
The public is invited to attend the regular meeting of the Meridian Library District Board of Trustees at:
7:00 pm on Wednesday, October 18, 2023

ATTEND IN PERSONCherry Lane Branch
Large Conference Room**STREAM LIVE ON YOUTUBE**<https://www.youtube.com/@MeridianLibraryDistrict>

MEETING AGENDA

1. **Public Comment**
2. **Consent Agenda [ACTION ITEM]**
 - a. Regular Meeting Minutes, September 20, 2023
 - b. Special Meeting Minutes October 13, 2023
 - c. **Policies**
 - i. Fabrication Policy
3. **Financials [ACTION ITEM]**
 - a. Approval of August Financial Reports
 - b. Disbursement approvals
4. **Director Updates**
 - a. Director's monthly report
5. **Salary Schedule [ACTION ITEM]**
6. **Executive Session [ACTION ITEM]**
 - a. Pursuant to [Idaho Code §74-206 \(1\)](#)
 - i. [\(c\)](#) To acquire an interest in real property not owned by a public agency;
 - ii. [\(f\)](#) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;
7. **Administrative Building Lease [ACTION ITEMS]**
8. **Policy Reviews**
 - a. Public Comment Policy [\[ACTION ITEM\]](#)
 - b. Collection Development Policy [\[ACTION ITEM\]](#)
 - c. Collection Development Policy History Center [\[ACTION ITEM\]](#)
9. **Future agenda items [DISCUSSION ITEM]**



Library Board Trustee Meeting Minutes

September 20, 2023

Trustees

Megan Larsen – Chair

Jeff Kohler – Vice Chair

Laura Knutson - Treasurer

Destinie Hart – Trustee

Josh Cummings - Trustee

Meridian Cherry Lane Library
1326 West Cherry Lane
Meridian, ID 83646
Conference Room

Regular Session

Trustees present: All present

Staff present:

Nick Grove, Library Director; Ema B., Accounting and Finance Manager; Dan P., Executive Assistant; Holly D., Administrative Assistant; Irene B., Community Librarian

Meeting called to order by Trustee Larsen at 5:00pm

AGENDA ITEMS

1) Public Comment

-Heather Smith came before the board to ask how involved and aware the board has been in recent organizational changes under the direction of Director Grove. Chair Larsen said that while the board does not generally involve itself in personnel changes, public comment is always welcome.

2) Consent Agenda [ACTION ITEM]

- a. Regular Meeting Minutes, August 16, 2023

Motion to approve – Trustee Cummings
all in favor

Second – Trustee Kohler

Vote –

3) Financials [ACTION ITEM]

- a. Approval of July 2023 Financial Reports
b. Disbursement approvals

Motion to approve – Trustee Kuntson

Second – Trustee Hart
Vote – all in favor

Trustees

Megan Larsen – Chair

Jeff Kohler – Vice Chair

Laura Knutson - Treasurer

Destinie Hart – Trustee

Josh Cummings - Trustee

4) Approval to Open Financial Accounts at Idaho Central Credit Union [ACTION ITEM]

-Director Grove explained that MLD currently has accounts open at two different institutions and would like to eventually bring all accounts to one bank. ICCU is a state-approved institution and is conveniently located for staff

Motion to approve – Trustee Cumming Second – Trustee Hart Vote – all in favor

5) Director Updates [DISCUSSION ITEM]

-Director Grove provided the monthly director's update, highlighting eight new job postings, two new administrative assistants, new library pages, and four other position changes made to realign with new duties and location changes. HR also met with One Digital to evaluate employee benefits. The Foundation was recently recognized with an award from the Meridian Chamber of Commerce for philanthropic work. The foundation also secured funding for a new AED machine at Orchard Park branch. Support Services has received two new vehicles and is still awaiting hardware for two doors at Orchard Park, the only outstanding construction left. New AV equipment has been installed at unbound branch. The material services team is kept busy, with nearly 6,000 titles either added or weeded from the collection this past month. Circulation numbers are consistently getting higher, partially because of the new Orchard Park branch. Reference numbers are "hit or miss," partially because of how they are recorded, but patrons show a continued interest in 3D printing. Program numbers are incredibly high, with storytime at one location seeing over 100 people in attendance. The new print brochure makes it easy for patrons to find and attend new programs. School age numbers did go down this month, but that's to be expected with school starting up again. The trustees expressed their appreciation for staff's dedication and the resulting numbers. Chair Larsen asked about updates to the Cherry Lane branch, and Finance Manager Ema Brenneman said letters have been sent to both the landlord and the original builders to begin the process of remodeling.

6) Job Descriptions

i) Circulation Coordinator- [ACTION ITEM]

Motion to approve – Trustee Knutson Second – Trustee Hart Vote – all in favor

ii) Resource Specialist- [ACTION ITEM]

Motion to approve – Trustee Hart Second – Trustee Knutson Vote – all in favor

Trustees

Megan Larsen – Chair

Jeff Kohler – Vice Chair

Laura Knutson - Treasurer

Destinie Hart – Trustee

Josh Cummings - Trustee

iii) Business Liaison Librarian- [ACTION ITEM]

Motion to approve – Trustee Hart Second – Trustee Knutson Vote – all in favor

iv) Collection Development Librarian- [ACTION ITEM]

Motion to approve – Trustee Knutson Second – Trustee Hart Vote – all in favor

7) Salary Schedule [ACTION ITEM]

-Director Grove presented the new salary schedule, which has been updated for simplicity and the above roles

Motion to approve – Trustee Cumming Second – Trustee Hart Vote – all in favor

8) Policy Reviews

a) Public Comment Policy- NEW [ACTION ITEM]

-Director Grove presented the new public comment policy and explained it is still under legal review. Trustees expressed a desire to wait for legal review to come back before approving the policy. Trustee Cummings asked if there should be language added that would restrict public comment to only topics on the agenda. Trustee Kohler said he would be okay with a more open policy that would allow visitors to bring up important topics not on the agenda. Chair Larsen agreed.

Motion to table to future meeting after legal review – Trustee Cummings

Second – Trustee Knutson Vote – all in favor

b) Collection Development Policy REVISED [ACTION ITEM]

-Director Grove explained this policy has been in the works for some time and now includes updated language, format, and the board's request that the Request for Reconsideration form include an option for a patron to request material be moved to a different location in the library. Trustee Kohler asked if there was any way to reduce the current average turnaround time of 60 days for requests for reconsideration. Director Grove said there could be ways, but he would hesitate to promise patrons any timeline shorter than 60 days. Trustees agreed some parts of the language felt clunky and Chair Larsen said she would recommend against making hasty changes without legal review.

Motion to table to a future meeting – Trustee Hart Second – Trustee Kohler

Vote – all in favor

Trustees

Megan Larsen – Chair

Jeff Kohler – Vice Chair

Laura Knutson - Treasurer

Destinie Hart – Trustee

Josh Cummings - Trustee

9. Facility Comprehensive Plan and Strategic Plan proposals [DISCUSSION ITEM]

-Facility plans are 10 years-strategy plans are 5 year-will need legal review because of the cost-would potentially need to do an RFP. Director Grove explained that MLD cannot commit to much at this point but is open to input from the board on this matter. Trustee Cummings said that while he understands the outcome of the proposed plan could be beneficial, it is a lot of money to spend only to learn things that MLD might already know. Director Grove explained that MLD has done these studies in the past and while he does not recommend using an outside consultant every time, using one occasionally can be beneficial because of the expertise and the hundreds of hours of manpower that cannot be fully duplicated internally. Chair Larsen said that while the process is expensive and MLD needs to save money for South Branch, bringing in outside consultants was helpful for the Orchard Park project and anticipating community needs will be key to future development. Trustees agreed that an RFP would be beneficial.

10. Executive Session [ACTION ITEM]

1. Pursuant to [Idaho Code §74-206 \(1\)](#)

1. (c) To acquire an interest in real property not owned by a public agency;

1. Topic: South Branch proposal

2. Admin office building

Roll call to adjourn to executive session:

Trustee Larsen – yes

Trustee Kohler – yes

Trustee Knutson – yes

Trustee Hart – yes

Trustee Cummings – yes

Time in executive session: 8:05

Time returning to regular session: 8:51

11. Rental Agreement for Admin office building [ACTION ITEM]

-The Letter of Intent

Motion to approve – Jeff Second –Destinie

Vote – all in favor

12. Future agenda items [DISCUSSION ITEM]

-Chair Larsen asked for further discussion regarding plans for South Branch and the tabled items to be on the next agenda. Trustee Cummings also asked for discussions to begin regarding the Spanish Sun property.



Library Board Trustee Meeting Minutes

September 20, 2023

Trustees

Megan Larsen – Chair

Jeff Kohler – Vice Chair

Laura Knutson - Treasurer

Destinie Hart – Trustee

Josh Cummings - Trustee

Meeting adjourned: 8:53 pm

The next regular Library Board Meeting is scheduled for 7:00pm, March 15, 2023

RESPECTFULLY SUBMITTED AND APPROVED

Nick Grove, Director

Megan Larsen, Board Chair

Trustees

Megan Larsen – Chair

Jeff Kohler – Vice Chair

Laura Knutson - Treasurer

Destinie Hart – Trustee

Josh Cummings - Trustee

Meridian Orchard Park Library
1268 W. Orchard Park Drive
Meridian, ID 83646
Conference Room

Special Session

Trustees present: Trustee Hart was absent

Staff present:

Nick Grove, Library Director; Dan P., Executive Assistant;

Meeting called to order by Trustee Larsen at 5:00pm

AGENDA ITEMS

- Trustee Larsen made a motion to adopt the amended agenda
 - o Motion – Trustee Kohler Second – Trustee Cummings
 - o Vote – all in favor

1) Executive Session [ACTION ITEM]

a) Pursuant to [Idaho Code §74-206 \(1\)](#)

i) (c) To acquire an interest in real property not owned by a public agency;

Roll call – Trustee Knutson – yes; Trustee Cummings – yes; Trustee Kohler – yes;
Trustee Larsen – yes; Trustee Hart – absent

Executive session began at 5:01 pm

Executive session ended at 5:52 pm

2) Consider Resolution approving and authorizing Purchase and Sale Agreement for purchase of south Meridian library branch. [ACTION ITEM]

Roll call vote – Trustee Knutson – yes; Trustee Cummings – yes; Trustee Kohler – yes;
Trustee Larsen – yes; Trustee Hart – absent

3) Admin Building LOI [ACTION ITEM]

-Tabled to next meeting



Library Board Trustee Meeting Minutes

October 13, 2023

Trustees

Megan Larsen – Chair

Jeff Kohler – Vice Chair

Laura Knutson - Treasurer

Destinie Hart – Trustee

Josh Cummings - Trustee

Meeting adjourned: 5:54pm

The next regular Library Board Meeting is scheduled for 7:00pm, October 18, 2023.

RESPECTFULLY SUBMITTED AND APPROVED

Nick Grove, Director

Megan Larsen, Board Chair

PURPOSE

The Library's fabrication tools are available to the public to create objects using a design that is uploaded from a digital computer file. The Library offers the public access to fabrication technologies to inspire and develop interest in design and help people bring their creations to life.

RULES FOR USE

The Library's fabrication tools may be used only for lawful purposes. The public will not be permitted to use the Library's fabrication technology to create material that is:

1. In violation of federal or state law or any municipal code.
2. Unsafe, harmful, dangerous or poses an immediate threat to the well-being of others
3. including firearms, firearm parts or other deadly weapons.
4. Obscene, as defined in Idaho Code 18-4101.
5. Is in violation of existing copyright, patent, trademark or other existing intellectual property laws.
6. A disruption to others using the Library.

Only designated Library staff and volunteers will have hands-on access to fabrication tools. Supervision of the use of fabrication tools by Library staff does not constitute knowledge, or acknowledgement, of any unapparent final use of the product, and the Library specifically disclaims any knowledge thereof.

ENFORCEMENT

A patron's usage of fabrication tools may be terminated immediately by Library Staff if it is believed that a violation of these Rules is or has occurred. Anyone found to be violating these provisions may be reported to law enforcement. Any person who violates these policies shall indemnify and hold harmless the Library, its staff, officers and volunteers from the claims of any third party for damages to person or property, including costs and attorney's fees.

FEES

Costs for fabrication are outlined in the Library's Service Charges & Fees Policy. Items created using the Library's fabrication tools and not picked up within 60 days after being printed become the property of the Library. Items must be picked up by the individual who created them or a designee as recorded in the user's library account.

All other library policies apply when using the library's fabrication tools or printing services, including the Code of Conduct Policy and Privacy and Confidentiality Policy.

DRAFT

Meridian Library District

Bill Listing

August 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
2380 Accounts Payable						
08/01/2023	Bill	August Rent	High Desert Development Linder Village, LLC	Orchard Park Rent 08/01-08/31/2023	2380 Accounts Payable	17,916.67
				Orchard Park Rent 08/01-08/31/2023	6255 OPERATING EXPENSES:Facility Expense:Bldg-Rent	17,916.67
08/01/2023	Bill	2023-08-01	SUNDANCE INVESTMENTS LLLP	Silverstone Lease - Monthly Payment	2380 Accounts Payable	9,607.30
				Silverstone Lease - Monthly Payment	6255 OPERATING EXPENSES:Facility Expense:Bldg-Rent	9,607.30
08/01/2023	Bill	1312762	PEAK ALARM CO, INC	Security monitoring 08/01-10/31/2023	2380 Accounts Payable	144.63
				Security monitoring 08/01-10/31/2023	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	144.63
08/01/2023	Bill	1600006201	SUNDANCE INVESTMENTS LLLP	Annual Signage Fee	2380 Accounts Payable	250.00
				Annual Signage Fee	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	250.00
08/01/2023	Bill	IDW-101940	YIG Administration	ID Watchdog July 2023	2380 Accounts Payable	227.50
				ID Watchdog July 2023	5010 PERSONNEL:Payroll benefits	35.00
				ID Watchdog July 2023	5010 PERSONNEL:Payroll benefits	130.00
				ID Watchdog July 2023	5010 PERSONNEL:Payroll benefits	25.00
				ID Watchdog July 2023	5010 PERSONNEL:Payroll benefits	22.50
				ID Watchdog July 2023	5010 PERSONNEL:Payroll benefits	35.00
				ID Watchdog July 2023	5010 PERSONNEL:Payroll benefits	-20.00
				Billing Differences		
08/01/2023	Bill	06/12-07/31/2023	Gregg Jones	Chess Club at Orchard Park 06/12-07/31/2023	2380 Accounts Payable	175.00
				Chess Club at Orchard Park 06/12-07/31/2023	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	175.00
08/01/2023	Bill	122103	Diamond Lawns, LLC	August 2023 Lawn Maintenance Payment	2380 Accounts Payable	864.97
				August 2023 Lawn Maintenance Payment	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	864.97
08/01/2023	Bill	0654067	WESTERN RECORDS DESTRUCTION, INC	Shredding Service 07/01-07/31/2023	2380 Accounts Payable	55.00
				Shredding Service 07/01-07/31/2023	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	55.00
08/01/2023	Bill	36801	FATBEAM, LLC	Internet August 2023	2380 Accounts Payable	700.00
				Internet August 2023	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	700.00
08/01/2023	Bill	36822	FATBEAM, LLC	Managed Firewall Service August 2023	2380 Accounts Payable	150.00
				Managed Firewall Service August 2023	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	150.00

Meridian Library District

Bill Listing

August 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
08/01/2023	Bill	36622	FATBEAM, LLC	Internet August 2023	2380 Accounts Payable	675.00
				Internet August 2023	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	675.00
08/01/2023	Bill	36611	FATBEAM, LLC	Internet August 2023	2380 Accounts Payable	500.00
				Internet August 2023	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	500.00
08/01/2023	Bill	36601	FATBEAM, LLC	Internet August 2023	2380 Accounts Payable	850.00
				Internet August 2023	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	850.00
08/01/2023	Bill	7594	SRH Franchising, LLC	Regular Janitorial Service from 08/01/2023 to 08/31/2023	2380 Accounts Payable	9,500.00
				Regular Janitorial Service from 08/01/2023 to 08/31/2023	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	4,250.00
				Regular Janitorial Service from 08/01/2023 to 08/31/2023	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	3,850.00
				Regular Janitorial Service from 08/01/2023 to 08/31/2023	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	300.00
				Regular Janitorial Service from 08/01/2023 to 08/31/2023	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	450.00
				Regular Janitorial Service from 08/01/2023 to 08/31/2023	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	650.00
08/01/2023	Bill	6115472	UNIQUE MANAGEMENT SERVICES, INC	Customer Account Balance Recovery Service July 2023	2380 Accounts Payable	275.80
				Customer Account Balance Recovery Service July 2023	5202.6 OPERATING EXPENSES:Professional Services:Other	275.80
08/01/2023	Bill	02945C023277554	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	6,280.12
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	6,280.12
08/01/2023	Bill	02945DA23278494	OVERDRIVE, INC	Audiobook	2380 Accounts Payable	69.50
				Audiobook	5122 COLLECTIONS:eContent	69.50
08/01/2023	Bill	02945DA23278498	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	153.91
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	153.91
08/01/2023	Bill	02945DA23278495	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	389.78
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	389.78
08/01/2023	Bill	02945DA23278496	OVERDRIVE, INC	Audiobook	2380 Accounts Payable	41.99
				Audiobook	5122 COLLECTIONS:eContent	41.99
08/01/2023	Bill	02945DA23278497	OVERDRIVE, INC	Audiobook	2380 Accounts Payable	179.97
				Audiobook	5122 COLLECTIONS:eContent	179.97
08/01/2023	Bill	H-0097410	OVERDRIVE, INC	Content Service Plan	2380 Accounts Payable	7,500.00
				Content Service Plan 08/01-09/30/23	5220.6 OPERATING EXPENSES:Information Technology:IT Collection Licensing	1,250.00
				Content Service Plan	1500 Deposits/Prepaid expenses	6,250.00

Meridian Library District

Bill Listing

August 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				10/01/23-07/31/24		
08/01/2023	Bill	233281	RAINBOW BOOK COMPANY	MLD Kids Books	2380 Accounts Payable	431.31
				MLD Kids Books	5130 COLLECTIONS:Children's books	431.31
08/01/2023	Bill	504147002	MIDWEST TAPE	Blu Rays and DVDs	2380 Accounts Payable	477.56
				Blu Rays and DVDs	5149 COLLECTIONS:Media	312.63
				Blu Rays and DVDs	5149 COLLECTIONS:Media	68.22
				Blu Rays and DVDs	5149 COLLECTIONS:Media	86.96
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	9.75
08/01/2023	Bill	2031949	CENTER POINT LARGE PRINT	Print Books	2380 Accounts Payable	89.88
				Print Books	5115 COLLECTIONS:Adult Print Books	89.88
08/01/2023	Bill	ID-374-08/23	WILLAMETTE DENTAL	Willamette Dental Benefits August 2023	2380 Accounts Payable	1,450.70
				Willamette Dental Benefits August 2023	2355 Dental Payable	-1,450.70
08/01/2023	Bill	L6950000000082023	L695-NCPERS IDAHO	NCPERS 8/01-8/31/2023	2380 Accounts Payable	160.00
				NCPERS 8/01-8/31/2023	2350 Persi Life withholding payable	-160.00
08/01/2023	Bill	001560245821	Mutual of Omaha	Dental/Vision/AD&D/Life/STD August 2023	2380 Accounts Payable	3,187.59
				Dental/Vision/AD&D/Life/STD July 2023	2358 Mutual of Omaha Payable	-3,187.59
08/01/2023	Bill	JULY2023INTLIB	NAMPA PUBLIC LIBRARY	July 2023 Inter Library	2380 Accounts Payable	129.82
				July 2023 Inter Library	4200 Non-tax Revenue:Fines and fees	-129.82
08/01/2023	Bill	7/11-8/1/23	Duane Erickson	Code Ninjas 07/11-08/11/23	2380 Accounts Payable	400.00
				Code Ninjas 07/11-08/11/23	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	400.00
08/01/2023	Bill	LostItemReturned	Michelle Fluetsch	Lost Item Fine - Item Returned	2380 Accounts Payable	12.99
				Lost Item Fine - Item Returned	4200 Non-tax Revenue:Fines and fees	-12.99
08/01/2023	Bill	76523875	INGRAM LIBRARY SERVICES, INC	lpage Reviews	2380 Accounts Payable	364.00
				lpage Reviews	5151 COLLECTIONS:Periodicals	364.00
08/02/2023	Bill	233318	RAINBOW BOOK COMPANY	MLD Kids Books	2380 Accounts Payable	2,481.54
				MLD Kids Books	5130 COLLECTIONS:Children's books	2,481.54
08/02/2023	Bill	215461969	B&H Photo-Video	Qty 4 Lenovo Laptops	2380 Accounts Payable	2,861.64
				Qty 4 Lenovo Laptops	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	2,861.64
08/02/2023	Bill	2528	Management Northwest-Patricia	July Legal Services	2380 Accounts Payable	212.50

Meridian Library District

Bill Listing

August 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
			L Ball	July Legal Services	5202.4 OPERATING EXPENSES:Professional Services:Legal fees	212.50
08/02/2023	Bill	233321	RAINBOW BOOK COMPANY	MLD Kids Books	2380 Accounts Payable	2,711.67
				MLD Kids Books	5130 COLLECTIONS:Children's books	2,711.67
08/02/2023	Bill	64325933	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	90.34
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	90.34
08/02/2023	Bill	9275166	Kathleen A	Reimb PNLA Hotel 08/02-08/05/23	2380 Accounts Payable	507.00
				Reimb PNLA Hotel 08/02-08/05/23	5234.1 OPERATING EXPENSES:Professional Development:Conferences	507.00
08/02/2023	Bill	LostItemReturned	Megan Robinson	Lost Item Fine - Item Returned	2380 Accounts Payable	160.99
				Lost Item Fine - Item Returned	4200 Non-tax Revenue:Fines and fees	-160.99
08/02/2023	Bill	LostItemReturned	Tailyn Honeycutt	Lost Item Fine - Item returned	2380 Accounts Payable	25.89
				Lost Item Fine - Item returned	4200 Non-tax Revenue:Fines and fees	-25.89
08/02/2023	Bill	LostItemReturned	Elizabeth Hubbard	Lost Item Fine - Item Returned	2380 Accounts Payable	10.99
				Lost Item Fine - Item Returned	4200 Non-tax Revenue:Fines and fees	-10.99
08/02/2023	Bill	LostItemReturned	Tara Demars	Lost Item Fine - Item returned	2380 Accounts Payable	12.74
				Lost Item Fine - Item returned	4200 Non-tax Revenue:Fines and fees	-12.74
08/02/2023	Bill	LostItemReturned	Coreen Marshall	Lost Item Fine - Item returned	2380 Accounts Payable	5.99
				Lost Item Fine - Item returned	4200 Non-tax Revenue:Fines and fees	-5.99
08/02/2023	Bill	LostItemReturned	Laurie Martin	Lost Item Fine - Item returned	2380 Accounts Payable	17.99
				Lost Item Fine - Item returned	4200 Non-tax Revenue:Fines and fees	-17.99
08/03/2023	Bill	07/20-08/03/23	Amy Miller	Rock Painting with Miss Amy 07/20 & 08/03/23	2380 Accounts Payable	190.00
				Rock Painting with Miss Amy 07/20 & 08/03/23	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	190.00
08/03/2023	Bill	0009211	All Pro Linen	Orchard Park Towel/Mat Laundering	2380 Accounts Payable	57.75
				Orchard Park Towel/Mat Laundering	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	57.75
08/03/2023	Bill	September Rent	High Desert	Orchard Park Rent 09/01-	2380 Accounts Payable	17,916.67

Meridian Library District

Bill Listing

August 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
			Development Linder Village, LLC	09/30/2023 Orchard Park Rent 09/01-09/30/2023	6255 OPERATING EXPENSES:Facility Expense:Bldg-Rent	17,916.67
08/03/2023	Bill	LostItemReturned	Theo Kennedy	Lost Item Fine - Item Returned	2380 Accounts Payable	8.11
				Lost Item Fine - Item Returned	4200 Non-tax Revenue:Fines and fees	-8.11
08/03/2023	Bill	LostItemReturned	Addalyn Echavarria	Lost Item Fine - Item Returned	2380 Accounts Payable	20.00
				Lost Item Fine - Item Returned	4200 Non-tax Revenue:Fines and fees	-20.00
08/03/2023	Bill	LostItemReturned	Kimberly Burton	Lost Item Fine - Item Returned	2380 Accounts Payable	4.99
				Lost Item Fine - Item Returned	42000 Non-tax Revenue	-4.99
08/03/2023	Bill	LostItemReturned	Tifen Guillet	Lost Item Fine - Item Returned	2380 Accounts Payable	4.70
				Lost Item Fine - Item Returned	4200 Non-tax Revenue:Fines and fees	-4.70
08/04/2023	Bill	08/02-08/03/23	Mariah F	Reimb Mileage 08/02-08/03/23	2380 Accounts Payable	27.51
				Reimb Mileage 08/02-08/03/23	5234.1 OPERATING EXPENSES:Professional Development:Conferences	27.51
08/04/2023	Bill	64326134	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	439.41
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	439.41
08/04/2023	Bill	67629944	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	146.56
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	146.56
08/04/2023	Bill	67629943	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	808.33
				Print Books	5130 COLLECTIONS:Children's books	48.96
				Print Books	5135 COLLECTIONS:Young Adult books	65.64
				Print Books	5130 COLLECTIONS:Children's books	22.44
				Print Books	5135 COLLECTIONS:Young Adult books	7.58
				Print Books	5115 COLLECTIONS:Adult Print Books	508.76
				Print Books	5115 COLLECTIONS:Adult Print Books	15.16
				Print Books	5115 COLLECTIONS:Adult Print Books	107.23
				Print Books	5130 COLLECTIONS:Children's books	32.56
08/07/2023	Bill	51993	RM MECHANICAL, INC	Clean Pump and Tube on Frozen A/C Unit	2380 Accounts Payable	265.00
				Clean Pump and Tube on Frozen A/C Unit	6224.2 OPERATING EXPENSES:Facility Expense:Bldg-Repairs	265.00
08/07/2023	Bill	571021	Access Integration, Inc.	Staff Room Door Closure Installation	2380 Accounts Payable	587.45
				Staff Room Door Closure	6224.1 OPERATING EXPENSES:Facility	587.45

Meridian Library District

Bill Listing

August 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Installation	Expense:Bldg-Maintenance	
08/07/2023	Bill	64326259	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	47.24
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	47.24
08/07/2023	Bill	504173928	MIDWEST TAPE	Blu Rays and DVDs	2380 Accounts Payable	546.56
				Blu Rays & DVDs	5149 COLLECTIONS:Media	305.85
				Blu Rays & DVDs	5149 COLLECTIONS:Media	110.93
				Blu Rays & DVDs	5149 COLLECTIONS:Media	110.93
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	18.85
08/07/2023	Bill	64326258	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	395.69
				Print Books	5130 COLLECTIONS:Children's books	10.07
				Print Books	5135 COLLECTIONS:Young Adult books	11.31
				Print Books	5130 COLLECTIONS:Children's books	10.19
				Print Books	5115 COLLECTIONS:Adult Print Books	165.98
				Print Books	5115 COLLECTIONS:Adult Print Books	61.41
				Print Books	5115 COLLECTIONS:Adult Print Books	115.23
				Print Books	5130 COLLECTIONS:Children's books	10.19
				Print Books	5135 COLLECTIONS:Young Adult books	11.31
08/07/2023	Bill	233461	RAINBOW BOOK COMPANY	MLD Kids Books	2380 Accounts Payable	171.22
				MLD Kids Books	5130 COLLECTIONS:Children's books	171.22
08/08/2023	Bill	02945DA23284001	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	2,051.07
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	2,051.07
08/08/2023	Bill	02945DA23284004	OVERDRIVE, INC	Ebook/Audiobook	2380 Accounts Payable	139.98
				Ebook/Audiobook	5122 COLLECTIONS:eContent	139.98
08/08/2023	Bill	02945DA23284002	OVERDRIVE, INC	Ebook/Audiobooks	2380 Accounts Payable	379.95
				Ebook/Audiobooks	5122 COLLECTIONS:eContent	379.95
08/08/2023	Bill	02945DA23284003	OVERDRIVE, INC	Audiobook	2380 Accounts Payable	59.99
				Audiobook	5122 COLLECTIONS:eContent	59.99
08/08/2023	Bill	215606206	B&H Photo-Video	Qty 4 Youth Services Laptops 23-04 FY23 ICfL Out of School	2380 Accounts Payable	3,774.92
				Qty 4 Youth Services Laptops 23-04 FY23 ICfL Out of School	5220.3S OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware:Supported - IT, PCs, Hardware	3,774.92
08/08/2023	Bill	64326393	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	113.94
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	113.94
08/08/2023	Bill	64326350	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	3.14
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.14

Meridian Library District

Bill Listing

August 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
08/08/2023	Bill	64326392	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	734.30
				Print Books	5130 COLLECTIONS:Children's books	74.74
				Print Books	5135 COLLECTIONS:Young Adult books	44.15
				Print Books	5130 COLLECTIONS:Children's books	30.41
				Print Books	5115 COLLECTIONS:Adult Print Books	222.09
				Print Books	5115 COLLECTIONS:Adult Print Books	111.99
				Print Books	5115 COLLECTIONS:Adult Print Books	131.79
				Print Books	5130 COLLECTIONS:Children's books	83.72
				Print Books	5135 COLLECTIONS:Young Adult books	35.41
08/08/2023	Bill	64326349	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	23.14
				Print Books	5130 COLLECTIONS:Children's books	11.57
				Print Books	5130 COLLECTIONS:Children's books	11.57
08/08/2023	Bill	407493	IDAHO PRESS-TRIBUNE	Budget Hearing Legal Notice FY2024 08/16/2023	2380 Accounts Payable	150.66
				Budget Hearing Legal Notice FY2024 08/16/2023	5225 OPERATING EXPENSES:Marketing:Marketing & advertising	150.66
08/08/2023	Bill	LostItemReturned	Beth Coonts	Lost Item Fine - Item Returned	2380 Accounts Payable	9.74
				Lost Item Fine - Item Returned	42000 Non-tax Revenue	-9.74
08/09/2023	Bill	67631423	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	82.88
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	82.88
08/09/2023	Bill	64326451	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	251.68
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	251.68
08/09/2023	Bill	67631422	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	597.27
				Print Books	5130 COLLECTIONS:Children's books	31.54
				Print Books	5130 COLLECTIONS:Children's books	30.98
				Print Books	5115 COLLECTIONS:Adult Print Books	302.13
				Print Books	5115 COLLECTIONS:Adult Print Books	11.66
				Print Books	5115 COLLECTIONS:Adult Print Books	10.51
				Print Books	5115 COLLECTIONS:Adult Print Books	168.21
				Print Books	5130 COLLECTIONS:Children's books	42.24
08/09/2023	Bill	64326450	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	2,487.87
				Print Books	5130 COLLECTIONS:Children's books	5.61
				Print Books	5115 COLLECTIONS:Adult Print Books	1,392.53
				Print Books	5115 COLLECTIONS:Adult Print Books	16.82
				Print Books	5115 COLLECTIONS:Adult Print Books	134.91
				Print Books	5115 COLLECTIONS:Adult Print Books	921.43
				Print Books	5130 COLLECTIONS:Children's books	16.57
08/09/2023	Bill	09082214	Chad Otis	Reimb Rediscovered Books Invoice 09082214 for Event Books	2380 Accounts Payable	1,974.70

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August 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Reimb Rediscovered Books Invoice 09082214 for Event Books	5130S COLLECTIONS:Children's books:Children's books - Supported	1,974.70
08/10/2023	Bill	123602	Ednetics	Monthly VOIP Service	2380 Accounts Payable	627.60
				Monthly VOIP Service	5230 OPERATING EXPENSES:Information Technology:Phone Service	627.60
08/10/2023	Bill	02945C023285147	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	5,030.60
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	5,030.60
08/10/2023	Bill	2160:09558649	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental	2380 Accounts Payable	76.00
				Water/Ice Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	76.00
08/10/2023	Bill	504187883	MIDWEST TAPE	ADB Media	2380 Accounts Payable	74.98
				DVDs	5149 COLLECTIONS:Media	74.98
08/10/2023	Bill	504156601	MIDWEST TAPE	ADB Media	2380 Accounts Payable	109.97
				DVDs	5149 COLLECTIONS:Media	109.97
08/12/2023	Bill	833574	AFLAC	August 2023 Aflac	2380 Accounts Payable	458.38
				August 2023 Aflac	2360 AFLAC	-458.38
08/13/2023	Bill	215713988	B&H Photo-Video	Qty 4 Lenovo Laptop Ultimate Care Package	2380 Accounts Payable	595.52
				Qty 4 Lenovo Laptop Ultimate Care Package	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	595.52
08/13/2023	Bill	64326763	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	15.44
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	15.44
08/13/2023	Bill	64326745	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	224.69
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	224.69
08/13/2023	Bill	64326762	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	92.61
				Print Books	5130 COLLECTIONS:Children's books	7.60
				Print Books	5135 COLLECTIONS:Young Adult books	7.28
				Print Books	5130 COLLECTIONS:Children's books	7.60
				Print Books	5115 COLLECTIONS:Adult Print Books	27.93
				Print Books	5115 COLLECTIONS:Adult Print Books	27.32
				Print Books	5130 COLLECTIONS:Children's books	7.60
				Print Books	5135 COLLECTIONS:Young Adult books	7.28
08/13/2023	Bill	64326744	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,389.75
				Print Books	5130 COLLECTIONS:Children's books	9.00
				Print Books	5135 COLLECTIONS:Young Adult books	6.52
				Print Books	5130 COLLECTIONS:Children's books	11.07
				Print Books	5115 COLLECTIONS:Adult Print Books	817.19
				Print Books	5115 COLLECTIONS:Adult Print Books	108.23

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Print Books	5115 COLLECTIONS:Adult Print Books	389.32
				Print Books	5130 COLLECTIONS:Children's books	41.90
				Print Books	5135 COLLECTIONS:Young Adult books	6.52
08/14/2023	Bill	02945DA23287678	OVERDRIVE, INC	Audiobook	2380 Accounts Payable	65.00
				Audiobook	5122 COLLECTIONS:eContent	65.00
08/14/2023	Bill	02945DA23287677	OVERDRIVE, INC	Ebook/Audiobook	2380 Accounts Payable	140.00
				Ebook/Audiobook	5122 COLLECTIONS:eContent	140.00
08/14/2023	Bill	AR1203244	Valley Office Systems	Lease 8/1-8/31/23 : Overage 7/1-7/31/23	2380 Accounts Payable	529.58
				Lease 8/1-8/31/23 : Overage 7/1-7/31/23	5211 OPERATING EXPENSES:Supplies:Copy/Print	529.58
08/14/2023	Bill	504197493	MIDWEST TAPE	Blu Rays	2380 Accounts Payable	64.62
				Blu Rays	5149 COLLECTIONS:Media	18.74
				Blu Rays	5149 COLLECTIONS:Media	18.74
				Blu Rays	5149 COLLECTIONS:Media	18.74
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	8.40
08/15/2023	Bill	02945DA23289533	OVERDRIVE, INC	Audiobook	2380 Accounts Payable	79.99
				Audiobook	5122 COLLECTIONS:eContent	79.99
08/15/2023	Bill	02945C023288135	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	2,936.23
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	2,936.23
08/15/2023	Bill	02945DA23289534	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	573.42
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	573.42
08/15/2023	Bill	2160:09579714	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental	2380 Accounts Payable	125.00
				Water/Ice Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	125.00
08/15/2023	Bill	4142327	Employee Benefits Corporatoni	COBRA August 2023	2380 Accounts Payable	89.18
				COBRA August 2023	5010 PERSONNEL:Payroll benefits	89.18
08/15/2023	Bill	123737	Ednetics	Switch Port POE Issues - Cherry Lane	2380 Accounts Payable	205.00
				Switch Port POE Issues - Cherry Lane	5220.2 OPERATING EXPENSES:Information Technology:IT Infra -Support	205.00
08/15/2023	Bill	67633230	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	73.53
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	73.53
08/15/2023	Bill	504214170	MIDWEST TAPE	DVDs	2380 Accounts Payable	204.29
				DVDs	5149 COLLECTIONS:Media	145.43
				DVDs	5149 COLLECTIONS:Media	51.71
				Processing	5229.1 OPERATING EXPENSES:Materials Processing:Materials-OCLC	7.15
08/15/2023	Bill	67633229	INGRAM LIBRARY	Print Books	2380 Accounts Payable	375.44

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August 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
			SERVICES, INC			
				Print Books	5130 COLLECTIONS:Children's books	5.12
				Print Books	5130 COLLECTIONS:Children's books	5.12
				Print Books	5115 COLLECTIONS:Adult Print Books	207.22
				Print Books	5115 COLLECTIONS:Adult Print Books	10.53
				Print Books	5115 COLLECTIONS:Adult Print Books	95.78
				Print Books	5130 COLLECTIONS:Children's books	51.67
08/15/2023	Bill	2331011328	UniFirst Corporation	Mat Cleaning and Terry Cloths	2380 Accounts Payable	50.73
				Mat Cleaning and Terry Cloths	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	50.73
08/16/2023	Bill	15352	MERIDIAN CHAMBER of COMMERCE	Leadership Meridian KH	2380 Accounts Payable	1,100.00
				Leadership Meridian KH FY23	5234.1 OPERATING EXPENSES:Professional Development:Conferences	110.00
				Leadership Meridian KH FY24	1500 Deposits/Prepaid expenses	990.00
08/16/2023	Bill	64327013	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	88.95
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	88.95
08/16/2023	Bill	64327012	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	819.15
				Print Books	5130 COLLECTIONS:Children's books	16.83
				Print Books	5130 COLLECTIONS:Children's books	16.83
				Print Books	5115 COLLECTIONS:Adult Print Books	391.40
				Print Books	5115 COLLECTIONS:Adult Print Books	135.60
				Print Books	5115 COLLECTIONS:Adult Print Books	241.66
				Print Books	5130 COLLECTIONS:Children's books	16.83
08/16/2023	Bill	15351	MERIDIAN CHAMBER of COMMERCE	Leadership Meridian MF (not TM)	2380 Accounts Payable	1,100.00
				Leadership Meridian MF (not TM)	5234.1 OPERATING EXPENSES:Professional Development:Conferences	110.00
				Leadership Meridian MF (not TM)	1500 Deposits/Prepaid expenses	990.00
08/17/2023	Bill	TT030134A	Peterson Toyota	2023 Toyota Rav4 VIN 2T3P1RFVXPC354697	2380 Accounts Payable	37,408.00
				2023 Toyota Rav4 VIN 2T3P1RFVXPC354697	7295 CAPITAL EXPENSES:Major improvements	37,408.00
08/17/2023	Bill	0009876	All Pro Linen	Orchard Park Towel/Mat Laundering	2380 Accounts Payable	64.25
				Orchard Park Towel/Mat Laundering	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	64.25
08/17/2023	Bill	0009875	All Pro Linen	Orchard Park Towel/Mat Laundering	2380 Accounts Payable	57.75
				Orchard Park Towel/Mat Laundering	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	57.75
08/17/2023	Bill	68096	Marshall Industries	Audio System Upgrade for	2380 Accounts Payable	8,629.38

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				unBound Library Audio System Upgrade for unBound Library	7220 CAPITAL EXPENSES:IT - Infrastructure - Hardware	8,629.38
08/17/2023	Bill	60555	ELM USA, INC		2380 Accounts Payable	12,920.00
				Eco Master Disc Repair Machine S/N EDR-EM- 03971E	7220.3 CAPITAL EXPENSES:IT PCs, Hardware Printers	12,920.00
08/17/2023	Bill	64327121	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	2,783.57
				Print Books	5130 COLLECTIONS:Children's books	9.29
				Print Books	5115 COLLECTIONS:Adult Print Books	1,718.75
				Print Books	5115 COLLECTIONS:Adult Print Books	30.81
				Print Books	5115 COLLECTIONS:Adult Print Books	222.94
				Print Books	5115 COLLECTIONS:Adult Print Books	784.97
				Print Books	5130 COLLECTIONS:Children's books	16.81
08/17/2023	Bill	64327122	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	300.98
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	300.98
08/17/2023	Bill	504219652	MIDWEST TAPE	ADB Media	2380 Accounts Payable	209.95
				ADB Media	5149 COLLECTIONS:Media	209.95
08/18/2023	Bill	67634701	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	27.25
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	27.25
08/18/2023	Bill	64327210	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	62.74
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	62.74
08/18/2023	Bill	64327209	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	498.89
				Print Books	5115 COLLECTIONS:Adult Print Books	274.71
				Print Books	5115 COLLECTIONS:Adult Print Books	33.23
				Print Books	5115 COLLECTIONS:Adult Print Books	179.66
				Print Books	5130 COLLECTIONS:Children's books	11.29
08/18/2023	Bill	67634700	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	281.42
				Print Books	5115 COLLECTIONS:Adult Print Books	93.10
				Print Books	5115 COLLECTIONS:Adult Print Books	0.00
				Print Books	5115 COLLECTIONS:Adult Print Books	171.59
				Print Books	5130 COLLECTIONS:Children's books	16.73
08/19/2023	Bill	08/19/23	Tracy Peterson	Family Yoga 08/19/23	2380 Accounts Payable	50.00
				Family Yoga 08/19/23	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	50.00
08/21/2023	Bill	504240827	MIDWEST TAPE	Blu Rays	2380 Accounts Payable	436.56
				ADB Media	5149 COLLECTIONS:Media	172.44
				ADB Media	5149 COLLECTIONS:Media	112.46
				ADB Media	5149 COLLECTIONS:Media	112.46

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August 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	39.20
08/21/2023	Bill	233960	RAINBOW BOOK COMPANY	MLD Kids Books	2380 Accounts Payable	25.45
				MLD Kids Books	5130 COLLECTIONS:Children's books	25.45
08/21/2023	Bill	67635333	INGRAM LIBRARY SERVICES, INC	Print Books 23-05 FY23 ICfL Summer Strategies Tales by Mail	2380 Accounts Payable	293.42
				Processing	5130S COLLECTIONS:Children's books:Children's books - Supported	293.42
08/22/2023	Bill	1212583	FISHER'S TECHNOLOGY	Meter Copy/Print Usage FEQ15631 / FEQ17642	2380 Accounts Payable	235.92
				Meter Copy/Print Usage FEQ15631	5211 OPERATING EXPENSES:Supplies:Copy/Print	146.02
				Meter Copy/Print Usage FEQ17642	5211 OPERATING EXPENSES:Supplies:Copy/Print	89.90
08/22/2023	Bill	02945DA23295236	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	545.07
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	545.07
08/22/2023	Bill	02945DA23295233	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	549.93
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	549.93
08/22/2023	Bill	02945DA23295235	OVERDRIVE, INC	Ebooks/Audiobook	2380 Accounts Payable	169.99
				Ebooks/Audiobook	5122 COLLECTIONS:eContent	169.99
08/22/2023	Bill	02945DA23295234	OVERDRIVE, INC	Ebook	2380 Accounts Payable	55.00
				Ebook	5122 COLLECTIONS:eContent	55.00
08/22/2023	Bill	02945DA23295237	OVERDRIVE, INC	Ebook	2380 Accounts Payable	43.59
				Ebook	5122 COLLECTIONS:eContent	43.59
08/22/2023	Bill	7351793	DEMCO	Tape, Protectors and Labels for Library Classification	2380 Accounts Payable	582.89
				Tape, Protectors and Labels for Library Classification	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	582.89
08/22/2023	Bill	64327367	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	79.24
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	79.24
08/22/2023	Bill	64327366	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	678.04
				Print Books	5130 COLLECTIONS:Children's books	47.29
				Print Books	5130 COLLECTIONS:Children's books	17.77
				Print Books	5130 COLLECTIONS:Children's books	10.16
				Print Books	5115 COLLECTIONS:Adult Print Books	271.92
				Print Books	5115 COLLECTIONS:Adult Print Books	164.30
				Print Books	5130 COLLECTIONS:Children's books	26.52
				Print Books	5115 COLLECTIONS:Adult Print Books	140.08
08/22/2023	Bill	504247843	MIDWEST TAPE	Blu Rays/DVDs	2380 Accounts Payable	729.67
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	18.20

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Blu Rays/DVDs	5149 COLLECTIONS:Media	356.11
				Blu Rays/DVDs	5149 COLLECTIONS:Media	111.71
				Blu Rays/DVDs	5149 COLLECTIONS:Media	243.65
08/22/2023	Bill	LostItemReturned	Charity Bucheli	Lost Item Fine - Item Returned	2380 Accounts Payable	12.00
				Lost Item Fine - Item Returned	4200 Non-tax Revenue:Fines and fees	-12.00
08/23/2023	Bill	1213188	FISHER'S TECHNOLOGY	Meter Copy/Print Usage FEQ32043	2380 Accounts Payable	56.27
				Meter Copy/Print Usage FEQ32043	5211 OPERATING EXPENSES:Supplies:Copy/Print	56.27
08/23/2023	Bill	64326133	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	3,266.81
				Print Books	5130 COLLECTIONS:Children's books	936.58
				Print Books	5135 COLLECTIONS:Young Adult books	152.62
				Print Books	5130 COLLECTIONS:Children's books	363.10
				Print Books	5130 COLLECTIONS:Children's books	75.04
				Print Books	5115 COLLECTIONS:Adult Print Books	631.52
				Print Books	5115 COLLECTIONS:Adult Print Books	5.80
				Print Books	5115 COLLECTIONS:Adult Print Books	199.77
				Print Books	5115 COLLECTIONS:Adult Print Books	450.51
				Print Books	5130 COLLECTIONS:Children's books	451.87
08/23/2023	Bill	64325932	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	795.44
				Print Books	5130 COLLECTIONS:Children's books	47.28
				Print Books	5135 COLLECTIONS:Young Adult books	13.05
				Print Books	5130 COLLECTIONS:Children's books	24.05
				Print Books	5135 COLLECTIONS:Young Adult books	13.05
				Print Books	5130 COLLECTIONS:Children's books	12.80
				Print Books	5115 COLLECTIONS:Adult Print Books	254.74
				Print Books	5115 COLLECTIONS:Adult Print Books	16.29
				Print Books	5115 COLLECTIONS:Adult Print Books	128.54
				Print Books	5115 COLLECTIONS:Adult Print Books	215.18
				Print Books	5130 COLLECTIONS:Children's books	57.41
				Print Books	5135 COLLECTIONS:Young Adult books	13.05
08/23/2023	Bill	64327477	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	51.74
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	51.74
08/23/2023	Bill	64327476	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	619.78
				Print Books	5130 COLLECTIONS:Children's books	40.54
				Print Books	5130 COLLECTIONS:Children's books	15.26
				Print Books	5115 COLLECTIONS:Adult Print Books	262.66
				Print Books	5115 COLLECTIONS:Adult Print Books	48.39
				Print Books	5115 COLLECTIONS:Adult Print Books	228.01
				Print Books	5130 COLLECTIONS:Children's books	24.92
08/24/2023	Bill	2160:09558234	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental	2380 Accounts Payable	76.00
				Water/Ice Machine Rental	6224.4 OPERATING EXPENSES:Facility	76.00

Meridian Library District

Bill Listing

August 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
					Expense:Bldg-Supplies	
08/24/2023	Bill	67636913	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	75.77
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	75.77
08/24/2023	Bill	67636912	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	435.48
				Print Books	5130 COLLECTIONS:Children's books	67.32
				Print Books	5135 COLLECTIONS:Young Adult books	75.05
				Print Books	5135 COLLECTIONS:Young Adult books	17.55
				Print Books	5115 COLLECTIONS:Adult Print Books	47.63
				Print Books	5115 COLLECTIONS:Adult Print Books	19.51
				Print Books	5130 COLLECTIONS:Children's books	176.80
				Print Books	5135 COLLECTIONS:Young Adult books	31.62
08/24/2023	Bill	234071	RAINBOW BOOK COMPANY	MLD Kids Books	2380 Accounts Payable	29.52
				MLD Kids Books	5130 COLLECTIONS:Children's books	29.52
08/24/2023	Bill	64327641	INGRAM LIBRARY SERVICES, INC	23-05 Summer Strategies Tales by Mail Grant Books	2380 Accounts Payable	978.69
				23-05 Summer Strategies Tales by Mail Grant Books	5130S COLLECTIONS:Children's books:Children's books - Supported	978.69
08/24/2023	Bill	504254200	MIDWEST TAPE	ADB Media	2380 Accounts Payable	125.97
				ADB Media	5149 COLLECTIONS:Media	125.97
08/24/2023	Bill	64327657	INGRAM LIBRARY SERVICES, INC	Print Books 23-05 FY23 ICfL Summer Strategies Tales by Mail	2380 Accounts Payable	470.72
				Print Books 23-05 FY23 ICfL Summer Strategies Tales by Mail	5130S COLLECTIONS:Children's books:Children's books - Supported	470.72
08/25/2023	Bill	10694495448	DELL MARKETING L.P.	Qty 18 Monitors	2380 Accounts Payable	5,120.82
				Qty 7 Monitors	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	1,943.18
				Qty 4 Monitors	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	1,234.46
				Qty 7 Monitors	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	1,943.18
08/25/2023	Bill	64327687	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	46.42
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	46.42
08/25/2023	Bill	64327691	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	343.13
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	343.13
08/25/2023	Bill	64327686	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	376.48
				Print Books	5130 COLLECTIONS:Children's books	79.65
				Print Books	5130 COLLECTIONS:Children's books	59.40

Meridian Library District

Bill Listing

August 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Print Books	5115 COLLECTIONS:Adult Print Books	87.73
				Print Books	5115 COLLECTIONS:Adult Print Books	34.69
				Print Books	5115 COLLECTIONS:Adult Print Books	75.97
				Print Books	5130 COLLECTIONS:Children's books	39.04
08/25/2023	Bill	64327690	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	2,893.73
				Print Books	5130 COLLECTIONS:Children's books	524.99
				Print Books	5135 COLLECTIONS:Young Adult books	696.63
				Print Books	5130 COLLECTIONS:Children's books	129.92
				Print Books	5135 COLLECTIONS:Young Adult books	219.30
				Print Books	5130 COLLECTIONS:Children's books	76.16
				Print Books	5115 COLLECTIONS:Adult Print Books	265.51
				Print Books	5115 COLLECTIONS:Adult Print Books	16.25
				Print Books	5115 COLLECTIONS:Adult Print Books	65.79
				Print Books	5115 COLLECTIONS:Adult Print Books	150.98
				Print Books	5130 COLLECTIONS:Children's books	472.81
				Print Books	5135 COLLECTIONS:Young Adult books	275.39
08/25/2023	Bill	MLD439097	Playaway Products LLC	Print Books	2380 Accounts Payable	563.90
				Print Books	5130 COLLECTIONS:Children's books	563.90
08/27/2023	Bill	216111632	B&H Photo-Video	Qty 2 Conference Camera, Tripod, JBL eon One Mk2	2380 Accounts Payable	4,218.28
				Qty 2 Conference Camera, Tripod, JBL eon One Mk2	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	4,218.28
08/27/2023	Bill	64327814	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	52.28
				Processing	5130 COLLECTIONS:Children's books	52.28
08/27/2023	Bill	64327840	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	134.70
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	134.70
08/27/2023	Bill	64327813	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	410.45
				Print Books	5130 COLLECTIONS:Children's books	48.05
				Print Books	5135 COLLECTIONS:Young Adult books	10.73
				Print Books	5130 COLLECTIONS:Children's books	11.29
				Print Books	5115 COLLECTIONS:Adult Print Books	144.66
				Print Books	5115 COLLECTIONS:Adult Print Books	107.53
				Print Books	5115 COLLECTIONS:Adult Print Books	54.88
				Print Books	5130 COLLECTIONS:Children's books	33.31
08/27/2023	Bill	64327839	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	735.91
				Print Books	5130 COLLECTIONS:Children's books	407.08
				Print Books	5130 COLLECTIONS:Children's books	140.38
				Print Books	5115 COLLECTIONS:Adult Print Books	22.93
				Print Books	5130 COLLECTIONS:Children's books	165.52
08/28/2023	Bill	JULY2023INTLIB	EAGLE PUBLIC LIBRARY	July 2023 Inter Library	2380 Accounts Payable	118.00
				July 2023 Inter Library	4200 Non-tax Revenue:Fines and fees	-118.00

Meridian Library District

Bill Listing

August 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
08/28/2023	Bill	07/21/23	Rebekah M B	Reimb Mileage 07/21/23	2380 Accounts Payable	3.14
				Reimb Mileage 07/21/23	5260.6 OPERATING EXPENSES:Vehicle Expense:Employee Mileage Reimbursement	3.14
08/28/2023	Bill	64327150	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	4,411.62
				Print Books	5130 COLLECTIONS:Children's books	19.93
				Print Books	5130 COLLECTIONS:Children's books	40.07
				Print Books	5130 COLLECTIONS:Children's books	5.21
				23-05 Tales By Mail Grant Books	5130S COLLECTIONS:Children's books:Children's books - Supported	4,346.41
08/28/2023	Bill	504274060	MIDWEST TAPE	Blu Rays	2380 Accounts Payable	167.70
				ADB Media	5149 COLLECTIONS:Media	92.22
				ADB Media	5149 COLLECTIONS:Media	30.74
				ADB Media	5149 COLLECTIONS:Media	30.74
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	14.00
08/28/2023	Bill	439126	Playaway Products LLC	Print Books	2380 Accounts Payable	2,973.51
				Print Books	5130 COLLECTIONS:Children's books	2,973.51
08/28/2023	Bill	23-15196	PACIFIC BACKFLOW LLC	Backflow testing	2380 Accounts Payable	55.00
				Backflow testing	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	55.00
08/29/2023	Bill	2331012627	UniFirst Corporation	Mat Cleaning and Terry Cloths	2380 Accounts Payable	50.73
				Mat Cleaning and Terry Cloths	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	50.73
08/29/2023	Bill	504279994	MIDWEST TAPE	DVDs	2380 Accounts Payable	614.39
				ADB Media	5149 COLLECTIONS:Media	272.88
				ADB Media	5149 COLLECTIONS:Media	96.71
				ADB Media	5149 COLLECTIONS:Media	227.90
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	16.90
08/29/2023	Bill	2160:09579648	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental	2380 Accounts Payable	120.95
				Water/Ice Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	120.95
08/29/2023	Bill	234259	RAINBOW BOOK COMPANY	MLD Kids Books	2380 Accounts Payable	2,402.22
				MLD Kids Books	5130 COLLECTIONS:Children's books	2,304.85
				MLD Kids Books	5130 COLLECTIONS:Children's books	97.37
08/29/2023	Bill	234244	RAINBOW BOOK COMPANY	MLD Kids Books	2380 Accounts Payable	1,441.76
				MLD Kids Books	5130 COLLECTIONS:Children's books	1,304.64
				MLD Kids Books	5130 COLLECTIONS:Children's books	137.12
08/29/2023	Bill	234261	RAINBOW BOOK	MLD Kids Books	2380 Accounts Payable	3,085.89

Meridian Library District

Bill Listing

August 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
			COMPANY			
				MLD Kids Books	5130 COLLECTIONS:Children's books	2,389.57
				MLD Kids Books	5130 COLLECTIONS:Children's books	109.54
				MLD Kids Books	5130 COLLECTIONS:Children's books	586.78
08/30/2023	Bill	67638825	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	61.40
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	61.40
08/30/2023	Bill	64328118	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	517.91
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	517.91
08/30/2023	Bill	67638824	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	399.53
				Print Books	5130 COLLECTIONS:Children's books	22.07
				Print Books	5115 COLLECTIONS:Adult Print Books	272.92
				Print Books	5115 COLLECTIONS:Adult Print Books	11.12
				Print Books	5115 COLLECTIONS:Adult Print Books	93.42
08/31/2023	Bill	78137	Peterson Toyota	2023 Toyota Rav4 VIN 2T3P1RFV2PC377665	2380 Accounts Payable	35,666.00
				2023 Toyota Rav4 VIN 2T3P1RFV2PC377665	7295 CAPITAL EXPENSES:Major improvements	35,666.00
08/31/2023	Bill	64328246	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	121.69
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	121.69
08/31/2023	Bill	64328245	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,322.18
				Print Books	5130 COLLECTIONS:Children's books	100.06
				Print Books	5135 COLLECTIONS:Young Adult books	30.25
				Print Books	5130 COLLECTIONS:Children's books	39.94
				Print Books	5135 COLLECTIONS:Young Adult books	10.11
				Print Books	5115 COLLECTIONS:Adult Print Books	549.42
				Print Books	5115 COLLECTIONS:Adult Print Books	16.28
				Print Books	5115 COLLECTIONS:Adult Print Books	175.77
				Print Books	5115 COLLECTIONS:Adult Print Books	320.49
				Print Books	5130 COLLECTIONS:Children's books	59.68
				Print Books	5135 COLLECTIONS:Young Adult books	20.18
08/31/2023	Bill	02945CO23303979	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	4,609.49
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	4,609.49
08/31/2023	Bill	559X06710406	CULLIGAN	Salt and Sanitization Pack Delivery 08/22/2023	2380 Accounts Payable	65.25
				Salt and Sanitization Pack Delivery 08/22/2023	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	65.25
08/31/2023	Bill	0010538	All Pro Linen	Orchard Park Towel/Mat Laundering	2380 Accounts Payable	57.75
				Orchard Park Towel/Mat Laundering	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	57.75

Meridian Library District

Bill Listing

August 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
08/31/2023	Bill	0010539	All Pro Linen	Orchard Park Towel/Mat Laundering	2380 Accounts Payable	64.25
				Orchard Park Towel/Mat Laundering	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	64.25
08/31/2023	Bill	364461	Kanopy Inc.	Kanopy Play Credits	2380 Accounts Payable	426.00
				Kanopy Play Credits	5122 COLLECTIONS:eContent	426.00
08/31/2023	Bill	216260822	B&H Photo-Video	Qty 7 HP 27CR0070 All in One Computers	2380 Accounts Payable	6,262.56
				Qty 7 HP 27CR0070 All in One Computers	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	6,262.56
08/31/2023	Bill	504286017	MIDWEST TAPE	ADB Media	2380 Accounts Payable	312.93
				ADB Media	5149 COLLECTIONS:Media	312.93
08/31/2023	Bill	24314	Idaho Window Tinting Inc.	Gradient Frost on Children's Program Room Windows	2380 Accounts Payable	1,280.00
				Gradient Frost on Children's Program Room Windows	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	1,280.00
08/31/2023	Bill	24315	Idaho Window Tinting Inc.	Privacy Films on Various Rooms	2380 Accounts Payable	3,425.00
				Privacy Films on Various Rooms	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	3,425.00
08/31/2023	Bill	INVZ-2008517	MVIX	Mvix Pro Digital Signage System w/ HDMI, Wifi, Pro Pack Qty 4	2380 Accounts Payable	3,116.00
				Mvix Pro Digital Signage System w/ HDMI, Wifi, Pro Pack Qty 2	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	1,558.00
				Mvix Pro Digital Signage System w/ HDMI, Wifi, Pro Pack Qty 2	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	1,558.00
08/31/2023	Bill	2045-00015	CM Company Inc	Orchard Park Final Bill - Bill #15	2380 Accounts Payable	31,436.80
				Orchard Park Final Bill - Bill #15	9288 Orchard Park Project Costs	31,436.80

Meridian Library District

Bill Payment List

August 2023

DATE	NUM	VENDOR	AMOUNT
1072 Bill.com Money Out Clearing			
08/08/2023		B&H Photo-Video	-809.19
08/03/2023		MIDWEST TAPE	-818.24
08/03/2023		INGRAM LIBRARY SERVICES, INC	-4,155.33
08/03/2023		L695-NCPERS IDAHO	-160.00
08/03/2023		WILLAMETTE DENTAL	-1,450.70
08/03/2023		DELL MARKETING L.P.	-3,923.72
08/03/2023		All Pro Linen	-50.25
08/03/2023		My Treasure Valley Handyman	-1,175.00
08/03/2023		Paige B	-28.30
08/03/2023		AFLAC	-458.38
08/03/2023		City of Boise	-120.00
08/03/2023		OVERDRIVE, INC	-1,343.13
08/03/2023		EBSCO Industries, Inc.	-5,000.00
08/03/2023		Mutual of Omaha	-3,931.10
08/31/2023		SUNDANCE INVESTMENTS LLLP	-9,607.30
08/22/2023		Peterson Toyota	-37,408.00
08/30/2023		L695-NCPERS IDAHO	-352.00
08/30/2023		CENTER POINT LARGE PRINT	-179.76
08/30/2023		INGRAM LIBRARY SERVICES, INC	-16,845.24
08/30/2023		MIDWEST TAPE	-2,302.01
08/30/2023		OVERDRIVE, INC	-23,717.86
08/30/2023		City Of Boise Library	-39,671.86
08/30/2023		Ednetics	-7,617.16
08/30/2023		SRH Franchising, LLC	-11,444.23
08/30/2023		FATBEAM, LLC	-2,025.00
08/30/2023		B&H Photo-Video	-6,636.56
08/30/2023		RAINBOW BOOK COMPANY	-2,652.76
08/30/2023		First Class Cleaning LLC	-3,840.00
08/30/2023		FIREXPERT	-936.50
08/30/2023		STATE OF IDAHO	-22.50
08/30/2023		Funds for Learning, LLC	-2,500.00
08/30/2023		BORTON LAW OFFICES PLLC	-270.00
08/30/2023		Funni Bunni Farms	-275.00
08/30/2023		Michele A	-29.01
08/30/2023		ADA COMMUNITY LIBRARY	-113.33
08/30/2023		BOISE PUBLIC LIBRARY	-394.78
08/30/2023		CALDWELL PUBLIC LIBRARY	-5.00
08/30/2023		First Class Cleaning LLC	-3,840.00
08/30/2023		Kanopy Inc.	-330.00
08/30/2023		Kuna Library District	-37.98
08/30/2023		OCLC, Inc.	-8,014.30
08/30/2023		Gregg Jones	-175.00
08/30/2023		WESTERN RECORDS DESTRUCTION, INC	-55.00
08/30/2023		YIG Administration	-227.50

Meridian Library District

Bill Payment List

August 2023

DATE	NUM	VENDOR	AMOUNT
08/30/2023		Kathleen A	-507.00
08/30/2023		Management Northwest-Patricia L Ball	-212.50
08/30/2023		All Pro Linen	-57.75
08/30/2023		Amy Miller	-190.00
08/30/2023		High Desert Development Linder Village, LLC	-17,916.67
08/30/2023		Mariah Farmer	-27.51
08/30/2023		SILVERSTONE AMENITY CENTER	-249.25
08/30/2023		Chad Otis	-1,974.70
08/30/2023		MIDWEST TAPE	-378.88
08/30/2023		OVERDRIVE, INC	-10,188.82
08/30/2023		TREASURE VALLEY COFFEE INC	-277.00
08/30/2023		INGRAM LIBRARY SERVICES, INC	-10,226.36
08/30/2023		FISHER'S TECHNOLOGY	-292.19
08/30/2023		B&H Photo-Video	-4,813.80
08/30/2023		FATBEAM, LLC	-3,725.00
08/30/2023		RAINBOW BOOK COMPANY	-3,142.98
08/30/2023		Viking Automatic Sprinkler Co., Inc.	-1,252.00
08/30/2023		Valley Office Systems	-529.58
08/30/2023		Employee Benefits Corporatoni	-89.18
08/30/2023		All Pro Linen	-57.75
08/30/2023		All Pro Linen	-64.25
08/30/2023		ELM USA, INC	-12,920.00
08/30/2023		Marshall Industries	-8,629.38
08/30/2023		Tracy Peterson	-50.00
08/30/2023		Access Integration, Inc.	-587.45
08/30/2023		DEMCO	-582.89
08/30/2023		RM MECHANICAL, INC	-265.00
08/30/2023		IDAHO PRESS-TRIBUNE	-150.66
08/30/2023		DELL MARKETING L.P.	-5,120.82
08/30/2023		EAGLE PUBLIC LIBRARY	-118.00
08/30/2023		Rebekah M B	-3.14
08/30/2023		Ednetics	-205.00
08/30/2023		ScannX	-3,630.00
08/30/2023		CENTER POINT LARGE PRINT	-89.88
08/30/2023		UNIQUE MANAGEMENT SERVICES, INC	-275.80
08/30/2023		MERIDIAN CHAMBER of COMMERCE	-2,200.00
08/30/2023		Diamond Lawns, LLC	-1,544.97
08/30/2023		WILLAMETTE DENTAL	-1,450.70
08/30/2023		AFLAC	-458.38
08/30/2023		L695-NCPERS IDAHO	-160.00
08/30/2023		Mutual of Omaha	-3,187.59
08/30/2023		CM Company Inc	-31,436.80
Total for 1072 Bill.com Money Out Clearing			\$ -334,188.61

Not Specified

Meridian Library District

Bill Payment List

August 2023

DATE	NUM	VENDOR	AMOUNT
08/03/2023		UniFirst Corporation	0.00
08/03/2023		UniFirst Corporation	0.00
08/03/2023		UniFirst Corporation	0.00
08/03/2023		UniFirst Corporation	0.00
08/03/2023		UniFirst Corporation	0.00
Total for Not Specified			\$0.00

Meridian Library District

Credit Card Detail

August 2023

DATE	NUM	SPLIT	AMOUNT	NAME
1500 Deposits/Prepaid expenses				
08/16/2023	5AB17B9C4AA42DBFBD5E1	2700 Divvy Credit Cards Payable	190.00	IDAHOLIBRARIES.ORG
Total for 1500 Deposits/Prepaid expenses			\$190.00	
2700 Divvy Credit Cards Payable				
08/01/2023	D6597B8A7999DD7D2B858	5234.1 OPERATING EXPENSES:Professional Development:Conferences	563.96	DOUBLETREE HOTEL
08/01/2023	D6696B0CD623C45AF57E2	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	126.68	AMAZON
08/01/2023	F827D21D6929B614E6580	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	130.44	AMAZON
08/01/2023	27B07283B3B8046CC1C6E	5211 OPERATING EXPENSES:Supplies:Copy/Print	59.98	AMAZON
08/01/2023	6307E71C7EED3A3128DE4	5240 OPERATING EXPENSES:Supplies:Supplies - general	407.32	AMAZON
08/01/2023	1EB526BC4CFF7BF017519	5240 OPERATING EXPENSES:Supplies:Supplies - general	14.99	AMAZON
08/01/2023	BD84B46E545EAEF61C017	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	14.88	AMAZON
08/02/2023	E8204C77AA90DC91228D4	5240s OPERATING EXPENSES:Supplies:Supplies - general:Supplies - General -Supported	147.99	COSTCO
08/02/2023	C1F13DB584B17804DE4DC	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	48.96	COSTCO
08/02/2023	CA1C4A9377432DFC65AD1	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	25.00	GOOGLE WORKSPACE
08/02/2023	4A3D592F48B78F8F0FA7E	5211 OPERATING EXPENSES:Supplies:Copy/Print	314.43	FORMLABS
08/02/2023	57808067238A166F27F25	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	0.56	D.COM
08/02/2023	3D37086C43A1C64559BA4	5240 OPERATING EXPENSES:Supplies:Supplies - general	202.69	COSTCO
08/02/2023	70DC60DFD3DB0A6FDD48D	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	41.67	COSTCO
08/02/2023	70EBEA7AF214EDF046FB5	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	38.43	GOOGLE SERVICES
08/02/2023	80412D70B32655E8F12F2	5240 OPERATING EXPENSES:Supplies:Supplies - general	10.20	US POSTAL SERVICE
08/02/2023	275B8DBCC1A8CFC4BEB59	5220.7 OPERATING EXPENSES:Information Technology:IT Technology Maintenance	344.85	MATTERHACKERS INC
08/02/2023	66EFAB89B0A44B51D0643	5211 OPERATING EXPENSES:Supplies:Copy/Print	231.99	MATTERHACKERS INC
08/03/2023	D9BE778B37280CFE12E07	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	41.44	AMAZON
08/03/2023	911B1EE77BBD86BE10450	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	16.95	ALBERTSONS
08/03/2023	993EE54D9105D34E8A917	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	230.00	IDAHOLIBRARIES.ORG

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08/03/2023	42A879301DA77A324534C	5246 OPERATING EXPENSES:Supplies:Supplies - office	9.22	AMAZON
08/03/2023	7430D1747E8CF6C017BFA	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	2.86	AMAZON WEB SERVICES
08/03/2023	262CF579FC752892A318C	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	179.94	AMAZON
08/03/2023	5AE0A3E19038CC58E6C55	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	249.25	SILVERSTONE AMENITY CENTER
08/04/2023	DD33B40FD6D08096EDBCB	5150 COLLECTIONS:Circulating devices & kits	9.99	AMAZON
08/04/2023	1D9597DE7245EE0450857	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	65.99	AMAZON
08/04/2023	E15400B2163D79B39784A	5234.1 OPERATING EXPENSES:Professional Development:Conferences	41.38	BEST WESTERN
08/04/2023	F7A038B6D6A8858B2563B	5260.7 OPERATING EXPENSES:Vehicle Expense:Vehicle - Chevy Silverado 1500	12.00	NAYAX
08/04/2023	B7E842C4116B18114F463	5150 COLLECTIONS:Circulating devices & kits	30.64	AMAZON
08/04/2023	45BBE9057ED1DD65C29FB	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	197.67	AMAZON
08/04/2023	6A209BFE7DDD4EF462034	5234.1 OPERATING EXPENSES:Professional Development:Conferences	58.99	LOPEZ
08/04/2023	71DE5AAABF1BA06775F68	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	1.70	PAYPAL PAYFLOW
08/04/2023	73D7F8EA32292B7498451	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	79.08	AMAZON
08/04/2023	82D7AE30352D8D0CA4F32	5240 OPERATING EXPENSES:Supplies:Supplies - general	21.99	AMAZON
08/04/2023	8459436FC0DAFB0B7D9D8	5246 OPERATING EXPENSES:Supplies:Supplies - office	505.88	AMAZON
08/04/2023	15CCE2676A09EBE7B324E	5246 OPERATING EXPENSES:Supplies:Supplies - office	-26.97	AMAZON
08/04/2023	3005ED746C9EB131EE386	5246 OPERATING EXPENSES:Supplies:Supplies - office	-26.97	AMAZON
08/04/2023	0031F060BEA5A43FC993C	5246 OPERATING EXPENSES:Supplies:Supplies - office	46.24	AMAZON
08/04/2023	0FC31234BD9C3FFC7E9E5	5240 OPERATING EXPENSES:Supplies:Supplies - general	86.97	AMAZON
08/04/2023	E09106732D69910845891	5246 OPERATING EXPENSES:Supplies:Supplies - office	29.39	AMAZON
08/05/2023	D383399ACD6E2CDF88264	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	12.69	AMAZON
08/05/2023	A71633E8D032D204DDCC7	5150 COLLECTIONS:Circulating devices & kits	103.09	AMAZON
08/05/2023	AFD5496669EBA542C9E95	5130 COLLECTIONS:Children's books	422.00	SCHOLASTIC
08/05/2023	C81D9CF77D1776099C2B4	5240 OPERATING EXPENSES:Supplies:Supplies - general	85.34	AMAZON
08/05/2023	391F6D8D3DD2D7692A11C	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	10.56	AMAZON
08/05/2023	59D4D4CF70203856AF01B	5246 OPERATING	22.99	AMAZON

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		EXPENSES:Supplies:Supplies - office		
08/05/2023	856AB834311B40279EEAE	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	50.95	AUTOZONE
08/05/2023	247800C99068C4620C619	5234.1 OPERATING EXPENSES:Professional Development:Conferences	62.54	THE BREAKFAST CLUB
08/05/2023	4FB8C6EFCB957370332BD	5240 OPERATING EXPENSES:Supplies:Supplies - general	8.99	AMAZON
08/06/2023	CCBE8380CB4938275A2BF	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	112.92	AMAZON
08/06/2023	A9EE3C5264DF6CEA6B0D4	5234.1 OPERATING EXPENSES:Professional Development:Conferences	191.65	UNIVERSITY INN
08/06/2023	5D843218FD3E3E40A0BE4	5234.1 OPERATING EXPENSES:Professional Development:Conferences	338.00	UNIVERSITY INN
08/06/2023	6A8CE7FDBC82E231D0762	5234.1 OPERATING EXPENSES:Professional Development:Conferences	515.00	UNIVERSITY INN
08/06/2023	33483FE69DBD57990340F	5246 OPERATING EXPENSES:Supplies:Supplies - office	8.99	AMAZON
08/06/2023	7BC9E1200160CF3BD61DB	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	537.42	LAKESHORE LEARNING MAT
08/06/2023	180CC6191D5192C9E8007	5234.1 OPERATING EXPENSES:Professional Development:Conferences	-8.00	UNIVERSITY INN
08/06/2023	FC70D5A49B70E09060649	5234.1 OPERATING EXPENSES:Professional Development:Conferences	-67.95	UNIVERSITY INN
08/06/2023	2A86F9F403093C7F7095D	5234.1 OPERATING EXPENSES:Professional Development:Conferences	338.00	UNIVERSITY INN
08/06/2023	6B8AFF2AEE62499F0A98C	5234.1 OPERATING EXPENSES:Professional Development:Conferences	383.30	UNIVERSITY INN
08/07/2023	BE7811E0E3CA1D22D857E	5240 OPERATING EXPENSES:Supplies:Supplies - general	7.99	AMAZON
08/07/2023	F1204AF2B7ECE2BD8DC9B	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	199.96	AMAZON
08/08/2023	D0AAB324CA194C5A2BE9D	5237 OPERATING EXPENSES:Professional Services:Recruiting/Background Checks	49.49	CHECKR.COM
08/08/2023	DF11BB124090AB820D762	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	616.56	CURTARRA.COM
08/08/2023	E05866B24205DF6944556	5240 OPERATING EXPENSES:Supplies:Supplies - general	50.14	AMAZON
08/08/2023	FA9FA7BDA983E7F201173	5240 OPERATING EXPENSES:Supplies:Supplies - general	28.94	AMAZON
08/08/2023	2166D0280FBFDE63FA62B	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	131.94	COSTCO
08/08/2023	89528E778CE7F3F689ACB	5240 OPERATING EXPENSES:Supplies:Supplies - general	15.84	AMAZON
08/08/2023	B7686F86ED4B1D9F77F01	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	11.98	AMAZON
08/08/2023	7F93E2623F8F1C5D3DD77	5240s OPERATING EXPENSES:Supplies:Supplies - general:Supplies	30.96	COSTCO

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		- General -Supported		
08/08/2023	82FE43FF5A263FABB4769	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	1,015.90	WAHOOFUNZONE
08/08/2023	FB0F328C432943AD6B2C8	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	28.25	AMAZON
08/09/2023	E7A3245C3552FC9AA52D0	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	100.17	AMAZON
08/09/2023	8975B9B7E627401A762D2	6224.3 OPERATING EXPENSES:Facility Expense:Bldg-Small Tools	299.99	AMAZON
08/09/2023	4437B2435B504253855C3	5240s OPERATING EXPENSES:Supplies:Supplies - general:Supplies - General -Supported	200.94	WALMART
08/09/2023	6CE03AD3D952374F9C272	5240s OPERATING EXPENSES:Supplies:Supplies - general:Supplies - General -Supported	572.62	ULINE SHIPPING
08/09/2023	817F4059C7AEEA18F6C63	6224.3 OPERATING EXPENSES:Facility Expense:Bldg-Small Tools	9.95	AMAZON
08/09/2023	9A45ECB8EFFCE2D34CA4C	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	130.71	AMAZON
08/10/2023	DF5FCF2116B83E4F9EE4B	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	32.49	MATTERHACKERS INC
08/10/2023	9A7AC7674C5D39085A1B9	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	305.85	AMAZON
08/10/2023	A7CBA768E12A529A2284C	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	415.18	VERIZON
08/10/2023	41419A5344BA49DF578F9	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	165.51	AMAZON
08/10/2023	4A25426F806C129A46C92	5246 OPERATING EXPENSES:Supplies:Supplies - office	51.08	AMAZON
08/10/2023	735B8B31731D875BD7F72	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	9.97	AMAZON
08/10/2023	2FA321970DF801757CC0F	5211 OPERATING EXPENSES:Supplies:Copy/Print	200.69	AMAZON
08/10/2023	B39B874FDC6E831E6404A	5240s OPERATING EXPENSES:Supplies:Supplies - general:Supplies - General -Supported	5,780.28	LAKESHORE LEARNING MAT
08/11/2023	ECB58889ACE9849E57119	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	33.81	AMAZON
08/11/2023	F28E7A848F5243E27A5AE	5240 OPERATING EXPENSES:Supplies:Supplies - general	39.23	AMAZON
08/11/2023	F82A70499FEE02452D608	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	1,021.51	AMAZON
08/11/2023	B7C6BBB7AD7706C65EF6E	5234.6 OPERATING EXPENSES:Professional Development:Webinar/Ecourses	100.00	WASHINGTON LIBRARY ASSOCI
08/11/2023	BECDD914AF8208A20E196	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	63.00	VOLGISTICS.COM
08/11/2023	34D316135B256D4466698	5246 OPERATING	22.77	AMAZON

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		EXPENSES:Supplies:Supplies - office		
08/11/2023	49C375D29D614BFC197E9	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	79.99	AMAZON
08/11/2023	81B7C7031987019C91173	5211 OPERATING EXPENSES:Supplies:Copy/Print	49.95	AMAZON
08/11/2023	2001965DC7055FB28D3E2	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	349.00	AMAZON
08/11/2023	2709CD96F790870175CEA	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	880.74	LAKESHORE LEARNING MAT
08/11/2023	C262B44DCC35FFD77EC47	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	107.63	AMAZON
08/12/2023	D9E7228642AD864535534	5150 COLLECTIONS:Circulating devices & kits	400.00	IDAHO BOTANICAL GARDEN
08/12/2023	E1E57D7171797A6C80F82	5211 OPERATING EXPENSES:Supplies:Copy/Print	23.98	AMAZON
08/12/2023	BC504BD3AD93A1BD7CA9A	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	14.30	WALMART
08/12/2023	BF8554B3BFC87E02E37FA	5150 COLLECTIONS:Circulating devices & kits	18.94	AMAZON
08/12/2023	C75085C53F43667329F66	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	39.82	AMAZON
08/12/2023	4DFB002CF8A80A71A08BF	6224.3 OPERATING EXPENSES:Facility Expense:Bldg-Small Tools	441.77	THE HOME DEPOT
08/12/2023	34385B2510953841602F3	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	34.92	AMAZON
08/12/2023	7D1542D67194BA98605D9	5240s OPERATING EXPENSES:Supplies:Supplies - general:Supplies - General -Supported	47.74	COSTCO
08/12/2023	821FB39B595DC18A38483	5211 OPERATING EXPENSES:Supplies:Copy/Print	376.01	AMAZON
08/12/2023	85749BC4C4C5E97007D08	5211 OPERATING EXPENSES:Supplies:Copy/Print	140.92	AMAZON
08/12/2023	1691F451183343DC2ABD4	5260.1 OPERATING EXPENSES:Vehicle Expense:Vehicle - Bookmobile	4.48	WALMART
08/12/2023	208E71F949FEAB5E12739	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	119.90	AMAZON
08/12/2023	303BDB09E55BDB30157F6	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	30.10	T-MOBILE
08/12/2023	5250028A68A156D7A5338	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	20.00	THE CARPARK CITY
08/13/2023	E14CF6A5D320EAD1C08A3	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	62.82	AMAZON
08/13/2023	A479093EF6F05AFB81761	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	114.21	AMAZON
08/13/2023	41A76507DF7B337E05976	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	6.60	ALBERTSONS
08/13/2023	6326C063E10D2CF2CBCB5	5260.1s OPERATING EXPENSES:Vehicle Expense:Vehicle - Bookmobile:Vehicle -	946.77	DENNIS DILLON & MARIN

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		Bookmobile Supported		
08/13/2023	BF2A5DA5333D15487BDF9	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	15.85	AMAZON
08/14/2023	8B99EFBD72088856CB966	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	10.98	AMAZON
08/14/2023	77A2EA0B0865A958ACA15	6224.3 OPERATING EXPENSES:Facility Expense:Bldg-Small Tools	958.20	AMAZON
08/14/2023	C89C2D9F3C1FF4D025653	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	358.48	AMAZON
08/15/2023	D5E880DB83A0E39BB813D	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	149.97	AMAZON
08/15/2023	E1F87EE3680547E0DAE80	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	48.00	AIRTABLE.COM
08/15/2023	1811F58F89397AECB5BAE	5240 OPERATING EXPENSES:Supplies:Supplies - general	13.89	AMAZON
08/15/2023	9D27B16892DEAF65D2583	5240 OPERATING EXPENSES:Supplies:Supplies - general	18.16	WALMART
08/15/2023	9F81CB897F0EE4C6B09FA	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	141.64	AMAZON
08/15/2023	87DB0220E186EF6797187	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	43.44	AMAZON
08/16/2023	D0A7D6080633E91FB2B0D	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	203.00	AMAZON
08/16/2023	FBFF3E8688E035C4AAF35	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	175.04	AMAZON
08/16/2023	918D000698A1D4D5E3D30	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	169.60	COSTCO
08/16/2023	3399E99E48FED0ED4E13B	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	10.00	DO WORK UNIVERSITY
08/16/2023	A32579BA06EAADCB33AC0	5234.6 OPERATING EXPENSES:Professional Development:Webinar/Ecourses	173.89	UDEMY.COM
08/16/2023	5AB17B9C4AA42DBFBD5E1	1500 Deposits/Prepaid expenses	190.00	IDAHOLIBRARIES.ORG
08/16/2023	CB482CEE77AF973AD43B8	5234.6 OPERATING EXPENSES:Professional Development:Webinar/Ecourses	-100.00	WASHINGTON LIBRARY ASSOCI
08/16/2023	97766197DA89BEF0A4B52	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	58.90	AMAZON
08/17/2023	CF2BCF107B6BEF589714E	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	265.64	AMAZON
08/17/2023	CF4AEDDBBB6048B8DC668	5236.TN OPERATING EXPENSES:Program Expense:Programs -Teen 13-18	8.76	WALMART
08/17/2023	EABEE67091B798D9FE5DE	5115 COLLECTIONS:Adult Print Books	10.98	AMAZON
08/17/2023	2AE369C8E245AA8DDB0D9	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	56.99	AMAZON
08/17/2023	C6BAE588A5C7850B13687	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	27.45	ALBERTSONS
08/17/2023	5C1BABD7DBDF76DD1F5AB	5228 OPERATING EXPENSES:Miscellaneous Operating:Miscellaneous	266.23	WALMART

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08/17/2023	863C553B250C5089DDE55	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	1,546.70	AMAZON
08/17/2023	9038B16812B6CD4922A63	5211 OPERATING EXPENSES:Supplies:Copy/Print	213.99	BANNERSCOM
08/18/2023	DC63751103560ED7D3D9B	5240 OPERATING EXPENSES:Supplies:Supplies - general	67.42	AMAZON
08/18/2023	EC0C56D788AF080C3E855	5236.TN OPERATING EXPENSES:Program Expense:Programs -Teen 13-18	8.99	AMAZON
08/18/2023	F8F0FDED603E4210032AC	5130 COLLECTIONS:Children's books	855.92	AMAZON
08/18/2023	FC4817C0B7F8451CA30ED	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	38.14	COSTCO
08/18/2023	91DBEDB8B875A3A81DA74	5115 COLLECTIONS:Adult Print Books	38.57	AMAZON
08/18/2023	ADE91A8B3EF1CD392680E	5240 OPERATING EXPENSES:Supplies:Supplies - general	279.92	AMAZON
08/18/2023	2797EDF5AF0992D5A0BC9	5115 COLLECTIONS:Adult Print Books	20.77	AMAZON
08/18/2023	71C0B8DF8CE66D82C20E3	5150 COLLECTIONS:Circulating devices & kits	157.81	AMAZON
08/18/2023	7C5FED3DEB0EE3FC2EFFC	5115 COLLECTIONS:Adult Print Books	41.54	AMAZON
08/18/2023	120CD7DAB9CE34379BEF2	5260.1s OPERATING EXPENSES:Vehicle Expense:Vehicle - Bookmobile:Vehicle - Bookmobile Supported	-35.38	DENNIS DILLON & MAR
08/18/2023	9325363E528BA50512EEE	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	-2.16	COSTCO
08/18/2023	1486F24324BA8A9A31426	5150 COLLECTIONS:Circulating devices & kits	140.82	AMAZON
08/18/2023	1F195E789A4448E676C4E	5130 COLLECTIONS:Children's books	631.72	AMAZON
08/18/2023	B438B53A9FFFF4AC28345	5115 COLLECTIONS:Adult Print Books	104.09	AMAZON
08/19/2023	CE486AD34E8DBBCE28673	5150 COLLECTIONS:Circulating devices & kits	579.50	AMAZON
08/19/2023	F1E1FFB9A72F9714D4D75	5236.TN OPERATING EXPENSES:Program Expense:Programs -Teen 13-18	89.90	AMAZON
08/19/2023	8E654908A374A3440CA7D	5225 OPERATING EXPENSES:Marketing:Marketing & advertising	98.94	MEETUP ORG SUB
08/19/2023	972DEBBECD24BF36CDBA4	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	3,176.94	APPLE STORE
08/19/2023	4E34544903DDF64591E1F	5240 OPERATING EXPENSES:Supplies:Supplies - general	13.32	AMAZON
08/19/2023	66E81BA81F38E1147BA7C	5150 COLLECTIONS:Circulating devices & kits	425.86	AMAZON
08/19/2023	7657AECB202079F723267	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	15.95	AMAZON
08/19/2023	067DDF4F951C670329745	5240 OPERATING EXPENSES:Supplies:Supplies - general	13.96	AMAZON
08/19/2023	31E8378888DEBD90FB1BC	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	38.61	AMAZON
08/19/2023	35261F6998F50EC3380E4	5220.7 OPERATING EXPENSES:Information Technology:IT Technology Maintenance	99.00	AMAZON
08/20/2023	0604AEAAB691E9810D3D3	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	32.99	AMAZON
08/22/2023	8EFD0FEE4C60F1DD8646E	5228 OPERATING EXPENSES:Miscellaneous	2,345.55	AMAZON

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		Operating:Miscellaneous		
08/22/2023	9102B5FEE5A6C36D4B12F	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	59.06	DKHARDWARE
08/22/2023	9AE8B1305A3095B6C1117	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	14.94	AMAZON
08/22/2023	015534321264551C9A4FE	5228 OPERATING EXPENSES:Miscellaneous Operating:Miscellaneous	58.96	AMAZON
08/22/2023	4F30882BCCFB5E73BACC7	5240 OPERATING EXPENSES:Supplies:Supplies - general	82.46	AMAZON
08/22/2023	73BF1342820CB77BF1DDF	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	0.53	AMAZON
08/22/2023	BA3AB06B1F79162C4C8BA	5115 COLLECTIONS:Adult Print Books	18.00	AMAZON
08/23/2023	DDC38F5FB849F70C52907	5115 COLLECTIONS:Adult Print Books	33.98	AMAZON
08/23/2023	F12290A10DA81A8D0E4AA	5240s OPERATING EXPENSES:Supplies:Supplies - general:Supplies - General -Supported	6.99	AMAZON
08/23/2023	8EB2FA1BF8E75A7BBD97C	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	44.97	AMAZON
08/23/2023	9B74AC3A016A890F6377A	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	253.68	AMAZON
08/23/2023	AA51771D7FD087E2535B2	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	28.36	AMAZON
08/23/2023	BFE091D442432FFCA11CB	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	79.99	AMAZON
08/23/2023	2D1CD4FA6BEDEC439136B	5115 COLLECTIONS:Adult Print Books	16.99	AMAZON
08/23/2023	56BC1B4BD833A6FDC24AC	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	228.62	AMAZON
08/23/2023	65DC0FE90AC5E8B766AC5	5246 OPERATING EXPENSES:Supplies:Supplies - office	125.76	AMAZON
08/23/2023	69697381F59576470FCFF	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	69.99	AMAZON
08/23/2023	799CD518989E65365B4EB	5246 OPERATING EXPENSES:Supplies:Supplies - office	399.27	AMAZON
08/23/2023	05FAEDFA09A832FEC2D8F	5150 COLLECTIONS:Circulating devices & kits	14.99	AMAZON
08/23/2023	2C57A2D2AF0713C29CBC7	5234.1 OPERATING EXPENSES:Professional Development:Conferences	35.00	PY CITY CLUB OF BOISE
08/23/2023	4F6E6839545EDCE1F3C89	5150 COLLECTIONS:Circulating devices & kits	14.99	AMAZON
08/24/2023	EE03B23FB92F981A376D9	5246 OPERATING EXPENSES:Supplies:Supplies - office	4.49	AMAZON
08/24/2023	F24C6320120AEACEACD42	5236.CH OPERATING EXPENSES:Program Expense:Programs - Children	542.78	LAKESHORE LEARNING MAT
08/24/2023	F82E0BB78D8C62AEE9FA7	5130 COLLECTIONS:Children's books	391.28	AMAZON
08/24/2023	8C2F6276E1E5EF337364D	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	36.69	AMAZON
08/24/2023	17B0C2CE31958B47011D5	5236.TN OPERATING EXPENSES:Program Expense:Programs -Teen 13-18	11.16	ALBERTSONS
08/24/2023	99B9A9F483829C17E4405	5260.2 OPERATING EXPENSES:Vehicle	243.88	VALVOLINE

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DATE	NUM	SPLIT	AMOUNT	NAME
08/24/2023	6063F5BDD8885CE884261	Expense:Vehicle - Sprinter 5246 OPERATING	103.19	WALMART
08/24/2023	79804D4F46CAD7B783AB1	EXPENSES:Supplies:Supplies - office 5246 OPERATING	232.00	CONSOLIDATED PLAS
08/24/2023	847078121ED1BF90DA0EA	EXPENSES:Supplies:Supplies - office 5246 OPERATING	26.50	DOLLAR TREE
08/24/2023	8FE21AEED1A0D3D82F0CB	EXPENSES:Supplies:Supplies - office 5130S COLLECTIONS:Children's books:Children's books - Supported	369.44	THINK SOCIAL PUBLISHING
08/25/2023	FABE34A6651E92BCF56AE	5246 OPERATING	50.00	OFFICE DEPOT
08/25/2023	FCE716D2BC9419D079B0A	EXPENSES:Supplies:Supplies - office 5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	102.00	JAMF SOFTWARE
08/25/2023	8F10A3CA76700EF4FF8D2	5246 OPERATING	67.55	WALMART
08/25/2023	AB615095BDBA127B7AF6D	EXPENSES:Supplies:Supplies - office 5240s OPERATING	2,602.30	US POSTAL SERVICE
08/25/2023	B59541B55F518384D6C09	EXPENSES:Supplies:Supplies - general:Supplies - General -Supported 5246 OPERATING	1,487.73	AMAZON
08/25/2023	3F7FE0AC4806C76B818C6	EXPENSES:Supplies:Supplies - office 5246 OPERATING	55.98	AMAZON
08/25/2023	57431FFCA6D4F67740A86	EXPENSES:Supplies:Supplies - office 5246 OPERATING	95.12	OFFICE DEPOT
08/25/2023	6435B5A96CE3553763660	EXPENSES:Supplies:Supplies - office 5246 OPERATING	48.99	AMAZON
08/25/2023	031C63306DFE0D88742C8	EXPENSES:Supplies:Supplies - office 5240 OPERATING	195.96	AMAZON
08/25/2023	37B0ED99B319E5B815A36	EXPENSES:Supplies:Supplies - general 5260.8 OPERATING EXPENSES:Vehicle Expense:Vehicle - Toyota Rav4 VIN 4697	23.69	ID TRANSDEPT
08/25/2023	3E1E15F40C2257511DC20	5246 OPERATING	48.99	AMAZON
08/25/2023	B9A2C73C933DF42CCC027	EXPENSES:Supplies:Supplies - office 5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	15.00	PARKBOI
08/26/2023	906A990F437DBAE5DB68E	5246 OPERATING	32.99	AMAZON
08/26/2023	66EA0405B8DA38234731D	EXPENSES:Supplies:Supplies - office 5240s OPERATING	2,132.03	LAKESHORE LEARNING MAT
08/26/2023	447A5ACD9AAB0BD8AC6CC	EXPENSES:Supplies:Supplies - general:Supplies - General -Supported 5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	102.41	ROUTIFIC.COM
08/26/2023	3EF8FD7699A56C8320FD1	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	21.99	LAKESHORE LEARNING MAT
08/26/2023	28A92278EAAE023D9D744	5130 COLLECTIONS:Children's books	153.78	AMAZON
08/27/2023	B868186F7FE074D5A8CC1	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	105.00	AMAZON
08/28/2023	E96D0A09B325F20CF0CEC	5236.FA OPERATING EXPENSES:Program	187.65	AMAZON

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		Expense:Programs -Family All Ages		
08/28/2023	F0FFB66B4E5B0A2B9F114	5236.FA OPERATING EXPENSES:Program	50.81	AMAZON
		Expense:Programs -Family All Ages		
08/28/2023	2EBDE030A16F0746E268A	6255 OPERATING EXPENSES:Facility	91.80	ACORN SELF STORAGE
		Expense:Bldg-Rent		
08/28/2023	15A0DC82423F6A73C929A	5246 OPERATING EXPENSES:Supplies:Supplies - office	169.74	AMAZON
		Expense:Programs -Family All Ages		
08/28/2023	72140398C492C265452CC	5246 OPERATING EXPENSES:Supplies:Supplies - office	21.48	AMAZON
		Expense:Programs -Family All Ages		
08/29/2023	B9997D7293013EDE66E6A	5246 OPERATING EXPENSES:Supplies:Supplies - office	88.24	AMAZON
		Expense:Programs -Family All Ages		
08/29/2023	1CCBE6E9F76E9CF94C224	6224.1 OPERATING EXPENSES:Facility	59.89	AMAZON
		Expense:Bldg-Maintenance		
08/29/2023	4663D27B3FE874AF14C5D	5115 COLLECTIONS:Adult Print Books	15.99	AMAZON
08/30/2023	D36D8C618FD0CB25032B8	6224.1 OPERATING EXPENSES:Facility	119.93	AMAZON
		Expense:Bldg-Maintenance		
08/30/2023	D5FB423ADFDB258556852	5236.FA OPERATING EXPENSES:Program	130.84	AMAZON
		Expense:Programs -Family All Ages		
08/30/2023	DBAA497322262A7A50322	5240s OPERATING EXPENSES:Supplies:Supplies - general:Supplies - General -Supported	444.17	COSTCO
		Expense:Programs -Family All Ages		
08/30/2023	B56474BDA5A449BB1E6BB	5236.FA OPERATING EXPENSES:Program	17.01	AMAZON
		Expense:Programs -Family All Ages		
08/30/2023	2A445A14360B56E80108B	5240s OPERATING EXPENSES:Supplies:Supplies - general:Supplies - General -Supported	14.68	WALMART
		Expense:Programs -Family All Ages		
08/30/2023	52F076CE46C0F73B61D21	5236.FA OPERATING EXPENSES:Program	16.79	AMAZON
		Expense:Programs -Family All Ages		
08/30/2023	54759BD01DDA0B1F4E57D	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	39.99	APPLE
		Expense:Programs -Family All Ages		
08/30/2023	111139EEEEF2E0DD6C7A2	5236.FA OPERATING EXPENSES:Program	372.13	AMAZON
		Expense:Programs -Family All Ages		
08/30/2023	1DAE778E9652790FB9CCF	5115 COLLECTIONS:Adult Print Books	19.39	AMAZON
08/30/2023	C5289566D7CFA320BEF4B	5236.As OPERATING EXPENSES:Program	1,650.00	REDISCOVERED BOOKSHOP
		Expense:Programs - Adult:Programs - Adult -Supported		
08/31/2023	D859F5C5C2637B5C2CBB5	5228 OPERATING EXPENSES:Miscellaneous	10.94	US POSTAL SERVICE
		Operating:Miscellaneous		
08/31/2023	DE785CA003F2034F8A15D	5236.CH OPERATING EXPENSES:Program	80.79	ETSY
		Expense:Programs - Children		
08/31/2023	8EE24BBBDA5E52A174E00	5236.SA OPERATING EXPENSES:Program	90.00	TE MERIDIAN PARKS & RECR
		Expense:Programs -School Age 6-12		
08/31/2023	A277A712553A11396158A	5211 OPERATING EXPENSES:Supplies:Copy/Print	133.38	MATTERHACKERS INC
		Expense:Programs -Adult:Programs - Adult -Supported		
08/31/2023	BFD370F6F6C07C237938C	5115 COLLECTIONS:Adult Print Books	222.98	SOCIETY OF AMERICAN ARCH
		Expense:Programs -Family All Ages		
08/31/2023	0F3E549377ECD340C039D	5228 OPERATING EXPENSES:Miscellaneous	8.26	US POSTAL SERVICE

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		Operating:Miscellaneous		
08/31/2023	7D0D084A10A5B07F7E3A0	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	26.66	AMAZON
08/31/2023	5CCE0089C96F2EFDDFBEB8	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	-179.94	AMAZON
08/31/2023	C850921D1C3FA418856F7	5236.CH OPERATING EXPENSES:Program Expense:Programs - Children	-3.78	ETSY
08/31/2023	0F267C1461A72C1199561	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	557.79	AMAZON
08/31/2023	5E22C1386F444B501284D	5115 COLLECTIONS:Adult Print Books	130.17	AMAZON
Total for 2700 Divvy Credit Cards Payable			\$53,564.12	
51000 COLLECTIONS				
5115 Adult Print Books				
08/17/2023	EABEE67091B798D9FE5DE	2700 Divvy Credit Cards Payable	10.98	AMAZON
08/18/2023	B438B53A9FFFF4AC28345	2700 Divvy Credit Cards Payable	104.09	AMAZON
08/18/2023	91DBEDB8B875A3A81DA74	2700 Divvy Credit Cards Payable	38.57	AMAZON
08/18/2023	2797EDF5AF0992D5A0BC9	2700 Divvy Credit Cards Payable	20.77	AMAZON
08/18/2023	7C5FED3DEB0EE3FC2EFFC	2700 Divvy Credit Cards Payable	41.54	AMAZON
08/22/2023	BA3AB06B1F79162C4C8BA	2700 Divvy Credit Cards Payable	18.00	AMAZON
08/23/2023	2D1CD4FA6BEDEC439136B	2700 Divvy Credit Cards Payable	16.99	AMAZON
08/23/2023	DDC38F5FB849F70C52907	2700 Divvy Credit Cards Payable	33.98	AMAZON
08/29/2023	4663D27B3FE874AF14C5D	2700 Divvy Credit Cards Payable	15.99	AMAZON
08/30/2023	1DAE778E9652790FB9CCF	2700 Divvy Credit Cards Payable	19.39	AMAZON
08/31/2023	BFD370F6F6C07C237938C	2700 Divvy Credit Cards Payable	222.98	SOCIETY OF AMERICAN ARCH
08/31/2023	5E22C1386F444B501284D	2700 Divvy Credit Cards Payable	130.17	AMAZON
Total for 5115 Adult Print Books			\$673.45	
5130 Children's books				
08/05/2023	AFD5496669EBA542C9E95	2700 Divvy Credit Cards Payable	422.00	SCHOLASTIC
08/18/2023	F8F0FDED603E4210032AC	2700 Divvy Credit Cards Payable	855.92	AMAZON
08/18/2023	1F195E789A4448E676C4E	2700 Divvy Credit Cards Payable	631.72	AMAZON
08/24/2023	F82E0BB78D8C62AEE9FA7	2700 Divvy Credit Cards Payable	391.28	AMAZON
08/26/2023	28A92278EAAE023D9D744	2700 Divvy Credit Cards Payable	153.78	AMAZON
Total for 5130 Children's books			\$2,454.70	
5130S Children's books - Supported				
08/24/2023	8FE21AEED1A0D3D82F0CB	2700 Divvy Credit Cards Payable	369.44	THINK SOCIAL PUBLISHING
Total for 5130S Children's books - Supported			\$369.44	
Total for 5130 Children's books with subs			\$2,824.14	
5150 Circulating devices & kits				
08/04/2023	DD33B40FD6D08096EDBCB	2700 Divvy Credit Cards Payable	9.99	AMAZON
08/04/2023	B7E842C4116B18114F463	2700 Divvy Credit Cards Payable	30.64	AMAZON
08/05/2023	A71633E8D032D204DDCC7	2700 Divvy Credit Cards Payable	103.09	AMAZON
08/12/2023	D9E7228642AD864535534	2700 Divvy Credit Cards Payable	400.00	IDAHO BOTANICAL

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				GARDEN
08/12/2023	BF8554B3BFC87E02E37FA	2700 Divvy Credit Cards Payable	18.94	AMAZON
08/18/2023	1486F24324BA8A9A31426	2700 Divvy Credit Cards Payable	140.82	AMAZON
08/18/2023	71C0B8DF8CE66D82C20E3	2700 Divvy Credit Cards Payable	157.81	AMAZON
08/19/2023	66E81BA81F38E1147BA7C	2700 Divvy Credit Cards Payable	425.86	AMAZON
08/19/2023	CE486AD34E8DBBCE28673	2700 Divvy Credit Cards Payable	579.50	AMAZON
08/23/2023	4F6E6839545EDCE1F3C89	2700 Divvy Credit Cards Payable	14.99	AMAZON
08/23/2023	05FAEDFA09A832FEC2D8F	2700 Divvy Credit Cards Payable	14.99	AMAZON
Total for 5150 Circulating devices & kits			\$1,896.63	
Total for 51000 COLLECTIONS			\$5,394.22	
52000 OPERATING EXPENSES				
52020 Professional Services				
5237 Recruiting/Background Checks				
08/08/2023	D0AAB324CA194C5A2BE9D	2700 Divvy Credit Cards Payable	49.49	CHECKR.COM
Total for 5237 Recruiting/Background Checks			\$49.49	
Total for 52020 Professional Services			\$49.49	
52200 Information Technology				
5220.1 IT Infra -Software/Licensing				
08/02/2023	CA1C4A9377432DFC65AD1	2700 Divvy Credit Cards Payable	25.00	GOOGLE WORKSPACE
08/02/2023	70EBEA7AF214EDF046FB5	2700 Divvy Credit Cards Payable	38.43	GOOGLE SERVICES
08/03/2023	7430D1747E8CF6C017BFA	2700 Divvy Credit Cards Payable	2.86	AMAZON WEB SERVICES
08/04/2023	71DE5AAABF1BA06775F68	2700 Divvy Credit Cards Payable	1.70	PAYPAL PAYFLOW
08/11/2023	BECDD914AF8208A20E196	2700 Divvy Credit Cards Payable	63.00	VOLGISTICS.COM
08/15/2023	E1F87EE3680547E0DAE80	2700 Divvy Credit Cards Payable	48.00	AIRTABLE.COM
08/25/2023	FCE716D2BC9419D079B0A	2700 Divvy Credit Cards Payable	102.00	JAMF SOFTWARE
08/26/2023	447A5ACD9AAB0BD8AC6CC	2700 Divvy Credit Cards Payable	102.41	ROUTIFIC.COM
08/30/2023	54759BD01DDA0B1F4E57D	2700 Divvy Credit Cards Payable	39.99	APPLE
Total for 5220.1 IT Infra -Software/Licensing			\$423.39	
5220.3 IT PCs, Printers & Hardware				
08/01/2023	F827D21D6929B614E6580	2700 Divvy Credit Cards Payable	130.44	AMAZON
08/05/2023	D383399ACD6E2CDF88264	2700 Divvy Credit Cards Payable	12.69	AMAZON
08/11/2023	2001965DC7055FB28D3E2	2700 Divvy Credit Cards Payable	349.00	AMAZON
08/11/2023	F82A70499FEE02452D608	2700 Divvy Credit Cards Payable	1,021.51	AMAZON
08/13/2023	A479093EF6F05AFB81761	2700 Divvy Credit Cards Payable	114.21	AMAZON
08/16/2023	97766197DA89BEF0A4B52	2700 Divvy Credit Cards Payable	58.90	AMAZON
08/16/2023	FBFF3E8688E035C4AAF35	2700 Divvy Credit Cards Payable	175.04	AMAZON
08/17/2023	863C553B250C5089DDE55	2700 Divvy Credit Cards Payable	1,546.70	AMAZON
08/17/2023	2AE369C8E245AA8DDB0D9	2700 Divvy Credit Cards Payable	56.99	AMAZON
08/19/2023	972DEBBECD24BF36CDBA4	2700 Divvy Credit Cards Payable	3,176.94	APPLE STORE
08/19/2023	31E8378888DEBD90FB1BC	2700 Divvy Credit Cards Payable	38.61	AMAZON
08/19/2023	7657AECB202079F723267	2700 Divvy Credit Cards Payable	15.95	AMAZON
08/20/2023	0604AEAAB691E9810D3D3	2700 Divvy Credit Cards Payable	32.99	AMAZON

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DATE	NUM	SPLIT	AMOUNT	NAME
Total for 5220.3 IT PCs, Printers & Hardware			\$6,729.97	
5220.5 IT Utilities				
08/10/2023	A7CBA768E12A529A2284C	2700 Divvy Credit Cards Payable	415.18	VERIZON
08/12/2023	303BDB09E55BDB30157F6	2700 Divvy Credit Cards Payable	30.10	T-MOBILE
Total for 5220.5 IT Utilities			\$445.28	
5220.7 IT Technology Maintenance				
08/02/2023	275B8DBCC1A8CFC4BEB59	2700 Divvy Credit Cards Payable	344.85	MATTERHACKERS INC
08/19/2023	35261F6998F50EC3380E4	2700 Divvy Credit Cards Payable	99.00	AMAZON
Total for 5220.7 IT Technology Maintenance			\$443.85	
Total for 52200 Information Technology			\$8,042.49	
52250 Marketing				
5225 Marketing & advertising				
08/19/2023	8E654908A374A3440CA7D	2700 Divvy Credit Cards Payable	98.94	MEETUP ORG SUB
Total for 5225 Marketing & advertising			\$98.94	
Total for 52250 Marketing			\$98.94	
52340 Professional Development				
5234.1 Conferences				
08/01/2023	D6597B8A7999DD7D2B858	2700 Divvy Credit Cards Payable	563.96	DOUBLETREE HOTEL
08/04/2023	6A209BFE7DDD4EF462034	2700 Divvy Credit Cards Payable	58.99	LOPEZ
08/04/2023	E15400B2163D79B39784A	2700 Divvy Credit Cards Payable	41.38	BEST WESTERN
08/05/2023	247800C99068C4620C619	2700 Divvy Credit Cards Payable	62.54	THE BREAKFAST CLUB
08/06/2023	A9EE3C5264DF6CEA6B0D4	2700 Divvy Credit Cards Payable	191.65	UNIVERSITY INN
08/06/2023	5D843218FD3E3E40A0BE4	2700 Divvy Credit Cards Payable	338.00	UNIVERSITY INN
08/06/2023	180CC6191D5192C9E8007	2700 Divvy Credit Cards Payable	-8.00	UNIVERSITY INN
08/06/2023	2A86F9F403093C7F7095D	2700 Divvy Credit Cards Payable	338.00	UNIVERSITY INN
08/06/2023	FC70D5A49B70E09060649	2700 Divvy Credit Cards Payable	-67.95	UNIVERSITY INN
08/06/2023	6B8AFF2AEE62499F0A98C	2700 Divvy Credit Cards Payable	383.30	UNIVERSITY INN
08/06/2023	6A8CE7FDBC82E231D0762	2700 Divvy Credit Cards Payable	515.00	UNIVERSITY INN
08/23/2023	2C57A2D2AF0713C29CBC7	2700 Divvy Credit Cards Payable	35.00	PY CITY CLUB OF BOISE
Total for 5234.1 Conferences			\$2,451.87	
5234.5 Staff Mtg & Training				
08/02/2023	C1F13DB584B17804DE4DC	2700 Divvy Credit Cards Payable	48.96	COSTCO
08/03/2023	993EE54D9105D34E8A917	2700 Divvy Credit Cards Payable	230.00	IDAHOLIBRARIES.ORG
08/03/2023	5AE0A3E19038CC58E6C55	2700 Divvy Credit Cards Payable	249.25	SILVERSTONE AMENITY CENTER
08/08/2023	82FE43FF5A263FABB4769	2700 Divvy Credit Cards Payable	1,015.90	WAHOOFUNZONE
08/12/2023	5250028A68A156D7A5338	2700 Divvy Credit Cards Payable	20.00	THE CARPARK CITY
08/17/2023	C6BAE588A5C7850B13687	2700 Divvy Credit Cards Payable	27.45	ALBERTSONS
08/25/2023	B9A2C73C933DF42CCC027	2700 Divvy Credit Cards Payable	15.00	PARKBOI
Total for 5234.5 Staff Mtg & Training			\$1,606.56	

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DATE	NUM	SPLIT	AMOUNT	NAME
5234.6 Webinar/Ecourses				
08/11/2023	B7C6BBB7AD7706C65EF6E	2700 Divvy Credit Cards Payable	100.00	WASHINGTON LIBRARY ASSOCI
08/16/2023	A32579BA06EAADCB33AC0	2700 Divvy Credit Cards Payable	173.89	UDEMY.COM
08/16/2023	CB482CEE77AF973AD43B8	2700 Divvy Credit Cards Payable	-100.00	WASHINGTON LIBRARY ASSOCI
Total for 5234.6 Webinar/Ecourses			\$173.89	
Total for 52340 Professional Development			\$4,232.32	
52360 Program Expense				
5236.AD Programs - Adult				
08/02/2023	57808067238A166F27F25	2700 Divvy Credit Cards Payable	0.56	D.COM
08/03/2023	911B1EE77BBD86BE10450	2700 Divvy Credit Cards Payable	16.95	ALBERTSONS
08/11/2023	49C375D29D614BFC197E9	2700 Divvy Credit Cards Payable	79.99	AMAZON
08/11/2023	C262B44DCC35FFD77EC47	2700 Divvy Credit Cards Payable	107.63	AMAZON
08/12/2023	208E71F949FEAB5E12739	2700 Divvy Credit Cards Payable	119.90	AMAZON
08/13/2023	41A76507DF7B337E05976	2700 Divvy Credit Cards Payable	6.60	ALBERTSONS
08/16/2023	3399E99E48FED0ED4E13B	2700 Divvy Credit Cards Payable	10.00	DO WORK UNIVERSITY
08/16/2023	918D000698A1D4D5E3D30	2700 Divvy Credit Cards Payable	169.60	COSTCO
08/27/2023	B868186F7FE074D5A8CC1	2700 Divvy Credit Cards Payable	105.00	AMAZON
Total for 5236.AD Programs - Adult			\$616.23	
5236.As Programs - Adult -Supported				
08/30/2023	C5289566D7CFA320BEF4B	2700 Divvy Credit Cards Payable	1,650.00	REDISCOVERED BOOKSHOP
Total for 5236.As Programs - Adult -Supported			\$1,650.00	
Total for 5236.AD Programs - Adult with subs			\$2,266.23	
5236.CH Programs - Children				
08/24/2023	F24C6320120AEACEACD42	2700 Divvy Credit Cards Payable	542.78	LAKESHORE LEARNING MAT
08/31/2023	C850921D1C3FA418856F7	2700 Divvy Credit Cards Payable	-3.78	ETSY
08/31/2023	DE785CA003F2034F8A15D	2700 Divvy Credit Cards Payable	80.79	ETSY
Total for 5236.CH Programs - Children			\$619.79	
5236.EL Programs - Early Learning 0-5				
08/04/2023	45BBE9057ED1DD65C29FB	2700 Divvy Credit Cards Payable	197.67	AMAZON
08/04/2023	1D9597DE7245EE0450857	2700 Divvy Credit Cards Payable	65.99	AMAZON
08/06/2023	7BC9E1200160CF3BD61DB	2700 Divvy Credit Cards Payable	537.42	LAKESHORE LEARNING MAT
08/09/2023	E7A3245C3552FC9AA52D0	2700 Divvy Credit Cards Payable	100.17	AMAZON
08/09/2023	9A45ECB8EFFCE2D34CA4C	2700 Divvy Credit Cards Payable	130.71	AMAZON
08/22/2023	9AE8B1305A3095B6C1117	2700 Divvy Credit Cards Payable	14.94	AMAZON
08/26/2023	3EF8FD7699A56C8320FD1	2700 Divvy Credit Cards Payable	21.99	LAKESHORE LEARNING MAT
Total for 5236.EL Programs - Early Learning 0-5			\$1,068.89	
5236.FA Programs -Family All Ages				

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DATE	NUM	SPLIT	AMOUNT	NAME
08/01/2023	D6696B0CD623C45AF57E2	2700 Divvy Credit Cards Payable	126.68	AMAZON
08/01/2023	BD84B46E545EAEF61C017	2700 Divvy Credit Cards Payable	14.88	AMAZON
08/02/2023	70DC60DFD3DB0A6FDD48D	2700 Divvy Credit Cards Payable	41.67	COSTCO
08/05/2023	391F6D8D3DD2D7692A11C	2700 Divvy Credit Cards Payable	10.56	AMAZON
08/06/2023	CCBE8380CB4938275A2BF	2700 Divvy Credit Cards Payable	112.92	AMAZON
08/08/2023	FB0F328C432943AD6B2C8	2700 Divvy Credit Cards Payable	28.25	AMAZON
08/08/2023	B7686F86ED4B1D9F77F01	2700 Divvy Credit Cards Payable	11.98	AMAZON
08/10/2023	41419A5344BA49DF578F9	2700 Divvy Credit Cards Payable	165.51	AMAZON
08/10/2023	DF5FCF2116B83E4F9EE4B	2700 Divvy Credit Cards Payable	32.49	MATTERHACKERS INC
08/10/2023	735B8B31731D875BD7F72	2700 Divvy Credit Cards Payable	9.97	AMAZON
08/11/2023	2709CD96F790870175CEA	2700 Divvy Credit Cards Payable	880.74	LAKESHORE LEARNING MAT
08/12/2023	BC504BD3AD93A1BD7CA9A	2700 Divvy Credit Cards Payable	14.30	WALMART
08/18/2023	9325363E528BA50512EEE	2700 Divvy Credit Cards Payable	-2.16	COSTCO
08/18/2023	FC4817C0B7F8451CA30ED	2700 Divvy Credit Cards Payable	38.14	COSTCO
08/22/2023	73BF1342820CB77BF1DDF	2700 Divvy Credit Cards Payable	0.53	AMAZON
08/23/2023	BFE091D442432FFCA11CB	2700 Divvy Credit Cards Payable	79.99	AMAZON
08/28/2023	F0FFB66B4E5B0A2B9F114	2700 Divvy Credit Cards Payable	50.81	AMAZON
08/28/2023	E96D0A09B325F20CF0CEC	2700 Divvy Credit Cards Payable	187.65	AMAZON
08/30/2023	111139EEEEF2E0DD6C7A2	2700 Divvy Credit Cards Payable	372.13	AMAZON
08/30/2023	D5FB423ADFDDB258556852	2700 Divvy Credit Cards Payable	130.84	AMAZON
08/30/2023	52F076CE46C0F73B61D21	2700 Divvy Credit Cards Payable	16.79	AMAZON
08/30/2023	B56474BDA5A449BB1E6BB	2700 Divvy Credit Cards Payable	17.01	AMAZON
08/31/2023	7D0D084A10A5B07F7E3A0	2700 Divvy Credit Cards Payable	26.66	AMAZON
Total for 5236.FA Programs -Family All Ages			\$2,368.34	
5236.SA Programs -School Age 6-12				
08/08/2023	2166D0280FBFDE63FA62B	2700 Divvy Credit Cards Payable	131.94	COSTCO
08/11/2023	ECB58889ACE9849E57119	2700 Divvy Credit Cards Payable	33.81	AMAZON
08/12/2023	34385B2510953841602F3	2700 Divvy Credit Cards Payable	34.92	AMAZON
08/31/2023	8EE24BBDA5E52A174E00	2700 Divvy Credit Cards Payable	90.00	TE MERIDIAN PARKS & RECR
08/31/2023	0F267C1461A72C1199561	2700 Divvy Credit Cards Payable	557.79	AMAZON
Total for 5236.SA Programs -School Age 6-12			\$848.46	
5236.TN Programs -Teen 13-18				
08/17/2023	CF4AEDDBBB6048B8DC668	2700 Divvy Credit Cards Payable	8.76	WALMART
08/18/2023	EC0C56D788AF080C3E855	2700 Divvy Credit Cards Payable	8.99	AMAZON
08/19/2023	F1E1FFB9A72F9714D4D75	2700 Divvy Credit Cards Payable	89.90	AMAZON
08/24/2023	17B0C2CE31958B47011D5	2700 Divvy Credit Cards Payable	11.16	ALBERTSONS
Total for 5236.TN Programs -Teen 13-18			\$118.81	
Total for 52360 Program Expense			\$7,290.52	
52400 Supplies				
5211 Copy/Print				
08/01/2023	27B07283B3B8046CC1C6E	2700 Divvy Credit Cards Payable	59.98	AMAZON

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DATE	NUM	SPLIT	AMOUNT	NAME
08/02/2023	4A3D592F48B78F8F0FA7E	2700 Divvy Credit Cards Payable	314.43	FORMLABS
08/02/2023	66EFAB89B0A44B51D0643	2700 Divvy Credit Cards Payable	231.99	MATTERHACKERS INC
08/10/2023	2FA321970DF801757CC0F	2700 Divvy Credit Cards Payable	200.69	AMAZON
08/11/2023	81B7C7031987019C91173	2700 Divvy Credit Cards Payable	49.95	AMAZON
08/12/2023	85749BC4C4C5E97007D08	2700 Divvy Credit Cards Payable	140.92	AMAZON
08/12/2023	E1E57D7171797A6C80F82	2700 Divvy Credit Cards Payable	23.98	AMAZON
08/12/2023	821FB39B595DC18A38483	2700 Divvy Credit Cards Payable	376.01	AMAZON
08/17/2023	9038B16812B6CD4922A63	2700 Divvy Credit Cards Payable	213.99	BANNERSCOM
08/31/2023	A277A712553A11396158A	2700 Divvy Credit Cards Payable	133.38	MATTERHACKERS INC
Total for 5211 Copy/Print			\$1,745.32	
5240 Supplies - general				
08/01/2023	1EB526BC4CFF7BF017519	2700 Divvy Credit Cards Payable	14.99	AMAZON
08/01/2023	6307E71C7EED3A3128DE4	2700 Divvy Credit Cards Payable	407.32	AMAZON
08/02/2023	3D37086C43A1C64559BA4	2700 Divvy Credit Cards Payable	202.69	COSTCO
08/02/2023	80412D70B32655E8F12F2	2700 Divvy Credit Cards Payable	10.20	US POSTAL SERVICE
08/04/2023	82D7AE30352D8D0CA4F32	2700 Divvy Credit Cards Payable	21.99	AMAZON
08/04/2023	0FC31234BD9C3FFC7E9E5	2700 Divvy Credit Cards Payable	86.97	AMAZON
08/05/2023	4FB8C6EFCB957370332BD	2700 Divvy Credit Cards Payable	8.99	AMAZON
08/05/2023	C81D9CF77D1776099C2B4	2700 Divvy Credit Cards Payable	85.34	AMAZON
08/07/2023	BE7811E0E3CA1D22D857E	2700 Divvy Credit Cards Payable	7.99	AMAZON
08/08/2023	FA9FA7BDA983E7F201173	2700 Divvy Credit Cards Payable	28.94	AMAZON
08/08/2023	E05866B24205DF6944556	2700 Divvy Credit Cards Payable	50.14	AMAZON
08/08/2023	89528E778CE7F3F689ACB	2700 Divvy Credit Cards Payable	15.84	AMAZON
08/11/2023	F28E7A848F5243E27A5AE	2700 Divvy Credit Cards Payable	39.23	AMAZON
08/15/2023	1811F58F89397AECB5BAE	2700 Divvy Credit Cards Payable	13.89	AMAZON
08/15/2023	9D27B16892DEAF65D2583	2700 Divvy Credit Cards Payable	18.16	WALMART
08/18/2023	DC63751103560ED7D3D9B	2700 Divvy Credit Cards Payable	67.42	AMAZON
08/18/2023	ADE91A8B3EF1CD392680E	2700 Divvy Credit Cards Payable	279.92	AMAZON
08/19/2023	067DDF4F951C670329745	2700 Divvy Credit Cards Payable	13.96	AMAZON
08/19/2023	4E34544903DDF64591E1F	2700 Divvy Credit Cards Payable	13.32	AMAZON
08/22/2023	4F30882BCCFB5E73BACC7	2700 Divvy Credit Cards Payable	82.46	AMAZON
08/25/2023	031C63306DFE0D88742C8	2700 Divvy Credit Cards Payable	195.96	AMAZON
Total for 5240 Supplies - general			\$1,665.72	
5240s Supplies - General -Supported				
08/02/2023	E8204C77AA90DC91228D4	2700 Divvy Credit Cards Payable	147.99	COSTCO
08/08/2023	7F93E2623F8F1C5D3DD77	2700 Divvy Credit Cards Payable	30.96	COSTCO
08/09/2023	6CE03AD3D952374F9C272	2700 Divvy Credit Cards Payable	572.62	ULINE SHIPPING
08/09/2023	4437B2435B504253855C3	2700 Divvy Credit Cards Payable	200.94	WALMART
08/10/2023	B39B874FDC6E831E6404A	2700 Divvy Credit Cards Payable	5,780.28	LAKESHORE LEARNING MAT
08/12/2023	7D1542D67194BA98605D9	2700 Divvy Credit Cards Payable	47.74	COSTCO
08/23/2023	F12290A10DA81A8D0E4AA	2700 Divvy Credit Cards Payable	6.99	AMAZON

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DATE	NUM	SPLIT	AMOUNT	NAME
08/25/2023	AB615095BDBA127B7AF6D	2700 Divvy Credit Cards Payable	2,602.30	US POSTAL SERVICE
08/26/2023	66EA0405B8DA38234731D	2700 Divvy Credit Cards Payable	2,132.03	LAKESHORE LEARNING MAT
08/30/2023	DBAA497322262A7A50322	2700 Divvy Credit Cards Payable	444.17	COSTCO
08/30/2023	2A445A14360B56E80108B	2700 Divvy Credit Cards Payable	14.68	WALMART
Total for 5240s Supplies - General -Supported			\$11,980.70	
Total for 5240 Supplies - general with subs			\$13,646.42	
5246 Supplies - office				
08/03/2023	42A879301DA77A324534C	2700 Divvy Credit Cards Payable	9.22	AMAZON
08/04/2023	8459436FC0DAFB0B7D9D8	2700 Divvy Credit Cards Payable	505.88	AMAZON
08/04/2023	3005ED746C9EB131EE386	2700 Divvy Credit Cards Payable	-26.97	AMAZON
08/04/2023	E09106732D69910845891	2700 Divvy Credit Cards Payable	29.39	AMAZON
08/04/2023	0031F060BEA5A43FC993C	2700 Divvy Credit Cards Payable	46.24	AMAZON
08/04/2023	15CCE2676A09EBE7B324E	2700 Divvy Credit Cards Payable	-26.97	AMAZON
08/05/2023	59D4D4CF70203856AF01B	2700 Divvy Credit Cards Payable	22.99	AMAZON
08/06/2023	33483FE69DBD57990340F	2700 Divvy Credit Cards Payable	8.99	AMAZON
08/10/2023	4A25426F806C129A46C92	2700 Divvy Credit Cards Payable	51.08	AMAZON
08/11/2023	34D316135B256D4466698	2700 Divvy Credit Cards Payable	22.77	AMAZON
08/23/2023	65DC0FE90AC5E8B766AC5	2700 Divvy Credit Cards Payable	125.76	AMAZON
08/23/2023	799CD518989E65365B4EB	2700 Divvy Credit Cards Payable	399.27	AMAZON
08/24/2023	EE03B23FB92F981A376D9	2700 Divvy Credit Cards Payable	4.49	AMAZON
08/24/2023	79804D4F46CAD7B783AB1	2700 Divvy Credit Cards Payable	232.00	CONSOLIDATED PLAS
08/24/2023	847078121ED1BF90DA0EA	2700 Divvy Credit Cards Payable	26.50	DOLLAR TREE
08/24/2023	6063F5BDD8885CE884261	2700 Divvy Credit Cards Payable	103.19	WALMART
08/25/2023	6435B5A96CE3553763660	2700 Divvy Credit Cards Payable	48.99	AMAZON
08/25/2023	3F7FE0AC4806C76B818C6	2700 Divvy Credit Cards Payable	55.98	AMAZON
08/25/2023	3E1E15F40C2257511DC20	2700 Divvy Credit Cards Payable	48.99	AMAZON
08/25/2023	FABE34A6651E92BCF56AE	2700 Divvy Credit Cards Payable	50.00	OFFICE DEPOT
08/25/2023	B59541B55F518384D6C09	2700 Divvy Credit Cards Payable	1,487.73	AMAZON
08/25/2023	57431FFCA6D4F67740A86	2700 Divvy Credit Cards Payable	95.12	OFFICE DEPOT
08/25/2023	8F10A3CA76700EF4FF8D2	2700 Divvy Credit Cards Payable	67.55	WALMART
08/26/2023	906A990F437DBAE5DB68E	2700 Divvy Credit Cards Payable	32.99	AMAZON
08/28/2023	72140398C492C265452CC	2700 Divvy Credit Cards Payable	21.48	AMAZON
08/28/2023	15A0DC82423F6A73C929A	2700 Divvy Credit Cards Payable	169.74	AMAZON
08/29/2023	B9997D7293013EDE66E6A	2700 Divvy Credit Cards Payable	88.24	AMAZON
Total for 5246 Supplies - office			\$3,700.64	
Total for 52400 Supplies			\$19,092.38	
52500 Miscellaneous Operating				
5228 Miscellaneous				
08/17/2023	5C1BABD7DBDF76DD1F5AB	2700 Divvy Credit Cards Payable	266.23	WALMART
08/22/2023	015534321264551C9A4FE	2700 Divvy Credit Cards Payable	58.96	AMAZON
08/22/2023	8EFD0FEE4C60F1DD8646E	2700 Divvy Credit Cards Payable	2,345.55	AMAZON
08/31/2023	0F3E549377ECD340C039D	2700 Divvy Credit Cards Payable	8.26	US POSTAL SERVICE
08/31/2023	D859F5C5C2637B5C2CBB5	2700 Divvy Credit Cards Payable	10.94	US POSTAL SERVICE

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DATE	NUM	SPLIT	AMOUNT	NAME
Total for 5228 Miscellaneous			\$2,689.94	
Total for 52500 Miscellaneous Operating			\$2,689.94	
52600 Vehicle Expense				
5260.1 Vehicle - Bookmobile				
08/12/2023	1691F451183343DC2ABD4	2700 Divvy Credit Cards Payable	4.48	WALMART
Total for 5260.1 Vehicle - Bookmobile			\$4.48	
5260.1s Vehicle - Bookmobile Supported				
08/13/2023	6326C063E10D2CF2CBCB5	2700 Divvy Credit Cards Payable	946.77	DENNIS DILLON & MARIN
08/18/2023	120CD7DAB9CE34379BEF2	2700 Divvy Credit Cards Payable	-35.38	DENNIS DILLON & MAR
Total for 5260.1s Vehicle - Bookmobile Supported			\$911.39	
Total for 5260.1 Vehicle - Bookmobile with subs			\$915.87	
5260.2 Vehicle - Sprinter				
08/24/2023	99B9A9F483829C17E4405	2700 Divvy Credit Cards Payable	243.88	VALVOLINE
Total for 5260.2 Vehicle - Sprinter			\$243.88	
5260.7 Vehicle - Chevy Silverado 1500				
08/04/2023	F7A038B6D6A8858B2563B	2700 Divvy Credit Cards Payable	12.00	NAYAX
Total for 5260.7 Vehicle - Chevy Silverado 1500			\$12.00	
5260.8 Vehicle - Toyota Rav4 VIN 4697				
08/25/2023	37B0ED99B319E5B815A36	2700 Divvy Credit Cards Payable	23.69	ID TRANSDEPT
Total for 5260.8 Vehicle - Toyota Rav4 VIN 4697			\$23.69	
Total for 52600 Vehicle Expense			\$1,195.44	
62240 Facility Expense				
6224.1 Bldg-Maintenance				
08/05/2023	856AB834311B40279EEAE	2700 Divvy Credit Cards Payable	50.95	AUTOZONE
08/08/2023	DF11BB124090AB820D762	2700 Divvy Credit Cards Payable	616.56	CURTARRA.COM
08/13/2023	BF2A5DA5333D15487BDF9	2700 Divvy Credit Cards Payable	15.85	AMAZON
08/14/2023	8B99EFBD72088856CB966	2700 Divvy Credit Cards Payable	10.98	AMAZON
08/22/2023	9102B5FEE5A6C36D4B12F	2700 Divvy Credit Cards Payable	59.06	DKHARDWARE
08/23/2023	69697381F59576470FCFF	2700 Divvy Credit Cards Payable	69.99	AMAZON
08/23/2023	9B74AC3A016A890F6377A	2700 Divvy Credit Cards Payable	253.68	AMAZON
08/23/2023	8EB2FA1BF8E75A7BBD97C	2700 Divvy Credit Cards Payable	44.97	AMAZON
08/23/2023	56BC1B4BD833A6FDC24AC	2700 Divvy Credit Cards Payable	228.62	AMAZON
08/24/2023	8C2F6276E1E5EF337364D	2700 Divvy Credit Cards Payable	36.69	AMAZON
08/29/2023	1CCBE6E9F76E9CF94C224	2700 Divvy Credit Cards Payable	59.89	AMAZON
08/30/2023	D36D8C618FD0CB25032B8	2700 Divvy Credit Cards Payable	119.93	AMAZON
Total for 6224.1 Bldg-Maintenance			\$1,567.17	
6224.3 Bldg-Small Tools				
08/09/2023	8975B9B7E627401A762D2	2700 Divvy Credit Cards Payable	299.99	AMAZON
08/09/2023	817F4059C7AEAA18F6C63	2700 Divvy Credit Cards Payable	9.95	AMAZON
08/12/2023	4DFB002CF8A80A71A08BF	2700 Divvy Credit Cards Payable	441.77	THE HOME DEPOT
08/14/2023	77A2EA0B0865A958ACA15	2700 Divvy Credit Cards Payable	958.20	AMAZON

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DATE	NUM	SPLIT	AMOUNT	NAME
Total for 6224.3 Bldg-Small Tools			\$1,709.91	
6224.4 Bldg-Supplies				
08/03/2023	262CF579FC752892A318C	2700 Divvy Credit Cards Payable	179.94	AMAZON
08/03/2023	D9BE778B37280CFE12E07	2700 Divvy Credit Cards Payable	41.44	AMAZON
08/04/2023	73D7F8EA32292B7498451	2700 Divvy Credit Cards Payable	79.08	AMAZON
08/07/2023	F1204AF2B7ECE2BD8DC9B	2700 Divvy Credit Cards Payable	199.96	AMAZON
08/10/2023	9A7AC7674C5D39085A1B9	2700 Divvy Credit Cards Payable	305.85	AMAZON
08/12/2023	C75085C53F43667329F66	2700 Divvy Credit Cards Payable	39.82	AMAZON
08/13/2023	E14CF6A5D320EAD1C08A3	2700 Divvy Credit Cards Payable	62.82	AMAZON
08/14/2023	C89C2D9F3C1FF4D025653	2700 Divvy Credit Cards Payable	358.48	AMAZON
08/15/2023	87DB0220E186EF6797187	2700 Divvy Credit Cards Payable	43.44	AMAZON
08/15/2023	D5E880DB83A0E39BB813D	2700 Divvy Credit Cards Payable	149.97	AMAZON
08/15/2023	9F81CB897F0EE4C6B09FA	2700 Divvy Credit Cards Payable	141.64	AMAZON
08/16/2023	D0A7D6080633E91FB2B0D	2700 Divvy Credit Cards Payable	203.00	AMAZON
08/17/2023	CF2BCF107B6BEF589714E	2700 Divvy Credit Cards Payable	265.64	AMAZON
08/23/2023	AA51771D7FD087E2535B2	2700 Divvy Credit Cards Payable	28.36	AMAZON
08/31/2023	5CCE0089C96F2EFDDFBE8	2700 Divvy Credit Cards Payable	-179.94	AMAZON
Total for 6224.4 Bldg-Supplies			\$1,919.50	
6255 Bldg-Rent				
08/28/2023	2EBDE030A16F0746E268A	2700 Divvy Credit Cards Payable	91.80	ACORN SELF STORAGE
Total for 6255 Bldg-Rent			\$91.80	
Total for 62240 Facility Expense			\$5,288.38	
Total for 52000 OPERATING EXPENSES			\$47,979.90	

Meridian Library District

Electronic Bill Payment List

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	ACCOUNT
Expenditure						
08/03/2023	Expenditure		PERSI		-	1120 Checking - US Bank
					19,485.25	
				PERSI Base Plan Employer Contributions 07/28/23 PR	-	2330 PERSI withholding payable
					12,176.93	
				PERSI Base Plan Employee Contributions 07/28/23 PR	-7,308.32	2330 PERSI withholding payable
08/03/2023	Expenditure		PERSI-401K		-2,671.05	1120 Checking - US Bank
				PERSI Choice Plan 07/28/23	-2,671.05	2340 401K withholding payable
08/05/2023	Expenditure		CITY OF MERIDIAN		-376.17	1120 Checking - US Bank
				Water/Sewer/Trash 06/21-07/20/2023	376.17	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
08/05/2023	Expenditure		CITY OF MERIDIAN		-263.62	1120 Checking - US Bank
				Water 06/21-07/20/2023	263.62	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
08/05/2023	Expenditure		CITY OF MERIDIAN		-412.53	1120 Checking - US Bank
				Water/Sewer 06/21-07/20/2023	412.53	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
08/05/2023	Expenditure		CITY OF MERIDIAN		-100.08	1120 Checking - US Bank
				Water/Sewer 06/21-07/20/2023	100.08	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
08/07/2023	Expenditure		Nationwide 457b		-1,035.57	1120 Checking - US Bank
				Nationwide Pre Payment 08/07/23	-1,035.57	2352 Nationwide Withholding Payable
08/07/2023	Expenditure		Nationwide 457b		-526.61	1120 Checking - US Bank
				Nationwide Roth Payment 08/07/2023	-526.61	2352 Nationwide Withholding Payable
08/08/2023	Expenditure		PITNEY BOWES		-800.00	1120 Checking - US Bank
				Pitney Bowes Postage Prepaid Account Refill 06/22/2023	800.00	5232 OPERATING EXPENSES:Miscellaneous Operating:Postage
08/11/2023	Expenditure		PITNEY BOWES		-800.00	1120 Checking - US Bank
				Pitney Bowes Postage Prepaid Account Refill 06/22/2023	800.00	5232 OPERATING EXPENSES:Miscellaneous Operating:Postage
08/14/2023	Expenditure		First Interstate		-26.00	1150 Chkg Payroll -1st Interstate
				July Service Fees FIB Payroll Checking	26.00	5202.3 OPERATING EXPENSES:Banking fees:Financial fees
08/14/2023	Expenditure		US BANK		-143.57	1120 Checking - US Bank
				US Bank Analysis Service July 2023	143.57	5202.3 OPERATING EXPENSES:Banking fees:Financial fees
08/18/2023	Expenditure		PERSI-401K		-2,669.40	1120 Checking - US Bank
				PERSI Choice Plan 08/11/23	-2,669.40	2340 401K withholding payable

Meridian Library District

Electronic Bill Payment List

August 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	ACCOUNT
08/18/2023	Expenditure		PERSI		-	1120 Checking - US Bank
					19,611.67	
				PERSI Base Plan Employer Contributions 08/11/23 PR	-	2330 PERSI withholding payable
					12,255.62	
				PERSI Base Plan Employee Contributions 08/11/23 PR	-7,355.55	2330 PERSI withholding payable
				PERSI Base Plan Contribution Rounding Difference	0.50	5010 PERSONNEL:Payroll benefits
08/18/2023	Expenditure		HRA VEBA		-8,580.00	1120 Checking - US Bank
				August 2023 Employer HRA Contributions	-8,580.00	2353 HRA VEBA Payable
08/18/2023	Expenditure		SELECT HEALTH		-	1120 Checking - US Bank
					32,582.20	
				Select Health August 2023 Employee Contributions	-2,401.40	2345 Select Health
				Select Health August 2023 Employer Contributions	-	2345 Select Health
					30,626.50	
				Select Health August 2023 Billing Differences	445.70	2345 Select Health
08/20/2023	Expenditure		CITY OF MERIDIAN		-25.76	1120 Checking - US Bank
				Water/Sewer 07/06-08/05/2023	25.76	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
08/21/2023	Expenditure		Paylocity		-1,974.12	1150 Chkg Payroll -1st Interstate
				Paylocity August Payroll Processing	1,974.12	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing
08/22/2023	Expenditure		IDAHO POWER - 3194		-1,371.65	1120 Checking - US Bank
				Power 07/06-08/03/23	1,371.65	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
08/22/2023	Expenditure		Nationwide 457b		-1,037.06	1120 Checking - US Bank
				Nationwide Pre Payment 08/07/23	-1,037.06	2352 Nationwide Withholding Payable
08/22/2023	Expenditure		Nationwide 457b		-526.19	1120 Checking - US Bank
				Nationwide Roth Payment 08/22/2023	-526.19	2352 Nationwide Withholding Payable
08/23/2023	Expenditure		INTERMOUNTAIN GAS COMPANY		-8.24	1120 Checking - US Bank
				Gas 06/30-07/31/23	8.24	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
08/23/2023	Expenditure		INTERMOUNTAIN GAS COMPANY		-15.45	1120 Checking - US Bank
				Gas 06/29-07/31/23	15.45	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
08/24/2023	Expenditure		IDAHO POWER - 7016		-232.98	1120 Checking - US Bank

Meridian Library District

Electronic Bill Payment List

August 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	ACCOUNT
				Power 07/07/08/07/23	232.98	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
08/24/2023	Expenditure		IDAHO POWER - 1620		-4,218.93	1120 Checking - US Bank
				Power 07/07-08/07/23	4,218.93	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
08/24/2023	Expenditure		INTERMOUNTAIN GAS COMPANY		-5.58	1120 Checking - US Bank
				Gas 06/30-08/01/23	5.58	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
08/28/2023	Expenditure		Bill.com		-450.86	1120 Checking - US Bank
				Bill.com fees 07/28-08/27/2023	450.86	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing
08/29/2023	Expenditure		IDAHO POWER - 7302		-456.54	1120 Checking - US Bank
				Power 07/10-08/10/23	456.54	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
08/29/2023	Expenditure		Chevron (Wex Bank)		-803.85	1120 Checking - US Bank
				07/24-08/23/23 Fuel	68.94	5260.2 OPERATING EXPENSES:Vehicle Expense:Vehicle - Sprinter
				07/24-08/23/23 Fuel	123.59	5260.4 OPERATING EXPENSES:Vehicle Expense:Vehicle - Honda Element
				07/24-08/23/23 Fuel	316.62	5260.5 OPERATING EXPENSES:Vehicle Expense:Vehicle - Dodge HD Wagon
				07/24-08/23/23 Fuel	212.03	5260.1 OPERATING EXPENSES:Vehicle Expense:Vehicle - Bookmobile
				07/24-08/23/23 Fuel	69.42	5260.3 OPERATING EXPENSES:Vehicle Expense:Vehicle - Van Honda Odyssey
				Fuel Card Shipping Charge	13.25	5260.7 OPERATING EXPENSES:Vehicle Expense:Vehicle - Chevy Silverado 1500
08/31/2023	Expenditure		Gravity Payments		-26.91	1120 Checking - US Bank
				Gravity Payment Processing August 2023	26.91	5202.2 OPERATING EXPENSES:Banking fees:Bankcard fees
08/31/2023	Expenditure		Nationwide 457b		-526.61	1120 Checking - US Bank
				Nationwide Roth Payment 08/31/2023	-526.61	2352 Nationwide Withholding Payable
08/31/2023	Expenditure		Nationwide 457b		-1,240.23	1120 Checking - US Bank
				Nationwide Pre Payment 08/31/2023	-1,240.23	2352 Nationwide Withholding Payable
08/31/2023	Expenditure		PERSI-401K		-2,697.24	1120 Checking - US Bank
				PERSI Choice Plan 08/25/23	-2,697.24	2340 401K withholding payable
08/31/2023	Expenditure		PERSI		-	1120 Checking - US Bank
					19,976.86	

Meridian Library District

Electronic Bill Payment List

August 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	ACCOUNT
				PERSI Base Plan Employer Contributions 08/11/23 PR	12,484.12	- 2330 PERSI withholding payable
				PERSI Base Plan Employee Contributions 08/11/23 PR	-7,492.74	2330 PERSI withholding payable
<hr/>						
Credit Card Payment						
08/01/2023	Credit Card Payment		Divvy		17,356.44	- 1120 Checking - US Bank
					17,356.44	- 2700 Divvy Credit Cards Payable
<hr/>						
08/12/2023	Credit Card Payment		Divvy		25,404.95	- 1120 Checking - US Bank
					25,404.95	- 2700 Divvy Credit Cards Payable
<hr/>						

Meridian Library District

Budget vs. Actuals: Budget FY23 Amended by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
40000 Tax Revenue	8,042,275.48	7,893,567.00	148,708.48	101.88 %
42000 Non-tax Revenue	647,452.50	639,700.00	7,752.50	101.21 %
Total Revenue	\$8,689,727.98	\$8,533,267.00	\$156,460.98	101.83 %
GROSS PROFIT	\$8,689,727.98	\$8,533,267.00	\$156,460.98	101.83 %
Expenditures				
50000 PERSONNEL	4,419,701.37	4,450,000.00	-30,298.63	99.32 %
51000 COLLECTIONS	907,833.08	923,000.00	-15,166.92	98.36 %
52000 OPERATING EXPENSES	1,398,410.67	1,418,930.00	-20,519.33	98.55 %
72000 CAPITAL EXPENSES	195,418.97	200,000.00	-4,581.03	97.71 %
7888 Transfer Out-To General Fund Reserve		660,000.00	-660,000.00	
7999 Transfer Out-To Capital Repair & Replacement Fund		664,678.00	-664,678.00	
9800 Transfer Out-To Capital Projects Fund	216,659.00	216,659.00	0.00	100.00 %
Total Expenditures	\$7,138,023.09	\$8,533,267.00	\$ -1,395,243.91	83.65 %
NET OPERATING REVENUE	\$1,551,704.89	\$0.00	\$1,551,704.89	0.00%
Other Revenue				
8000 Plant Facilities Levy Revenue	1,400,000.00	1,400,000.00	0.00	100.00 %
8338 Capital Projects Interest	103,739.75	95,670.00	8,069.75	108.43 %
8350 Capital Projects Grants & Donations	279,471.13	250,000.00	29,471.13	111.79 %
8800 Transfer In-To Capital Projects-From General Fund	216,659.00	216,659.00	0.00	100.00 %
Total Other Revenue	\$1,999,869.88	\$1,962,329.00	\$37,540.88	101.91 %
Other Expenditures				
9288 Orchard Park Project Costs	1,599,360.71	1,630,000.00	-30,639.29	98.12 %
9289 South Branch Project Costs	6,168.00		6,168.00	
Total Other Expenditures	\$1,605,528.71	\$1,630,000.00	\$ -24,471.29	98.50 %
NET OTHER REVENUE	\$394,341.17	\$332,329.00	\$62,012.17	118.66 %
NET REVENUE	\$1,946,046.06	\$332,329.00	\$1,613,717.06	585.58 %

Meridian Library District

Statement of Activity

October 2022 - August 2023

	TOTAL
Revenue	
40000 Tax Revenue	
4000 Tax levy	7,217,459.35
4005 Tax Levy - Capital Foregone	216,651.00
4006 Tax Levy - Operating Foregone	72,217.00
Total 4000 Tax levy	7,506,327.35
4010 Ag. Replacement	1,940.00
4020 Pers Prop Replacement	39,038.73
4100 Sales tax income	487,403.72
Total 40000 Tax Revenue	8,034,709.80
42000 Non-tax Revenue	-14.73
4200 Fines and fees	19,955.32
4210 Book Sale	258.20
4220 Meeting Room income	6,138.62
4221 Donations & Memorials	1,849.10
4300 Interest income	136,848.77
4339 Capital Replace & Repair Int	196,625.38
4400 Copy/Print income	26,473.19
4410 Miscellaneous income	4,258.64
4500 Grants	201,493.90
4700 Sponsorships	3,750.00
Total 42000 Non-tax Revenue	597,636.39
Total Revenue	\$8,632,346.19
GROSS PROFIT	\$8,632,346.19
Expenditures	
50000 PERSONNEL	
5000 Salaries and wages	3,045,298.05
5005 Termination salaries	24,477.46
Total 5000 Salaries and wages	3,069,775.51
5010 Payroll benefits	1,001,709.56
Total 50000 PERSONNEL	4,071,485.07
51000 COLLECTIONS	
5115 Adult Print Books	153,430.62
5121 Electronic databases	15,078.25
5122 eContent	279,783.17
5125 Print Reference	946.98
5130 Children's books	177,149.57
5130S Children's books - Supported	28,946.71
Total 5130 Children's books	206,096.28

Meridian Library District

Statement of Activity

October 2022 - August 2023

	TOTAL
5135 Young Adult books	34,017.60
5149 Media	54,206.84
5150 Circulating devices & kits	6,407.19
5151 Periodicals	4,715.38
Total 51000 COLLECTIONS	754,682.31
52000 OPERATING EXPENSES	
52020 Professional Services	
5202.1 Audit	22,500.00
5202.4 Legal fees	15,358.00
5202.5 Consulting	11,916.67
5202.6 Other	12,052.41
5202.7 Accounting Svcs	8,331.25
5237 Recruiting/Background Checks	1,643.18
Total 52020 Professional Services	71,801.51
52025 Banking fees	
5202.2 Bankcard fees	2,022.44
5202.3 Financial fees	1,272.41
Total 52025 Banking fees	3,294.85
52120 Consortium	
5212.C Consortium-Courier	38,716.96
5212.H Consortium-Hardware/Software	49,969.16
Total 52120 Consortium	88,686.12
5216s Equip & Furnishings -Supported	17,004.48
52200 Information Technology	
5220.1 IT Infra -Software/Licensing	65,493.33
5220.1s IT Infra Softw/Lic Supported	269.99
Total 5220.1 IT Infra -Software/Licensing	65,763.32
5220.2 IT Infra -Support	7,588.27
5220.3 IT PCs, Printers & Hardware	80,603.75
5220.3S Supported - IT, PCs, Hardware	10,707.41
Total 5220.3 IT PCs, Printers & Hardware	91,311.16
5220.5 IT Utilities	34,111.64
5220.6 IT Collection Licensing	1,250.00
5220.7 IT Technology Maintenance	7,954.80
5230 Phone Service	5,124.42
Total 52200 Information Technology	213,103.61
52250 Marketing	
5225 Marketing & advertising	4,668.91
Total 52250 Marketing	4,668.91

Meridian Library District

Statement of Activity

October 2022 - August 2023

	TOTAL
52290 Materials Processing	
5229.1 Materials-OCLC	2,794.42
5229.2 Materials-Processing	61,713.80
Total 52290 Materials Processing	64,508.22
52340 Professional Development	
5234.1 Conferences	10,124.81
5234.1S Support - Conferences	701.58
Total 5234.1 Conferences	10,826.39
5234.4 Memberships	2,867.00
5234.5 Staff Mtg & Training	3,590.36
5234.5s Staff Training - Supported	9,476.16
Total 5234.5 Staff Mtg & Training	13,066.52
5234.6 Webinar/Ecourses	1,738.36
Total 52340 Professional Development	28,498.27
52360 Program Expense	
5236.2 Programs - District	
5236.2S District Programs -Supported	447.67
Total 5236.2 Programs - District	447.67
5236.AD Programs - Adult	4,964.91
5236.As Programs - Adult -Supported	1,650.00
Total 5236.AD Programs - Adult	6,614.91
5236.BR Programs -Brochures	325.00
5236.CH Programs - Children	675.50
5236.cs Children's Programs - Supported	7,411.47
5236.PC Pet Care	359.93
Total 5236.CH Programs - Children	8,446.90
5236.EL Programs - Early Learning 0-5	6,261.22
5236.FA Programs -Family All Ages	12,719.39
5236.SA Programs -School Age 6-12	5,489.85
5236.TN Programs -Teen 13-18	2,374.63
5236.VO Programs -Volunteers	1,415.87
Total 52360 Program Expense	44,095.44
52400 Supplies	
5211 Copy/Print	23,398.93
5240 Supplies - general	14,890.16
5240s Supplies - General -Supported	20,093.65
Total 5240 Supplies - general	34,983.81
5245 Supplies - marketing	3,292.28
5246 Supplies - office	10,783.57
Total 52400 Supplies	72,458.59

Meridian Library District

Statement of Activity

October 2022 - August 2023

	TOTAL
52500 Miscellaneous Operating	
5216 Equipment & Furnishings Not Cap	11,696.40
5228 Miscellaneous	4,229.77
5228.S Miscellaneous- Supported	7,653.37
Total 5228 Miscellaneous	11,883.14
5232 Postage	9,589.21
5232.S Postage - Supported	36.95
Total 5232 Postage	9,626.16
5250 Taxes and insurance	19,690.83
Total 52500 Miscellaneous Operating	52,896.53
52600 Vehicle Expense	
5260.1 Vehicle - Bookmobile	871.10
5260.1s Vehicle - Bookmobile Supported	3,105.37
Total 5260.1 Vehicle - Bookmobile	3,976.47
5260.2 Vehicle - Sprinter	1,564.02
5260.3 Vehicle - Van Honda Odyssey	2,240.80
5260.4 Vehicle - Honda Element	1,288.75
5260.5 Vehicle - Dodge HD Wagon	3,702.82
5260.6 Employee Mileage Reimbursement	378.08
5260.7 Vehicle - Chevy Silverado 1500	6,063.06
5260.8 Vehicle - Toyota Rav4 VIN 4697	23.69
Total 52600 Vehicle Expense	19,237.69
62240 Facility Expense	
6224.1 Bldg-Maintenance	141,613.10
6224.2 Bldg-Repairs	70,417.98
6224.3 Bldg-Small Tools	2,340.93
6224.4 Bldg-Supplies	18,652.23
6250 Bldg-Insurance	25,407.00
6255 Bldg-Rent	269,165.28
6258 Bldg-Utilities	67,086.56
Total 62240 Facility Expense	594,683.08
Total 52000 OPERATING EXPENSES	1,274,937.30
72000 CAPITAL EXPENSES	
7216 Equipment & Furnishings	2,317.44
7216.s Equip and Furnishings - Supprtd	14,673.50
Total 7216 Equipment & Furnishings	16,990.94
7220 IT - Infrastructure - Hardware	23,249.32
7220.3 IT PCs, Hardware Printers	19,262.00
7220.3S IT - PC, Prntrs, Hdw- Supported	42,648.69
Total 7220.3 IT PCs, Hardware Printers	61,910.69

Meridian Library District

Statement of Activity

October 2022 - August 2023

	TOTAL
7295 Major improvements	73,074.00
Total 72000 CAPITAL EXPENSES	175,224.95
Total Expenditures	\$6,276,329.63
NET OPERATING REVENUE	\$2,356,016.56
Other Revenue	
8000 Plant Facilities Levy Revenue	1,400,000.00
8338 Capital Projects Interest	103,739.75
8350 Capital Projects Grants & Donations	250,000.00
Total Other Revenue	\$1,753,739.75
Other Expenditures	
9288 Orchard Park Project Costs	1,594,030.52
Total Other Expenditures	\$1,594,030.52
NET OTHER REVENUE	\$159,709.23
NET REVENUE	\$2,515,725.79

Meridian Library District

Statement of Financial Position

As of August 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000BKM Petty Cash - Bookmobile	50.00
1010 Cash on Hand - Cherry	200.00
1010BR Cash on Hand - Silverstone	150.00
1013 Cash on Hand - Silverstone Self Pay Copy	33.95
1014 Cash on Hand - Cherry Self Pay Copy	54.55
1015 Cash on Hand - Orchard Park Self Pay Copy	17.00
1016 Cash on Hand - unBound	50.00
1017 Cash on Hand - Orchard Park	150.00
1072 Bill.com Money Out Clearing	-10.00
1120 Checking - US Bank	41,975.44
1150 Chkg Payroll -1st Interstate	70,187.70
1160 Savings Payroll -1st Interstate	132,029.22
1200 PayPal Account	39.92
1937 StatePool-General Operations	5,131,055.08
1938 StatePool-Capital Project Fund	3,034,557.38
1939 StatePool-Cap Replacement &Repr	5,334,362.66
Total Bank Accounts	\$13,744,902.90
Other Current Assets	
12000 Undeposited Funds	172.04
1500 Deposits/Prepaid expenses	58,191.22
1600 Property Tax Receivable	7,710,439.00
1627 LGIP Interest Receivable	59,805.06
1652 Sales Tax Receivable	124,861.00
1706 Tech Purchase -Lindsay T.	-50.00
1800 Fines Receivable	26,237.81
1850 Allowance	-20,727.88
Total Other Current Assets	\$7,958,928.25
Total Current Assets	\$21,703,831.15
TOTAL ASSETS	\$21,703,831.15

Meridian Library District

Statement of Financial Position

As of August 31, 2023

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2380 Accounts Payable	70,229.33
Total Accounts Payable	\$70,229.33
Credit Cards	
2700 Divvy Credit Cards Payable	28,159.17
Total Credit Cards	\$28,159.17
Other Current Liabilities	
2300 Payroll Liabilities	-1,096.21
2305 FICA withholding payable	8,622.97
2310 Federal withholding payable	6,553.00
2320 State withholding payable	2,700.00
2330 PERSI withholding payable	7,025.71
2340 401K withholding payable	3,417.88
2345 Select Health	830.79
2350 Persi Life withholding payable	272.00
2352 Nationwide Withholding Payable	838.00
2354 FSA Discovery Reserve	214.00
2355 Dental Payable	9,556.58
2357 Unum Payable	-5,118.13
2358 Mutual of Omaha Payable	-1,823.82
2360 AFLAC	423.78
2365 United Heritage	31.79
2405 Accrued Wages	83,092.00
Sales Tax Agency Payable	683.16
Sales Tax Payable	18.16
Total Sales Tax Agency Payable	701.32
Total Other Current Liabilities	\$116,241.66
Total Current Liabilities	\$214,630.16
Total Liabilities	\$214,630.16
Equity	
2536 Meridian Historical Society Funds	-0.24
2900 Investment in GFA	9,844,884.00
2910 Contra Accum Deprec	-4,890,205.00
2912 Accum Dep - Buildings	1,574,929.00
2913 Accum Depr - Equipment	2,464,684.00
2914 Accum Depr - Improvements	738,822.00
2915 Accum Depr - Leasehold Improv	111,770.00
2988.4 17929 Leisure Lane	-53,000.00
2988.5 Buildings	-4,474,133.00

Meridian Library District

Statement of Financial Position

As of August 31, 2023

	TOTAL
2988.6 Improvements	-1,001,737.00
2988.7 Leasehold Improvements	-171,997.00
2988.8 Equipment	-3,030,521.00
2990 Deferred Inflows	7,670,244.00
2995 Advanced Revenue	34,067.00
2998.1 Jewitt property	-210,996.69
2998.2 Cherry/Leisure property	-449,588.00
2998.3 1326 Cherry Lane	-192,604.00
2998.9 Artwork	-25,500.00
2999 Retained Earnings	6,968,933.24
2999.1 Construction in Progress	-234,806.00
32000 Owners Equity	4,300,229.89
Net Revenue	2,515,725.79
Total Equity	\$21,489,200.99
TOTAL LIABILITIES AND EQUITY	\$21,703,831.15



Meridian Library District Board of Trustees

October 2023 Meeting Board Report*

Director's Report

Prepared by: Nick Grove, Library Director

Human Resources

Applications Reviewed

- Branch Supervisor (x7)
- Marketing Librarian (x13)

Phone Screens

- Marketing Librarian (x4)

Job Offers

- Pages (x4)
- Admin Assistants (x2)

Position Changes

- TP - 29 hours to 19 hours
- MF - YSS to BM
- EP - 19 hours to 29 hours
- JH - 19 hours to 29 hours
- JS - DSSM to ADO

Additional HR Notes

- FLSA status reviews and job description creation and implementation (x6)
- Legal Essentials of Management (x6 attendees)
- Scheduled shot clinics for MLD staff to be held at MLD branches
- 34 position change letters for internal transfers within the organization
- Met with Paylocity twice to discuss system changes
- Started revamp of the orientation slides for new hires
- Sent out benefit updates for open enrollment
- Meeting with Advanced Benefits to review new trends and to discuss new benefits we would like to offer to staff
- Sent a benefit survey to all staff
- Sent an additional benefit survey to all part-time staff

*Monthly board reports cover the month prior to the meeting (i.e., the March report is for Feb. 1-28).

Capital Projects

- Met with Brighton and counsel from Hawley-Troxell to finalize language on the Purchase and Sale Agreement for the MLD South Branch project. Final approval will go before the MLD Board of Trustees in October. Brighton will begin construction in mid-October and has a target date of mid-September 2024 for construction completion.

Additional updates

- Staff prepared throughout the month of September to implement the changes associated with the new organizational design. A few last minute changes were made in terms of where Home Delivery will be located and where the Operations division will work. The decision was made to pursue an option, pending board approval, to lease a space for the Admin division. This option will allow the entire Operations division to move into the Annex and allow the spaces at Cherry Lane branch to be solely dedicated to branch operations. Eventually the space in the magazine area will be returned to a public use space and the director's office will be repurposed as a staff meeting room, both of these will result in additional public use space and access. By moving the Operations division out of the Cherry Lane branch staff work areas, there is more room than what is at Orchard Park for the purposes of Home Delivery, thus Home Delivery services will remain at Cherry Lane. This move also prompted the phone and chat services to move to Orchard Park where their new supervisors are working to integrate it into the workflow of the Orchard Park library assistants.

Meridian Library Foundation

Mayor Robert Simison issued a proclamation declaring September 18th-24th to be "National Diaper Need Awareness Week" in Meridian, Idaho. In conjunction with the [Foundation Diaper Drive](#), and in partnership with the Idaho Diaper Bank, this Proclamation was given at the Meridian Library District at Cherry Lane.



The Foundation's Diaper Drive lasted through the month of September (coinciding with the library's Baby Resource Fair) and directly supported the Idaho Diaper Bank, which already has a network of partner agencies in place to distribute diaper supplies to our community members in need. The Foundation is proud to partner with the Idaho Diaper Bank and the Meridian Library District to bring these basic necessities to our neighbors so that youth in our community can fully participate in all early childhood programs of the library.



Meridian Library District Board of Trustees

October 2023 Meeting Board Report*

Department/Division: District Operation (DO)

Prepared by: Jason Su

Statistics

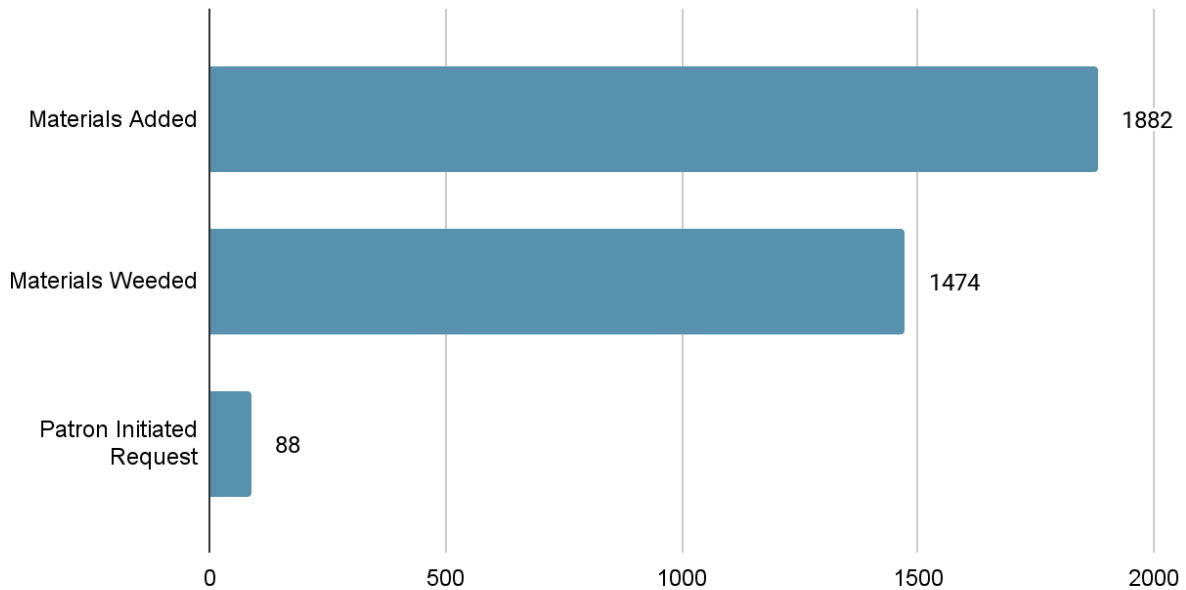
Patron Computer and Network Use Report

Total Unique Users	Total Sessions Authenticated	Avg. User Time	Wireless Users
2,056	2,880	91 min	2,594

***No longer included in the above statistic is the (+/-) change from previous month because Orchard Park's count will skew the results. This data be brought back next June.*

Collections

Collection Maintenance



Collection Statistics:

- 197,085 physical items in collection
- 97,379 total physical circulations
- 33,979 total digital circulations

*Monthly board reports cover the month prior to the meeting (i.e., the August report is for August 1-31).

Database and Website Statistics:

- 39,383 database inquiries (July-Sept.)
 - RefUSA most heavily used database
- 61,683 page views of mld.org
- 11,886 unique visitors to mld.org

New databases coming online for 2023-2024!

- Udemy - Gale Presents: Udemy is an online learning platform for adults who want to improve work-related skills or further develop a personal interest.
- Mango Languages - Mango Languages offers language learning for more than 70 world languages, English Courses in over 20 source languages, as well as courses in 10 Endangered and Indigenous languages.
- Hispanic Life in America - Powered by NewsBank, Hispanic Life in America provides comprehensive coverage of the Hispanic American experience as recorded by news media, from the early 18th century to today.

General Updates

Facilities

Facilities and Technology Services have been busy the month of September. Branches across the District received additional wireless access points to decrease bandwidth bottlenecks. unBound has seen the most dramatic spike in internet performance with this addition. The System Admin has been working to get staff stations upgraded across the District as well.

Furniture and tech updates

Our vendors were able to deliver and install furniture and fixtures by our Sept. 29 end-of-fiscal-year deadline. Orchard Park received multiple marker board upgrades as did unBound. We were able to install more power outlets at Orchard Park in the Adult lounge. Orchard Park also saw the addition of a Friends of the Meridian Library bookshelf in the North vestibule, two wall-mounted catalog computer stations, three computer lab desk, two catalog desk, and a custom-milled cabinet in the Holds area.



SALARY SCHEDULE

GRADE	POSITION	MINIMUM			MIDPOINT			MAXIMUM		
		Hourly	Monthly*	Annual*	Hourly	Monthly*	Annual*	Hourly	Monthly*	Annual*
1	Library Page	\$12.08	\$2,093.87	\$25,126.40	\$15.10	\$2,617.33	\$31,408.00	\$18.11	\$3,139.07	\$37,668.80
2	Library Assistant, Jr. Librarian, Library Courier	\$14.50	\$2,513.33	\$30,160.00	\$18.13	\$3,141.67	\$37,700.00	\$21.75	\$3,770.00	\$45,240.00
3	Administrative Assistant, Finance Assistant, unBound Library Assistant	\$15.66	\$2,714.40	\$32,572.80	\$19.58	\$3,393.00	\$40,716.00	\$23.49	\$4,071.60	\$48,859.20
4	Associate Librarian, Resource Specialist, Digitization Technician	\$16.50	\$2,860.00	\$34,320.00	\$20.63	\$3,575.87	\$42,910.40	\$24.76	\$4,291.73	\$51,500.80
5	Resource Coordinator, Circulation Coordinator	\$18.16	\$3,147.73	\$37,772.80	\$22.70	\$3,934.67	\$47,216.00	\$27.24	\$4,721.60	\$56,659.20
6	Human Resources (HR) Coordinator, Recruitment Coordinator, Maintenance Coordinator	\$19.52	\$3,383.47	\$40,601.60	\$24.40	\$4,229.33	\$50,752.00	\$29.29	\$5,076.93	\$60,923.20
7	System Administrator, Librarian, Executive Assistant	\$21.28	\$3,688.53	\$44,262.40	\$26.59	\$4,608.93	\$55,307.20	\$31.92	\$5,532.80	\$66,393.60
8	Branch Supervisor	\$24.25	\$4,203.33	\$50,440.00	\$30.32	\$5,255.47	\$63,065.60	\$36.39	\$6,307.60	\$75,691.20
9	Department Manager	\$26.44	\$4,582.93	\$54,995.20	\$33.05	\$5,728.67	\$68,744.00	\$39.66	\$6,874.40	\$82,492.80
10	Human Resources (HR) Manager, Accounting & Finance Manager, Foundation Manager	\$29.09	\$5,042.27	\$60,507.20	\$36.36	\$6,302.40	\$75,628.80	\$43.63	\$7,562.53	\$90,750.40
11	Assistant Director of Branches, Assistant Director of Operations	\$32.28	\$5,595.20	\$67,142.40	\$40.35	\$6,994.00	\$83,928.00	\$48.42	\$8,392.80	\$100,713.60
12	Director	\$38.74	\$6,714.93	\$80,579.20	\$48.42	\$8,392.80	\$100,713.60	\$58.10	\$10,070.67	\$120,848.00

*Monthly and Annual rates are based on a 40-hour work week.



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*Monthly and Annual rates are based on a 40-hour work week.

Revised and Board Approved 09/20/2023
 Draft revision: October 18, 2023

COMMERCIAL LEASE AGREEMENT

THIS LEASE (the “Lease”) is made and entered into effective as of November 1, 2023, by and between BERNAL ASSOCIATES, LLC, an Idaho limited liability company (“Landlord”) and Meridian Library District (“Tenant”).

ARTICLE 1 DEMISE OF LEASED PREMISES

1.1 Landlord hereby leases to Tenant and Tenant hereby leases from Landlord the real property and improvements located in Ada County, Idaho, commonly referred to as **1552 N Crestmont Drive, Ste E, Meridian, ID 83642(address)**, consisting of **2,952 rentable square feet** and further identified in **Schedule I** attached to this Lease (the “Leased Premises”) and incorporated herein by this reference. The Leased Premises is subject to all documents of record, those matters appearing upon the face of land, and any rights of way for trails, roads, highways, and railroad rights of way.

The Leased Premises shall include common, or public areas that may be shared with other tenants of the Landlord (“Public Areas”). As long as this Lease remains in effect and Tenant is not in default hereunder, Tenant shall have the nonexclusive right, in common with the Landlord, other tenants, subtenants and invitees, to use the grounds, parking lots, and public areas of the Building which consist of any entrance foyer and lobby of the Building, the common corridors of the Building and other areas appurtenant to or servicing the Building, together with public entrance doors, halls, and lavatories in the Building, provided that Landlord shall have the right at any time and from time to time to exclude therefrom such areas as landlord may determine so long as access to the Premises is not unreasonably denied.

1.2 Tenant hereby acknowledges that immediately prior to the Effective Date Tenant had the opportunity to inspect and assess the Leased Premises. As a result, Tenant is fully aware of the condition of the Leased Premises. Tenant’s taking possession of the Leased Premises shall be conclusive evidence as against Tenant that at the time thereof the Leased Premises were in good and satisfactory condition. **NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS LEASE, IT IS EXPRESSLY UNDERSTOOD AND IT IS FURTHER AGREED BY THE PARTIES HERETO THAT TENANT SHALL TAKE THE LEASED PREMISES “AS IS,” PROVIDED WITHOUT ANY WARRANTY FROM LANDLORD EITHER EXPRESS OR IMPLIED.**

ARTICLE 2 TERM

2.1 Term. The Term of this Lease shall commence on the Commencement Date (defined below) and shall continue for three (3) Lease Years (as defined below) (as may be extended from time to time pursuant to an Extension Period (defined below), the “Term”), subject to extension as provided in Section 2.2. The “Commencement Date” shall be November 1, 2023. As used herein, the term “Lease Year” shall mean the initial calendar year commencing on the November 1, 2023, and ending on the first anniversary thereof and the calendar year ending on each anniversary thereafter up through the end of the 3 year Term, and each Extension Period (defined below), if any.

2.2 **Extension Options.** Provided that there exist no uncured defaults (both at the time of exercise and the time of commencement of the applicable Extension Period) by Tenant and Tenant has exercised its previous options, Tenant shall have the right to extend the Term comprised of one (1) extension periods of three (3) consecutive Lease Years each (each an "Extension Period" and together, the "Extension Periods"). Each option shall be exercised by written notice of Tenant's election to extend the Term given to Landlord not earlier than one year prior to the applicable Extension Period and not later than one hundred forty (140) days prior to the date of commencement of the Extension Period. If Tenant met the foregoing conditions to its right to exercise its options and gives such notice, the Term of this Lease shall be automatically extended for the Extension Period covered by the option so exercised without execution of an extension or renewal lease, on the same terms and conditions otherwise provided in this Lease, except for Base Rent which shall be adjusted as set forth in Section 3.2(b) of this Lease. Lease rate to be negotiated at time of renewal.

2.3 **Delay in Commencement.** Notwithstanding said Commencement Date, if for any reason Landlord cannot deliver possession of the Premises to Tenant on said date, Landlord shall not be subject to any liability therefor, nor shall such failure affect the validity of this lease or the obligations of Tenant hereunder. However, in such case Tenant shall not be obligated to pay rent until possession of the Premises is tendered to Tenant, which date shall be the new Commencement Date, and the Expiration Date shall be delayed (if and only if the new Commencement Date occurs in a calendar month succeeding the month specified in Section 1.5) by the same number of calendar months by which the Commencement Date is delayed. Upon Landlord's request, the parties agree to execute in writing an Addendum to certify the Commencement Date and Expiration Date hereof, but this lease shall not be affected in any manner if either party fails or refuses to execute such Addendum.

2.4 **Delivery of Possession.** Tenant shall be deemed to have taken possession of the Premises when the earliest of any of the following occur: (a) five business days after Landlord or Landlord's agent, architect or contractor notifies Tenant that the Premises are ready for occupancy; or (b) Tenant commences to occupy or otherwise make use of the Premises.

Once Tenant is notified pursuant to Section 2.4(a), Tenant agrees to occupy the Premises within twenty (20) business days thereafter. As used in this Lease, "business days" shall mean Mondays through Fridays. Tenant agrees that, upon the request of Landlord, Tenant will execute a document certifying the date on which Tenant took possession of the Premises.

2.5 **Holding Over.** If Tenant remains in possession of the Premises or any part thereof after the expiration of the term hereof, such occupancy shall be a tenancy from month to month at a monthly rental equal to 150% of the amount due as the monthly installment of Base Rent for the last full month of the term, plus all other charges or Additional Rent payable hereunder. The foregoing provisions of this Section 3.4 shall neither be construed to give the Tenant any right to remain in possession of the Premises or any part thereof after the expiration of the term hereof nor to waive any of Landlord's rights under this Lease to collect any damages to which it may be entitled, whether direct or consequential.

ARTICLE 3

RENT

3.1 **Rent.** Tenant shall pay to Landlord Rent as described below without demand, deduction or setoff, at such place as Landlord shall designate in writing from time to time. Rent shall be payable in advance in equal monthly installments, on the first day of the calendar month during each calendar month during the Term and shall be proportionately reduced for any partial month during the Term.

3.2 **Base Rent.**

Initial Base Rent. The amount of the Monthly Rent for:

1st year shall be Three Thousand Four Hundred and Forty Four Dollars and no/cents (\$3,444) per month (“Base Rent”),

2nd year shall be Three Thousand Nine Hundred Thirty Six Dollars and 00/100 cents (\$3,936) per month (“Base Rent”),

3rd year shall be Four Thousand One Hundred Thirty Two Dollars and 80/100 cents (\$4,132.80) per month (“Base Rent”).

Total Rent _____
\$138,153.60)

Should Tenant exercise the option to extend this Lease, the Base Rent shall be adjusted as set forth in Section 3.2(b) below. Tenant shall pay Landlord the prorated Base Rent monthly in advance on the first day of each and every calendar month during the Term. Base Rent shall be prorated for any partial month. The initial payment of Base Rent shall be due on or before the first day of the first calendar month after the Effective Date. If the commencement date is not the first day of a calendar month, such first payment shall include the prorated amount owed for the month in which the Effective Date occurred.

(a) Rent Adjustment. The amount of Base Rent during the initial term of the Lease shall be as described in Section 3.2(a) above. The Base Rent for the first Lease Year of any Extension Period shall be as-is described below with three percent (12.5) increase 2nd year and three percent (5%) 3rd year.

3.3 **Late Charge.** If any installment of Base Rent is paid more than five (5) business days after the date it is due, Tenant shall pay to Landlord a late charge in the amount equal to two percent (5%) of the Rent payment(s) or \$100 whichever is greater for each month that payments are delinquent.

3.4 **Payments are Rent.** All amounts payable under this Lease by Tenant to Landlord constitute Rent, including, without limitation, amounts payable as Base Rent, Real Estate Taxes, Operating Costs, or any other payments of any kind or nature.

3.5 **Additional Rent.** Whenever, for any calendar year, Landlord’s estimated operating costs of the Building, including taxes, insurance and common area expenses, as further defined in Articles 4.3, 7,9,10

and 15 of the Lease, are greater than the actual operating costs for the calendar year of **2023 (the Base Year, described in Exhibit B)**, then the monthly rental for that calendar year may be increased, effective January 1 of that year, by an amount equal to **8.03 % (suite square footage 2,952 ÷ 36,730 Building Gross square footage)** of such estimated increase in operating costs. Landlord shall prepare a statement of the estimated increased costs over Base Year versus the actual costs incurred no later than sixty (60) days following the close of the calendar year and shall furnish Tenant with a copy of the same. If the amounts collected from Tenant by Landlord are greater than actual costs incurred, Landlord shall refund to Tenant the difference. If amounts collected from Tenant are less than actual costs incurred, Tenant shall remit to Landlord the additional amount due within thirty (30) days of receipt of statement. Landlord and Tenant agree that the Tenant's prorate share of the above described operating costs shall be as set forth in Article 3.1, representing the ratio that the rentable area of Tenant's Premises bears to the total rentable area of the Building.

3.6 Acceptance of Rental Payments. No acceptance by Landlord of a lesser sum than the Base Rent and/or Additional Rent then due shall be deemed to be other than on account of the earliest amount of such rental due (unless Landlord elects otherwise), nor shall any endorsement or statement on any check of any letter accompanying any check or payment as rent be deemed an accord and satisfaction or compromise and settlement, and Landlord may accept such check or payment without prejudice to Landlord's right to recover the balance of such payments due or to pursue any other remedy as provided in this Lease.

3.7 Security Deposit. Tenant shall deposit with Landlord upon execution hereof the sum of Three Thousand Four Hundred and Forty Four Dollars (**\$3,444**) as security for Tenant's faithful performance of Tenant's obligation hereunder. If Tenant fails to pay rent or other charges due hereunder, or otherwise defaults with respect to any provisions of this Lease, Landlord may without notice to Tenant use, apply or retain all or any portion of said deposit for the payment of any rent or other charge in default or for the payment of any other sum to which Landlord may become obligated by reason of Tenant's default or to compensate Landlord for any loss or damage which Landlord may suffer thereby. If Landlord so uses or applies all or any portion of said deposit, Tenant shall within five (5) days after written demand therefor deposit cash with Landlord in an amount sufficient to restore said deposit to the full amount hereinabove state. Landlord shall not be required to keep said deposit separate from its general accounts and Tenant shall not be entitled to interest on such deposit. If Tenant performs all of Tenant's obligations hereunder, said deposit or so much thereof as had not theretofore been applied by Landlord, shall be returned, without payment of Interest or other increment for its use, to Tenant (or, at Landlord's option, to the last assignee, if any, of the Tenant's interest hereunder) within sixty (60) days after either the expiration of the term hereof or after Tenant has vacated the Premises, whichever is later. Landlord shall deliver the funds deposited herein by Tenant to purchaser of the building in the event the Building is sold (or give such purchaser a credit against the purchase price in the amount of such deposit), and hereupon Landlord shall be discharged from all further liability with respect to such deposit.

ARTICLE 4 TAXES

4.1 Real Estate Taxes. Landlord shall pay, before delinquency, all real estate taxes and general and special assessments that are levied or assessed by any lawful authority on the Leased Premises and costs incurred by Landlord or Tenant to contest taxes or valuations ("Real Estate Taxes"). Real Estate Taxes shall

not include income, profits, intangibles, documentary stamp, franchise, corporate, capital stock, succession, estate, gift or inheritance taxes or taxes substituted for or in lieu of the foregoing exclusions, subject, however to Section 4.3 below (“Landlord’s Taxes”). Landlord shall pay Real Estate Taxes, or, if directed in writing by Landlord, Tenant shall pay Real Estate Taxes directly to the authority levying such Real Estate Taxes.

4.2 **Rental Taxes.** Tenant shall pay, before delinquency, all federal, state or local sales, use, transaction privilege, rental, or other taxes, assessments, license fees, public charges that are imposed or levied upon, or measured by Rent payable under this Lease or otherwise assessed in connection with Tenant’s use or occupancy of the Leased Premises, excluding, however, Landlord’s income taxes.

4.3 **Additional Rent.** In addition to Base Rent, Tenant shall pay as additional rent Tenant’s prorate share of all “operating cost” paid or incurred by Landlord over Tenant’s “base year” as defined in 3.6.

4.4 **Other Taxes.** Tenant shall pay, before delinquency all taxes, fees and other charges substituted for or imposed in lieu of the taxes described in Section 4.2, any of which relate to or arise out of the Leased Premises excluding, however, Landlord’s taxes.

4.5 **Contest.** Landlord shall be entitled to contest Real Estate Taxes or valuation notices affecting or imposed on the Leased Premises or any part thereof, and each party shall cooperate with the other in any such proceeding at the contesting party’s sole cost and expense. The right of Tenant to contest Real Estate Taxes or valuation notices as described in the foregoing sentence are subject to the following: (i) Tenant shall bear the responsibility for timely protests, legal actions, and such other actions as may be required for an effective protest; (ii) if Landlord has already paid the tax, or assessment, Tenant shall not withhold payment to Landlord of Tenant’s share of this tax or assessment; and (iii) Tenant shall promptly remove any lien which may be imposed against the Leased Premises as a result of any unpaid tax or assessment by posting a release bond, paying the tax or assessment under protest, or otherwise posting collateral in a form and amount satisfactory to Landlord to assure payment of any lien against the Leased Premises.

4.6 **Proof of Payment.** Tenant shall provide proof to Landlord that all taxes have been paid at the time they are paid.

4.7 **Personal Property Taxes.** Tenant shall pay when due all taxes assessed on Tenant’s personal property on the Leased Premises.

ARTICLE 5 LIENS

5.1 **Indemnification.** Tenant agrees that it will pay or cause to be paid all costs for work done by it on the Leased Premises, and Tenant will keep the Leased Premises free and clear of all mechanics' liens on account of work done by Tenant or persons claiming under Tenant. Tenant agrees to and shall indemnify and hold Landlord harmless against liability, loss, damage, costs, attorney's fees, and all other expenses on account of claims of lien of laborers or materialmen or others for work performed or materials or supplies furnished to Tenant or persons claiming under Tenant.

5.2 **Reimbursement.** If any lien is filed against the Leased Premises on account of work done by Tenant or persons claiming under Tenant, Landlord may (but shall not be so required to) pay the claim and any costs, and the amount so paid, together with reasonable attorney's fees incurred in connection therewith, shall be immediately due and owing from Tenant to Landlord, with interest from the dates of Landlord's payments.

ARTICLE 6 USE

6.1 **Use of Leased Premises.** Tenant shall use the Leased Premises for the operation of a business engaged in office use.

6.2 **Prohibited Uses.** Notwithstanding all other provisions of this Lease to the contrary, the Leased Premises shall be used and occupied only for the purpose set forth in Section 6.1 of this Lease and for no other purpose. Tenant further covenants and agrees:

(a) Tenant will not use or suffer or permit any person or persons to use the Leased Premises or any part thereof for any use or purpose in violation of the laws of the United States of America or the State of Idaho or the ordinances, regulations and requirements of the City of Boise, County of Ada, or other lawful authorities, and that during said Term the Leased Premises, and every part thereof, shall be kept by the Tenant in a clean and wholesome condition, free of any objectionable odors or nuisances, and that all health and policy regulations shall, in all respects and at all times, be fully complied with by Tenant.

(b) Tenant shall neither commit nor permit any waste upon the Leased Premises, nor permit any use of the Leased Premises which is prohibited by any recorded instrument, which is dangerous to life, limb, or property.

ARTICLE 7 SIGNS

7.1 **Interior and Exterior Signs.** Subject to all applicable government regulations, rules and approvals and to all documents of record encumbering the Leased Premises, including, without limitation, covenants, conditions and restrictions for the Cherry Lane Center, Tenant may place and maintain at its cost during the Term of the Lease its usual and customary signs, and in a manner consistent with the signs existing as of the date of this Lease, on the exterior and on the interior of the Leased Premises. Tenant shall maintain such signs in good order and repair in compliance with all applicable governmental rules, regulations or ordinances. Tenant will replace any sign faces with blank Plexiglas at Lease termination.

Notwithstanding the foregoing, the Landlord may prescribe a uniform pattern of identification signs for Tenants to be placed on the outside of the doors leading into their respective premises, and other than such identification signs, Tenant shall not install, paint, display, inscribe, place or affix, or otherwise attach, any sign, fixture, advertisement,

notice, lettering or direction on any part of the outside of the Building or in the interior or other portion of the Building without obtaining the prior written consent of the Landlord. Tenant shall be obligated for the cost of all exterior signage, both on the building and on the street directory.

ARTICLE 8 TRANSFERS

8.1 **By Tenant.** Tenant shall not (voluntarily or involuntarily, whether by merger, consolidation, dissolution, operation of law, or any other manner) assign, license, transfer, mortgage or otherwise encumber all or any part of Tenant's interest in this Lease or in the Leased Premises, and shall not sublet or assign all or any part of the Leased Premises, without the prior written consent of Landlord in each instance, which consent shall not be unreasonably withheld, conditioned or delayed. Any attempted assignment, transfer, mortgage, encumbrance or subletting without such consent shall be wholly null and void. No such assignment or subletting shall relieve Tenant of any liability under this Lease. Consent to any such assignment or subletting shall not operate as a waiver of the necessity for a consent to any subsequent assignment or subletting, and the terms of such consent shall be binding upon any person holding by, under or through Tenant. In considering whether or not to grant such consent, the following shall be deemed reasonable reasons for Landlord's refusal, though this list is provided by way of example and is not exclusive: (i) proposed assignee or subtenant is less creditworthy when compared with that of Tenant and Tenant's guarantor at the time of the assignment or sublease, (ii) the proposed use of the Leased Premises is different than the use described in Section 6.1, including without limitation, any of the prohibited uses described in Section 6.2, and (iii) other objections that in the exercise of reasonable business judgment a Landlord might have when entering into a new lease with a prospective Tenant. Any assignment shall be conditioned upon the assignee expressly assuming all of the obligations of Tenant hereunder. In case of any sublease, the subtenant shall if requested by the Landlord attorn directly to Landlord so that Landlord may enforce the personal liability of the subtenant under the sublease, but such attornment provisions shall not cause the release of the sublandlord from the obligations of this Lease or under the sublease.

8.2 **Damages.** Tenant hereby waives and releases all claims, liability or causes of action against Landlord for consequential or other damages arising out of Landlord's failure to approve an assignment or sublease of the Leased Premises. Tenant's sole right in any instance in which assignment or subleasing is not approved by Landlord shall be to institute an action for a declaratory judgment to determine whether Landlord has acted reasonably in failing to approve a proposed assignment or sublease.

8.3 **Tenant Remains Liable.** Upon any assignment of this Lease or a sublease of all or any part of the Leased Premises, Tenant shall remain liable for performance of Tenant's obligations hereunder. Any assignee shall automatically assume all obligations of Tenant from and after the effective date of the assignment and any sublease shall be subject to all of the terms and conditions of this Lease.

8.4 **By Landlord.** Landlord shall have the right to sell, assign, transfer, convey, or mortgage its interest in this Lease and in and to the Leased Premises. Any such sale, assignment, transfer, conveyance, or mortgage shall not result in the disruption of Tenant's quiet enjoyment of the Leased Premises pursuant to the

terms of this Lease and any such sale, assignment, transfer, conveyance, or mortgage shall be subject to the terms of this Lease. Upon Landlord's assignee or successor-in-interest assumption of Landlord's obligations, Landlord shall be relieved of all liabilities and obligations under this Lease.

ARTICLE 9 UTILITIES AND MAINTENANCE

9.1 **Payment of Charges.** All utility charges power, gas, water, sewer, and trash shall be paid by Landlord on or before the time the same become due.

9.2 **Interruption of Service.** Landlord shall have no liability for damage arising from failure or interruption of utility services.

9.3 **Maintenance and Repair.** Subject to the terms of Section 9.4 below, Landlord shall maintain, repair, replace, and reconstruct and keep in class A condition the Leased Premises and all improvements on the Leased Premises, including the building, site improvements, and all other improvements of any kind and nature. Such repairs to be performed by Landlord shall also include landscaping, or other regular maintenance including (without limitation) site maintenance of paving, snow removal, parking lot light fixture repairs or light replacements, and maintenance, repair and replacement of mechanical and HVAC systems. All work performed by Tenant, other than minor ordinary repairs, shall be performed after obtaining applicable building permits and other permits, licenses and approvals that may be necessary or required from any governmental entity or agency and by a licensed professional. Work shall be performed in a good and workmanlike manner by licensed service providers and all charges for such work paid promptly before the same become liens on the Leased Premises.

9.4 **Landlord Obligations.** Landlord shall maintain and repair (and replace as necessary) and keep in good condition the structural foundations, other structural elements, and the roof (including the waterproof surface or membrane of the roof) of the Leased Premises. All reasonable and directly-related costs incurred by Landlord in making such repairs and replacements shall be Additional Rent 3.6 and amortized over the useful life of such improvements and the Rent shall increase each year to repay to Landlord the cost of such repairs and improvements. Such amortization shall be calculated by Landlord in a consistent manner and based on generally accepted accounting principles (GAAP) and Tenant shall only be obligated to reimburse Landlord for the pro rata portion of such amortized amount which occurs during the remaining Term. Notwithstanding all other provisions of this Lease to the contrary, Tenant shall reimburse Landlord for the reasonable and directly-related costs of all repairs to the Leased Premises which are made necessary as a result of (i) Tenant's failure to comply with the terms of this Agreement, or (ii) any misuse or neglect by Tenant or any of its officers, agents, employees, contractors, licensees, visitors, guests or invitees.

9.5 **No Waiver; Rent Abatement.** Nothing herein contained shall imply any duty on the part of Landlord to do any work which under any provision of this Lease the Tenant may be required to do, nor shall it constitute a waiver of Tenant's default in failing to do the same.

9.6 **Notice by Tenant Required.** Notwithstanding anything in this Lease to the contrary, Landlord shall not in any way be liable to Tenant for failure to maintain or make repairs as required unless Tenant has previously given Landlord written notice of the need for such maintenance or repairs and

Landlord has failed to commence and complete the same within a reasonable time following receipt of Tenant's written notice.

9.7 Condition Upon Expiration of Term. Upon the expiration or earlier termination of this Lease, Tenant shall surrender the Leased Premises in class A condition and broom clean, ordinary wear and tear excepted, and shall promptly remove or cause to be removed at Tenant's expense from the Leased Premises any Alterations (as defined below) that Tenant is required to remove pursuant to Section 10.1. Tenant agrees to repair any damage to the Leased Premises caused by or in connection with the removal of any Alterations, articles of personal property, business or trade fixtures, machinery, equipment, cabinetwork, signs, furniture, movable partitions, including without limitation thereto, repairing the floor and patching and painting damaged or discolored walls where required by Landlord to Landlord's reasonable satisfaction (subject to ordinary wear and tear), all at Tenant's sole cost and expense. Tenant shall indemnify Landlord against any loss or liability resulting from delay by Tenant in so surrendering the Leased Premises. Such work will be accomplished expeditiously by the expiration or earlier termination of this Lease.

9.8 Landlord Notice, Tenant's Right to Perform; Arbitration. Notwithstanding anything contained in this Lease to the contrary, in the event Landlord desires to undertake any maintenance, repair or replacement described or contemplated in Section 9.4 above, Landlord shall provide Tenant thirty (30) days prior written notice thereof, which notice shall include a detailed description of the work to be performed. Tenant shall then provide Landlord written notice, within five (5) days of Landlord's notice, as to whether Tenant elects to perform such work at Tenant's direction and with Tenant's contractors. If Tenant so elects, Tenant shall perform such work at its sole cost and direction. Additionally, if Tenant elects to perform such work, (a) Tenant's performance of the related work shall be subject to the terms and conditions of this Lease, including, without limitation Sections 9.3 and 10.1. (b) Tenant shall become responsible (including the duty to indemnify and defend Landlord) for all obligations related to such work and defects related thereto, including without limitation, repair, maintenance and replacement of the same and damages to Tenant, Landlord or any third party caused thereby and (c) Tenant shall cause all warranties for the related work and materials to inure to the benefit of Landlord. If Tenant does not so elect, Landlord shall have the right to proceed as set forth in such Section 9.4.

ARTICLE 10

ALTERATIONS AND TRADE FIXTURES

10.1 Alterations or Improvements. Tenant shall not make alterations, additions or improvements (collectively "Alterations") to the Leased Premises, nor enter into any contracts to make any Alterations, without Landlord's prior written consent, which consent shall not be unreasonably withheld. Any request for consent shall be accompanied by plans and specifications and other reasonable documentation requested by the Landlord and related to the Alterations. Before commencing any such construction in, on or about the Leased Premises, Tenant shall notify Landlord in writing of the expected date of commencement thereof. Landlord shall have the right at any time from time to time to post and maintain on the Leased Premises such notices as Landlord deems necessary to protect the Leased Premises and Landlord from mechanics' liens, materialmen's liens, or any other liens. All Alterations shall be performed at Tenant's sole cost and expense, in a good workmanlike manner, and in accordance with applicable laws and codes and diligently pursued to completion to the end that the Leased Premises shall at all times be a complete unit except during the period of work. All Alterations shall become a part of the Leased Premises or, at Landlord's option, shall be removed at the end of the Term. Landlord to pay for tenant improvements

described in Section 9.4. All changes to tenant improvements to be approved by Landlord and Tenant in writing. See attached Scope of Work Exhibit B

Notwithstanding all other provisions of this Section 10.1, Tenant shall not be obligated to obtain written consent of Landlord prior to making Alterations the cost of which is reasonably expected to be less than Five Hundred and no/100 Dollars (\$5,00.00) provided, however, consent shall still be required if such Alterations (i) involve any work on the mechanical, electrical, plumbing, sewer or other key building systems, or (ii) require building, construction or other applicable permits.

ARTICLE 11

INSURANCE

11.1 Required Coverages.

(a) Property Insurance. Tenant at all times shall maintain or cause to be maintained the insurance coverages required for Tenant to carry in this Article 11. In the event property insurance on the Leased Premises is obtained by Landlord, it need not cover and Tenant. Tenant shall separately insure Tenant's personal property, fixtures, or improvements made to the Leased Premises by Tenant.

(b) Landlord's Insurance. Landlord shall purchase and maintain insurance on the Leased Property (excluding any fixtures and items which Tenant is entitled to or required to remove, which insurance Tenant shall provide) against damage by fire and the perils now specified in the most current standard extended coverage endorsement in an amount equal to at least eighty percent (80%) of the replacement cost as determined by Landlord. In addition, Landlord shall have the right to purchase and keep in force either or both of the following: (a) rent loss insurance and (b) commercial general liability insurance in respect of the Leased Premises, including contractual liability coverage, with the minimum limits of \$2,000,000.00 per occurrence, \$3,000,000.00 annual aggregate, written on an occurrence basis. The insurance provided for in this Section may be brought within the coverage of a blanket policy(s) of insurance carried and maintained by Landlord. Landlord's cost for the insurance provided under this Section shall be reimbursed by Tenant as an Operating Cost.

(c) Tenant's Insurance Obligations. Tenant at all times shall maintain commercial general liability insurance, including contractual liability coverage, and insuring against claims for personal injury, bodily injury or death, and property damage or destruction, occurring in, on or about the Leased Premises. The minimum limits of liability on all such insurance shall be \$2,000,000.00 per occurrence, \$3,000,000.00 annual aggregate, written on an occurrence basis and naming Landlord, Landlord's mortgagee or other specified lender, any other persons, firms or corporations designated by Landlord from time to time as having an insurable interest, and Tenant as insureds. In addition, Tenant shall at all times maintain loss of income, extra expense and business interruption insurance covering a minimum of twelve (12) months of Tenant' Rent.

11.2 **Priority of Coverage.** With respect to claims arising out of or relating to the Leased Premises, or the use or occupancy by Tenant or Tenant's invitees, licensees, employees or agents, Tenant's insurance policy shall provide primary coverage and Landlord's liability policy applicable to the claim shall provide excess coverage.

11.3 **Deductibles and Policy Limits.** Unless approved by Landlord, insurance maintained by Tenant shall have a deductible not greater than \$5,000.00. Property insurance procured by Tenant shall have a deductible in an amount acceptable to Landlord. Any permitted or approved deductible amounts actually paid by Landlord shall be included within Operating Costs. At Landlord's request, the policy limits provided for in this section shall be adjusted every five (5) years to reflect increases in the consumer price index (based upon an index selected by Landlord) and at Landlord's request shall be adjusted to reflect changes in insurance practices for buildings similar to the Leased Premises in Ada County, Idaho.

11.4 **General.** Each party shall provide to the other certificates of insurance for all insurance policies required under this Lease. All insurance required to be carried by Tenant hereunder shall contain a provision that the insurance company or its designee or Tenant must give Landlord written notice (i) thirty (30) days before any such coverage is not renewed by the insurance company or of any material change therein, and (ii) ten (10) days before any cancellation of coverage by the insurance company. All insurance required to be carried by under this Lease shall be with companies rated A or better in "Best's Insurance Guide" and shall be on forms and with loss payable clauses satisfactory to Landlord naming the Landlord and Tenant as insured as their interest may appear. Copies of policies of such insurance or certificates issued by the insurance company evidencing such insurance shall have a Landlord's Protective Liability endorsement attached thereto. All such policies required to be carried by Tenant shall be written as primary policies, not contributing with and not in excess of coverage which Landlord may carry. Tenant shall at least ten (10) ten days prior to the expiration of such policies furnish Landlord with renewals or "binders" thereof, or Landlord may order such insurance and charge the costs thereof to Tenant, which amount shall be payable by Tenant upon demand. Tenant shall have the right to provide such insurance coverage pursuant to blanket policies obtained by Tenant provided such blanket expressly affords coverage to the Leased Premises and to the Tenant as required by this Lease. Tenant shall pay for all increases in insurance premiums caused by Tenant's use or occupancy of the Leased Premises, acts of negligence, or violation of the Policy provisions.

11.5 **Waiver of Subrogation.** Subject to Section 11.2 above, to the extent that the parties may legally so agree, neither Landlord nor Tenant shall be liable by way of subrogation or otherwise to the other party, or to any insurance company insuring the other party for any loss or damage to any of the property of Landlord or Tenant, as the case may be, which loss or damage is covered by any insurance policies carried by the parties and in force at the time of any such damage, even though such loss or damage might have been occasioned by the negligence of Landlord or Tenant or anyone for whom such party may be responsible, and the party hereto sustaining such loss or damage so protected by insurance waives its rights, if any, of recovery against the other party hereto to the extent and amount that such loss is covered by such insurance. This release shall be in effect only so long as the applicable insurance policies shall contain a clause or endorsement to the effect that the aforementioned waiver shall not affect the right of the insured to recover under such policies; Tenant shall use its commercially reasonable efforts (including payment of any additional premium) to have its insurance policies contain the standard waiver of subrogation clause. In the event Tenant's insurance carrier declines to include in such carrier's policy the standard waiver of subrogation clause, Tenant shall promptly notify Landlord in writing.

11.6 **Hold Harmless.** Tenant shall indemnify, defend and hold Landlord harmless from any and all claims, liabilities, damages and costs, including attorney's fees, incurred by Landlord which arise from Tenant's use of the Premises or the Building Of from the conduct of its business or from any activity, work or things which may be permitted or suffered by Tenant in, on or about the Premises or the Building, and shall further indemnify, defend and hold Landlord harmless from and against any and all claims, liabilities, damages and costs, including attorney's fees, incurred by Landlord which arise from any breach or default in the performance of any obligation on Tenant's part to be performed under any provision of this Lease or which arise from any negligence of Tenant or any of its agents, representatives, customers, employees or invitees.

11.7 **Exemption of Landlord from Liability.** Tenant hereby agrees that Landlord shall not be liable for injury to Tenant's business or any loss of income therefrom, including without limitation from any relocation by Landlord of Tenant within the Building (except as expressly provided otherwise in this Lease), or for damage to the goods, wares, merchandise or other property of Tenant, Tenant's employees, representatives, agents, invitees, customers or any other person in, on or about the Premises or Building, nor shall Landlord be liable for injury to the person of Tenant, Tenant's employees, representatives, agents, customers, or invitees, whether any such damage or injury is caused by or results from fire, steam, electricity, gas, water or rain, or from the breakage, leakage, obstruction or other defects of pipes, sprinklers, wires, appliances, plumbing, air conditioning or lighting fixtures, or from any other cause, and whether the said damage or injury results from conditions arising upon the Premises or Building, or from other sources or places, and regardless of whether the cause of such injury or the means of repairing the same is inaccessible to Landlord or Tenant, unless such injury, loss of income or damage is caused by the Landlord's gross negligence. Landlord shall not be liable for any damages arising from any act or neglect of any other tenant, if any, of the Building. Tenant hereby assumes all risk of damage to property or injury to persons in, on or about the Premises or the Building from any cause, and Tenant hereby waives all claims in respect thereof against Landlord, excepting where said damage arises out of the gross negligence of Landlord.

ARTICLE 12 DAMAGE OR DESTRUCTION

12.1 **Termination Rights.** Tenant shall give immediate written notice to Landlord of any damage caused to the Leased Premises by fire or other casualty. If all or any substantial part of the Leased Premises is rendered untenantable by damage from fire or other casualty, Landlord may, at its election, terminate this Lease by sixty (60) days' notice to Tenant and in such event, Landlord shall be entitled to all insurance proceeds except for those from the insurance policy covering Tenant's personal property or interruption of Tenant's business. If Landlord does not elect to terminate this Lease, Landlord shall provide to Tenant, as soon as practicable after the casualty and in any event within sixty (60) days after the casualty, written notice setting forth the date by which, in Landlord's reasonable opinion, the Leased Premises can be substantially repaired and restored (the "Restoration Schedule") to substantially the condition in which the same existed prior to such casualty, exclusive of any alterations, additions, improvements, fixtures and equipment installed by Tenant. (a "Restoration"). If the Restoration Schedule provides that the Restoration will reasonably require more than one hundred eighty (180) days from the date of the casualty, then Tenant may elect to terminate this Lease as of the date of the casualty by written notice given to Landlord not later than thirty (30) days after receipt of the Restoration Schedule.

12.2 **Restoration.** If Landlord does not elect to terminate this Lease, or if the Restoration Schedule provides that Restoration will require one hundred eighty (180) days or less from the date of the casualty, or if Tenant does not exercise its right to terminate under Section 12.1, Landlord shall restore the Leased Premises using commercially reasonable efforts to complete Restoration in a reasonable time. The time for Restoration shall be extended to the extent Landlord is delayed in Restoration because of factors or causes beyond Landlord's reasonable control.

12.3 **Abatement.** During any period of Restoration, the Rent and all other amounts payable under this Lease shall be proportionately reduced if, by reason of such damage or destruction, there is an interference with the operation of Tenant's business; provided, however, that in the event of damage caused by an act or omission of Tenant or Tenant's agents, contractors or employees, there shall be no abatement during any such period.

ARTICLE 13 EMINENT DOMAIN

13.1 **Termination.** If at any time a material portion of the Leased Premises is taken under the power of eminent domain or conveyed by Landlord in lieu of condemnation, Landlord at Landlord's option may terminate this Lease as of the date of the taking or conveyance. In the alternative, if the Leased Premises remains reasonably suitable for Tenant's business operations, then Landlord may elect within thirty (30) days of the taking or conveyance to restore the Leased Premises to the extent practicable, and this Lease shall continue. Rent shall abate ratably during the period in which Tenant's use of the Leased Premises is reduced.

13.2 **Awards.** Any award for any taking of all or any part of the Leased Premises under the power of eminent domain shall be the sole property of Landlord, whether such award shall be made as compensation for diminution in value of the leasehold or for the taking of the fee; provided, however, that Tenant shall be entitled to any amounts specifically awarded to it for the taking of its personal property or trade fixtures so long as any award given to Tenant does not lessen the recovery or award allocable to Landlord.

13.3 **Sale Under Threat of Condemnation.** A sale by Landlord to any authority having the power of eminent domain either under threat of condemnation or while condemnation proceedings are pending, shall be deemed a taking under the power of eminent domain for all purposes under this Article.

ARTICLE 14 DEFAULT AND REMEDIES

14.1 **Self Help.** If Tenant fails to perform a material obligation imposed on it by this Lease within the applicable cure period provided in Section 14.2, and subject to the terms of Section 9.6 of this Lease, then Landlord, without waiver of or prejudice to any other right or remedy it may have, shall have the right at any time thereafter to cure such default for Tenant's account, and Tenant shall reimburse Landlord for any amount paid and any expense or contractual liability so incurred, together with a service charge in the amount of ten percent (10%) of the amounts paid or incurred. The reimbursement shall be made within thirty (30) days after receipt of an invoice and reasonable supporting documentation.

14.2 **Default by Tenant.** The following shall constitute “Events of Default”:

(a) Tenant fails to pay Rent or any other amount due under this Lease within five (5) business days from the date the same is due; or

(b) The abandonment or vacation of the Leased Premises by Tenant; or

(c) Tenant or any guarantor of this Lease files a petition seeking any relief under any present or future federal, state or other statute, law or regulation relating to bankruptcy, insolvency or other relief for debtors, or admits the material allegations of any such petition by answer or otherwise, or is dissolved, or seeks or consents to or acquiesces in the appointment of any trustee, receiver or liquidator of Tenant or any guarantor of this Lease, or makes any assignment for the benefit of creditors, or admits in writing Tenant’s or any guarantor’s inability to pay debts as they become due; or

(d) Tenant fails to perform any other obligation under this Lease within thirty (30) days from receipt of written notice from Landlord specifying in reasonable detail the nature of the default or failure. In the event of a Tenant breach or default involving an imminent threat to health or safety, Landlord may in its notice of breach reasonably reduce the period for cure to such shorter period as may be reasonable under the circumstances; or

(e) A breach or event of default under any guaranty of this Lease.

14.3 **Landlord’s Remedies.** Upon the occurrence of an Event of Default, Landlord, at any time thereafter without further notice or demand, may exercise any one or more of the following remedies concurrently or in succession in addition to all other remedies available at law:

(a) Exercise its self-help remedy pursuant to Section 14.1.

(b) Terminate Tenant’s right to possession of the Leased Premises by legal process, with or without terminating this Lease, and retake exclusive possession of the Leased Premises without prejudice to any other remedies that Landlord may have by reason of Tenant’s default or of such termination.

(c) If Landlord elects to terminate this Lease, the amount of damages which Landlord may recover in the event of such termination shall include: (i) the worth at the time of award (computed by allowing interest at the rate of the lesser of one and one half percent (1 1/2%) per month or the maximum rate permitted by law) of the unpaid Rent and charges equivalent to Rent earned as of the date of termination hereof; (ii) the worth at the time of the award (computed by allowing interest at the rate of the lesser of one and one half percent (1 1/2%) per month or the maximum rate allowable by law) of the amount by which the unpaid Rent and charges equivalent to Rent which would have been earned after the date of termination hereof until the time of award exceeds the amount of such rental loss that Tenant proves could have been reasonably avoided; (iii) the worth at the time of award (computed by discounting such amount at the discount rate of the Federal Reserve Bank of San Francisco at the time of the award plus one percent (1%)) of the amount by which the unpaid Rent and charges equivalent to Rent for the balance of the Term

hereof after the time of award exceeds the amount of such rental loss that Tenant proves could be reasonably avoided; (iv) any other amount necessary to compensate Landlord for the detriment proximately caused by Tenant's failure to perform its obligations under this Lease or which in the ordinary course of things would be likely to result therefrom; and (v) any other amount which Landlord may by law hereafter be permitted to recover from Tenant to compensate Landlord for the detriment caused by Tenant's default.

(d) After terminating this Lease pursuant to subparagraph (b) hereof, Landlord may, without any further demand or notice, remove any and all personal property located on the Leased Premises and place such property in a public or private warehouse or elsewhere at the risk and sole cost and expense of Tenant. In the event that Tenant shall not immediately pay the cost of storage of such property after the same has been stored for a period of thirty (30) days or more, Landlord may sell any or all thereof at a public or private sale in such a manner and at such times and places as Landlord acting reasonably may deem proper, without notice to or demand upon Tenant.

(e) From time to time, and without terminating this Lease, Landlord may reenter and relet in a bona fide arm's length transaction all or portions of the Leased Premises, using reasonable efforts to mitigate Landlord's damage for the account and in the name of Tenant or otherwise. In connection with any reletting, Landlord may relet for a period extending beyond the term of this Lease and may make alterations or improvements to the Leased Premises. Landlord may execute any leases made under this provision either in Landlord's name or in Tenant's name and shall be entitled to all rents from the use, operation, or occupancy of the Leased Premises. Tenant shall nevertheless pay to Landlord on the due dates specified in this Lease the equivalent of all sums required of Tenant under this Lease, plus Landlord's expenses, less the avails of any reletting or attachment. No act by or on behalf of Landlord under this Lease shall constitute a termination of this Lease unless Landlord gives Tenant written notice of termination. If Landlord elects to reenter the Leased Premises without termination, as provided in this subparagraph (e) hereof, Landlord may at Landlord's election use Tenant's personal property and trade fixtures or any of such property and fixtures without liability for use or damage, or store them for the account and at the cost of Tenant. The election of one remedy for any one item shall not foreclose an election of any other remedy for another item or for the same item at a later time.

(f) Recover all costs, expenses and reasonable attorneys' fees incurred by Landlord in connection with enforcing this Lease, recovering possession, reletting the Leased Premises or collecting amounts owed, including, without limitation, costs of reasonable and necessary alterations and improvements, commercially reasonable brokerage commissions, and other costs reasonably and necessarily incurred in connection with any reletting.

(g) Nothing in this Section 14.3 shall be deemed to alter Landlord's right to defense and indemnification for liability or liabilities arising prior to the termination of this Lease under the indemnification clause or clauses contained in this Lease.

(h) In addition to the other remedies provided in this Lease, Landlord shall be entitled to injunctive relief in case of the violation, or attempted or threatened violation, of any covenant, agreement, condition or provision of this Lease and to a decree compelling performance of any covenant, agreement, condition or provision of this Lease and to any other remedy allowed to Landlord at law or in equity.

(i) Pursue other remedies available at law or in equity.

14.4 **Landlord's Default.** Landlord shall be in default under this Lease if it:

(a) Fails to pay any amount owed to Tenant when due and fails to make such payment within thirty (30) days after written notice from Tenant that the payment is past due; or

(b) Fails to perform any other obligation under this Lease within thirty (30) days after receipt of written notice from Tenant of nonperformance, except that Landlord shall not be in default if the obligation cannot be fulfilled within thirty (30) days and Landlord is using diligent efforts to perform the obligation.

14.5 **Notice to Mortgagee.** Tenant shall provide concurrently to any mortgagee, provided the name and address of the mortgagee was previously provided to Tenant, a copy of any written notice of default that Tenant gives to Landlord. Tenant shall accept any cure of a default by Landlord made by a mortgagee.

14.6 **Tenant's Remedies.** In the event that Landlord shall at any time be in default beyond the applicable cure period under Section 14.4, Tenant at any time thereafter without further notice or demand, may exercise any one or more of the following remedies concurrently or in succession:

(a) Enforce Landlord's obligation by injunction or judicial decree of specific enforcement; or

(b) Recover all costs, expenses and reasonable attorneys' fees incurred by Tenant in connection with enforcing this Lease or collecting amounts owed as the forgoing may be awarded by a court of competent jurisdiction.

Tenant specifically waives any claim or liability of Landlord for consequential damages and Tenant's remedy shall be limited to those specified in this Section 14.6.

ARTICLE 15 COVENANTS AND WARRANTIES

15.1 **Assurances.** Landlord covenants:

(a) Subject to all matters of record, and subject to the terms of this Lease, and for so long as Tenant fully performs the terms and conditions of this Lease, Tenant shall have the possession and enjoyment of the Leased Premises under the terms and conditions of this Lease without interference from Landlord or anyone acting by, through or under Landlord.

(b) Landlord has full right and lawful authority to enter into and perform Landlord's obligations under this Lease for the entire Term and has a good and marketable fee simple title in and to the Leased Premises.

15.2 **Compliance with Law.**

(a) Tenant's Responsibility. Landlord has no obligation for compliance of any of the improvements or any other feature of the Leased Premises complying with applicable law, and Tenant is solely responsible for causing the Leased Premises to comply with all applicable laws as of the date Tenant occupies the Leased Premises and throughout the entire Term, including Extension Periods if exercised.

(b) Tenant Expense. Tenant, at Tenant's expense, shall comply with all laws and shall procure all permits, certificates, licenses and other authorizations required by applicable law relating to Tenant's business. Tenant shall defend, indemnify and hold harmless Landlord and Landlord's present and future managers, members, officers, directors, employees, partners and agents from and against all claims, demands, liabilities, fines, penalties, losses, costs and expenses, including but not limited to costs of compliance, remedial costs, and reasonable attorneys' fees (including costs on appeal), arising out of or relating to any failure of Tenant to comply with applicable laws.

15.3 **Environmental Matters.**

(a) Compliance by Tenant. Without limiting the provisions of Section 15.2, Tenant shall comply with all laws relating to environmental matters, and shall defend, indemnify and hold harmless Landlord and Landlord's present and future managers, members, officers, directors, employees, partners and agents from and against all claims, demands, liabilities, fines, penalties, losses, costs and expenses, including but not limited to costs of compliance, remedial costs, clean-up costs and reasonable attorneys' fees, arising from or related to the manufacture, processing, distribution, use, treatment, storage, disposal, transport or handling, or the emission, discharge, release or threatened release into the environment, of any Hazardous Substances from, on or at the Leased Premises, any adjoining land, or any other land affecting the Leased Premises or affected by Hazardous Substances on the Leased Premises as a result of any cause other than an act or omission on the part of Landlord. Tenant's indemnification obligations shall survive the expiration or termination of this Lease. For the purposes of this Lease, "Hazardous Substances" means any substance, whether solid, liquid or gaseous in nature: (i) the presence of which requires investigation or remediation under any federal, state or local statute, regulation, ordinance, order, action, policy or common law; or (ii) which is or becomes defined as a "hazardous waste," "hazardous substance," pollutant or contaminant under any federal, state or local statute, regulation, rule or ordinance or amendments thereto including, without limitation, the Comprehensive Environmental Response, Compensation and Liability Act (42 U.S.C. section 9601 et seq.) and/or the Resource Conservation and Recovery Act (42 U.S.C. section 6901 et seq.), the Hazardous Materials Transportation Act (49 U.S.C. section 1801 et seq.), the Federal Water Pollution Control Act (33 U.S.C. section 1251 et seq.), The Clean Air Act (42 U.S.C. section 7401 et seq.), The Toxic Substances Control Act, as amended (15 U.S.C. section 2601 et seq.), and the Occupational Safety and Health Act (29 U.S.C. section 651 et seq.), as these laws have been amended or supplemented; or (iii) which is toxic, explosive, corrosive, flammable, infectious, radioactive, carcinogenic, mutagenic, or otherwise hazardous or is or becomes regulated by any governmental authority, agency, department, commission, board, agency or instrumentality of the United States, the State of Idaho or any political subdivision thereof; or (iv) without limitation which contains gasoline, diesel fuel or other petroleum hydrocarbons, polychlorinated biphenyls (PCBs) asbestos or urea formaldehyde foam insulation or radon gas. Tenant will immediately notify Landlord and provide copies upon receipt of all written complaints, claims, citations, demands, inquiries, reports, or notices relating to the condition of the Leased Premises or compliance with laws, rules or regulations related to Hazardous Substances. Tenant will promptly cure and have dismissed

with prejudice any of those actions and proceedings to the satisfaction of Landlord. Tenant will keep the Leased Premises free of any lien imposed pursuant to any environmental law, rule or regulation.

15.4 Indemnification and Waiver of Liability. Tenant shall indemnify, defend, protect and hold Landlord harmless from and against any and all claims of liability for any injury or damage to any person or property arising from Tenant's use of the Leased Premises, or from the conduct of Tenant's business, or from any activity, work or thing done, permitted or suffered by Tenant in or about the Leased Premises, or elsewhere, except where solely caused by the intentional act or gross negligence of Landlord. Tenant shall further indemnify, defend, protect and hold Landlord harmless from and against any and all claims arising from any breach or default in the performance of any obligation on Tenant's part to be performed under this Lease, or arising from any negligent or intentional act or omission on the part of Tenant or Tenant's agents, contractors or employees, and from and against all costs, attorney's fees, expenses and liabilities incurred in the defense of any such action or proceeding brought thereon. In the event any action or proceeding is brought against Landlord by reason of any such claim, Tenant upon notice from Landlord shall defend same at Tenant's expense by counsel satisfactory to Landlord. Tenant, as a material part of the consideration to Landlord, hereby assumes all risk of damage to property or injury to persons in, upon or about the Leased Premises arising from any cause and Tenant hereby waives all claims in respect thereof against Landlord. Landlord shall not be liable for injury to Tenant's business or loss of income therefrom or for damage which may be sustained by the person, goods, wares, merchandise or property of Tenant, its employees, invitees, customers, agents or contractors or any other person in or about the Leased Premises caused by or resulting from fire, steam, electricity, gas, ice, snow, water or rain, which may leak or flow from or into any part of the Leased Premises, or from the breakage, leakage, obstruction or other defects of the pipes, sprinklers, wires, appliances, plumbing, air conditioning or lighting fixtures of the same, whether the said damage or injury results from conditions arising upon the Leased Premises or from other sources or places and regardless of whether the cause of such damage or injury or the means of repairing the same is inaccessible to Tenant. Tenant agrees to look solely to Landlord's estate and property in the Leased Premises, or the proceeds thereof, for the satisfaction of Tenant's remedies for the collection of a judgment or other judicial process requiring the payment of money by Landlord in the event of any default by Landlord, and no other property or assets of Landlord shall be subject to levy, execution or other enforcement procedure for the satisfaction of Tenant's claims.

15.5 Entry by Landlord. Landlord and the authorized representatives of Landlord may enter the Leased Premises during the final six (6) months of the Term of this Lease and exhibit and show the Leased Premises for lease and may advertise the same, all in such manner as shall not unreasonably interfere with Tenant's business. Tenant hereby grants to Landlord such licenses or easements in and over the Leased Premises or any portion thereof as shall be reasonably required for the installation or maintenance of mains, conduits, pipes or other facilities to serve the Leased Premises. Landlord and its agents shall have free access to the Leased Premises during all reasonable hours for the purpose of examining the same to ascertain if they are in good repair, to make reasonable repairs which Landlord may be allowed to make hereunder, perform inspections and environmental testing, and for all other reasonable purposes related to Landlord's ownership of the Leased Premises.

15.6 Tenants Use of Public Areas. Tenant's non-exclusive use of the Public Areas shall be subject to such Rules and Regulations promulgated by Landlord. Tenant agrees to repair at its cost all deteriorations or damages to the public areas occasioned by its negligence or intentional misconduct or that of its officers, agents, representatives, customers, employees or invitees.

ARTICLE 16
SUBORDINATION AGREEMENTS AND ESTOPPEL CERTIFICATES

16.1 **Subordination.** This Lease shall be subordinate to any ground or underlying leases, mortgage, deed of trust, or other lien or security interest encumbering the Leased Premises or any part thereof and all extensions, modifications, consolidations, renewals and replacements thereof (in any and all such cases, a "Mortgage" and, collectively, the "Mortgages"). This provision shall be self-operative without the necessity of the execution and delivery of any further instruments on the part of Tenant to effectuate such subordination; provided, however, that so long as the Tenant shall not be in default under the terms of this Lease, the Lease shall not be terminated nor shall any of the Tenant's rights and obligations under said Lease be disturbed by such lender or ground landlord in the exercise of its rights under the Mortgage. If any mortgagee, trustee, or ground Landlord shall elect to have this Lease prior to the lien of its Mortgage, and shall give written notice thereof to Tenant, this Lease shall be deemed prior to such Mortgage, whether this Lease is dated prior to or subsequent to the date of said Mortgage, or the date of the recording thereof. Upon request from time to time, Tenant shall execute and deliver, without charge therefor, such agreements subordinating this Lease to future Mortgages subject to a subordination agreement generally following the terms provided in this paragraph. In the event any mortgagee, beneficiary or other purchaser at a foreclosure sale acquires title to the Leased Premises, causes Landlord's interest in the Leased Premises to be terminated and succeeds to Landlord's interest in the Leased Premises, Tenant shall attorn to such mortgagee, beneficiary, purchaser or ground Landlord and recognize such as Landlord under this Lease, provided such mortgagee, beneficiary, purchaser or ground Landlord agrees in writing to accept Tenant and to be bound by the terms of this Lease.

16.2 **Estoppel Certificates.** Tenant shall from time to time upon not less than ten (10) days' prior written notice from Landlord, execute, acknowledge and deliver a statement in writing (i) certifying that this Lease is unmodified and in full force and effect (or if modified, stating the nature of such modification and certifying that this Lease, as so modified, is in full force and effect) and the dates to which the rental and other charges are paid in advance, if any; (ii) acknowledging that there are not, to Tenant's knowledge, any uncured defaults on the part of Landlord, or specifying such defaults if they are claimed; and (iii) certifying such other factual matters relating to this Lease within Tenant's knowledge as the other party may reasonably request. Any such statement may be relied upon by any prospective purchaser or lender. A party's failure to deliver such statement within such time shall be conclusive upon Tenant (a) that this Lease is in full force and effect, without modification, except as identified by the Landlord, (b) that there are no uncured defaults in Landlord's performance, and (c) that not more than an amount equal to one (1) month's Rent has been paid in advance. If Landlord desires to finance, refinance or sell its interest in the Leased Premises, or any part thereof, Tenant hereby agrees to deliver to any lender or purchaser designated by Landlord such financial statements of Tenant as may be reasonably required by such lender or purchaser. All such financial statements shall be received by Landlord in confidence and shall be used only for the purpose herein set forth.

ARTICLE 17
GENERAL PROVISIONS

17.1 **Notices.** Any notice or consent required to be given by or on behalf of either party to the other shall be in writing and mailed by certified mail (return receipt requested) or sent by air courier,

expedited mail service or national overnight delivery service providing receipted delivery, addressed to the other party as follows:

(a) If to Tenant: Meridian Library District
1326 W. Cherry Lane
Meridian, Id 83642
208-888-4451

(b) If to Landlord: Bernal Associates, LLC
c/o Prime Commercial Real Estate
1406 N Main Street, Suite 215
Meridian, ID 83642

Notice shall be given at such other address as may be specified from time to time in writing by either party. All notices shall be deemed to have been given on the date of postmark or attempted delivery by the carrier, if applicable.

17.2 **Guaranty of Lease.** This Lease will be guaranteed by Elva Gannon d.b.a. Residential Habilitation (a “Guarantor” and together, the “Guarantors”) by each executing a Guarantee of Lease in the form attached hereto as **Exhibit A**.

17.3 **Surrender and Holding Over.** Upon expiration of the Term or termination of this Lease, Tenant shall surrender possession of the Leased Premises to Landlord in good condition and repair, reasonable wear and tear, damage by casualty or condemnation, and performance of Landlord’s repair and maintenance obligations. Tenant shall remove Alterations made by Tenant unless Landlord has consented to such Alterations remaining in the Leased Premises at the time Landlord’s consent was given for Alterations. In the event of a holdover with Landlord’s consent, Tenant shall occupy the Leased Premises as a tenant from month-to-month at the rate of the current Rent multiplied by one hundred and fifty percent (150%) and subject to all of the other terms and conditions of this Lease.

17.4 **Non-Waiver.** No waiver by Landlord or Tenant of any provision of this Lease or any breach by the other party shall be a waiver of any other provision of this Lease or of any subsequent breach by the other party of the same or any other provision. Any consent or approval given under this Lease requiring consent or approval shall not be deemed to render unnecessary the obtaining of consent to or approval for any subsequent act whether or not similar to the act so consented to or approved. No act shall be deemed an acceptance of a surrender of the Leased Premises, and no agreement to accept surrender shall be valid, except a formal acceptance of surrender in writing and signed by Landlord. No acquiescence by either party to any default by the other party shall operate as a waiver of its rights with respect to any other breach or default, whether of the same or any other covenant or condition.

17.5 **Successors and Assigns.** This Lease shall be binding upon and inure to benefit of the parties hereto and their respective heirs, executors, administrators, successors, and assigns. Nothing in this section shall authorize an assignment or subletting except as expressly authorized in this Lease.

17.6 **Time is of the Essence.** The time of performance of all of the covenants, conditions, and agreements of this Lease is of the essence of this Lease.

17.7 **Partial Invalidity.** If any provision of this Lease or the application thereof to any person or circumstance shall to any extent be held invalid, then the remainder of this Lease or the application of such provision to persons or circumstances other than those as to which it is held invalid shall not be affected thereby, and each provision of this Lease shall be valid and enforced to the fullest extent permitted by law.

17.8 **Interpretation.** This Lease has been fully negotiated by the parties and no provision of this Lease shall be construed strictly against either party. The exhibits are incorporated into this Lease by this reference. The captions of Articles, Sections, and subsections are for convenience only and do not in any way limit or amplify any term or provision hereof. The use of the masculine or neuter genders herein shall include the masculine, feminine and neuter genders and the singular form shall include the plural when the context so requires.

17.9 **Entire Agreement.** This Lease, including but not limited to the attached exhibits, constitute the entire and complete agreement of Landlord and Tenant regarding the subject matter hereof. No provision of this Lease may be waived or modified except in writing signed by the party against whom enforcement of the waiver or modification is sought.

17.10 **Governing Law.** This Lease shall be governed by and construed under the laws of the State of Idaho.

17.11 **Attorney's Fees.** In the event either party is required to initiate or defend with litigation with respect to any of the terms of this Lease, the prevailing party in any such litigation shall be entitled to reasonable attorney's fees and costs, including fees and costs on any appeal.

17.12 **Severability.** The invalidity of any provision of this Lease, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.

17.13 **Captions.** Any captions contained in this Lease are not a part hereof, are for convenience only, and are not to be given any substantive meaning in construing this Lease.

17.14 **Recording.** Tenant shall not record his Lease. Any such recordation by Tenant shall be a breach of this Lease.

17.15 **Determinations by Landlord.** Whenever in this Lease the Landlord is to make any determination or decision, the Landlord shall make its determination or decision in the exercise of its reasonable discretion and judgment; however, any such determination or decision shall not bind the Landlord if it has not been confirmed in writing.

17.16 **Cumulative Remedies.** No remedy or election by Landlord hereunder shall be deemed exclusive, but shall wherever possible be cumulative with all other remedies at law or in equity to which Landlord may be entitled.

17.17 **Covenants and Conditions.** Each provision of this Lease performable by Tenant shall be deemed both a covenant and a condition.

17.18 **Joint and Several Liability.** If two or more individuals, corporations, partnerships or other business associations (or any combination of two or more thereof) shall sign this Lease as Tenant, the liability of each such individual, corporation, partnership or other business association to pay rent and perform all other obligations hereunder shall be deemed to be joint and several, and all notices, payments and agreements given or made by, with or to any one of such individuals, corporations, partnerships or other business associations shall be deemed to have been given or made by, with or to all of them. In like manner, if Tenant shall be a partnership or other business association, the members of which are, by virtue of statute or federal law, subject to personal liability, the liability of each such member shall be joint and several.

17.19 **No Joint Venture.** Any intention to create a joint venture or partnership relation between the parties hereto is hereby expressly disclaimed.

17.20 **Merger.** The voluntary or other surrender of this Lease by Tenant, or a mutual cancellation thereof, shall not work a merger, and shall, at the option of Landlord, terminate all or any existing sub-tenancies or may, at the option of Landlord, operate as an assignment to Landlord of any or all such sub-tenancies.

17.21 **Corporate Authority.** If Tenant is a corporation, each individual executing this Lease on behalf of said corporation represents and warrants that he is duly authorized to execute and deliver this Lease on behalf of said corporation in accordance with a duly adopted resolution of the Board of Directors of said corporation or in accordance with the By-laws of said corporation, and that this Lease is binding upon said corporation in accordance with its terms.

IN WITNESS WHEREOF this Lease has been executed under seal as of the day and year first above written.

TENANT:

LANDLORD:

By: _____
Its: _____

By: _____

Its: _____

SCHEDULE I

Property Description



EXHIBIT A

Guaranty of Lease

For the purpose of inducing BERNAL ASSOCIATES, LLC (“Landlord”), to enter into that certain Lease Agreement dated November 1, 2023 (the “Lease”) with Meridian Library District (“Tenant”), the undersigned (hereinafter “Guarantor”) absolutely and unconditionally guaranties the performance of all agreements obligations, representations, conditions and covenants, including, without limitation, the payment of all monetary obligations, that arise, accrue or are to be performed by Tenant (the “Obligations”) pursuant to the Lease. Without limiting the generality of the foregoing, the term “Obligations” include all renewals, changes or amendments, or extensions of or substitutes for any of the Obligations or any part thereof. This Guaranty will take effect when received by Landlord without the necessity of any acceptance by Landlord or to Tenant, and will continue in full force until all Obligations shall have been fully and finally paid and satisfied and all of Guarantor's other obligations under this Guaranty shall have been performed in full. As used in this Guaranty, Landlord includes all of Landlord’s successors and assigns. All capitalized terms, not otherwise defined herein shall have the definitions ascribed to such terms in the Lease.

Guarantors waive notice of acceptance of this guaranty and also presentment, demand, protest, notice of protest and notice of dishonor of any Obligation. No extension of time or other indulgence granted by Landlord, Tenant or Guarantor, or any of them, will release or affect the Obligations of Guarantor, and no omission or delay in exercising any right hereunder, or in taking any action to enforce any Obligation guaranteed hereby, will be a waiver of any such right or release or affect the Obligations of Guarantor hereunder. Any obligation now or hereafter owed by Tenant to Guarantor, is subordinated to Tenant’s obligations to Landlord and/or Landlord’s assigns.

Guarantor waives any right to require Landlord (A) to resort for payment or to proceed directly or at once against any person, including Tenant or any other guarantor; (B) to proceed directly against or exhaust any collateral held by Landlord from Tenant, any other guarantor, or any other person; (C) to give notice of the terms, time and place of any public or private sale of personal property security held by Landlord from Tenant or to comply with any other applicable provisions of the Uniform Commercial Code; (D) to pursue any other remedy within Landlord's power; or (E) to commit any act or omission of any kind, or at any time, with respect to any matter whatsoever.

Guarantor also waives any and all rights or defenses arising by reason of (A) any election of remedies by Landlord which destroys or otherwise adversely affects Guarantor's subrogation rights or Guarantor's rights to proceed against Tenant for reimbursement, including, without limitation, any loss of rights Guarantor may suffer by reason of any law limiting, qualifying or discharging the Obligations; (B) any disability or other defense of Tenant, of any other guarantor, or of any other person, or by reason of the cessation of Tenant's liability from any cause whatsoever, other than payment in full in legal tender, of the monetary Obligations; (C) any right to claim discharge of the Obligations on the basis of unjustified impairment of any collateral for the Obligations; (D) any statute of limitations, if at any time any action or suit brought by Landlord against Guarantor is commenced there is outstanding Obligations of Tenant to Landlord which is not barred by any applicable statute of limitations; or (E) any defenses given to guarantors at law or in equity other than

actual payment and performance of the Obligations. If payment is made by Tenant, whether voluntarily or otherwise, or by any third party, on the monetary Obligations and thereafter Landlord is forced to remit the amount of that payment to Tenant's trustee in bankruptcy or to any similar person under any federal or state bankruptcy law or law for the relief of debtors, the monetary Obligations shall be considered unpaid for the purpose of the enforcement of this Guaranty.

Guarantor represents and warrants to Landlord that (A) no representations or agreements of any kind have been made to Guarantor which would limit or qualify in any way the terms of this Guaranty; (B) this Guaranty is executed at Tenant's request and not at the request of Landlord; (C) Guarantor has full power, right and authority to enter into this Guaranty; (D) the execution, delivery and performance by Guarantor of this Guaranty does not require the consent or approval of any other party or governmental authority which has not been obtained; (E) the provisions of this Guaranty do not conflict with or result in a default under any agreement or other instrument binding upon Guarantor and do not result in a violation of any law, regulation, court decree or order applicable to Guarantor; (F) all such financial information which currently has been, and all future financial information which will be provided to Landlord is and will be true and correct in all material respects and fairly present Guarantor's financial condition as of the dates the financial information is provided; (G) no material adverse change has occurred in Guarantor's financial condition since the date of the most recent financial statements provided to Landlord and no event has occurred which may materially adversely affect Guarantor's financial condition; (H) no litigation, claim, investigation, administrative proceeding or similar action (including those for unpaid taxes) against Guarantor is pending or threatened; (I) Landlord has made no representation to Guarantor as to the creditworthiness of Tenant; (J) Guarantor has established adequate means of obtaining from Tenant on a continuing basis information regarding Tenant's financial condition; and (K) no statement of fact made by Guarantor in this Guaranty contains any untrue statement of a material fact or omits to state any material fact necessary to make statements contained herein not misleading. Guarantor intends that this Guaranty constitutes the legal, valid and binding obligations of Guarantor, enforceable in accordance with its terms, subject to applicable bankruptcy, insolvency or similar laws generally affecting the enforcement of creditors' rights. Guarantor agrees to keep adequately informed from such means of any facts, events, or circumstances which might in any way affect Guarantor's ability to pay and perform its obligations under this Guaranty, and Guarantor further agrees that Landlord shall have no obligation to disclose to Guarantor any information or documents acquired by Landlord in the course of its relationship with Tenant.

In the Event of Default by Tenant, within five (5) days of written demand from Landlord, Guarantor shall provide Landlord with certified financial statements, in a form reasonably acceptable to Landlord ("Financial Statements"). Such Financial Statements shall be certified by Guarantor to be true and correct in all material respects and to be an accurate reflection of Guarantor's financial condition as of the date the Financial Statements are delivered to Landlord. Guarantor's address for notices provided under this Guaranty shall be 4241 E. Jameson Ct, Meridian, Id 83642, unless Guarantor otherwise notifies Landlord in writing.

Landlord and Tenant may modify or amend the Obligations being guaranteed hereunder, and no such action will release or diminish the obligation of Guarantor hereunder. Landlord shall have no duty to terminate the Lease, pursue any remedy available under the Lease, marshal security, sue or otherwise attempt collection from Tenant or any other party to take proceedings against any collateral Landlord may have or any other property, or to take any action of any sort prior to demanding and

enforcing performance by Guarantor. Specifically, but without finding the forgoing, Guarantors waive any right to have Tenant or any other Guarantor joined in a suit brought against any Guarantor on this Guaranty.

If any Landlord's interest in the Lease or Leased Premises is assigned or transferred, this Guaranty will automatically inure to the benefit of Landlord's assignees to the extent of such assignment, but such assignment will not operate to relieve Guarantor from any obligation to Landlord or Landlord's assigns hereunder with respect to any unassigned debt, obligation or liability guaranteed hereunder. The prevailing party shall pay reasonable attorney's fees and all costs and expenses of collection (including fees and costs on any appeal) in any action initiated in connection with this Guaranty.

The occurrence of any of the following shall constitute an "**Event of Default**" under this Guaranty following written notice from Landlord and Guarantor's failure to cure within thirty (30) days of such notice: (i) Guarantor's failure to perform any of its obligations hereunder; (ii) the material falsity, material inaccuracy or material breach by Guarantor of any written warranty, representation or statement made or furnished to Landlord by or on behalf of Guarantor (including the intentional omission of any material information relating to such written warranty, representation or statement); or (iii) the termination or attempted termination of this Guaranty. Upon the occurrence of any Event of Default and failure to cure, (a) Guarantor shall pay to Landlord the full amount of the monetary Obligations, as the term is defined herein; and/or (b) Landlord, in its discretion, may exercise any other rights and remedies available to it at law, in equity or otherwise.

No agreement exists between Guarantor and Landlord that the obligations of Guarantor will be other than those stated under this Guaranty. All rights and remedies of Landlord are cumulative and may be exercised singly or concurrently, and the exercise of any one or more of them will not be a waiver of any other. No act, delay, omission or course of dealing between Landlord and Tenant, or Guarantor, or any of them, will be a waiver of any of the rights or remedies under this Guaranty, and no waiver, change, modification or discharge of this agreement, or any obligation created hereby, will be effective unless in writing signed by Landlord and the Guarantor whose rights are affected.

DATED this ___ day of _____, 2023.

GUARANTOR: _____ (signature)



MERIDIAN LIBRARY DISTRICT PUBLIC COMMENT POLICY

Initial draft adoption date: September 20, 2023

The Meridian Library District Board of Trustees operates under the [Idaho Code Open Meeting Law \(Idaho Code §§ 74-201 through 74-208\)](#). Comments may be submitted via written testimony prior to the meeting, via oral presentation in person during the board meeting in the public comment portion, or both. The Board will be pleased to take comments under advisement, although it will not respond during the public comment portion of the meeting. The Board is committed to conducting its meetings in a civil, orderly, efficient, and productive manner.

PURPOSE:

The purpose of this policy is to establish standards to ensure a consistent, structured opportunity for interested individuals to address the Board of Trustees on library-related matters or matters over which it has responsibility and authority.

POLICY:

When addressing the Board, please follow these guidelines:

- Public comment at Board meetings is limited to the public comment portions of the meeting as indicated in the published agenda.
- A sign-in sheet will be available for audience members to let the Board know they wish to participate in the public comment period. The sheet will request the commenter's name and any group affiliation of the person wishing to make public comment. Anyone refusing to identify themselves will not be permitted to speak.
- Groups wishing to comment must select one representative to present the group's view.
- The speaker may address only library-related topics at regular and special meetings; only budget-related topics at budget hearings. Comments must be addressed directly to the Board and not to the audience.
- Comments should be brief and to the point. Negative comments to individual Board Members, Library Staff, or members of the audience will not be tolerated, nor will repetitive comments or language that is considered offensive, harassing, or profane.

Adopted by the Meridian Library Board of Trustees

- A time limit of three (3) minutes is allowed for each speaker. The Board Chair will invite individuals to speak. Time cannot be ceded to another speaker for the purpose of giving them more than their allotted time.
- A person may speak one time during the meeting.
- In cases of disagreement, the speaker must use grace and tact.
- Persons addressing the Board are expected to observe a level of civility and decorum appropriate for a public meeting.
- Comments will be directed to the Board as a whole, not to individual trustees. Comments will be relevant to library matters, excluding personnel issues.
- No personal attacks or disruptions from audience members will be tolerated. Respectful and courteous behavior and language is expected of all participants. [The Library Code of Conduct Policy](#) applies to behavior in Board of Trustees meetings.
- In the event that the Board deems the conduct of a speaker to be disruptive or disrespectful, the Board Chair may call the session to an end. Any person(s) judged by the Board and/or Board Chair to be causing undue disruption, or who does not follow the guidelines established by the Board, will be asked to leave the meeting. Refusal to leave the meeting may result in removal by local authorities or library administration. At the discretion of the Board Chair, these guidelines may be modified at a meeting.
- Additional agenda items will not be added after public comment, and there is no guarantee that suggestions brought forth by the public during the public comment portion will be addressed by the Board at a future meeting. The Board may refer any matter of public comment to the Library Director, library staff, or the appropriate agency for review.
- All comments made become part of the meeting record and Board minutes will reflect the names of any speakers and the substance of any comments. Any materials presented to the Board will be included in the Library's files rather than the meeting minutes.

Members of the public may submit their comments in writing at any time via regular mail or website form 24 hours prior to the meeting.

Regular Mail:

Public Comments
 % Meridian Library District Board of Trustees
 1326 Cherry Lane
 Meridian, ID 83642

Website Form:

[Public Comment Form](#) located on
<https://www.mld.org/board>

The Collection Development Policy of the Meridian Library District (District) supports the guiding principles and Strategic Plan adopted by the Board of Trustees (Board), the *Library Bill of Rights*, and the *Freedom to Read Statement*.*

All acquisitions, before being purchased or accepted as gifts, are evaluated in terms of the following criteria and in the context of economic and space considerations. An item will not necessarily be judged against all criteria, but against those appropriate and applicable to it. These same standards determine the replacement, duplication, and withdrawal of materials.

Inclusion in the Library's collection is constrained by budget and space limitations. Other libraries in the Lynx Library Consortium may offer specialized and comprehensive collections. Patrons may be able to access these collections through reciprocal borrowing or interlibrary loan.

The presence of materials and other resources in the collection, or their labeling, does not indicate endorsement of their contents by the District. The Meridian Library District uses labels as a means of organizing resources; labels serve as directional aids intended to facilitate access by making it easier for patrons to locate resources.

A. The District will:

- Provide a diverse and inclusive collection that contains content by and about a wide array of people and cultures to authentically reflect a variety of ideas, information, stories, and experiences.
- Provide a collection that anticipates the needs and numbers of potential users
- Consider public interest of item, both specific and general, as expressed through requests**, suggestions, and use to develop the collection
- Consider the availability of the same, or similar, materials in other libraries or agencies
- Consider the need for all subjects covered and viewpoints expressed
- Consider the effect that subjects and viewpoints selected have on developing a balanced collection
- Consider the appropriateness to scope of the collection as it is developed
- Consider the unique nature of each branch in developing the overall District collection
- Consider the unique nature of digital materials in developing their collections
- Accept only donations that are outright gifts***

B. Selectors will consider these characteristics when selecting:

- Literary or stylistic quality
- Content created by and representative of marginalized and underrepresented groups
- Reputations, qualifications, and significance of author, producer, or publisher
- Accuracy, currency, timeliness, and validity
- Attention of critics, reviewers, awards and public
- Resources from self-published, independent, small, and local producers
- Physical quality and effectiveness of format and appropriateness of format to subject
- Cost, as measured against competing materials on the same subject
- Resources in formats that meet the needs of users with disabilities
- Availability of discounts and efficiency in vendors used for purchasing
- Suitability for intended audience
- Availability of subscriptions and standing orders for popular materials, reference and nonfiction items published or released annually

**As adopted by the Council of the American Library Association in 1953 with amendments in 1972, 1991, 2000, and 2004*

***<https://www.mld.org/requests>*

****Items received as gifts will need to meet Collection Development Policy criteria before adding to MLD's collection - items that do not meet the criteria will be donated to the Friends of the Meridian Library for sale*

In selection, consideration is given to the work as a whole. Resources are not to be excluded solely on any one of the following:

- Representations in the resource or author's race, nationality, sex, gender identity, gender expression, sexuality, age, or social, political, or religious views.
- Frankness or coarseness of language
- Controversial nature of an item including cover art
- Endorsement or disapproval of an item by an individual or organization
- The possibility that the resources may inadvertently come into the possession of minors

C. Reconsideration of Materials:

Pursuant to [Idaho Code §§ 33-2720](#), the Board of Trustees has among its powers the authority to establish policies for the governance of the library. The responsibility for selection of library materials rests with the library staff as assigned through the Library Director.

While someone may find a particular item offensive, selection of materials will not be based upon any anticipated approval or disapproval, but rather on the merits of the material and its value to the collection. Removing library material solely on the basis of its content or references without context to the whole may amount to censorship in violation of the First Amendment.

The use of library materials by patrons is an individual matter. Responsibility for children's and teen's use of library materials rests with their parents or legal guardians. Meridian Library District staff are available to assist parents or legal guardians in using tools to inform their decisions on what to check out. The library does not act in loco parentis for unsupervised minors.

Meridian Library District is a member of the Lynx Library Consortium, sharing and receiving materials from the other member libraries. Requests for reconsideration are only accepted from Meridian Library District boundary residents for Meridian Library District owned materials.

A patron residing within the Meridian Library District boundary can object to any material by doing so in writing to the Library Director using the form below. In reviewing the objection, the Library Director shall consider each work as a whole, its place in the library collection as outlined by this policy, and. Individual passages will not be treated out of context. The Library Director will also consider the literary merit of works recognized as classics, even though classic works may contain words or sentiments which, today, are unacceptable. No materials shall be excluded from the library's collection solely because of coarse language or implicit or explicit treatment of certain situations, if a reasonably accurate picture of human experience is portrayed, if the work is deemed a significant artistic endeavor, or if the work meets the criteria outlined in Sections A and B of this policy.

Once a completed, signed form is received by the Library Director, the thoughtful, deliberative process for reconsideration of the library materials identified by the library patron will begin. Written notification of the outcome of the request for reconsideration will be given to the requester within 120 days of receipt of a completed form. Materials that have been challenged within the last 24 calendar months will not be reconsidered again. The Library Director and Board reserve the right to compile multiple challenges to the same item and administer them collectively.

D. Appeals Process:

If the patron does not agree with the Library Director's determination, then the patron can appeal that determination to the Board in writing detailing where they believe the Director and assigned staff did not follow the Collection Development guidelines. The Board will review the appeal solely on the merit of whether there is clear and convincing evidence that the Director's determination was not based upon substantial evidence or support as guided by the Collection Development policy. The decision of the Board is final. The Board will provide written notice of its decision to the patron.

REQUEST FOR RECONSIDERATION FORM

On a First Amendment principle, the Meridian Library District does not age-restrict or censor material, and strives to provide a variety of opinions and items. When a patron wishes to challenge an item in the collection, the process is as follows:

- Patrons must make their request in writing by filling out and signing a Request for Reconsideration Form. Requests for reconsideration are only accepted from Meridian Library District boundary residents for Meridian Library District owned materials.
- Library staff will research and consider the item in question as a complete work.
- The decision will be reported to the patron in writing by the Library Director.
- Patrons may appeal the decision in writing to the Library Board of Trustees within 30 days of the written response.

Information to be completed:

Date of complaint: _____

Full name: _____

Street address: _____

City: _____ ZIP: _____

Phone: (_____) _____ - _____ Email: _____

Library Card Barcode Number: _____

For this complaint, I

- Represent myself

OR

- Represent the following organization/group: _____

By signing this form I affirm that I am a Meridian resident, that I am making a formal reconsideration request to the Meridian Library District in regards to an item owned by the District and available for checkout. I understand that my request will receive full attention and that I will need to follow the aforementioned steps.

Signature of requester

Date received by staff

Staff Initials

Material to be Reconsidered:

Type of material to be reconsidered:

- Book Magazine DVD/Bluray Newspaper
 Board Game Kit/Digital Device Other _____

Title: _____

Author, composer, producer, artist, etc.: _____

Item's Meridian Library District barcode number: _____

1. Did you read, view, or listen to the entire work?

YES NO

If not, what pages or sections?

2. What in the material do you object to? Please be specific, cite pages or sections.

3. How does this material not meet the selection criteria identified in Section B of the Collection Development Policy?

4. What good or valuable features do you find in the material?

5. What do you believe is the theme of this work?

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6. What do you feel might be the result of using this material?

7. Have you read any review of the material?

YES NO

If yes, specify.

8. Do you think this item would be more suitable if shelved in a different section of the library while still being accessible for its intended audience?

YES NO

If yes, please explain:

9. Do you think this material would be more appropriate for a different age group?

YES NO

If yes, please explain:

10.. What action are you requesting the District consider??

11. Can you recommend other material that would convey as valuable a picture and/or perspective of the subject treated in this item?

YES NO

If yes, please specify:



COLLECTION DEVELOPMENT POLICY

Draft revision: September 20, 2023

The Collection Development Policy of the Meridian Library District (District) supports the guiding principles, and Strategic Plan adopted by the Board of Trustees (Board), the Library Bill of Rights, and the Freedom to Read Statement.*

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All acquisitions, before being purchased or accepted as gifts, are evaluated in terms of the following criteria and in the context of economic and space considerations. An item will not necessarily be judged against all criteria, but against those appropriate and applicable to it. These same standards determine the replacement, duplication, and withdrawal of materials.

Inclusion in the Library's collection is constrained by budget and space limitations. Other libraries in the Lynx Library Consortium may offer specialized and comprehensive collections. Patrons may be able to access these collections through reciprocal borrowing or interlibrary loan.

The presence of materials and other resources in the collection, or their labeling, does not indicate endorsement of their contents by the District. The Meridian Library District uses labels as a means of organizing resources; labels serve as directional aids intended to facilitate access by making it easier for patrons to locate resources.

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A. The District will:

- Provide a diverse and inclusive collection that contains content by and about a wide array of people and cultures to authentically reflect a variety of ideas, information, stories, and experiences.
- Provide a collection that anticipates the needs and numbers of potential users
- Consider public interest of item, both specific and general, as expressed through requests**, suggestions, and use to develop the collection
- Consider the availability of the same, or similar, materials in other libraries or agencies
- Consider the need for all subjects covered and viewpoints expressed
- Consider the effect that subjects and viewpoints selected have on developing a balanced collection
- Consider the appropriateness to scope of the collection as it is developed
- Consider the unique nature of each branch in developing the overall District collection,
- Consider the unique nature of digital materials in developing their collections
- Accept only donations that are outright gifts***

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B. Selectors will consider these characteristics when selecting:

- Literary or stylistic quality
- Content created by and representative of marginalized and underrepresented groups
- Reputations, qualifications, and significance of author, producer, or publisher
- Accuracy, currency, timeliness, and validity
- Attention of critics, reviewers, awards and public
- Resources from self-published, independent, small, and local producers
- Physical quality and effectiveness of format and appropriateness of format to subject
- Cost, as measured against competing materials on the same subject
- Resources in formats that meet the needs of users with disabilities
- Availability of discounts and efficiency in vendors used for purchasing
- Suitability for intended audience
- Availability of subscriptions and standing orders for popular materials, reference and nonfiction items published or released annually

**As adopted by the Council of the American Library Association in 1953 with amendments in 1972, 1991, 2000, and 2004*

***<https://www.mld.org/requests>*

****Items received as gifts will need to meet Collection Development Policy criteria before adding to MLD's collection - items that do not meet the criteria will be donated to the Friends of the Meridian Library for sale*

In selection, consideration is given to the work as a whole. Resources are not to be excluded solely on any one of the following:

- *Representations in the resource or author's race, nationality, sex, gender identity, gender expression, sexuality, age, or social, political, or religious views.*
- *Frankness or coarseness of language*
- *Controversial nature of an item including cover art*
- *Endorsement or disapproval of an item by an individual or organization*

The possibility that the resources may inadvertently come into the possession of minors.

C. Reconsideration of Materials:

Pursuant to Idaho Code §§ 33-2720, the Board of Trustees has among its powers the authority to establish policies for the governance of the library. The responsibility for selection of library materials rests with the library staff as assigned through the Library Director.

While someone may find a particular item offensive, selection of materials will not be based upon any anticipated approval or disapproval, but rather on the merits of the material and its value to the collection. Removing library material solely on the basis of its content or references without context to the whole may amount to censorship in violation of the First Amendment.

The use of library materials by patrons is an individual matter. Responsibility for children's and teen's use of library materials rests with their parents or legal guardians. Meridian Library District staff are

*Adopted by the Meridian Library Board of Trustees May 14, 2013
Revised December 21, 2022*

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available to assist parents or legal guardians in using tools to inform their decisions on what to check out. The library does not act in loco parentis for unsupervised minors.

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- Library staff will research and consider the item in question as a complete work.
- The decision will be reported to the patron in writing by the Library Director.
- Patrons may appeal the decision in writing to the Library Board of Trustees within 30 days of the written response.

Information to be completed:

Date of complaint: _____

Full name: _____

Street address: _____

City: _____ ZIP: _____

Phone: () - Email: _____

Library Card Barcode Number: _____

For this complaint, I

Represent myself

OR

Represent the following organization/group: _____

By signing this form I affirm that I am a Meridian resident, that I am making a formal reconsideration request to the Meridian Library District in regards to an item owned by the District and available for checkout. I understand that my request will receive full attention and that I will need to follow the aforementioned steps.

Signature of requester _____ Date received by staff _____ Staff Initials _____

Adopted by the Meridian Library Board of Trustees May 14, 2013
Revised December 21, 2022

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Name of staff person receiving complaint ¶
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Material to be Reconsidered:

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Type of material to be reconsidered:

- Book Magazine DVD/Bluray Newspaper
 Board Game Kit/Digital Device Other

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Title: _____

Author, composer, producer, artist, etc.: _____

Item's Meridian Library District barcode number: _____

1. Did you read, view, or listen to the entire work? _____

YES NO

If not, what pages or sections?

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2. What in the material do you object to? Please be specific, cite pages or sections.

3. How does this material not meet the selection criteria identified in Section B of the Collection Development Policy?

4. What good or valuable features do you find in the material?

5. What do you believe is the theme of this work?

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6. What do you feel might be the result of using this material?

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7. Have you read any review of the material? _____

YES NO

If yes, specify.

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8. Do you think this item would be more suitable if shelved in a different section of the library while still being accessible for its intended audience?

YES NO

If yes, please explain:

9. Do you think this material would be more appropriate for a different age group?

YES NO

If yes, please explain:

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10. What action are you requesting the District consider??

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11. Can you recommend other material that would convey as valuable a picture and/or perspective of the subject treated in this item?

YES NO

If yes, please specify:

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Meridian Library District Collection Development Policy

Appendix A. Meridian History Materials

The Meridian History Collection makes materials related to the history of Meridian City, the Meridian Library District, and area schools and community organizations available to area residents, students and visitors, primarily through online access.

Scope of Collection

The Meridian History Collection is a repository of primary and secondary materials that furthers the understanding of the civic, social, religious, cultural, political, and economic life of Meridian area residents, past and present. The Meridian History Collection gathers, organizes, digitizes, catalogs, and makes accessible to the public documents and publications that reflect activities, events, places, organizations, institutions, and services of the community of Meridian.

Limitations and Restrictions

The Meridian History Collection strives to preserve materials it collects and make them available through digitization. Due to HVAC and physical space limitations, the Meridian History Collection cannot serve as a climate-controlled archive for large, valuable, or delicate items.

The Meridian History Collection does not serve as a legal repository for any material, including city or school material, and is not responsible for selecting, retaining, or providing access to any material required by law to be kept as official documents or archival records.

The donating agency or individual is responsible for determining the legal status and value of any and all documents donated to the Meridian Library District.

Acquisitions

An active effort is made to add to the collection through the acquisition of materials from donors, area agencies, publishers, and other reliable sources. Materials must be accurate, suitable for community need or interest, and serve a public rather than personal interest.

Donations and Deaccessioning

Gifts of material to the Meridian Library District for the Meridian History Collection are accepted with the understanding and agreement that they become the property of Meridian Library District and may be deaccessioned according to the guidelines of the Collection Development Policy. The library reserves the right to decline gift offers. The library will not accept gifts that are out of scope or require more resources to preserve and make available than the library can provide. All materials must be free of dirt, mold, moisture, and pests, and must be in good condition.

The Meridian Library District will accept digital image donations of materials that are within the scope of the Meridian History Collection. Digital image donations can be made by allowing the Meridian History Center to use professional scanning equipment to digitize physical materials. Digital image donations may be included in digital collections at historycenter.mld.org, which are made freely available to the public.

Withdrawn items may be offered to other depositories, donated to the Friends of the Library, or discarded.

Meridian Library District Collection Development Policy

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