4E6FA8320821C1	2700 Divvy Credit Cards Payable	99.98	AMAZON
09/07/2023	8C299C6993C168714AFEC	2700 Divvy Credit Cards Payable	-7.55	MATTERHACKERS INC
Total for 5211 Copy/Print			\$2,125.33	
5240 Supplies - general				
09/02/2023	0401E64CAA782E56AD64B	2700 Divvy Credit Cards Payable	161.31	AMAZON
09/02/2023	59A9F84EAD14BEE8ACB62	2700 Divvy Credit Cards Payable	23.76	AMAZON
09/02/2023	579FFD130D9B439C52E39	2700 Divvy Credit Cards Payable	68.99	LAKESHORE LEARNING MAT
09/02/2023	04F30D8A0A3A7151BE164	2700 Divvy Credit Cards Payable	5.65	AMAZON
09/03/2023	8573764506193C8B61829	2700 Divvy Credit Cards Payable	100.62	AMAZON
09/07/2023	A8598746203AAEBB9B171	2700 Divvy Credit Cards Payable	30.00	LAKESHORE LEARNING MAT
09/07/2023	C36ADD1DB982A4193DBB3	2700 Divvy Credit Cards Payable	43.55	LAKESHORE LEARNING MAT
09/07/2023	A2351ED6C545D27FA0FF6	2700 Divvy Credit Cards Payable	14.99	AMAZON
09/08/2023	E166F483514E290FDABDF	2700 Divvy Credit Cards Payable	53.84	AMAZON
09/08/2023	72CFC152C39BE7F66BF5B	2700 Divvy Credit Cards Payable	32.95	AMAZON
09/15/2023	3C899F7E899A660054239	2700 Divvy Credit Cards Payable	80.25	AMAZON
09/20/2023	8B84E916C124B9459D745	2700 Divvy Credit Cards Payable	38.00	SILVERSTONE AMENITY CENTER
Total for 5240 Supplies - general			\$653.91	
5245 Supplies - marketing				
09/19/2023	38274F5718C0DD90C4118	2700 Divvy Credit Cards Payable	559.63	4IMPRINT
Total for 5245 Supplies - marketing			\$559.63	
5246 Supplies - office				
09/01/2023	4497663434C695B323A0E	2700 Divvy Credit Cards Payable	39.95	AMAZON
09/02/2023	D690C8EF6988A1D7DA165	2700 Divvy Credit Cards Payable	18.00	AMAZON

Meridian Library District

Credit Card Detail

September 2023

DATE	NUM	SPLIT	AMOUNT	NAME
09/02/2023	73F995E41A7B6DCDE1D6E	2700 Divvy Credit Cards Payable	70.59	AMAZON
09/04/2023	2E67C51D78E9D56D0C1DE	2700 Divvy Credit Cards Payable	32.88	AMAZON
09/05/2023	4A1AC4F6F4EC63B17C161	2700 Divvy Credit Cards Payable	856.03	AMAZON
09/27/2023	ABAA5671D97D75EFA6D6C	2700 Divvy Credit Cards Payable	45.99	OFFICE DEPOT
Total for 5246 Supplies - office			\$1,063.44	
Total for 52400 Supplies			\$4,402.31	
52500 Miscellaneous Operating				
5228 Miscellaneous				
09/02/2023	81018338D04284FF4D891	2700 Divvy Credit Cards Payable	-94.96	AMAZON
09/02/2023	DBCDC92A08FD7352BA4BF	2700 Divvy Credit Cards Payable	-203.80	AMAZON
Total for 5228 Miscellaneous			\$ -298.76	
5228.S Miscellaneous- Supported				
09/01/2023	C66ACBFDAFE0267ADF5D2	2700 Divvy Credit Cards Payable	62.18	AMAZON
Total for 5228.S Miscellaneous- Supported			\$62.18	
Total for 5228 Miscellaneous with subs			\$ -236.58	
Total for 52500 Miscellaneous Operating			\$ -236.58	
52600 Vehicle Expense				
5260.2 Vehicle - Sprinter				
09/15/2023	600D71324C35FDF8211D5	2700 Divvy Credit Cards Payable	609.68	HERITAGE AUTO REPAIR
Total for 5260.2 Vehicle - Sprinter			\$609.68	
5260.4 Vehicle - Honda Element				
09/12/2023	D84FE25B19BB6B596A4CA	2700 Divvy Credit Cards Payable	5.49	AMAZON
Total for 5260.4 Vehicle - Honda Element			\$5.49	
5260.7 Vehicle - Chevy Silverado 1500				
09/06/2023	D090B2D876FB2E9CA4DD8	2700 Divvy Credit Cards Payable	1,223.84	LES SCHWAB TIRES
Total for 5260.7 Vehicle - Chevy Silverado 1500			\$1,223.84	
Total for 52600 Vehicle Expense			\$1,839.01	
62240 Facility Expense				
6224.1 Bldg-Maintenance				
09/01/2023	1D79F6069FC97FEEAE514	2700 Divvy Credit Cards Payable	9.03	THE HOME DEPOT
09/01/2023	1607361B264AFEE4F8517	2700 Divvy Credit Cards Payable	407.12	AMAZON
09/03/2023	9635D56F54D364D4043E2	2700 Divvy Credit Cards Payable	930.88	THE HOME DEPOT
09/14/2023	40E1A79873DED2B27E337	2700 Divvy Credit Cards Payable	23.69	ID TRANSDEPT
09/17/2023	D41995E61D51A9BF72013	2700 Divvy Credit Cards Payable	23.58	AMAZON
Total for 6224.1 Bldg-Maintenance			\$1,394.30	
6224.3 Bldg-Small Tools				
09/02/2023	5E6681E45FC2835DC8376	2700 Divvy Credit Cards Payable	47.97	AMAZON
Total for 6224.3 Bldg-Small Tools			\$47.97	
6224.4 Bldg-Supplies				
09/02/2023	FB0D17081C66DC4F2268F	2700 Divvy Credit Cards Payable	348.35	AMAZON
09/02/2023	E4B2A6E74FFF797FD0FD4	2700 Divvy Credit Cards Payable	107.88	LOWE'S
09/11/2023	B70A1D7A43530521B3745	2700 Divvy Credit Cards Payable	623.15	DEMCO INC
09/20/2023	3946A9B945417C2D0BFCC	2700 Divvy Credit Cards Payable	113.90	AMAZON
09/22/2023	1466FAACA4603C3491179	2700 Divvy Credit Cards Payable	101.88	AMAZON
Total for 6224.4 Bldg-Supplies			\$1,295.16	
6255 Bldg-Rent				
09/28/2023	325F6589171E3D8E1D1A7	2700 Divvy Credit Cards Payable	91.80	ACORN SELF STORAGE
Total for 6255 Bldg-Rent			\$91.80	

Meridian Library District

Credit Card Detail

September 2023

DATE	NUM	SPLIT	AMOUNT	NAME
Total for 62240 Facility Expense			\$2,829.23	
Total for 52000 OPERATING EXPENSES			\$23,143.00	

Meridian Library District

Electronic Bill Payment List

September 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	ACCOUNT
Bill Payment (Check)						
09/26/2023	Bill Payment (Check)		TRI-STATE ELECTRIC, INC.	Voided	0.00	1120 Checking - US Bank
					0.00	2380 Accounts Payable
Expenditure						
09/05/2023	Expenditure		CITY OF MERIDIAN	Water/Sewer/Trash 07/21-08/20/2023	-376.17 376.17	1120 Checking - US Bank 6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
09/05/2023	Expenditure		CITY OF MERIDIAN	Water/Sewer 07/21-07/20/2023	-133.79 133.79	1120 Checking - US Bank 6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
09/05/2023	Expenditure		CITY OF MERIDIAN	Water/Sewer 07/21-08/20/2023	-420.12 420.12	1120 Checking - US Bank 6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
09/05/2023	Expenditure		CITY OF MERIDIAN	Water 07/21-08/20/2023	-360.62 360.62	1120 Checking - US Bank 6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
09/13/2023	Expenditure		PITNEY BOWES	Pitney Bowes Postage Prepaid Account Refill 06/22/2023	-800.00 800.00	1120 Checking - US Bank 5232 OPERATING EXPENSES:Miscellaneous Operating:Postage
09/15/2023	Expenditure		US BANK	US Bank Analysis Service August 2023	-217.22 217.22	1120 Checking - US Bank 5202.3 OPERATING EXPENSES:Banking fees:Financial fees
09/18/2023	Expenditure		PERSI	PERSI Base Plan Employer Contributions 09/08/23 PR	-	1120 Checking - US Bank
				PERSI Base Plan Employee Contributions 09/08/23 PR	19,739.11 12,335.60	
				PERSI Rounding 09/08/23	-	2330 PERSI withholding payable
					-7,403.55	2330 PERSI withholding payable
					-0.04	5010 PERSONNEL:Payroll benefits
09/18/2023	Expenditure		PERSI-401K	PERSI Choice Plan 09/08/23	-2,682.83 -2,682.83	1120 Checking - US Bank 2340 401K withholding payable
09/18/2023	Expenditure		First Interstate	August Service Fees FIB Payroll Checking	-20.00 20.00	1150 Chkg Payroll -1st Interstate 5202.3 OPERATING EXPENSES:Banking fees:Financial fees
09/19/2023	Expenditure		HRA VEBA	September 2023 Employer HRA Contributions	-8,580.00 -8,580.00	1120 Checking - US Bank 2353 HRA VEBA Payable
09/19/2023	Expenditure		Nationwide 457b	Nationwide Pre Payment 09/08/2023	-1,069.04 -1,069.04	1120 Checking - US Bank 2352 Nationwide Withholding Payable

Meridian Library District

Electronic Bill Payment List

September 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	ACCOUNT
09/19/2023	Expenditure		Nationwide 457b	Nationwide Roth Payment 09/08/2023	-526.42 -526.42	1120 Checking - US Bank 2352 Nationwide Withholding Payable
09/19/2023	Expenditure		SELECT HEALTH	Select Health September 2023 Employee Contributions	- 33,478.50 -2,401.40	1120 Checking - US Bank 2345 Select Health
				Select Health September 2023 Employer Contributions	- 30,626.50	2345 Select Health
				Select Health September 2023 Billing Differences	-450.60	2345 Select Health
09/20/2023	Expenditure		CITY OF MERIDIAN	Water/Sewer 08/06-09/05/2023	-25.76 25.76	1120 Checking - US Bank 6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
09/20/2023	Expenditure		Paylocity	Paylocity August Payroll Processing	-1,958.38 1,958.38	1150 Chkg Payroll -1st Interstate 5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing
09/20/2023	Expenditure		INTERMOUNTAIN GAS COMPANY	Gas 08/01-08/28/23	-8.24 8.24	1120 Checking - US Bank 6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
09/21/2023	Expenditure		INTERMOUNTAIN GAS COMPANY	Gas 08/02-08/29/23	-18.16 18.16	1120 Checking - US Bank 6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
09/21/2023	Expenditure		INTERMOUNTAIN GAS COMPANY	Gas 08/01-08/28/23	-15.45 15.45	1120 Checking - US Bank 6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
09/22/2023	Expenditure		IDAHO POWER - 3194	Power 08/04-09/05/23	-1,346.53 1,346.53	1120 Checking - US Bank 6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
09/25/2023	Expenditure		IDAHO POWER - 7016	Power 08/08-09/06/23	-167.66 167.66	1120 Checking - US Bank 6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
09/25/2023	Expenditure		IDAHO POWER - 1620	Power 08/08-09/06/23	-3,921.95 3,921.95	1120 Checking - US Bank 6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
09/26/2023	Expenditure		Chevron (Wex Bank)	08/24-09/23/23 Fuel	-615.32 40.45	1120 Checking - US Bank 5260.2 OPERATING EXPENSES:Vehicle

Meridian Library District

Electronic Bill Payment List

September 2023

DATE	TRANSACTION TYPE	NUM NAME	MEMO/DESCRIPTION	AMOUNT	ACCOUNT
					Expense:Vehicle - Sprinter
			08/24-09/23/23 Fuel	149.53	5260.4 OPERATING EXPENSES:Vehicle
					Expense:Vehicle - Honda Element
			08/24-09/23/23 Fuel	353.19	5260.5 OPERATING EXPENSES:Vehicle
					Expense:Vehicle - Dodge HD Wagon
			08/24-09/23/23 Fuel	72.15	5260.7 OPERATING EXPENSES:Vehicle
					Expense:Vehicle - Chevy Silverado 1500
09/28/2023	Expenditure	IDAHO POWER - 7302		-439.02	1120 Checking - US Bank
			Power 08/11-09/11/23	439.02	6258 OPERATING EXPENSES:Facility
					Expense:Bldg-Utilities
09/28/2023	Expenditure	Bill.com		-992.07	1120 Checking - US Bank
			Bill.com fees 08/28-09/27/2023	992.07	5220.1 OPERATING EXPENSES:Information
					Technology:IT Infra -Software/Licensing
09/28/2023	Expenditure	Nationwide 457b		-1,067.45	1120 Checking - US Bank
			Nationwide Pre Payment 09/22/2023	-1,067.45	2352 Nationwide Withholding Payable
09/28/2023	Expenditure	Nationwide 457b		-529.26	1120 Checking - US Bank
			Nationwide Roth Payment 09/22/2023	-529.26	2352 Nationwide Withholding Payable
09/28/2023	Expenditure	PERSI		-	1120 Checking - US Bank
				20,108.14	
			PERSI Base Plan Employer Contributions 09/22/23 PR	-	2330 PERSI withholding payable
				12,689.82	
			PERSI Base Plan Employee Contributions 09/22/23 PR	-7,634.87	2330 PERSI withholding payable
			PERSI Base Plan Employer Contributions 09/22/23 PR HD	-34.25	2320 State withholding payable
			PERSI Base Plan Employee Contributions 09/22/23 PR HD	-1.87	2320 State withholding payable
			PERSI Refund for Non Eligible EE	-310.19	5010 PERSONNEL:Payroll benefits
			PERSI Transmittal Fees	57.52	5202.3 OPERATING EXPENSES:Banking
					fees:Financial fees
09/28/2023	Expenditure	PERSI-401K		-2,687.48	1120 Checking - US Bank
			PERSI Choice Plan 09/22/23	-2,687.48	2340 401K withholding payable
09/29/2023	Expenditure	First Interstate		-15.00	1160 Savings Payroll -1st Interstate
			September Service Fees FIB Payroll Checking	15.00	5202.3 OPERATING EXPENSES:Banking
					fees:Financial fees
09/30/2023	Expenditure	Gravity Payments		-27.85	1120 Checking - US Bank
			Gravity Payment Processing September 2023	27.85	5202.2 OPERATING EXPENSES:Banking
					fees:Bankcard fees
Credit Card Payment					
09/01/2023	Credit Card Payment	Divvy		-	1120 Checking - US Bank
				28,159.17	

Meridian Library District

Electronic Bill Payment List

September 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	ACCOUNT
						- 2700 Divvy Credit Cards Payable
					28,159.17	
09/29/2023	Credit Card Payment		Divvy			- 1120 Checking - US Bank
					26,374.37	
						- 2700 Divvy Credit Cards Payable
					26,374.37	

Meridian Library District

Budget vs. Actuals: Budget FY23 Amended by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
40000 Tax Revenue	8,042,275.48	7,893,567.00	148,708.48	101.88 %
42000 Non-tax Revenue	648,545.97	639,700.00	8,845.97	101.38 %
Total Revenue	\$8,690,821.45	\$8,533,267.00	\$157,554.45	101.85 %
GROSS PROFIT	\$8,690,821.45	\$8,533,267.00	\$157,554.45	101.85 %
Expenditures				
50000 PERSONNEL	4,419,391.18	4,450,000.00	-30,608.82	99.31 %
51000 COLLECTIONS	907,833.08	923,000.00	-15,166.92	98.36 %
52000 OPERATING EXPENSES	1,400,120.77	1,418,930.00	-18,809.23	98.67 %
72000 CAPITAL EXPENSES	195,418.97	200,000.00	-4,581.03	97.71 %
7888 Transfer Out-To General Fund Reserve		660,000.00	-660,000.00	
7999 Transfer Out-To Capital Repair & Replacement Fund		664,678.00	-664,678.00	
9800 Transfer Out-To Capital Projects Fund	216,659.00	216,659.00	0.00	100.00 %
Total Expenditures	\$7,139,423.00	\$8,533,267.00	\$ -1,393,844.00	83.67 %
NET OPERATING REVENUE	\$1,551,398.45	\$0.00	\$1,551,398.45	0.00%
Other Revenue				
8000 Plant Facilities Levy Revenue	1,400,000.00	1,400,000.00	0.00	100.00 %
8338 Capital Projects Interest	103,739.75	95,670.00	8,069.75	108.43 %
8350 Capital Projects Grants & Donations	279,471.13	250,000.00	29,471.13	111.79 %
8800 Transfer In-To Capital Projects-From General Fund	216,659.00	216,659.00	0.00	100.00 %
Total Other Revenue	\$1,999,869.88	\$1,962,329.00	\$37,540.88	101.91 %
Other Expenditures				
9288 Orchard Park Project Costs	1,599,360.71	1,630,000.00	-30,639.29	98.12 %
9289 South Branch Project Costs	6,168.00		6,168.00	
Total Other Expenditures	\$1,605,528.71	\$1,630,000.00	\$ -24,471.29	98.50 %
NET OTHER REVENUE	\$394,341.17	\$332,329.00	\$62,012.17	118.66 %
NET REVENUE	\$1,945,739.62	\$332,329.00	\$1,613,410.62	585.49 %

Meridian Library District

Statement of Activity

October 2022 - September 2023

	TOTAL
Revenue	
40000 Tax Revenue	
4000 Tax levy	7,225,025.03
4005 Tax Levy - Capital Foregone	216,651.00
4006 Tax Levy - Operating Foregone	72,217.00
Total 4000 Tax levy	7,513,893.03
4010 Ag. Replacement	1,940.00
4020 Pers Prop Replacement	39,038.73
4100 Sales tax income	487,403.72
Total 40000 Tax Revenue	8,042,275.48
42000 Non-tax Revenue	
4200 Fines and fees	22,279.65
4210 Book Sale	258.20
4220 Meeting Room income	6,961.12
4221 Donations & Memorials	1,877.45
4300 Interest income	136,895.53
4339 Capital Replace & Repair Int	196,625.38
4400 Copy/Print income	29,039.29
4410 Miscellaneous income	3,984.06
4500 Grants	246,875.29
4700 Sponsorships	3,750.00
Total 42000 Non-tax Revenue	648,545.97
Total Revenue	\$8,690,821.45
GROSS PROFIT	\$8,690,821.45
Expenditures	
50000 PERSONNEL	
5000 Salaries and wages	3,306,037.91
5005 Termination salaries	24,527.21
Total 5000 Salaries and wages	3,330,565.12
5010 Payroll benefits	1,071,888.45
5010c Benefits - Health	16,937.61
Total 5010 Payroll benefits	1,088,826.06
Total 50000 PERSONNEL	4,419,391.18
51000 COLLECTIONS	
5115 Adult Print Books	165,276.52
5121 Electronic databases	15,078.25
5122 eContent	407,983.80
5125 Print Reference	946.98
5130 Children's books	183,902.37
5130S Children's books - Supported	30,507.21
Total 5130 Children's books	214,409.58

Meridian Library District

Statement of Activity

October 2022 - September 2023

	TOTAL
5135 Young Adult books	34,483.51
5149 Media	58,531.87
5150 Circulating devices & kits	6,407.19
5151 Periodicals	4,715.38
Total 51000 COLLECTIONS	907,833.08
52000 OPERATING EXPENSES	
52020 Professional Services	
5202.1 Audit	22,500.00
5202.4 Legal fees	15,478.00
5202.5 Consulting	11,916.67
5202.6 Other	12,613.86
5202.7 Accounting Svcs	8,331.25
5237 Recruiting/Background Checks	1,643.18
Total 52020 Professional Services	72,482.96
52025 Banking fees	
5202.2 Bankcard fees	2,194.28
5202.3 Financial fees	1,582.15
Total 52025 Banking fees	3,776.43
52120 Consortium	
5212.C Consortium-Courier	38,716.96
5212.H Consortium-Hardware/Software	49,969.16
Total 52120 Consortium	88,686.12
5216s Equip & Furnishings -Supported	17,004.48
52200 Information Technology	
5220.1 IT Infra -Software/Licensing	70,412.36
5220.1s IT Infra Softw/Lic Supported	269.99
Total 5220.1 IT Infra -Software/Licensing	70,682.35
5220.2 IT Infra -Support	7,588.27
5220.3 IT PCs, Printers & Hardware	104,828.17
5220.3S Supported - IT, PCs, Hardware	10,707.41
Total 5220.3 IT PCs, Printers & Hardware	115,535.58
5220.5 IT Utilities	37,681.92
5220.6 IT Collection Licensing	1,250.00
5220.7 IT Technology Maintenance	8,012.20
5230 Phone Service	5,752.02
Total 52200 Information Technology	246,502.34
52250 Marketing	
5225 Marketing & advertising	5,264.91
Total 52250 Marketing	5,264.91

Meridian Library District

Statement of Activity

October 2022 - September 2023

	TOTAL
52290 Materials Processing	
5229.1 Materials-OCLC	2,794.42
5229.2 Materials-Processing	63,334.41
Total 52290 Materials Processing	66,128.83
52340 Professional Development	
5234.1 Conferences	16,558.10
5234.1S Support - Conferences	701.58
Total 5234.1 Conferences	17,259.68
5234.4 Memberships	2,907.00
5234.5 Staff Mtg & Training	4,172.81
5234.5s Staff Training - Supported	12,788.91
Total 5234.5 Staff Mtg & Training	16,961.72
5234.6 Webinar/Ecourses	2,599.24
Total 52340 Professional Development	39,727.64
52360 Program Expense	
5236.2 Programs - District	
5236.2S District Programs -Supported	447.67
Total 5236.2 Programs - District	447.67
5236.AD Programs - Adult	5,129.91
5236.As Programs - Adult -Supported	1,650.00
Total 5236.AD Programs - Adult	6,779.91
5236.BR Programs -Brochures	325.00
5236.CH Programs - Children	675.50
5236.cs Children's Programs - Supported	7,411.47
5236.PC Pet Care	359.93
Total 5236.CH Programs - Children	8,446.90
5236.EL Programs - Early Learning 0-5	6,301.17
5236.FA Programs -Family All Ages	14,592.64
5236.SA Programs -School Age 6-12	5,404.85
5236.TN Programs -Teen 13-18	2,374.63
5236.VO Programs -Volunteers	1,415.87
Total 52360 Program Expense	46,088.64
52400 Supplies	
5211 Copy/Print	26,774.27
5240 Supplies - general	15,544.07
5240s Supplies - General -Supported	20,093.65
Total 5240 Supplies - general	35,637.72
5245 Supplies - marketing	3,851.91
5246 Supplies - office	11,847.01
Total 52400 Supplies	78,110.91

Meridian Library District

Statement of Activity

October 2022 - September 2023

	TOTAL
52500 Miscellaneous Operating	
5216 Equipment & Furnishings Not Cap	11,696.40
5228 Miscellaneous	3,931.01
5228.S Miscellaneous- Supported	7,715.55
Total 5228 Miscellaneous	11,646.56
5232 Postage	9,850.55
5232.S Postage - Supported	2,395.90
Total 5232 Postage	12,246.45
5250 Taxes and insurance	19,690.83
Total 52500 Miscellaneous Operating	55,280.24
52600 Vehicle Expense	
5260.1 Vehicle - Bookmobile	871.10
5260.1s Vehicle - Bookmobile Supported	9,664.53
Total 5260.1 Vehicle - Bookmobile	10,535.63
5260.2 Vehicle - Sprinter	2,214.15
5260.3 Vehicle - Van Honda Odyssey	2,240.80
5260.4 Vehicle - Honda Element	1,443.77
5260.5 Vehicle - Dodge HD Wagon	4,056.01
5260.6 Employee Mileage Reimbursement	439.38
5260.7 Vehicle - Chevy Silverado 1500	7,359.05
5260.8 Vehicle - Toyota Rav4 VIN 4697	23.69
Total 52600 Vehicle Expense	28,312.48
62240 Facility Expense	
6224.1 Bldg-Maintenance	158,046.87
6224.2 Bldg-Repairs	93,288.42
6224.3 Bldg-Small Tools	2,388.90
6224.4 Bldg-Supplies	20,224.39
6250 Bldg-Insurance	25,407.00
6255 Bldg-Rent	278,864.38
6258 Bldg-Utilities	74,534.83
Total 62240 Facility Expense	652,754.79
Total 52000 OPERATING EXPENSES	1,400,120.77
72000 CAPITAL EXPENSES	
7216 Equipment & Furnishings	2,317.44
7216.s Equip and Furnishings - Supprtd	14,673.50
Total 7216 Equipment & Furnishings	16,990.94
7220 IT - Infrastructure - Hardware	33,415.94
7220.3 IT PCs, Hardware Printers	29,289.40
7220.3S IT - PC, Prntrs, Hdw- Supported	42,648.69
Total 7220.3 IT PCs, Hardware Printers	71,938.09

Meridian Library District

Statement of Activity

October 2022 - September 2023

	TOTAL
7295 Major improvements	73,074.00
Total 72000 CAPITAL EXPENSES	195,418.97
9800 Transfer Out-To Capital Projects Fund	216,659.00
Total Expenditures	\$7,139,423.00
NET OPERATING REVENUE	\$1,551,398.45
Other Revenue	
8000 Plant Facilities Levy Revenue	1,400,000.00
8338 Capital Projects Interest	103,739.75
8350 Capital Projects Grants & Donations	279,471.13
8800 Transfer In-To Capital Projects-From General Fund	216,659.00
Total Other Revenue	\$1,999,869.88
Other Expenditures	
9288 Orchard Park Project Costs	1,599,360.71
9289 South Branch Project Costs	6,168.00
Total Other Expenditures	\$1,605,528.71
NET OTHER REVENUE	\$394,341.17
NET REVENUE	\$1,945,739.62

Meridian Library District

Statement of Financial Position

As of September 30, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000BKM Petty Cash - Bookmobile	50.00
1010 Cash on Hand - Cherry	200.00
1010BR Cash on Hand - Silverstone	150.00
1013 Cash on Hand - Silverstone Self Pay Copy	33.95
1014 Cash on Hand - Cherry Self Pay Copy	54.55
1015 Cash on Hand - Orchard Park Self Pay Copy	17.00
1016 Cash on Hand - unBound	50.00
1017 Cash on Hand - Orchard Park	150.00
1072 Bill.com Money Out Clearing	318.39
1120 Checking - US Bank	248,708.60
1150 Chkg Payroll -1st Interstate	12,861.82
1160 Savings Payroll -1st Interstate	5.32
1200 PayPal Account	60.32
1937 StatePool-General Operations	3,598,650.66
1938 StatePool-Capital Project Fund	3,263,672.15
1939 StatePool-Cap Replacement &Repr	6,022,457.37
Total Bank Accounts	\$13,147,440.13
Other Current Assets	
12000 Undeposited Funds	52.30
1500 Deposits/Prepaid expenses	59,151.22
1600 Property Tax Receivable	7,710,439.00
1634 Grants Receivable	3,833.53
1652 Sales Tax Receivable	124,861.00
1706 Tech Purchase -Lindsay T.	-50.00
1800 Fines Receivable	26,237.81
1850 Allowance	-20,727.88
Total Other Current Assets	\$7,903,796.98
Total Current Assets	\$21,051,237.11
TOTAL ASSETS	\$21,051,237.11

Meridian Library District

Statement of Financial Position

As of September 30, 2023

	TOTAL	
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2380 Accounts Payable	10,681.10	
Total Accounts Payable	\$10,681.10	
Other Current Liabilities		
2300 Payroll Liabilities	-1,096.21	
2305 FICA withholding payable	8,622.97	
2310 Federal withholding payable	6,553.00	
2320 State withholding payable	2,663.88	
2330 PERSI withholding payable	7,025.71	
2340 401K withholding payable	3,417.88	
2345 Select Health	380.19	
2350 Persi Life withholding payable	432.00	
2352 Nationwide Withholding Payable	838.00	
2354 FSA Discovery Reserve	214.00	
2355 Dental Payable	12,771.52	
2357 Unum Payable	-5,118.13	
2358 Mutual of Omaha Payable	-360.92	
2360 AFLAC	882.16	
2365 United Heritage	31.79	
2405 Accrued Wages	83,092.00	
Sales Tax Agency Payable	973.19	
Sales Tax Payable	18.16	
Total Sales Tax Agency Payable	991.35	
Total Other Current Liabilities	\$121,341.19	
Total Current Liabilities	\$132,022.29	
Total Liabilities		\$132,022.29
Equity		
2536 Meridian Historical Society Funds	-0.24	
2900 Investment in GFA	9,844,884.00	
2910 Contra Accum Deprec	-4,890,205.00	
2912 Accum Dep - Buildings	1,574,929.00	
2913 Accum Depr - Equipment	2,464,684.00	
2914 Accum Depr - Improvements	738,822.00	
2915 Accum Depr - Leasehold Improv	111,770.00	
2988.4 17929 Leisure Lane	-53,000.00	
2988.5 Buildings	-4,474,133.00	
2988.6 Improvements	-1,001,737.00	
2988.7 Leasehold Improvements	-171,997.00	
2988.8 Equipment	-3,030,521.00	

Meridian Library District

Statement of Financial Position

As of September 30, 2023

	TOTAL
2990 Deferred Inflows	7,670,244.00
2995 Advanced Revenue	34,067.00
2998.1 Jewitt property	-210,996.69
2998.2 Cherry/Leisure property	-449,588.00
2998.3 1326 Cherry Lane	-192,604.00
2998.9 Artwork	-25,500.00
2999 Retained Earnings	6,968,933.24
2999.1 Construction in Progress	-234,806.00
32000 Owners Equity	4,300,229.89
Net Revenue	1,945,739.62
Total Equity	\$20,919,214.82
TOTAL LIABILITIES AND EQUITY	\$21,051,237.11



Meridian Library District Board of Trustees

November 2023 Meeting Board Report

Department/Division: Finance

Prepared by: Ema B.

MONTHLY FINANCIAL REPORT

Quick Stats August 2023

August Bills Processed: 185

August Credit Card Charges: 244

Quick Stats September 2023

September Bills Processed: 122

September Credit Card Charges: 130

Financial Statement Observations & Explanations

- Expenditure approvals presented are for bills and credit card charges during the month of September 2023. Expanded quarterly financial reports for Q4 FY2023 will be included with the December board report package. This will reduce redundancy and November report volumes.

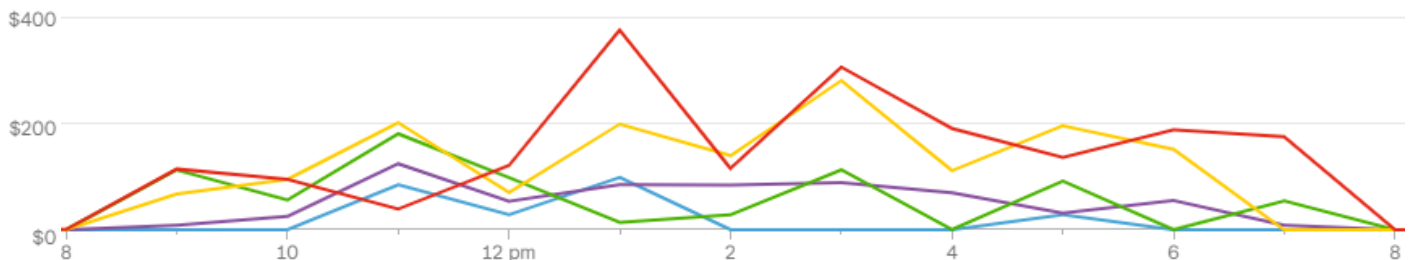
Narrative

- The month of September was spent closely monitoring the budget and keeping financials up to date.
- The Fiscal Year 2023 audit is scheduled for the week of December 11th. Auditors are in communication and prepping for the engagement.

September Square Snapshot

Top 5 Categories: Gross Sales

● Paper Printing Services \$1,955.15 ● Lost/Damaged Items \$1,521.50 ● Room Reservations \$752.32 ● 3D Printing Services \$637.97 ● Non-Resident Library Cards \$240.55



*Monthly financial board reports cover the month that is two months prior to the meeting (i.e., the November report is for September 1-30).



MEMORANDUM

TO: Meridian Library District Board of Trustees

FROM: Nick Grove, Director

DATE: November 10, 2023

RE: Restriction Removal on Dated Donation/Sponsorship Funds

Per MLD's [Gifts & Sponsorship Policy](#), the Board of Trustees may remove all restrictions from a gift fund when, as a result of any restriction, there has been no expenditure from the fund for at least two years and they determine that the restrictions do not reasonably provide a benefit for the Library.

Each year MLD assesses restricted funds as a part of the annual financial audit. During the fiscal year 2022 financial audit, two items on the restricted fund balance log were flagged for further analysis.

This memorandum is to seek board approval to remove restrictions on the following funds:

1. \$274.42 from the Friends of MLD, originally restricted to the maintenance of bicycles used with the Book-a-Bike program. These funds date back to 2018. The Book a Bike program is no longer offered and MLD does not own bicycles. The Friends have agreed to allow us to repurpose these funds to Summer Reading 2024.
2. \$1,093.41 from Grimaldis, originally restricted to be used for Family Trivia night. These funds date back to 2018/2019. Family Trivia night is no longer occurring. Staff have requested that restrictions be lifted on these funds with a repurposing to Extreme Book Nerd or Family Programs.

Human Resources

Job Postings

- Library Assistants (x9)
- Assistant Director of Branches
- Associate Librarian (x2)
- Youth Services Librarian

Applications Reviewed

- Material Services Manager (x4)
- Library Assistant (x67)

Phone Screens

- Branch Supervisor (x2)
- Library Assistant (x14)

Job Offers

- Branch Supervisor (internal)
- Marketing Librarian (external)
- Material Services Manager (internal)

Position Changes

- 27 changes, mostly due to new organizational design changes

Terminations

- 5 resignations

Additional HR Notes

- Updated Paylocity configuration to match the new organizational changes
- Approved and reviewed 20 EGA's
- Built out and configured the new worker's compensation codes in Paylocity
- Met with Advanced Benefits to review renewal rates and plans for upcoming calendar year
- Worked Finance to calculate worker's compensation totals for SIF renewal
- Submitted SIF renewal docs
- Worked on restructuring the recruitment for the AL YSL and AD positions
- Completed Manager training for the Material Services Manager
- Budget meeting for FY24 personnel budgets
- New manager training

*Monthly board reports cover the month prior to the meeting (i.e., the March report is for Feb. 1-28).

Capital Projects

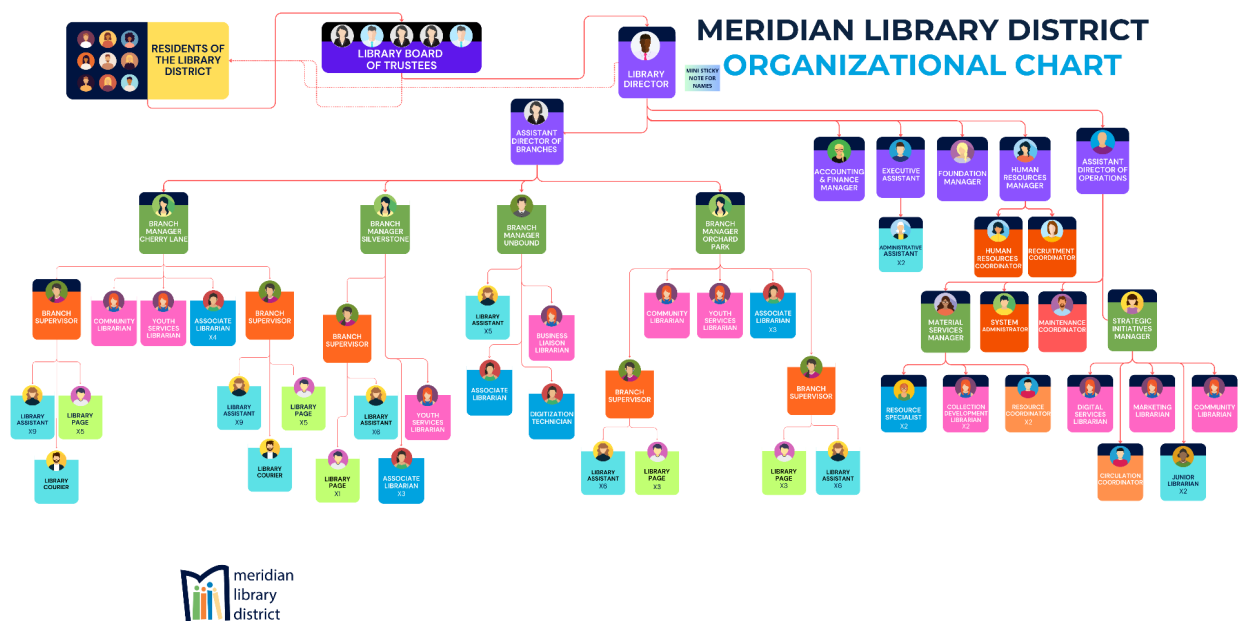
- Final Purchase and Sale Agreement was signed by the MLD Board of Trustees and Brighton Corporation for the construction of Pinnacle (South Branch). The agreement had been loosely set but formal language took a few weeks of diligent work between MLD, Brighton, and MLD's legal counsel to hammer out the final details. A groundbreaking event was held on October 19 with Meridian Library, Brighton, CM Company, LKV Architects, KM Engineering, the City of Meridian, and community partners.



Additional updates

- Installed the new organizational design changes at the start of October. This resulted in several staff movements to new locations and/or departments. The changes will take a little bit of time to be fully implemented but staff have begun to settle into their new roles. We now have 3 divisions (Admin, Branches, and Operations), the Admin Division is headed by the Library Director, and the other two are led by the associated Assistant Directors. We moved the Operations Division into the Annex while the Admin Division is currently working at Cherry Lane, the Annex, and remotely. As approved by the Board we are negotiating a potential office space lease to locate the Admin division. The organization design helped set the District up for long-term adaptability and is something that had been an identified strategy in Goal 5 of the 2021-2025 MLD Strategic Plan. The Branches division saw some of the biggest changes with each Branch becoming a Department and organized into standardized Teams. The Outreach Department was dissolved and team members

were integrated into Branch Departments and the newly formed Strategic Initiatives Department. Although the Outreach Department is now gone, the District's commitment to performing outreach events and activities is not. Outreach is being worked into each Branch Department and the Strategic Initiatives Department will help coordinate efforts District-wide. The Strategic Initiatives Department encompasses three Librarians (Digital Services, Marketing, and Community Services), a Circulation Coordinator, and eventually two Junior Librarians. The Community Services Librarian is temporarily part of this department but will ultimately move to join the Silverstone Department when it transitions into the Pinnacle Branch. One additional change was the reinstatement of a Material Services Manager to oversee the team responsible for the District's collection development and material processing.



- I attended the Meridian Library Foundation's Annual Board Meeting, the Meridian Chamber of Commerce Annual Board Retreat, the Idaho Library Association Annual Conference, and the Discovery Park ribbon cutting for Phase Two opening.
- I was asked to return as a judge for the annual City of Meridian staff Halloween costume contest at City Hall. It was fun to see the creativity each department put into their themed getups and the individual flair the staff put into their costumes.

Meridian Library Foundation

On behalf of the Meridian Library Foundation, we would like to thank the community for participating in this year's City of Stories!

During this virtual event, the Foundation was able to raise over \$2,500 to support the Meridian Library District; all gifts and donations will be used to fund the new youth books that will

circulate throughout the Treasure Valley! We'd like to thank our presenting sponsor, First Federal Bank, for making it possible for us to have daily giveaways and additional items in our online auction. With their support, 100% of the proceeds from this event will directly benefit our library!

Whether you participated in our Online Auction, followed along with our daily featured storytellers, or shared your stories on social media, we thank you for making our second City of Stories special!

Now, more than ever, our public library needs community support; we appreciate you partnering with the Meridian Library Foundation as we celebrate and support our Meridian Library through storytelling and fundraising.





Meridian Library District Board of Trustees

November 2023 Meeting Board Report*

Department/Division: District Operation (DO)

Prepared by: Jason Su

Statistics

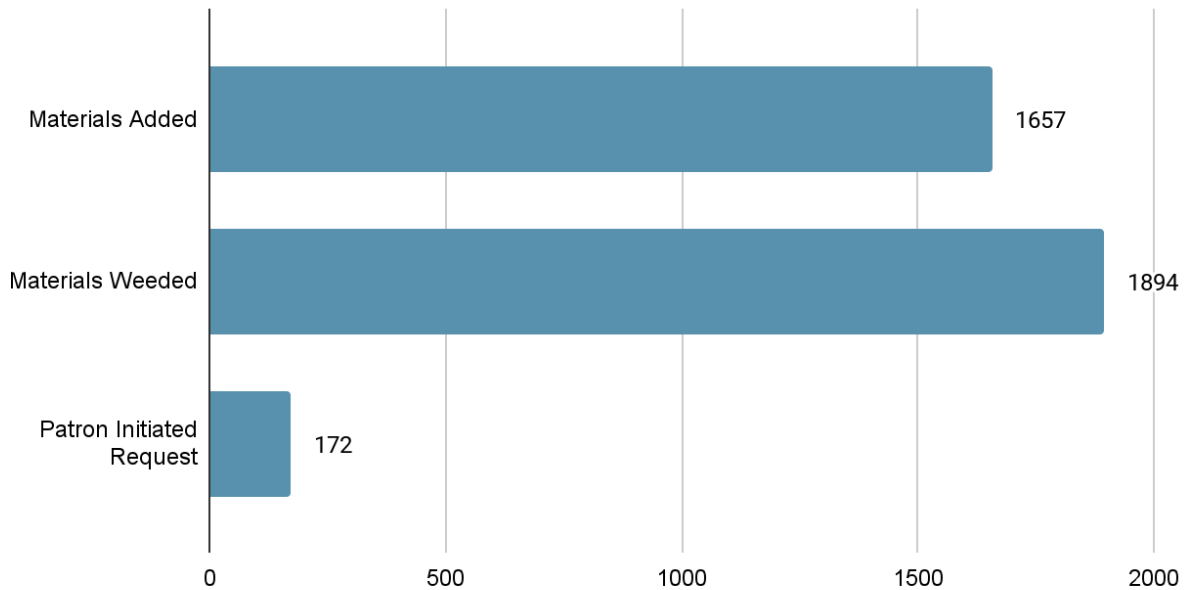
Patron Computer and Network Use Report

Total Unique Users	Total Sessions Authenticated	Avg. User Time	Wireless Users
2,152	3,192	100 min	2,819

***No longer included in the above statistic is the (+/-) change from previous month because Orchard Park's count will skew the results. This data be brought back next June.*

Collections

Collection Maintenance



*Monthly board reports cover the month prior to the meeting (i.e., the August report is for August 1-31).

Collection Statistics:

- 197,552 physical items in collection
- 104,663 total physical circulations
- 32,162 total digital circulations

Digital Collections Expanded Data Snapshot

- 18,049 Audiobooks
- 13,963 eBooks
- 3,414 eMagazines ←*yes, we have digital magazines!*
- 7,200 unique users, 682 new users added to OverDrive
- 12,151 minutes played, 4,766 visits to Kanopy

The Collection Development Team welcomed their new Material Services Manager, Jenny L. Jenny has been with the District for almost eight years. Most recently, Jenny was an associate librarian at the Orchard Park location overseeing the shelving of their collection as well as programming the automated book sorting system. In addition to Jenny, Material Services saw the addition of Jen T when Inter-Library Loans was brought in under District operations. In addition to her ILL duties, Jen T will be learning Resource Coordinator duties to support the team as they prepare for the South Branch ordering ramp-up expected to happen in February.

The Material Services team is seeing an end-of-year slowdown of materials being processed. Ordering was paused at the beginning of September until the new fiscal year. Now that order materials has resumed, we're slowly starting to see shipments come in from our vendors again.

General Updates

District Operations also welcomed a new department under our Division, Strategic Initiatives. Spearheaded by our ABOS award-winning former Outreach Manager, Audra G, the Strategic Initiatives team includes the Digital Services Librarian, the Marketing Librarian, and the Community Librarian. I'm excited to share about the many things they're already starting to work on in the coming months.

eRate bidding has started and the District will be soliciting bids for full fiber internet service across the District connected by an internal network (WAN). We should have a contract in place by the next Board meeting. Category 2 hardware is also currently being prepared for bidding to replace aging infrastructure hardware across the District. We are still working through specs but should have bids out sometime in November.

2024 Insurance Benefits Proposal

Health Insurance Option 1 (BCBS Clearview 0/6000)						2024 MODEL EE % SHARE OF PREMIUM	2023 MODEL EE % SHARE OF PREMIUM
	#	Monthly Carrier Rate	Monthly ER Cost	Monthly EE Cost	Per Pay Period EE Cost		
Employee Only	36	\$517.83	\$517.83	\$0.00	\$0.00	0%	0%
Employee + Child	3	\$707.53	\$687.53	\$20.00	\$687.53	2.83%	2.27%
Employee + Children	7	\$989.77	\$948.77	\$41.00	\$948.77	4.14%	35
Employee + Spouse	4	\$1,077.68	\$852.68	\$225.00	\$852.68	20.88%	23.99%
Employee + Family	6	\$1,521.87	\$1,275.87	\$246.00	\$1,275.87	16.16%	18.04%
Total Monthly Cost							
Totally Annual Costs							
Applies to hourly levels: 30+							

Health Insurance Option 2 (BCBS Preferred 2000/2000)							
	#	Monthly Carrier Rate	Monthly ER Cost	Monthly EE Cost	Per Pay Period EE Cost		
Employee Only	36	\$588.39	\$517.83	\$70.56	\$35.28		
Employee + Child	3	\$805.64	\$735.08	\$118.11	\$59.06		
Employee + Children	7	\$1,128.88	\$1,058.32	\$180.11	\$90.06		
Employee + Spouse	4	\$1,229.56	\$1,159.00	\$376.88	\$188.44		
Employee + Family	6	\$1,738.25	\$1,667.69	\$462.38	\$231.19		
Total Monthly Cost							
Totally Annual Costs							
Applies to hourly levels: 30+							

Our broker is shopping for ERISA exempt medical plans that we can offer to our 19-29 hour employees for voluntary enrollment. The charge for the premiums for these plans have to be paid 100% by the employee in order for MLD to be ACA compliant. Advanced Benefits has indicated that the qualifying plans are historically affordable to the employee.

Health Reimbursement Arrangement (HRA VEBA) ICHER 5010c						No change to coverage or rates
--	--	--	--	--	--	---------------------------------------

		Monthly Rate	Monthly ER Cost	Monthly EE Cost	Per Pay Period EE Cost	
Employee Only		\$165.00	\$165.00	\$0.00	\$0.00	
Employee + Child		\$165.00	\$165.00	\$0.00	\$0.00	
Employee + Children		\$165.00	\$165.00	\$0.00	\$0.00	
Employee + Spouse		\$165.00	\$165.00	\$0.00	\$0.00	
Employee + Family		\$165.00	\$165.00	\$0.00	\$0.00	
Averager Employer Monthly Cost per EE			\$165.00			
Applies to hourly levels: 30+						

Vision (MOO) ERVIS 5010c						No change to coverage or rates
---------------------------------	--	--	--	--	--	---------------------------------------

	#	Monthly Rate	Monthly ER Cost	Monthly EE Cost	Per Pay Period EE Cost	
Employee Only	37	\$5.76	\$5.76	\$0.00	\$0.00	
Employee + Child	2	\$14.65	\$7.25	\$7.40	\$3.70	
Employee + Children	4	\$14.65	\$6.23	\$8.42	\$4.21	
Employee + Spouse	6	\$13.22	\$5.82	\$7.40	\$3.70	
Employee + Family	2	\$22.37	\$4.47	\$17.90	\$8.95	
Averager Employer Monthly Cost			\$5.91			
Weighted Employer Monthly Cost per EE			\$0.00			
Applies to hourly levels: 30+						

Dental Coverage Option 1 (Willamette Dental) ERDEN 5010c						No change to coverage or rates
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		Monthly Rate	Monthly ER Cost	Monthly EE Cost	Per Pay Period EE Cost	
Employee Only		\$62.60	\$62.60	\$0.00	\$0.00	
Employee + Child		\$122.30	\$62.60	\$59.70	\$29.85	
Employee + Children		\$150.40	\$62.60	\$87.80	\$43.90	
Employee + Spouse		\$125.60	\$62.60	\$63.00	\$31.50	
Employee + Family		\$198.85	\$62.59	\$136.26	\$68.13	
Averager Employer Monthly Cost per EE			\$62.60			
Applies to hourly levels: 30+						

Dental Coverage Option 2 (MOO) ERDEN 5010c w/ the 5% Increase						w/ 5% Increase
--	--	--	--	--	--	-----------------------

	#	Monthly Rate	Monthly ER Cost	Monthly EE Cost	Per Pay Period EE Cost	
Employee Only	23	\$35.08	\$35.08	\$0.00	\$0.00	
Employee + Child	1	\$84.19	\$44.69	\$39.50	\$19.75	
Employee + Children	3	\$84.19	\$22.28	\$61.91	\$30.96	
Employee + Spouse	5	\$73.67	\$39.11	\$34.56	\$17.28	
Employee + Family	3	\$128.04	\$29.07	\$98.97	\$49.49	
Averager Employer Monthly Cost per EE			\$34.05			
Weighted Employer Monthly Cost per EE			\$34.32			
Average Employer Monthly Cost per EE			\$0.00			
Applies to hourly levels: 30+						

Basic Life / AD&D (MOO) ERLIF 5010c						No change to coverage or rates
			Monthly ER Cost			
Employee Only			\$4.50			
Applies to hourly levels: 30+						
MOO Short Term Disability ERSTD 5010c						No change to coverage or rates
			Monthly ER Rate Per \$10 of Weekly Benefit		Staff who regularly work 30 or more hours per week may be eligible to receive a Short Term Disability benefit that will provide income replacement when the employee is unable to work due to illness, pregnancy, or injury. After an elimination period, the benefit pays the equivalent to 60% of your before-tax weekly earnings, not to exceed the plan's maximum weekly benefit amount (\$1,000), less other income sources.	
Employee Only			\$0.22			13 enrolled
Applies to hourly levels: 30+						
ID Watchdog IDWAT 5010c						No change to coverage or rates
			Monthly ER Cost			
Employee Only			\$232.50			93 enrolled
Applies to all hourly levels: 19, 29, 40						
Total Budgeted for FY24 Benefits:						\$584,392.00
Total Cost for FY24 Benefits using BCBS Preferred 0/6000 Medical Plan:						
Total Cost Difference:						



Meridian Library District LENDING GUIDELINE POLICY

Draft revision/review 06/16/2023

The Meridian Library District collects and makes available a variety of materials for the community pursuant to Idaho Code § 33-2701 "to promote the establishment and development of public library service for all the people of Idaho."

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This policy establishes lending periods and limits in order to maximize access for all patrons. Responsibility for all borrowed items, as well as the use of in-branch, internet service, rests with the library card holder and/or the parent or legal guardian. Meridian Library District staff are available to assist patrons in finding material that best fits their needs.

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OBTAINING A LIBRARY CARD

- Meridian Library District residents may obtain a free library card by providing photo ID and proof of address. Parents or legal guardians may create accounts using their address for minors of any age. The parent or legal guardian is financially responsible for fines and charges on the account of the minor.
- Non-resident City of Meridian employees and teachers who teach within Meridian Library District boundaries may obtain a free Meridian Library District card, which requires annual renewal; if the individual is eligible for a card from another Lynx library they must choose to have a card from their home library or from Meridian Library District. This card is for the individual only and does not apply to the entire household.
- Organizations, such as assisted living facilities or childcare facilities within District boundaries, may obtain organization cards. Each organization will be required to fill out an agreement with the library defining borrowing parameters and organizational responsibility.
- Those who live within the boundaries of the Boise, Eagle, Garden City, Nampa, Caldwell, Kuna or Ada Community libraries may obtain their home library cards at Meridian Library District locations.
- Non-residents may obtain a library card for \$150 a year, per household. Non-residents 55 and older and active duty military and veterans with proof of service* may obtain a library card for \$60 a year. See Service Charges and Fees schedule for details.

- Deleted: Cards may be issued to minors for a limited term until a parent or guardian approve a full access card....
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Adopted by the Meridian Library Board of Trustees 03/18/2015
Revision 03/17/2021

42 The Meridian Library District does not limit or restrict access to any library materials based on
 43 age or content, unless expressly required by law. Parents [and legal guardians](#) are encouraged
 44 to actively participate in their children's [library lending](#) activity and have the ability to view the
 45 current checkout activity of any minor account linked to the [parent or legal guardian's](#) account.

46 Lost or stolen cards should be reported to the library immediately.

47 **LOAN PERIODS AND RENEWALS**

48 [Materials owned by the Meridian Library District automatically renew based on the schedule](#)
 49 [below unless there's a hold on the item. Materials checked out by Meridian residents that are](#)
 50 [owned by other Lynx Libraries, may not renew automatically, please check the lending](#)
 51 [guidelines of the owning library for their policies.](#)
 52

Item	Check-out Length	Limit per Card	Renewals
New Adult Books	14 Days	50	4
Books	28 Days	100	4
Magazines	14 Days	10	4
Encyclopedia	14 Days	2	2
Audio Books	28 Days	20	4
DVD/Blu-ray Films	14 Days	20	2
DVD/Blu-ray NonFiction	14 Days	20	2

Adopted by the Meridian Library Board of Trustees 03/18/2015
 Revision 03/17/2021

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- Deleted: The Meridian Library District circulates a variety of miscellaneous objects (, kits, etc.). For more information, please [see the catalog](#), website or a staff member....
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TV Season	14 Days	20	2
Video Games	14 Days	5	2
Mobile Hotspots	28	2	0
Electronic Devices	14 Days	2	1

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62 **RETURNS**
 63 Items may be returned to any library participating in the [Open Access Membership](#) through the
 64 [Lynx](#) Library Consortium except when noted.

- 65 **ELECTRONIC DEVICES**
- 66 • Meridian Library District is not responsible for any damage done to personal equipment
 67 while using library-owned devices.
 - 68 • Electronic Devices owned by the Meridian Library District must be returned to the public
 69 service desks at the [Cherry Lane branch](#), [Silverstone branch](#), or [Orchard Park branch](#).
 70 Items specifically checked out at the unBound branch can only be returned to the
 71 unBound front desk unless otherwise noted.
 - 72 • Only current [Lynx](#) Library Consortium cardholders in good standing (i.e., library record is
 73 not blocked due to unpaid fees or lost materials \$10 or greater) and 18 years of age or
 74 older can check out [Electronic Devices](#).

75 **FINES AND CHARGES**
 76 Overdue fines are not assessed on items from Meridian Library District's collections. However,
 77 charges will be applied for lost or damaged materials from all collections. [The Meridian Library](#)
 78 [District may employ a collection agency to recover materials deemed lost or missing. Patrons](#)
 79 [will be responsible for the cost for initiation of recovery services.](#) See Service Charges and
 80 Fees schedule for details. Materials borrowed from [Lynx Library Consortium](#) member libraries

Adopted by the Meridian Library Board of Trustees 03/18/2015
 Revision 03/17/2021

105 are subject to the permissions and fees set by the owning library. The Meridian Library District
106 may temporarily suspend a patron's library card due to excessive fees or abuse of borrowing
107 privileges. *Proof of military service may include active military ID or veteran ID cards issued by the DOD.

Deleted: Nonperishable food items are accepted as payment for overdue fines and donated to the Meridian Food Bank.

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Meridian Library District PUBLIC RECORDS POLICY

Draft revision/review 11/15/2023

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The Meridian Library District ([District](#)) is a public entity and as such, disclosure of public records is governed by Idaho Code. The following information is intended to provide guidance to Trustees and [District](#) Staff, as well as patrons and the general public, regarding making essential and non essential documents related to the history, business, and operations of the [District](#) available upon proper request. Pursuant to Idaho Code, Section §74-103, [a](#) public records request must clearly indicate that it is a public records request.

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Meridian Library District's records include information that is retained for a variety of purposes and pursuant to Idaho Code, Sections §74-106 and §74-108, certain personnel records and identifying information about patrons, staff, and contributors may be subject to exemption from disclosure. For further information, guidance, and applicable policy and procedure, reference should be made to the provisions of the Public Records Act, found in Idaho Code, Sections §74-101 through §74-126. [A request may not be fulfilled if there is no existing record.](#)

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In responding to public record requests, the [District](#) has a dual responsibility of respecting the public right to examine and copy records subject to disclosure, as well as following the directives of the law pertaining to records which are exempt from disclosure. Statistical circulation information that does not identify any particular person may be made available for examination and copying.

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If a request for a record is denied, in whole or in part, the [District](#) shall notify the person making the request in writing, or by email. This notification will indicate whether the [District's](#) attorney has been consulted and reviewed the request, identify the statutory authority for the denial, and give information about the appeals process which is to initiate proceedings in district court. The Library Director serves as custodian of the records of Meridian Library District. The alternative for contingencies shall be [an](#) Assistant Director.

Deleted: The person making the request must acknowledge that the requested records or information will not be used for a mailing or telephone list, prohibited by Idaho Code, Section §74-102. ¶

Procedure for Requesting a Public Record:

1. To ensure compliance with the law, those making requests are to utilize the District's Public Record Request form. The form is available on the [District's](#) website [using the online submission form](#) or may be submitted to the Library Director or by email as a [PDF](#) to director@mld.org.

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2. Ordinarily, [a](#) request for records will be granted or denied, in whole or part, within three (3) working days. [If](#) a longer time is required to locate or retrieve the requested records, or to determine whether

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62 the request can be granted, the person making the request shall be notified in writing.

63
64 3. Examination and/or copies of the records subject to public disclosure will be provided within ten
65 (10) working days, beginning on the working day following the submission of the request. If no
66 response is provided within ten (10) working days, the request will be deemed to be denied.

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67 **Fees**

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69 Except for fees that are authorized or prescribed under other provisions of Idaho law, no fee shall be
70 charged for the first two (2) hours of labor in responding to a Public Records Request or for copying the
71 first one hundred (100) pages of public records requested. The District has established fees to recover
72 the actual costs associated with locating and copying documents if:

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- 73 ● The request is for more than one hundred (100) pages of paper records
- 74 ● The request includes records from which nonpublic information must be deleted.
- 75 ● The actual labor associated with responding to the request exceeds two (2) person hours.

76 Pursuant to Idaho Code §74-102, the District has established the following Public Records Request
77 Fee Schedule:

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Idaho Code Reference	Type of Work Involved	Charges
<u>74-102(10)(a)</u>	<u>Photocopying less than 100 pages on standard 8 ½ x 11 paper where no redaction of confidential information is required</u>	<u>No charge</u>
<u>74-102 (10)(b),(c),(e)</u>	<u>Photocopying more than 100 pages on standard 8 ½ x 11 paper</u>	<u>\$.10 per page (black & white) \$.50 per page (color) & labor</u>
<u>74-102 (10)(c),(e)</u>	<u>Photocopying on paper other than standard 8 ½ x 11 paper (e.g. blueprints, maps, etc.)</u>	<u>Actual copying cost & labor</u>
<u>74-102 (10)(c)</u>	<u>Retrieval of archived information</u>	<u>Out of pocket cost & labor rate to be determined at time request is submitted, if applicable</u>
<u>74-102 (10)(b),(c),(e)</u>	<u>Request includes records from which non-public information must be redacted</u>	<u>\$.10 per page (black & white) \$.50 per page (color) & labor</u>

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<u>74-102 (10)(b),(c),(e)</u>	<u>Where actual labor associated with locating and photocopying/printing hard copy and/or electronic documents equals or exceeds two (2) person hours</u>	<u>\$.10 per page (black & white) \$.50 per page (color) & labor</u>
<u>74-102 (10)(c)</u>	<u>Where the District incurs out of pocket costs required for providing the requested records</u>	<u>Actual out of pocket cost</u>
<u>74-102 (10)(d),(i)</u>	<u>Transfer of documentation in the form of computer tapes, discs, microfilm, or similar record media or electronic storage device</u>	<u>Actual copying cost & labor</u>
<u>74-102 (10)(c)</u>	<u>Where copies of records are mailed or shipped</u>	<u>Actual cost if greater than \$5</u>

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Depending on the request, the District may not be able to determine the total labor cost rate until the documents are retrieved and reviewed.

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If the request includes a public record otherwise exempt information from request requiring deletions or redactions in consultation with the District's attorney, or requires the advice of our attorney on possible exemptions, fees will be charged at the usual and customary billing rate of the District's attorney.

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Deleted: 1. If responding to the request requires copying (including photocopying or scanning), the Library will charge 10 cents for each copy in excess of 100 pages.

3. If the request includes non-public information requiring deletions or redactions in consultation with the Library's attorney, or requires the advice of our attorney on possible exemptions, fees will be charged at the usual and customary billing rate of the District's attorney.

Deleted: 2. If the time of Library staff required in a request does not exceed two (2) person hours, no fee will be charged. Fees for total labor costs in excess of 2 hours will be charged at the hourly payroll rate of the lowest paid administrative staff employee or full-time employees necessary and qualified to process the request. Depending on the request, the Library may not be able to determine this rate until the documents are retrieved and Reviewed.

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Idaho sales tax, where applicable, shall be assessed on copy fees and the District's out-of-pocket costs.

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In certain instances, addressed in Idaho Code, Section §74-102, the requesting party may be exempt from paying such charges. In determining if fees are owed, the District will combine the total staff time required in responding to multiple requests on the same or related subjects. A requestor may not file

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138 multiple requests to avoid payment of fees. An itemized statement explaining any assessed fees will be
139 provided to the requesting person. The District will require advanced payment of fees based on the
140 schedule above.

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