



**NOTICE OF LIBRARY BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
MAY 17, 2023**

The public is invited to attend the regular meeting of the Meridian Library District Board of Trustees at 7:00 p.m. on Wednesday, May 17, 2023. The meeting will be held at the Cherry Lane branch located at 1326 W. Cherry Lane in the large conference room and streamed live on YouTube.

LIVE ON YOUTUBE

[youtube.com/@MeridianLibraryDistrict](https://www.youtube.com/@MeridianLibraryDistrict)

MEETING AGENDA:

- 1. Consent Agenda [ACTION ITEM]**
 - a. Regular Meeting Minutes, April 19, 2023
- 2. Public Comments**
- 3. Financials: [ACTION ITEM]**
 - a. Approval of Financial Reports
 - b. Disbursement approval
- 4. Presentation from ICfL - Clay Ritter & Dylan Baker**
- 5. Wellness Room & Meeting Room sponsorship placard [ACTION ITEM]**
- 6. Staff Presentation Dusty & Vassil**
- 7. Director's Report**
- 8. Job Descriptions**
 - a. Systems Administrator [ACTION ITEM]
 - b. Library Page [ACTION ITEM]
- 9. Policy Reviews**
 - a. Interlibrary Loan [ACTION ITEM]
 - b. Internet Access [ACTION ITEM]
- 10. Future agenda items [DISCUSSION ITEM]**

Library Board Trustee Meeting Minutes

April 19th, 2023

Meridian Cherry Lane Library
1326 W. Cherry Lane
Meridian, ID 83646
Large Conference Room

Trustees

Megan Larsen
Chair

Jeff Kohler
Vice Chair

Laura Knutson
Treasurer

Destinie Hart
Trustee

Josh Cummings
Trustee

Regular Session

All trustees were present

Staff present: Nick Grove, Library Director; Trisha M., Assistant Director; Ema B., Accounting & Finance Manager; Muhammad A., Systems Administrator; Dan P., Executive Assistant; Jennifer G., Communication & Marketing Manager

The meeting was recorded on Zoom at:

<https://us02web.zoom.us/j/85498750748?pwd=aGZETVd1czEwWlhIZTJBS1NIWnR5UT09>

Meeting ID: 854 9875 0748 Passcode: 8884451

Recording available at:

<https://www.youtube.com/@MeridianLibraryDistrict>

Meeting called to order by Megan at 7:00pm

AGENDA ITEMS

1. Consent Agenda [ACTION]

Move to accept as presented

Motion: Josh **2nd:** Destinie **Vote:** all in favor

2. Financial Reports [ACTION]

- Unique Services (service charges that are used to collect material that have not been returned) are under professional services client (other)
- Lynx Consortium is the organization that coordinates sharing materials between libraries. There are several levels of membership
- Hailey Library left the Lynx Consortium because they are going to be working with the libraries that are in a much closer proximity to them.

Move to accept as presented

Motion: Destinie **2nd: Josh** **Vote: All in favor**

3. Budget hearing date for FY2024 budget memorandum [ACTION ITEM]

- postponed to agenda item 5

4. Approve Update LGIP Contact List [ACTION ITEM]

- Bank account update

Move to accept as presented

Motion: Laura **2nd: Josh** **Vote: All in favor**

5. Budget hearing date for FY2024 budget [ACTION ITEM]

- submit the date to the county – August 16th, 2023 - prior to regular meeting

Move to accept as presented

Motion: Josh **2nd: Destinie** **Vote: All in favor**

6. Presentation from Summer Reading Program

- a. Youth Services Librarian Gabby and Community Librarian Whitney
 - The summer reading program is growing and will include new ways of outreach and also the availability of resources in multiple languages

7. Directors Report

- Bonfire campaign has raised \$90,000 so far, thanks to the Foundation.
- Stats are appreciated and not going with the trends of the nation.
- Room usage reported was specifically for public not staff.
- MLD does use volunteers for many of the programs and service that are provided by the library. Volunteers are not as in high demand for the summer programs, but MLD is developing ways to include volunteers.
- MLD is looking at developing new resources for hiring this summer. The lower hour positions have a high turnover rate.
- Nick Grove was a panelist at a Library Alliance Group conference in Coeur D'Alene. Nick spoke about the role of a library board and how boards work with the staff and community of the library. Hosted by the DART group. Nick will be seeing how the information can be used in the growth of MLD.

8. Job Descriptions

- a. Update and combine Associate Librarian and Community Specialist **[ACTION ITEM]**
 - o These jobs descriptions have always been very similar and had no need to make the distinction. Striving for the same terminology

Move to accept as presented

Motion: Josh

2nd: Laura

Vote: All in Favor

9. Policy Review

- All four policies have been reviewed by our legal counsel.

- a. **Service Charges [ACTION ITEM]**
 - o Inter library loans increased and MLD debt collector Unique raised their prices, policy reflects this change.
 - o New materials are being used at Unbound concerning the 3D printers.
 - o Notary services are available to the public for free. MLD's intends to eventually have 2 notaries on staff at each location.
 - o MLD will look at reducing the senior charges by investigating the process

Move to accept as presented

Motion: Josh

2nd: Jeff

Vote: All in Favor

Library Board Trustee Meeting Minutes

April 19th, 2023

b. **Gifts & Sponsorship [ACTION ITEM]**

- Donations to the history collection - this policy does not cover those donations, it is covered in the collection development policy

Move to accept as presented

Motion: Laura 2nd: Destinie Vote: All in Favor

c. **Meeting Room [ACTION ITEM]**

- MLD updated the cost of renting rooms
- Added Orchard Park rooms

Move to accept as presented

Motion: Josh 2nd: Destinie Vote: All in Favor

d. **MLD Handbook Addendum [ACTION ITEMS]**

- MLD policy update to specifically address COVID 19

Move to accept as presented

Motion: Josh 2nd: Destinie Vote: All in Favor

10. Orchard Park - Open Late on May 1st & Close Early on May 20, 2023 [ACTION ITEM]

- Grand opening of Orchard Park is May 1st. To accommodate the ceremony MLD will opening at 10am instead of 9am
- Meridian Library Foundation is requesting closing early on May 20th. To accommodate the Foundation's Gala, MLD will close at 4pm instead of 5pm

Move to approve time changes

Motion: Destinie 2nd: Jeff Vote: All in Favor

11. Lynx Library Consortium membership level update [ACTION ITEM]

- Taken care of in agenda item 2

Library Board Trustee Meeting Minutes April 19th, 2023

12. Future agenda items [DISCUSSION ITEM]

- Public comments will be considered in the future.
 - o Desire to hear the public
 - o Have a contingency plan in case of unruly behavior and disruptions
- Consider a co-meeting with the Board of Trustee and the District legislators

Meeting adjourned: 8:23pm

The next regular Library Board Meeting is scheduled for 7:00pm, May 17, 2023

RESPECTFULLY SUBMITTED AND APPROVED

Nick Grove, Director

Megan Larsen, Board Chair

DRAFT

Meridian Library District

Bill Payment List

March 2023

DATE	NUM	VENDOR	AMOUNT
1072 Bill.com Money Out Clearing			
03/01/2023		BOISE PUBLIC LIBRARY	-296.90
03/01/2023		PEAK ALARM CO, INC	-271.47
03/01/2023		OVERDRIVE, INC	-12,235.45
03/01/2023		SUNDANCE INVESTMENTS LLLP	-9,700.20
03/01/2023		Employee Benefits Corporatoni	-203.00
03/01/2023		TREASURE VALLEY COFFEE INC	-152.00
03/01/2023		High Desert Development Linder Village, LLC	-36,460.89
03/01/2023		Shred-It	-327.32
03/01/2023		L695-NCPERS IDAHO	-176.00
03/01/2023		WEX Health, Inc.	-70.00
03/01/2023		WILLAMETTE DENTAL	-1,450.70
03/01/2023		Omnia HR	-1,750.00
03/01/2023		Lucia Loga	-50.00
03/01/2023		Www.Oecworks.Com	-30,684.51
03/01/2023		JASON SU	-15.00
03/01/2023		Federal Express	-5.85
03/01/2023		Mutual of Omaha	-3,070.42
03/01/2023		AFLAC	-462.68
03/01/2023		HARRIS & CO.	-15,000.00
03/01/2023		Fred Fritchman	-120.00
03/01/2023		APPLE INC	-3,022.00
03/01/2023		FISHER'S TECHNOLOGY	-253.35
03/01/2023		Shred-It	-1.19
03/02/2023		Freeform	-1,700.00
03/02/2023		FISHER'S TECHNOLOGY	-89.07
03/03/2023		Ednetics	-655.43
03/07/2023		UniFirst Corporation	-495.91
03/07/2023		TREASURE VALLEY COFFEE INC	-245.95
03/07/2023		INGRAM LIBRARY SERVICES, INC	-16,489.78
03/07/2023		INGRAM LIBRARY SERVICES, INC	-17,698.77
03/07/2023		MIDWEST TAPE	-2,021.67
03/07/2023		OVERDRIVE, INC	-8,093.60
03/07/2023		EAST VIEW INFORMATION SERVICES	-202.40
03/07/2023		EAGLE PUBLIC LIBRARY	-8.75
03/07/2023		ADA COMMUNITY LIBRARY	-106.49
03/07/2023		Cortnie Brown	-18.34
03/07/2023		YIG Administratino	-135.00
03/07/2023		Chevron (Wex Bank)	-621.09
03/07/2023		GARDEN CITY LIBRARY	-10.00
03/07/2023		BORTON LAW OFFICES PLLC	-1,125.00
03/07/2023		WT.COX Subscriptions	-137.97
03/07/2023		Kanopy Inc.	-205.00
03/07/2023		Kuna Library District	-11.00

Meridian Library District

Bill Payment List

March 2023

DATE	NUM	VENDOR	AMOUNT
03/07/2023		NAMPA PUBLIC LIBRARY	-85.99
03/07/2023		Shred-It	-86.28
03/07/2023		Diamond Lawns, LLC	-3,639.50
03/07/2023		Management Northwest-Patricia L Ball	-297.50
03/07/2023		PENGUIN RANDOM HOUSE LLC	-22.50
03/07/2023		Brooke Eisfelder	-11.69
03/07/2023		Callum Gormley	0.00
03/07/2023		Crystal Cain	-19.02
03/07/2023		Jennifer Chow	-19.98
03/07/2023		Jennifer Rae	-6.99
03/07/2023		Jill Mitchell	-4.28
03/07/2023		Julie Longoria	-18.08
03/07/2023		Kassandra Karel	-16.95
03/07/2023		Kathryn Yorgason	-9.04
03/07/2023		Margaret Haynes	-30.99
03/07/2023		Markus Hollander	-9.99
03/07/2023		Matthew Suarez	-7.99
03/07/2023		MIDWEST TAPE	-862.59
03/07/2023		Preston Reece	-9.99
03/07/2023		Sarah Hovey	-13.49
03/07/2023		Sierra Richards	-10.00
03/07/2023		RAINBOW BOOK COMPANY	-246.02
03/08/2023		JAN-PRO CLEANING SYSTEMS OF ID	-5,550.00
03/08/2023		YIG Administratino	-135.00
03/08/2023		UniFirst Corporation	-1,331.30
03/08/2023		Erin Ogden Vendor	-5.99
03/08/2023		UNIQUE MANAGEMENT SERVICES, INC	-53.70
03/08/2023		ENVISIONWARE	-180.76
03/08/2023		CM Company Inc	-58,447.80
03/10/2023		OCLC, Inc.	-783.70
03/10/2023		Valley Office Systems	-637.07
03/14/2023		Bromberg Consulting LLC	-500.00
03/14/2023		Lyngsoe Systems In.	-62,909.20
03/14/2023		HARRIS & CO.	-7,000.00
03/14/2023		MSR Design	-2,756.63
03/14/2023		UNIQUE MANAGEMENT SERVICES, INC	-349.05
03/14/2023		High Desert Development Linder Village, LLC	-1,357.25
03/14/2023		Gretchen Anderson LLC	-75.00
03/14/2023		JAN-PRO CLEANING SYSTEMS OF ID	-860.00
03/14/2023		Red Sky Inc.	-7,000.00
03/14/2023		UNIQUE MANAGEMENT SERVICES, INC	-1,360.40
03/16/2023		RAINBOW BOOK COMPANY	-17.29
03/17/2023		RAINBOW BOOK COMPANY	-2,319.13
03/17/2023		Ednetics	-6,364.91

Meridian Library District

Bill Payment List

March 2023

DATE	NUM	VENDOR	AMOUNT
03/17/2023		RM MECHANICAL, INC	-3,430.23
03/17/2023		Pitney Bowes Global Financial Svc LLC	-220.29
03/17/2023		DEMCO	-316.54
03/21/2023		PENGUIN RANDOM HOUSE LLC	-46.50
03/22/2023		BOISE PUBLIC LIBRARY	-77.47
03/22/2023		Ednetics	-4,504.50
03/22/2023		WEX Health, Inc.	-70.00
03/22/2023		OVERDRIVE, INC	-10,852.97
03/22/2023		TREASURE VALLEY COFFEE INC	-250.00
03/22/2023		CENTER POINT LARGE PRINT	-89.88
03/22/2023		DEMCO	-270.52
03/23/2023		FATBEAM, LLC	-2,350.00
03/23/2023		CCI SOLUTIONS	-193.92
03/23/2023		ICRMP	-25,407.00
03/23/2023		High Desert Development Linder Village, LLC	-19,641.15
03/23/2023		Rebekah Bitikofer	-6.55
03/23/2023		Rebekah Bitikofer	-15.46
03/23/2023		Rebekah Bitikofer	-11.40
03/23/2023		Lucia Loga	-50.00
03/23/2023		FIRE SENTRY SYSTEMS, INC	-258.00
03/23/2023		FATBEAM, LLC	-150.00
03/23/2023		Idaho State Police Attn Financial Services	-3,000.00
03/24/2023		UniFirst Corporation	-43.36
03/24/2023		SUNDANCE INVESTMENTS LLLP	-9,607.30
03/31/2023		Ednetics	-560.93
Total for 1072 Bill.com Money Out Clearing			\$ -412,697.16

Meridian Library District

Bill Listing

March 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
2380 Accounts Payable						
03/01/2023	Bill	2023-03-01	SUNDANCE INVESTMENTS LLLP	Silverstone Lease - Monthly Payment	2380 Accounts Payable	9,607.30
				Silverstone Lease - Monthly Payment	6255 OPERATING EXPENSES:Facility Expense:Bldg-Rent	9,607.30
03/01/2023	Bill	32770	FATBEAM, LLC	Internet March 2023	2380 Accounts Payable	500.00
				Internet March 2023	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	500.00
03/01/2023	Bill	32751	FATBEAM, LLC	Internet March 2023	2380 Accounts Payable	800.00
				Internet March 2023	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	800.00
03/01/2023	Bill	32784	FATBEAM, LLC	Internet March 2023	2380 Accounts Payable	500.00
				Internet March 2023	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	500.00
03/01/2023	Bill	32938	FATBEAM, LLC	Internet March 2023	2380 Accounts Payable	550.00
				Internet March 2023	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	550.00
03/01/2023	Bill	March Rent	High Desert Development Linder Village, LLC	Orchard Park Rent 03/01-03/31/2023	2380 Accounts Payable	17,719.67
				Orchard Park Rent 03/01-03/31/2023	6255 OPERATING EXPENSES:Facility Expense:Bldg-Rent	17,719.67
03/01/2023	Bill	7068	JAN-PRO CLEANING SYSTEMS OF ID	Regular Janitorial Service from 03/01/2023 to 03/31/2023	2380 Accounts Payable	5,550.00
				Regular Janitorial Service from 03/01/2023 to 03/31/2023 Main	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	3,850.00
				Deep Cleaning of All Baseboards and Window Sills Main	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	600.00
				Regular Janitorial Service from 03/01/2023 to 03/31/2023 Annex	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	200.00
				Regular Janitorial Service from 03/01/2023 to 03/31/2023 Silverstone	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	450.00
				Regular Janitorial Service from 03/01/2023 to 03/31/2023 unBound	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	450.00
03/01/2023	Bill	07003-2023-2	ICRMP	22-23 Policy Premium 10/1/22-09/30/23	2380 Accounts Payable	25,407.00
				22-23 Policy Premium 10/1/22-09/30/23	6250 OPERATING EXPENSES:Facility Expense:Bldg-Insurance	25,407.00
03/01/2023	Bill	IDW-101665	YIG Administratino	ID Watchdog February 2023	2380 Accounts Payable	135.00
				ID Watchdog February 2023	5010 PERSONNEL:Payroll benefits	135.00
03/01/2023	Bill	30461938	CCI SOLUTIONS	DVD cases	2380 Accounts Payable	193.92

Meridian Library District

Bill Listing

March 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				DVD cases	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	193.92
03/01/2023	Bill	02945CO23069196	OVERDRIVE, INC	eContent eBooks/Audiobooks	2380 Accounts Payable	7,086.67
				eContent eBooks/Audiobooks	5122 COLLECTIONS:eContent	7,086.67
03/01/2023	Bill	6110255	UNIQUE MANAGEMENT SERVICES, INC	Customer Account Balance Recovery Service February 2023	2380 Accounts Payable	349.05
				Customer Account Balance Recovery Service February 2023	5202.6 OPERATING EXPENSES:Professional Services:Other	349.05
03/01/2023	Bill	33012	FATBEAM, LLC	March 2023 Upgrade 400M to 1G Internet Access	2380 Accounts Payable	150.00
				March 2023 Upgrade 400M to 1G Internet Access	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	150.00
03/01/2023	Bill	1993214	CENTER POINT LARGE PRINT	Print Books	2380 Accounts Payable	89.88
				Print Books	5115 COLLECTIONS:Adult Print Books	89.88
03/01/2023	Bill	67579002	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	119.63
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	119.63
03/01/2023	Bill	67579001	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,071.42
				Print Books	5130 COLLECTIONS:Children's books	212.56
				Print Books	5130 COLLECTIONS:Children's books	30.89
				Print Books	5115 COLLECTIONS:Adult Print Books	50.83
				Print Books	5115 COLLECTIONS:Adult Print Books	26.18
				Print Books	5130 COLLECTIONS:Children's books	750.96
03/01/2023	Bill	ID-374-03/23	WILLAMETTE DENTAL	Willamette Dental Benefits March 2023	2380 Accounts Payable	1,262.90
				Willamette Dental Benefits March 2023 Employee Deductions	2355 Dental	-449.10
				Willamette Dental Benefits March 2023 Employer Contributions	5010 PERSONNEL:Payroll benefits	375.60
				Willamette Dental Benefits March 2023 Employer Contributions	5010 PERSONNEL:Payroll benefits	313.00
				Willamette Dental Benefits March 2023 Employer Contributions	5010 PERSONNEL:Payroll benefits	62.60
				Willamette Dental Benefits March 2023 Employer Contributions	5010 PERSONNEL:Payroll benefits	62.60
03/01/2023	Bill	33769	FATBEAM, LLC	Internet Upgrade March 2023	2380 Accounts Payable	150.00
				Internet Upgrade March 2023	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	150.00
03/02/2023	Bill	20230324	High Desert Development Linder	Gas 01/28-03/01/23	2380 Accounts Payable	1,357.25

Meridian Library District

Bill Listing

March 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
			Village, LLC			
				Gas 01/28-03/01/23	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities	1,357.25
03/02/2023	Bill	7270624	DEMCO	Labels for Library Classification	2380 Accounts Payable	270.52
				Labels for Library Classification	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	270.52
03/02/2023	Bill	503443685	MIDWEST TAPE	ADB Media	2380 Accounts Payable	39.99
				ADB Media	5149 COLLECTIONS:Media	39.99
03/02/2023	Bill	64311770	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	180.34
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	180.34
03/02/2023	Bill	64311769	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,328.03
				Print Books	5130 COLLECTIONS:Children's books	20.17
				Print Books	5130 COLLECTIONS:Children's books	10.10
				Print Books	5115 COLLECTIONS:Adult Print Books	246.83
				Print Books	5115 COLLECTIONS:Adult Print Books	44.12
				Print Books	5115 COLLECTIONS:Adult Print Books	150.15
				Print Books	5130 COLLECTIONS:Children's books	856.66
03/03/2023	Bill	108195	Diamond Lawns, LLC	2/14-2/28/23 Ice Melt and Snow Removal Services	2380 Accounts Payable	3,639.50
				2/14-2/28/23 Ice Melt and Snow Removal Services	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	3,639.50
03/03/2023	Bill	357 0227125	UniFirst Corporation	Mat Cleaning and Terry Cloths	2380 Accounts Payable	43.36
				Mat Cleaning and Terry Cloths	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	43.36
03/03/2023	Bill	2260	Management Northwest-Patricia L Ball	February Legal Services	2380 Accounts Payable	297.50
				February Legal Services	5202.4 OPERATING EXPENSES:Professional Services:Legal fees	297.50
03/03/2023	Bill	503453219	MIDWEST TAPE	Blu Rays	2380 Accounts Payable	1,171.65
				Blu Rays	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	179.20
				Blu Rays	5149 COLLECTIONS:Media	992.45
03/03/2023	Bill	64311989	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	112.31
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	112.31
03/03/2023	Bill	64311920	INGRAM LIBRARY	Processing	2380 Accounts Payable	18.19

Meridian Library District

Bill Listing

March 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
			SERVICES, INC	Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	18.19
03/03/2023	Bill	64311919	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	215.17
				Print Books	5130 COLLECTIONS:Children's books	14.88
				Print Books	5115 COLLECTIONS:Adult Print Books	107.99
				Print Books	5115 COLLECTIONS:Adult Print Books	15.87
				Print Books	5115 COLLECTIONS:Adult Print Books	65.99
				Print Books	5130 COLLECTIONS:Children's books	10.44
03/03/2023	Bill	64311988	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	880.02
				Print Books	5130 COLLECTIONS:Children's books	19.01
				Print Books	5130 COLLECTIONS:Children's books	4.52
				Print Books	5115 COLLECTIONS:Adult Print Books	312.41
				Print Books	5115 COLLECTIONS:Adult Print Books	32.57
				Print Books	5115 COLLECTIONS:Adult Print Books	97.20
				Print Books	5115 COLLECTIONS:Adult Print Books	185.41
				Print Books	5130 COLLECTIONS:Children's books	209.60
				Print Books	5135 COLLECTIONS:Young Adult books	19.30
03/04/2023	Bill	03042023	Gretchen Anderson LLC	How to Keep Backyard Chickens Program Presentor 03/04/23	2380 Accounts Payable	75.00
				How to Keep Backyard Chickens Program Presentor 03/04/23	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	75.00
03/06/2023	Bill	2/7/2023	Jill Mitchell	Lost Item Fee - Item Returned	2380 Accounts Payable	4.28
				Lost Item Fee - Item Returned	4200 Non-tax Revenue:Fines and fees	-4.28
03/06/2023	Bill	2/7/2023	Callum Gormley	Lost Item Fee - Item Returned	2380 Accounts Payable	16.00
				Lost Item Fee - Item Returned	4200 Non-tax Revenue:Fines and fees	-16.00
03/06/2023	Bill	2/7/2023	Brooke Eisfelder	Lost Item Fee - Item Returned	2380 Accounts Payable	11.69
				Lost Item Fee - Item Returned	4200 Non-tax Revenue:Fines and fees	-11.69
03/06/2023	Bill	2/7/2023	Sarah Hovey	Lost Item Fee - Item Returned	2380 Accounts Payable	13.49
				Lost Item Fee - Item Returned	4200 Non-tax Revenue:Fines and fees	-13.49
03/06/2023	Bill	2/7/2023	Crystal Cain	Lost Item Fee - Item Returned	2380 Accounts Payable	19.02
				Lost Item Fee - Item Returned	4200 Non-tax Revenue:Fines and fees	-19.02
03/06/2023	Bill	2/7/2023	Sierra Richards	Lost Item Fee - Item Returned	2380 Accounts Payable	10.00
				Lost Item Fee - Item Returned	4200 Non-tax Revenue:Fines and fees	-10.00
03/06/2023	Bill	2/7/2023	Jennifer Chow	Lost Item Fee - Item Returned	2380 Accounts Payable	19.98
				Lost Item Fee - Item Returned	4200 Non-tax Revenue:Fines and fees	-19.98
03/06/2023	Bill	2/7/2023	Margaret Haynes	Lost Item Fee - Item Returned	2380 Accounts Payable	30.99
				Lost Item Fee - Item Returned	4200 Non-tax Revenue:Fines and fees	-30.99
03/06/2023	Bill	2/7/2023	Julie Longoria	Lost Item Fee - Item Returned	2380 Accounts Payable	18.08

Meridian Library District

Bill Listing

March 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Lost Item Fee - Item Returned	4200 Non-tax Revenue:Fines and fees	-18.08
03/06/2023	Bill	2/7/2023	Jennifer Rae	Lost Item Fee - Item Returned	2380 Accounts Payable	6.99
				Lost Item Fee - Item Returned	4200 Non-tax Revenue:Fines and fees	-6.99
03/06/2023	Bill	2/7/2023	Matthew Suarez	Lost Item Fee - Item Returned	2380 Accounts Payable	7.99
				Lost Item Fee - Item Returned	4200 Non-tax Revenue:Fines and fees	-7.99
03/06/2023	Bill	2/7/2023	Markus Hollander	Lost Item Fee - Item Returned	2380 Accounts Payable	9.99
				Lost Item Fee - Item Returned	4200 Non-tax Revenue:Fines and fees	-9.99
03/06/2023	Bill	2/7/2023	Kassandra Karel	Lost Item Fee - Item Returned	2380 Accounts Payable	16.95
				Lost Item Fee - Item Returned	4200 Non-tax Revenue:Fines and fees	-16.95
03/06/2023	Bill	2/7/2023	Preston Reece	Lost Item Fee - Item Returned	2380 Accounts Payable	9.99
				Lost Item Fee - Item Returned	4200 Non-tax Revenue:Fines and fees	-9.99
03/06/2023	Bill	2/8/2023	Kathryn Yorgason	Lost Item Fee - Item Returned	2380 Accounts Payable	9.04
				Lost Item Fee - Item Returned	4200 Non-tax Revenue:Fines and fees	-9.04
03/06/2023	Bill	503432515	MIDWEST TAPE	Blu Ray's/DVD's	2380 Accounts Payable	862.59
				Blu Ray's/DVD's	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	35.10
				Blu Ray's/DVD's	5149 COLLECTIONS:Media	164.93
				Blu Ray's/DVD's	5149 COLLECTIONS:Media	76.47
				Blu Ray's/DVD's	5149 COLLECTIONS:Media	586.09
03/06/2023	Bill	64312055	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	36.26
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	36.26
03/06/2023	Bill	64312304	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	88.78
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	88.78
03/06/2023	Bill	64312054	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	345.42
				Print Books	5130 COLLECTIONS:Children's books	20.27
				Print Books	5115 COLLECTIONS:Adult Print Books	156.32
				Print Books	5115 COLLECTIONS:Adult Print Books	53.06
				Print Books	5115 COLLECTIONS:Adult Print Books	79.74
				Print Books	5130 COLLECTIONS:Children's books	36.03
03/06/2023	Bill	64312303	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	759.51
				Print Books	5130 COLLECTIONS:Children's books	4.53
				Print Books	5130 COLLECTIONS:Children's books	4.53
				Print Books	5115 COLLECTIONS:Adult Print Books	320.75
				Print Books	5115 COLLECTIONS:Adult Print Books	15.18
				Print Books	5115 COLLECTIONS:Adult Print Books	173.10

Meridian Library District

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March 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Print Books	5115 COLLECTIONS:Adult Print Books	215.57
				Print Books	5130 COLLECTIONS:Children's books	25.85
03/07/2023	Bill	02945DA23077045	OVERDRIVE, INC	eContent eBooks/Audiobooks	2380 Accounts Payable	1,921.13
				eContent eBooks/Audiobooks	5122 COLLECTIONS:eContent	1,921.13
03/07/2023	Bill	03/07/2023	MIDWEST TAPE	Blu Ray's/DVD's	2380 Accounts Payable	510.28
				Blu Ray's/DVD's	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	20.80
				Blu Ray's/DVD's	5149 COLLECTIONS:Media	94.45
				Blu Ray's/DVD's	5149 COLLECTIONS:Media	29.23
				Teen Books	5135 COLLECTIONS:Young Adult books	26.24
				Blu Ray's/DVD's	5149 COLLECTIONS:Media	339.56
03/07/2023	Bill	67580549	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	146.49
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	146.49
03/07/2023	Bill	64312497	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	425.17
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	425.17
03/07/2023	Bill	67580432	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	117.20
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	117.20
03/07/2023	Bill	64312496	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	3,110.47
				Print Books	5130 COLLECTIONS:Children's books	837.54
				Print Books	5130 COLLECTIONS:Children's books	267.62
				Print Books	5130 COLLECTIONS:Children's books	100.22
				Print Books	5115 COLLECTIONS:Adult Print Books	139.23
				Print Books	5115 COLLECTIONS:Adult Print Books	49.85
				Print Books	5115 COLLECTIONS:Adult Print Books	66.08
				Print Books	5130 COLLECTIONS:Children's books	1,649.93
03/07/2023	Bill	67580431	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	979.97
				Print Books	5135 COLLECTIONS:Young Adult books	46.49
				Print Books	5115 COLLECTIONS:Adult Print Books	124.14
				Print Books	5115 COLLECTIONS:Adult Print Books	25.59
				Print Books	5115 COLLECTIONS:Adult Print Books	53.67
				Print Books	5130 COLLECTIONS:Children's books	64.68
				Print Books	5135 COLLECTIONS:Young Adult books	665.40
03/07/2023	Bill	67580548	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	2,960.03
				Print Books	5130 COLLECTIONS:Children's books	117.66
				Print Books	5130 COLLECTIONS:Children's books	63.12

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Print Books	5130 COLLECTIONS:Children's books	31.56
				Print Books	5115 COLLECTIONS:Adult Print Books	136.77
				Print Books	5115 COLLECTIONS:Adult Print Books	12.75
				Print Books	5115 COLLECTIONS:Adult Print Books	66.74
				Print Books	5130 COLLECTIONS:Children's books	2,531.43
03/07/2023	Bill	10320346	EAST VIEW INFORMATION SERVICES	Adult Print Books - Russian	2380 Accounts Payable	230.45
				Adult Print Books - Russian	5115 COLLECTIONS:Adult Print Books	230.45
03/08/2023	Bill	03/02-03/08/23	Rebekah B	Reimb Mileage 03/02-03/08/2023	2380 Accounts Payable	11.40
				Reimb Mileage 03/02-03/08/2023	5260.6 OPERATING EXPENSES:Vehicle Expense:Employee Mileage Reimbursement	11.40
03/08/2023	Bill	67581108	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	99.17
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	99.17
03/08/2023	Bill	67581139	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	96.22
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	96.22
03/08/2023	Bill	67581107	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	955.06
				Print Books	5115 COLLECTIONS:Adult Print Books	5.81
				Print Books	5115 COLLECTIONS:Adult Print Books	5.81
				Print Books	5130 COLLECTIONS:Children's books	943.44
03/08/2023	Bill	67581138	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	430.62
				Print Books	5135 COLLECTIONS:Young Adult books	7.21
				Print Books	5130 COLLECTIONS:Children's books	140.22
				Print Books	5135 COLLECTIONS:Young Adult books	283.19
03/09/2023	Bill	03/09/23	Lucia Loga	English Conversation Club Session 3 of 3	2380 Accounts Payable	50.00
				English Conversation Club Session 3 of 3	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	50.00
03/09/2023	Bill	503476507	MIDWEST TAPE	ADB Media	2380 Accounts Payable	208.95
				ADB Media	5149 COLLECTIONS:Media	208.95
03/09/2023	Bill	64312596	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	132.29
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	132.29
03/09/2023	Bill	67581881	INGRAM LIBRARY	Processing	2380 Accounts Payable	38.43

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March 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
			SERVICES, INC	Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	38.43
03/09/2023	Bill	67581880	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	374.93
				Print Books	5130 COLLECTIONS:Children's books	374.93
03/09/2023	Bill	64312595	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,012.16
				Print Books	5130 COLLECTIONS:Children's books	70.08
				Print Books	5130 COLLECTIONS:Children's books	9.55
				Print Books	5115 COLLECTIONS:Adult Print Books	566.03
				Print Books	5115 COLLECTIONS:Adult Print Books	45.90
				Print Books	5115 COLLECTIONS:Adult Print Books	239.85
				Print Books	5130 COLLECTIONS:Children's books	80.75
03/10/2023	Bill	12583	Red Sky Inc.	Consulting Services 11/2022-02/2023	2380 Accounts Payable	7,000.00
				Consulting Services 11/2022-02/2023	5202.5 OPERATING EXPENSES:Professional Services:Consulting	7,000.00
03/10/2023	Bill	120257	Ednetics	Monthly VOIP Service	2380 Accounts Payable	560.93
				Monthly VOIP Service	7220 CAPITAL EXPENSES:IT - Infrastructure - Hardware	560.93
03/10/2023	Bill	64312709	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	480.76
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	480.76
03/10/2023	Bill	64312722	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	192.72
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	192.72
03/10/2023	Bill	64312721	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,464.78
				Print Books	5130 COLLECTIONS:Children's books	10.10
				Print Books	5115 COLLECTIONS:Adult Print Books	97.96
				Print Books	5115 COLLECTIONS:Adult Print Books	46.59
				Print Books	5115 COLLECTIONS:Adult Print Books	101.23
				Print Books	5130 COLLECTIONS:Children's books	1,198.81
				Print Books	5135 COLLECTIONS:Young Adult books	10.09
03/10/2023	Bill	64312708	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	3,539.27
				Print Books	5130 COLLECTIONS:Children's books	10.26
				Print Books	5135 COLLECTIONS:Young Adult books	305.20
				Print Books	5135 COLLECTIONS:Young Adult books	120.60
				Print Books	5115 COLLECTIONS:Adult Print Books	227.88
				Print Books	5115 COLLECTIONS:Adult Print Books	82.53

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March 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Print Books	5115 COLLECTIONS:Adult Print Books	177.93
				Print Books	5130 COLLECTIONS:Children's books	10.26
				Print Books	5135 COLLECTIONS:Young Adult books	2,604.61
03/11/2023	Bill	035338	AFLAC	March 2023 Aflac	2380 Accounts Payable	462.68
				March 2023 Aflac	2360 AFLAC	-462.68
03/12/2023	Bill	64312846	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	302.13
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	302.13
03/12/2023	Bill	64312845	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	2,001.13
				Print Books	5130 COLLECTIONS:Children's books	76.78
				Print Books	5135 COLLECTIONS:Young Adult books	10.65
				Print Books	5130 COLLECTIONS:Children's books	26.91
				Print Books	5130 COLLECTIONS:Children's books	8.41
				Print Books	5115 COLLECTIONS:Adult Print Books	111.31
				Print Books	5115 COLLECTIONS:Adult Print Books	15.70
				Print Books	5115 COLLECTIONS:Adult Print Books	45.86
				Print Books	5130 COLLECTIONS:Children's books	1,694.86
				Print Books	5135 COLLECTIONS:Young Adult books	10.65
03/13/2023	Bill	02945C023081358	OVERDRIVE, INC	eContent eBooks/Audiobooks	2380 Accounts Payable	1,300.27
				eContent eBooks/Audiobooks	5122 COLLECTIONS:eContent	1,300.27
03/13/2023	Bill	IN0320230025	SysCloud, Inc.	Google Workspace Backup - 04/01/23-03/31/24	2380 Accounts Payable	3,240.00
				Google Workspace Backup - 04/01/23-09/30/23	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	1,620.00
				Google Workspace Backup - 10/01/23-03/31/24	1500 Deposits/Prepaid expenses	1,620.00
03/13/2023	Bill	503482057	MIDWEST TAPE	Blu Rays	2380 Accounts Payable	456.66
				Blu Rays	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	71.40
				Blu Rays	5149 COLLECTIONS:Media	26.99
				Blu Rays	5149 COLLECTIONS:Media	26.99
				Blu Rays	5149 COLLECTIONS:Media	331.28
03/14/2023	Bill	02945DA23084297	OVERDRIVE, INC	eContent eBooks/Audiobooks	2380 Accounts Payable	825.12
				eContent eBooks/Audiobooks	5122 COLLECTIONS:eContent	825.12
03/14/2023	Bill	2160:08806087	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental	2380 Accounts Payable	250.00
				Water/Ice Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	250.00
03/14/2023	Bill	INV-US63332	BIBLIOTHECA , LLC	Self Check 500 Fixed Height Qty 2	2380 Accounts Payable	23,438.95
				Self Check 500 Desktop Qty 1		
				Self Check 500 Fixed Height Qty 2	9288 Orchard Park Project Costs	23,438.95

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Self Check 500 Desktop Qty 1ng #: 2433596		
				selfCheck 500-Fixed height Tracking #: 2433596	7220.3 CAPITAL EXPENSES:IT PCs, Hardware Printers	0.00
				selfCheck 500D desktop kiosk Tracking #: 2433596	7220.3 CAPITAL EXPENSES:IT PCs, Hardware Printers	0.00
03/14/2023	Bill	64312975	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	605.60
				Print Books	5130 COLLECTIONS:Children's books	7.34
				Print Books	5135 COLLECTIONS:Young Adult books	11.26
				Print Books	5115 COLLECTIONS:Adult Print Books	378.65
				Print Books	5115 COLLECTIONS:Adult Print Books	16.87
				Print Books	5115 COLLECTIONS:Adult Print Books	63.06
				Print Books	5115 COLLECTIONS:Adult Print Books	109.82
				Print Books	5130 COLLECTIONS:Children's books	7.34
				Print Books	5135 COLLECTIONS:Young Adult books	11.26
03/14/2023	Bill	64312978	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	4,000.91
				Print Books	5130 COLLECTIONS:Children's books	332.88
				Print Books	5135 COLLECTIONS:Young Adult books	10.64
				Print Books	5130 COLLECTIONS:Children's books	148.11
				Print Books	5130 COLLECTIONS:Children's books	41.32
				Print Books	5115 COLLECTIONS:Adult Print Books	150.06
				Print Books	5115 COLLECTIONS:Adult Print Books	84.70
				Print Books	5115 COLLECTIONS:Adult Print Books	134.05
				Print Books	5130 COLLECTIONS:Children's books	3,064.87
				Print Books	5135 COLLECTIONS:Young Adult books	34.28
03/14/2023	Bill	64312979	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	376.51
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	376.51
03/14/2023	Bill	64312976	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	83.55
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	83.55
03/14/2023	Bill	67582811	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	260.83
				Print Books	5115 COLLECTIONS:Adult Print Books	102.44
				Print Books	5115 COLLECTIONS:Adult Print Books	25.80
				Print Books	5115 COLLECTIONS:Adult Print Books	35.20
				Print Books	5130 COLLECTIONS:Children's books	97.39
03/14/2023	Bill	67582812	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	41.11
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	41.11
03/15/2023	Bill	AR1157011	Valley Office	Lease 3/1-3/31/23 : Overage 2/1-	2380 Accounts Payable	801.63

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
			Systems	2/28/23		
				Lease 3/1-3/31/23 : Overage 2/1-2/28/23	5211 OPERATING EXPENSES:Copy/Print	801.63
03/15/2023	Bill	02945DA23085739	OVERDRIVE, INC	Audiobook	2380 Accounts Payable	65.00
				Audiobook	5122 COLLECTIONS:eContent	65.00
03/15/2023	Bill	64313164	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	3,199.33
				Print Books	5130 COLLECTIONS:Children's books	327.02
				Print Books	5135 COLLECTIONS:Young Adult books	132.60
				Print Books	5130 COLLECTIONS:Children's books	169.44
				Print Books	5135 COLLECTIONS:Young Adult books	21.70
				Print Books	5115 COLLECTIONS:Adult Print Books	81.25
				Print Books	5115 COLLECTIONS:Adult Print Books	15.69
				Print Books	5115 COLLECTIONS:Adult Print Books	41.26
				Print Books	5130 COLLECTIONS:Children's books	923.33
				Print Books	5135 COLLECTIONS:Young Adult books	1,487.04
03/15/2023	Bill	67583718	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,519.07
				Print Books	5130 COLLECTIONS:Children's books	54.82
				Print Books	5130 COLLECTIONS:Children's books	10.66
				Print Books	5130 COLLECTIONS:Children's books	10.66
				Print Books	5130 COLLECTIONS:Children's books	275.12
				Print Books	5135 COLLECTIONS:Young Adult books	1,167.81
03/15/2023	Bill	67583719	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	149.23
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	149.23
03/15/2023	Bill	64313165	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	795.45
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	795.45
03/15/2023	Bill	03/15/2023	MIDWEST TAPE	ADB Media	2380 Accounts Payable	214.94
				ADB Media	5149 COLLECTIONS:Media	214.94
03/15/2023	Bill	1088874650	PENGUIN RANDOM HOUSE LLC	Print Books	2380 Accounts Payable	22.50
				MLD Adult Print	5115 COLLECTIONS:Adult Print Books	22.50
03/15/2023	Bill	3/15/2023	Sierra Berends	Lost Item Fine - Item returned	2380 Accounts Payable	10.00
				Lost Item Fine - Item returned	4200 Non-tax Revenue:Fines and fees	-10.00
03/15/2023	Bill	3965149	Employee Benefits Corporatoni	COBRA March 2023	2380 Accounts Payable	60.00
				COBRA March 2023	5010 PERSONNEL:Payroll benefits	60.00
03/16/2023	Bill	2023032023	High Desert Development Linder Village, LLC	Power 02/03-02/27 Gas 12/29-01/27	2380 Accounts Payable	1,921.48

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Power 02/03-02/27/23	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities	999.76
				Gas 12/29-01/27/23	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities	921.72
03/16/2023	Bill	02945CO23086460	OVERDRIVE, INC	eBooks/Audiobooks	2380 Accounts Payable	6,536.45
				eBooks/Audiobooks	5122 COLLECTIONS:eContent	6,536.45
03/16/2023	Bill	64313327	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	2,303.30
				Print Books	5130 COLLECTIONS:Children's books	56.88
				Print Books	5115 COLLECTIONS:Adult Print Books	193.87
				Print Books	5115 COLLECTIONS:Adult Print Books	52.24
				Print Books	5115 COLLECTIONS:Adult Print Books	124.22
				Print Books	5130 COLLECTIONS:Children's books	858.19
				Print Books	5135 COLLECTIONS:Young Adult books	1,017.90
03/16/2023	Bill	64313328	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	344.67
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	344.67
03/16/2023	Bill	3/16/2023	Amber Wiese	Lost Item Fine - Item returned	2380 Accounts Payable	29.99
				Lost Item Fine - Item returned	4200 Non-tax Revenue:Fines and fees	-29.99
03/17/2023	Bill	64313399	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,151.27
				Print Books	5115 COLLECTIONS:Adult Print Books	643.24
				Print Books	5115 COLLECTIONS:Adult Print Books	219.24
				Print Books	5115 COLLECTIONS:Adult Print Books	288.79
03/17/2023	Bill	64313400	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	136.76
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	136.76
03/17/2023	Bill	S23-03-17	Idaho State Police Attn Financial Services	2018 Chevy Silverado 1500 PT#68019	2380 Accounts Payable	3,000.00
				2018 Chevy Silverado 1500 PT#68019	52600 OPERATING EXPENSES:Vehicle Expense	3,000.00
03/17/2023	Bill	13808369	SENSKE SERVICES, INC.	Pest Control 03/17/23	2380 Accounts Payable	30.00
				Pest Control 03/17/23	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	30.00
03/19/2023	Bill	64313443	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	492.95
				Print Books	5115 COLLECTIONS:Adult Print Books	220.53
				Print Books	5115 COLLECTIONS:Adult Print Books	16.32
				Print Books	5115 COLLECTIONS:Adult Print Books	92.11
				Print Books	5130 COLLECTIONS:Children's books	163.99

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March 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
03/19/2023	Bill	64313444	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	63.60
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	63.60
03/20/2023	Bill	02945DA23089842	OVERDRIVE, INC	Audiobook	2380 Accounts Payable	65.00
				Audiobook	5122 COLLECTIONS:eContent	65.00
03/20/2023	Bill	02945DA23089843	OVERDRIVE, INC	Ebook/Audiobook	2380 Accounts Payable	140.00
				Ebook/Audiobook	5122 COLLECTIONS:eContent	140.00
03/20/2023	Bill	23-0167	FIRE SENTRY SYSTEMS, INC	Service Call for Security System	2380 Accounts Payable	258.00
				Service Call for Security System	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	258.00
03/20/2023	Bill	67584867	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	378.79
				Print Books	5115 COLLECTIONS:Adult Print Books	184.30
				Print Books	5115 COLLECTIONS:Adult Print Books	36.33
				Print Books	5130 COLLECTIONS:Children's books	140.54
				Print Books	5135 COLLECTIONS:Young Adult books	17.62
03/20/2023	Bill	67584868	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	31.64
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	31.64
03/20/2023	Bill	503525470	MIDWEST TAPE	Blu Rays	2380 Accounts Payable	542.02
				ADB Media	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	63.00
				ADB Media	5149 COLLECTIONS:Media	116.96
				ADB Media	5149 COLLECTIONS:Media	86.97
				ADB Media	5149 COLLECTIONS:Media	275.09
03/20/2023	Bill	03/20/2023	MIDWEST TAPE	Blu Rays/DVDs	2380 Accounts Payable	1,314.68
				Blu Rays/DVDs	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	40.30
				Blu Rays/DVDs	5149 COLLECTIONS:Media	437.05
				Blu Rays/DVDs	5149 COLLECTIONS:Media	143.93
				Blu Rays/DVDs	5149 COLLECTIONS:Media	693.40
03/20/2023	Bill	IN002334658	WESTERN STATES EQUIPMENT CO INC	Troubleshooting Bookmobile Battery	2380 Accounts Payable	1,198.08
				Troubleshooting Bookmobile Battery	5260.1 OPERATING EXPENSES:Vehicle Expense:Vehicle - Bookmobile	1,198.08
03/21/2023	Bill	67585531	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,411.60
				Print Books	5115 COLLECTIONS:Adult Print Books	13.70
				Print Books	5130 COLLECTIONS:Children's books	1,397.90

Meridian Library District

Bill Listing

March 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
03/21/2023	Bill	64313775	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	575.87
				Print Books	5130 COLLECTIONS:Children's books	32.54
				Print Books	5130 COLLECTIONS:Children's books	13.66
				Print Books	5115 COLLECTIONS:Adult Print Books	165.43
				Print Books	5115 COLLECTIONS:Adult Print Books	84.53
				Print Books	5115 COLLECTIONS:Adult Print Books	139.77
				Print Books	5130 COLLECTIONS:Children's books	134.08
				Print Books	5135 COLLECTIONS:Young Adult books	5.86
03/21/2023	Bill	64313776	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	94.20
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	94.20
03/21/2023	Bill	67585532	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	129.19
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	129.19
03/21/2023	Bill	02945DA23091842	OVERDRIVE, INC	Ebook	2380 Accounts Payable	45.98
				Ebook	5122 COLLECTIONS:eContent	45.98
03/21/2023	Bill	02945DA23091843	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	532.05
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	532.05
03/21/2023	Bill	203348	MINUTEMAN INC.	Spare Keys for IT Room	2380 Accounts Payable	28.00
				Spare Keys for IT Room	9288 Orchard Park Project Costs	28.00
03/21/2023	Bill	1088944572	PENGUIN RANDOM HOUSE LLC	Print Books	2380 Accounts Payable	68.25
				MLD Adult Print	5115 COLLECTIONS:Adult Print Books	68.25
03/22/2023	Bill	April Rent	High Desert Development Linder Village, LLC	Orchard Park Rent 04/01-04/30/2023	2380 Accounts Payable	17,719.67
				Orchard Park Rent 04/01-04/30/2023	6255 OPERATING EXPENSES:Facility Expense:Bldg-Rent	17,719.67
03/22/2023	Bill	64313963	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	686.83
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	686.83
03/22/2023	Bill	1147862	FISHER'S TECHNOLOGY	Meter Copy/Print Usage	2380 Accounts Payable	214.74
				Meter Copy/Print usage FEQ15631	5211 OPERATING EXPENSES:Copy/Print	119.29
				Meter Copy/Print usage FEQ17642	5211 OPERATING EXPENSES:Copy/Print	95.45
03/22/2023	Bill	64313962	INGRAM LIBRARY	Print Books	2380 Accounts Payable	6,276.63

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March 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
			SERVICES, INC	Print Books	5130 COLLECTIONS:Children's books	283.32
				Print Books	5135 COLLECTIONS:Young Adult books	19.34
				Print Books	5130 COLLECTIONS:Children's books	149.48
				Print Books	5130 COLLECTIONS:Children's books	32.48
				Print Books	5115 COLLECTIONS:Adult Print Books	1,113.27
				Print Books	5115 COLLECTIONS:Adult Print Books	196.48
				Print Books	5115 COLLECTIONS:Adult Print Books	271.48
				Print Books	5130 COLLECTIONS:Children's books	4,191.44
				Print Books	5135 COLLECTIONS:Young Adult books	19.34
03/22/2023	Bill	503540882	MIDWEST TAPE	ADB Media	2380 Accounts Payable	39.99
				ADB Media	5149 COLLECTIONS:Media	39.99
03/22/2023	Bill	1088991938	PENGUIN RANDOM HOUSE LLC	Print Books	2380 Accounts Payable	22.50
				MLD Adult Print	5115 COLLECTIONS:Adult Print Books	22.50
03/23/2023	Bill	67586336	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	664.37
				Print Books	5130 COLLECTIONS:Children's books	20.82
				Print Books	5130 COLLECTIONS:Children's books	10.69
				Print Books	5115 COLLECTIONS:Adult Print Books	35.25
				Print Books	5130 COLLECTIONS:Children's books	597.61
03/23/2023	Bill	64314163	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,821.33
				Print Books	5130 COLLECTIONS:Children's books	148.07
				Print Books	5130 COLLECTIONS:Children's books	46.02
				Print Books	5115 COLLECTIONS:Adult Print Books	145.89
				Print Books	5115 COLLECTIONS:Adult Print Books	47.65
				Print Books	5115 COLLECTIONS:Adult Print Books	90.97
				Print Books	5130 COLLECTIONS:Children's books	1,332.08
				Print Books	5135 COLLECTIONS:Young Adult books	10.65
03/23/2023	Bill	64314164	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	228.22
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	228.22
03/23/2023	Bill	67586337	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	72.49
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	72.49
03/23/2023	Bill	02945CO23093331	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	2,975.82
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	2,975.82
03/23/2023	Bill	2160:08931716	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental	2380 Accounts Payable	76.00
				Water/Ice Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	76.00

Meridian Library District

Bill Listing

March 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
03/23/2023	Bill	2160:08931540	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental	2380 Accounts Payable	76.00
				Water/Ice Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	76.00
03/23/2023	Bill	1148297	FISHER'S TECHNOLOGY	Meter Copy/Print usage FEQ32043	2380 Accounts Payable	85.14
				Meter Copy/Print usage FEQ32043	5211 OPERATING EXPENSES:Copy/Print	85.14
03/24/2023	Bill	64314283	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	349.46
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	349.46
03/24/2023	Bill	INV-000174	My Treasure Valley Handyman	Toilet Tissue Dispenser Installations	2380 Accounts Payable	225.00
				Toilet Tissue Dispenser Installations	9288 Orchard Park Project Costs	225.00
03/24/2023	Bill	503549880	MIDWEST TAPE	Blu Rays	2380 Accounts Payable	189.99
				Blu Rays	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	16.80
				Blu Rays	5149 COLLECTIONS:Media	173.19
03/26/2023	Bill	5596	BORTON LAW OFFICES PLLC	Legal Services 03/03-03/21/2023	2380 Accounts Payable	360.00
				Legal Services 03/03-03/21/2023	5202.4 OPERATING EXPENSES:Professional Services:Legal fees	360.00
03/27/2023	Bill	64314597	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	407.04
				Print Books	5130 COLLECTIONS:Children's books	32.19
				Print Books	5130 COLLECTIONS:Children's books	10.73
				Print Books	5115 COLLECTIONS:Adult Print Books	148.15
				Print Books	5115 COLLECTIONS:Adult Print Books	31.00
				Print Books	5115 COLLECTIONS:Adult Print Books	89.94
				Print Books	5130 COLLECTIONS:Children's books	66.73
				Print Books	5135 COLLECTIONS:Young Adult books	28.30
03/27/2023	Bill	64314598	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	52.20
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	52.20
03/27/2023	Bill	120558	Ednetics	VPN Vendor Setup + Network Port Configuration	2380 Accounts Payable	580.84
				VPN Vendor Setup + Network Port Configuration	5220.2 OPERATING EXPENSES:Information Technology:IT Infra -Support	580.84
03/27/2023	Bill	64314379	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,683.52

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March 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Print Books	5130 COLLECTIONS:Children's books	31.39
				Print Books	5130 COLLECTIONS:Children's books	10.65
				Print Books	5115 COLLECTIONS:Adult Print Books	135.12
				Print Books	5115 COLLECTIONS:Adult Print Books	103.26
				Print Books	5115 COLLECTIONS:Adult Print Books	126.55
				Print Books	5130 COLLECTIONS:Children's books	1,259.06
				Print Books	5135 COLLECTIONS:Young Adult books	17.49
03/27/2023	Bill	64314380	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	229.23
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	229.23
03/28/2023	Bill	02945DA23099554	OVERDRIVE, INC	Ebook	2380 Accounts Payable	20.99
				Ebook	5122 COLLECTIONS:eContent	20.99
03/28/2023	Bill	02945DA23099555	OVERDRIVE, INC	Ebook	2380 Accounts Payable	174.99
				Ebook	5122 COLLECTIONS:eContent	174.99
03/28/2023	Bill	02945DA23099553	OVERDRIVE, INC	Ebooks/Audiobooks	2380 Accounts Payable	1,088.79
				Ebooks/Audiobooks	5122 COLLECTIONS:eContent	1,088.79
03/28/2023	Bill	64314701	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	79.86
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	79.86
03/28/2023	Bill	64314700	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	768.11
				Print Books	5130 COLLECTIONS:Children's books	10.69
				Print Books	5115 COLLECTIONS:Adult Print Books	363.10
				Print Books	5115 COLLECTIONS:Adult Print Books	82.03
				Print Books	5115 COLLECTIONS:Adult Print Books	250.85
				Print Books	5130 COLLECTIONS:Children's books	43.91
				Print Books	5135 COLLECTIONS:Young Adult books	17.53
03/28/2023	Bill	2160:08947320	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental	2380 Accounts Payable	120.95
				Water/Ice Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	120.95
03/28/2023	Bill	15010571	TECH LOGIC CORP	Chain and Links for Sorter Repair	2380 Accounts Payable	173.71
				Chain and Links for Sorter Repair	6224.2 OPERATING EXPENSES:Facility Expense:Bldg-Repairs	173.71
03/28/2023	Bill	503568349	MIDWEST TAPE	Blu Rays/DVDs	2380 Accounts Payable	2,807.63
				Blu Rays/DVDs	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	59.80
				Blu Rays/DVDs	5149 COLLECTIONS:Media	230.14
				Blu Rays/DVDs	5149 COLLECTIONS:Media	50.22
				Blu Rays/DVDs	5149 COLLECTIONS:Media	2,467.47

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March 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
03/28/2023	Bill	1089037938	PENGUIN RANDOM HOUSE LLC	Print Books	2380 Accounts Payable	45.75
				MLD Adult Print	5115 COLLECTIONS:Adult Print Books	45.75
03/29/2023	Bill	64314862	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	350.74
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	350.74
03/29/2023	Bill	120632	Ednetics	Enterprise Console License for 2 CCTV Cameras	2380 Accounts Payable	353.78
				Enterprise Console License for 2 CCTV Cameras	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	353.78
03/29/2023	Bill	3/29/2023	Molly Boomer	Lost Item Fine - Item returned	2380 Accounts Payable	7.14
				Lost Item Fine - Item returned	4200 Non-tax Revenue:Fines and fees	-7.14
03/29/2023	Bill	3/29/2023	Rebecca Benson	Lost Item Fine - Item returned	2380 Accounts Payable	7.99
				Lost Item Fine - Item returned	4200 Non-tax Revenue:Fines and fees	-7.99
03/29/2023	Bill	3/29/2023	Katelyn Holdeman	Lost Item Fine - Item returned	2380 Accounts Payable	17.98
				Lost Item Fine - Item returned	4200 Non-tax Revenue:Fines and fees	-17.98
03/29/2023	Bill	67588718	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	2,019.67
				Print Books	5115 COLLECTIONS:Adult Print Books	257.26
				Print Books	5115 COLLECTIONS:Adult Print Books	10.13
				Print Books	5115 COLLECTIONS:Adult Print Books	39.59
				Print Books	5130 COLLECTIONS:Children's books	1,615.14
				Print Books	5135 COLLECTIONS:Young Adult books	97.55
03/29/2023	Bill	67588719	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	214.48
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	214.48
03/29/2023	Bill	212040165	B&H Photo-Video	Logitech Meetup Conference Camera Bundle with Microphone	2380 Accounts Payable	748.45
				Logitech Meetup Conference Camera Bundle with Microphone	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	748.45
03/29/2023	Bill	212031073	B&H Photo-Video	Mevo Start Live Streaming Camera 3 Pack	2380 Accounts Payable	1,017.32
				Mevo Start Live Streaming Camera 3 Pack	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	1,017.32
03/29/2023	Bill	503572760	MIDWEST TAPE	ADB Media	2380 Accounts Payable	79.98
				ADB Media	5149 COLLECTIONS:Media	79.98
03/29/2023	Bill	3/29/2023	Megan Gant	Lost Item Fine - Item returned	2380 Accounts Payable	12.99
				Lost Item Fine - Item returned	4200 Non-tax Revenue:Fines and fees	-12.99

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March 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
03/30/2023	Bill	51408	RM MECHANICAL, INC	Boiler Valve Repair	2380 Accounts Payable	4,090.92
				Boiler Valve Repair	6224.2 OPERATING EXPENSES:Facility Expense:Bldg-Repairs	4,090.92
03/30/2023	Bill	INV-US63538	BIBLIOTHECA , LLC	Self Check 500 Fixed Height Qty 2 Self Check 500 Desktop Qty 1 RFID Tags	2380 Accounts Payable	3,753.60
					5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3,753.60
				RFID tagTM square (2,000/Roll) Tracking #: 1Z3234350362488738	7220.3 CAPITAL EXPENSES:IT PCs, Hardware Printers	0.00
03/30/2023	Bill	64314985	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	653.17
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	653.17
03/30/2023	Bill	64314984	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	5,242.48
				Print Books	5130 COLLECTIONS:Children's books	89.56
				Print Books	5135 COLLECTIONS:Young Adult books	526.09
				Print Books	5130 COLLECTIONS:Children's books	21.84
				Print Books	5135 COLLECTIONS:Young Adult books	197.68
				Print Books	5115 COLLECTIONS:Adult Print Books	600.10
				Print Books	5115 COLLECTIONS:Adult Print Books	80.10
				Print Books	5130 COLLECTIONS:Children's books	2,015.35
				Print Books	5115 COLLECTIONS:Adult Print Books	121.34
				Print Books	5135 COLLECTIONS:Young Adult books	1,590.42
03/30/2023	Bill	203462	MINUTEMAN INC.	Spare Keys for Orchard Park Spare Keys for Orchard Park	2380 Accounts Payable 9288 Orchard Park Project Costs	65.00 65.00
03/31/2023	Bill	344886-PPU	Kanopy Inc.	Kanopy Play Credits Kanopy Play Credits	2380 Accounts Payable 5122 COLLECTIONS:eContent	279.00 279.00
03/31/2023	Bill	IH764	City Of Boise Library	TVLA Courier FY23 QTR 1 10-12/2022 TVLA Courier FY23 QTR 1 10-12/2022	2380 Accounts Payable 5212.C OPERATING EXPENSES:Consortium:Consortium-Courier	10,351.38 10,351.38
03/31/2023	Bill	331202301	ADA COMMUNITY LIBRARY	Treasure Valley Reads Cost Share Treasure Valley Reads Cost Share	2380 Accounts Payable 5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	100.00 100.00
03/31/2023	Bill	559X06432605	CULLIGAN	Salt Delivery 03/03/23 & 03/31/23 Salt Delivery 03/03/23 & 03/31/23	2380 Accounts Payable 6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	95.00 95.00
03/31/2023	Bill	0001710000-IN	WEX Health, Inc.	FSA Monthly Fees March 2023 FSA Monthly Fees March 2023	2380 Accounts Payable 5010 PERSONNEL:Payroll benefits	70.00 70.00

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
03/31/2023	Bill	1089105507	PENGUIN RANDOM HOUSE LLC	Print Books	2380 Accounts Payable	21.75
				MLD Adult Print	5115 COLLECTIONS:Adult Print Books	21.75

Meridian Library District

Electronic Bill Payment List

March 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	ACCOUNT
Expenditure						
03/01/2023	Expenditure		SELECT HEALTH	Select Health March 2023	-	1120 Checking - US Bank
					30,370.11	
				Select Health March 2023 Employee Contributions	-2,831.32	2345 Select Health
				Select Health March 2023 Employer Contributions	8,956.96	5010 PERSONNEL:Payroll benefits
				Select Health March 2023 Employer Contributions	15,288.98	5010 PERSONNEL:Payroll benefits
				Select Health March 2023 Employer Contributions	2,409.86	5010 PERSONNEL:Payroll benefits
				Select Health March 2023 Employer Contributions	1,577.72	5010 PERSONNEL:Payroll benefits
				Select Health March 2023 Employer Contributions	2,409.86	5010 PERSONNEL:Payroll benefits
				Select Health March 2023 Reconciling Differences	3,104.59	2345 Select Health
03/05/2023	Expenditure		CITY OF MERIDIAN	Water/Sewer 01/21-02/20/2023	-138.03	1120 Checking - US Bank
					138.03	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
03/05/2023	Expenditure		CITY OF MERIDIAN	Water/Sewer 01/21-02/20/2023	-427.71	1120 Checking - US Bank
					427.71	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
03/05/2023	Expenditure		CITY OF MERIDIAN	Water 01/21-02/20/2023	-5.60	1120 Checking - US Bank
					5.60	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
03/10/2023	Expenditure		HRA VEBA	March 2023 Employer HRA Contributions	-8,580.00	1120 Checking - US Bank
				March 2023 Employer HRA Contributions	2,475.00	5010 PERSONNEL:Payroll benefits
				March 2023 Employer HRA Contributions	4,290.00	5010 PERSONNEL:Payroll benefits
				March 2023 Employer HRA Contributions	660.00	5010 PERSONNEL:Payroll benefits
				March 2023 Employer HRA Contributions	660.00	5010 PERSONNEL:Payroll benefits
				March 2023 Employer HRA Contributions	495.00	5010 PERSONNEL:Payroll benefits
03/13/2023	Expenditure		PITNEY BOWES	Pitney Bowes Postage Prepaid Account Refill 03/13/2023	-800.00	1120 Checking - US Bank
					800.00	5232 OPERATING EXPENSES:Postage
03/14/2023	Expenditure		First Interstate	February Service Fees FIB Payroll Checking	-20.00	1150 Chkg Payroll -1st Interstate
					20.00	5202.3 OPERATING EXPENSES:Banking fees:Financial fees
03/14/2023	Expenditure		US BANK	US Bank Analysis Service Charge March 2023	-86.95	1120 Checking - US Bank
					86.95	5202.3 OPERATING EXPENSES:Banking fees:Financial fees
03/15/2023	Expenditure		Nationwide 457b	Nationwide Roth Payment 03/15/2023	-501.86	1120 Checking - US Bank
					-501.86	2352 Nationwide Withholding
03/15/2023	Expenditure		Nationwide 457b	Nationwide Pre Payment 03/15/2023	-1,033.46	1120 Checking - US Bank
					-1,033.46	2352 Nationwide Withholding
03/20/2023	Expenditure		Paylocity	Paylocity March Payroll Processing	-1,733.94	1150 Chkg Payroll -1st Interstate
					1,733.94	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing
03/20/2023	Expenditure		CITY OF MERIDIAN	Water/Sewer 02/06-03/05/2023	-25.76	1120 Checking - US Bank
					25.76	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
03/22/2023	Expenditure		IDAHO POWER	Power 02/28-03/03/23	-191.26	1120 Checking - US Bank
					191.26	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
03/23/2023	Expenditure		INTERMOUNTAIN GAS COMPANY	Gas 01/27-02/28/23	-177.96	1120 Checking - US Bank
					177.96	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
03/23/2023	Expenditure		INTERMOUNTAIN GAS COMPANY	Gas 1/27-02/28/23	-1,475.40	1120 Checking - US Bank
					1,475.40	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
03/24/2023	Expenditure		IDAHO POWER - 1620		-2,746.27	1120 Checking - US Bank

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	ACCOUNT
				Power 02/07-03/07/23	2,746.27	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
03/24/2023	Expenditure		IDAHO POWER - 7016		-95.19	1120 Checking - US Bank
				Power 02/07-03/06/23	95.19	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
03/28/2023	Expenditure		Bill.com	Bill.com fees 2/28-3/27/2022	-489.37	1120 Checking - US Bank
				Bill.com fees 02/28-03/27/2023	489.37	5202.3 OPERATING EXPENSES:Banking fees:Financial fees
03/28/2023	Expenditure		Chevron (Wex Bank)		-459.51	1120 Checking - US Bank
				November Fuel	150.60	5260.2 OPERATING EXPENSES:Vehicle Expense:Vehicle - Sprinter
				November Fuel	55.68	5260.4 OPERATING EXPENSES:Vehicle Expense:Vehicle - Honda Element
				November Fuel	213.50	5260.5 OPERATING EXPENSES:Vehicle Expense:Vehicle - Dodge HD Wagon
				November Fuel	39.73	5260.1 OPERATING EXPENSES:Vehicle Expense:Vehicle - Bookmobile
				November Fuel	0.00	5260.3 OPERATING EXPENSES:Vehicle Expense:Vehicle - Van Honda Odyssey
03/29/2023	Expenditure		IDAHO POWER - 7302		-342.93	1120 Checking - US Bank
				Power 02/09-03/10/23	342.93	6258 OPERATING EXPENSES:Facility Expense:Bldg-Utilities
03/30/2023	Expenditure		Nationwide 457b		-526.51	1120 Checking - US Bank
				Nationwide Roth Payment 03/30/2023	-526.51	2352 Nationwide Withholding
03/30/2023	Expenditure		Nationwide 457b		-1,032.80	1120 Checking - US Bank
				Nationwide Pre Payment 03/30/2023	-1,032.80	2352 Nationwide Withholding
03/31/2023	Expenditure		PITNEY BOWES		-800.00	1120 Checking - US Bank
				Pitney Bowes Postage Prepaid Account Refill 03/31/2023	800.00	5232 OPERATING EXPENSES:Postage
Credit Card Payment						
03/01/2023	Credit Card Payment		Divvy		-	1120 Checking - US Bank
					19,680.37	
					-	2700 Divvy Credit Cards Payable
					19,680.37	

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DATE	NUM	SPLIT	AMOUNT	NAME
2700 Divvy Credit Cards Payable				
03/01/2023	7B129BE3EF96CE9D7C9E0	5246 OPERATING EXPENSES:Supplies:Supplies - office	125.31	AMAZON
03/01/2023	7EE8D0E0EE4E834BD5D0F	5240s OPERATING EXPENSES:Supplies:Supplies - general:Supplies - General -Supported	117.48	WALMART
03/01/2023	8D50FB83D7664DBB115C4	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	276.21	AMAZON
03/01/2023	26FB688EED7C4E1A32A0E	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	20.97	AMAZON
03/01/2023	005965605C0B88F61854B	5151 COLLECTIONS:Periodicals	169.00	BRIDGETOWER PSA SUB
03/01/2023	0C985139A3CAEE5E4D915	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	84.23	DOODLE.COM
03/01/2023	1D4E849F455D7CDF5AB25	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	12.99	AMAZON
03/01/2023	C711464F3308E62333E55	5211 OPERATING EXPENSES:Copy/Print	21.17	AMAZON
03/02/2023	D9ECDFAEB1715503AB271	5211 OPERATING EXPENSES:Copy/Print	47.41	AMAZON
03/02/2023	EE142511929C26045112E	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	5.89	GOOGLE WORKSPACE
03/02/2023	6EA0AD19947945861E32D	5220.7 OPERATING EXPENSES:Information Technology:IT Technology Maintenance	413.95	MATTERHACKERS INC
03/02/2023	2C5AF01BA6CE794066911	5232 OPERATING EXPENSES:Postage	63.00	US POSTAL SERVICE
03/02/2023	015E0B43EC415A4A727DD	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	203.99	AMAZON
03/02/2023	15F4D6EF78746BDAEBBFB	5230 OPERATING EXPENSES:Phone Service	39.01	GOOGLE SERVICES
03/02/2023	198CC0162C7EA81A3F130	9288 Orchard Park Project Costs	45.65	LOWE'S
03/02/2023	A9C1AC9A3AE62CB48B53D	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	34.97	AMAZON
03/03/2023	E90CFB6042106B466EE4A	5236.PC OPERATING EXPENSES:Program Expense:Programs - Children:Pet Care	32.95	AMAZON
03/03/2023	FDDF85FDEFF17915F925A	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	1.80	AMAZON WEB SERVICES
03/03/2023	8BF5A41D5164509539688	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	188.03	MUSICK AUCTION
03/03/2023	3CF6A8F324A3E8FB058A0	5234.4 OPERATING EXPENSES:Professional Development:Memberships	50.00	SWIDOV'S
03/03/2023	9B59841019EC20F3C53D2	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	293.92	AMAZON
03/03/2023	33F75FF72D37C86D28B9A	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	4.89	AMAZON
03/03/2023	3701199B5C9EA94239677	5240 OPERATING EXPENSES:Supplies:Supplies - general	34.49	AMAZON
03/03/2023	979A24F2F73F364EAF8D6	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	121.08	AMAZON
03/04/2023	F340091DE896FE4F50459	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	1.10	PAYPAL PAYFLOW
03/04/2023	3B9AA72E6084AB894B783	5240 OPERATING EXPENSES:Supplies:Supplies - general	47.97	AMAZON
03/04/2023	24956C83E744CB4BA5A81	5234.1S OPERATING EXPENSES:Professional Development:Conferences:Support - Conferences	438.00	ALASKA AIRLINES
03/05/2023	FD25A8593E8FBFFF338BE	5236.TN OPERATING EXPENSES:Program Expense:Programs -Teen 13-18	55.13	LITTLE CAESARS
03/05/2023	B95F6B912A83C844C18D4	5150 COLLECTIONS:Circulating devices & kits	-30.99	AMAZON
03/05/2023	22CFA04BB10732AF06E30	5150 COLLECTIONS:Circulating devices & kits	-12.98	AMAZON
03/06/2023	9989589205DF0A26387AC	5220.7 OPERATING EXPENSES:Information Technology:IT Technology Maintenance	7.88	AMAZON
03/06/2023	4A97AB9DE57DDB7CDBE1B	5240 OPERATING EXPENSES:Supplies:Supplies - general	9.98	AMAZON
03/06/2023	28176E74A24B522C4651F	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	13.59	AMAZON
03/06/2023	26732A194FCE709E7F583	5240 OPERATING EXPENSES:Supplies:Supplies - general	24.42	AMAZON
03/07/2023	D7752927B49C3D48247AD	5240 OPERATING EXPENSES:Supplies:Supplies - general	9.89	AMAZON

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03/07/2023	E907D5F65031F994942AF	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	29.98	AMAZON
03/07/2023	00CE1233827D2BD806C29	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	71.25	AMAZON
03/07/2023	9C4A8B48C7D2EB1C24B83	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	-29.98	AMAZON
03/07/2023	006D035B94DE4A641EB4F	5240 OPERATING EXPENSES:Supplies:Supplies - general	18.97	AMAZON
03/07/2023	FA112761D19C10B0E4C87	5211 OPERATING EXPENSES:Copy/Print	187.50	MATTERHACKERS INC
03/08/2023	69BF40A44E88B56433D6F	5149 COLLECTIONS:Media	669.95	AMAZON
03/08/2023	8285D3A39F8019868B41D	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	44.48	MARKET STREET
03/08/2023	3078CF4A3AFACD4D2F207	5149 COLLECTIONS:Media	184.17	AMAZON
03/08/2023	017C67B80758D881C7743	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	6.77	WALMART
03/08/2023	21739EBFC7B8A43916BA9	5149 COLLECTIONS:Media	825.19	AMAZON
03/08/2023	97DE870C9FE9C2B6FEDE8	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	600.00	BENQ AMERICA CORP
03/09/2023	D295D591E37039CE43017	5211 OPERATING EXPENSES:Copy/Print	94.82	AMAZON
03/09/2023	D7B01E676059831EC5CC0	5211 OPERATING EXPENSES:Copy/Print	20.25	AMAZON
03/09/2023	E0B3C4254BE205CB857F0	5240 OPERATING EXPENSES:Supplies:Supplies - general	42.67	AMAZON
03/09/2023	6ABA07230BD19631FF032	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	39.79	WALMART
03/09/2023	1827FF9DD4D88E2694EE0	5240 OPERATING EXPENSES:Supplies:Supplies - general	55.00	COSTCO
03/09/2023	91E6D459F8CF8C7407A37	9288 Orchard Park Project Costs	156.72	AMAZON
03/09/2023	C262916DF88911DAC6481	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	37.61	ZURCHERS
03/09/2023	0110CC53F1681EA035D08	5149 COLLECTIONS:Media	53.65	AMAZON
03/09/2023	06AE55B80479EEAC40CB1	5149 COLLECTIONS:Media	53.65	AMAZON
03/09/2023	7BF86263D596AB4043355	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	54.80	MARKET STREET
03/10/2023	D2ADBB10D0C919EB2DFBA	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	435.45	VERIZON
03/10/2023	E363DDEAA7B067EE1AD04	5150 COLLECTIONS:Circulating devices & kits	90.56	AMERICAN GIRL
03/10/2023	F75426BB84A092B8E4566	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	259.35	AMAZON
03/10/2023	5C02065A24EC99EDF8E88	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	649.79	AMAZON
03/10/2023	6F0AC7973C4AFE2FD4E6B	5150 COLLECTIONS:Circulating devices & kits	4.50	AMAZON
03/10/2023	7801B1D2CF848AF885B25	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	42.42	AMAZON
03/10/2023	4B2EBEE7D1641303D3319	5211 OPERATING EXPENSES:Copy/Print	148.50	AMAZON
03/10/2023	9C36E396AA54094908230	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	97.43	STORE JOHNNYS PIZZA
03/10/2023	A6DA173B9F89A4C6D712B	5236.PC OPERATING EXPENSES:Program Expense:Programs - Children:Pet Care	101.74	PETSMART
03/10/2023	A7D9D33B9FF98DDB61306	5150 COLLECTIONS:Circulating devices & kits	15.97	AMAZON
03/10/2023	00C9470F94C8EF314598B	5240 OPERATING EXPENSES:Supplies:Supplies - general	5.75	AMAZON
03/10/2023	0CD9A32C6CC8DA6173B25	5150 COLLECTIONS:Circulating devices & kits	54.35	AMAZON
03/10/2023	24E39BB67B092117C7779	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	24.99	AMAZON
03/10/2023	8C388B7CE10EE791448F4	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	26.61	WALMART
03/11/2023	E5F635897652EDEC4A982	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	17.97	ALBERTSONS
03/11/2023	E8482191E87A942C38B9D	5149 COLLECTIONS:Media	39.00	AMAZON
03/11/2023	14F0C4E1281F014A5EDEA	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	63.00	VOLGISTICS.COM
03/11/2023	60916BE69985CBC0BE1C5	-Split-	-322.52	AMAZON
03/11/2023	F50A2FAE233576997E47F	5240 OPERATING EXPENSES:Supplies:Supplies - general	36.70	AMAZON

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03/12/2023	95461894888C4CD0B5F2F	5150 COLLECTIONS:Circulating devices & kits	75.97	AMAZON
03/12/2023	155B16380665BEC9E0EC0	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	30.10	T-MOBILE
03/12/2023	0AFFCF39249DB48EB93AF	9288 Orchard Park Project Costs	138.50	AMAZON
03/13/2023	A504162319820B7BE8A9E	5236.PC OPERATING EXPENSES:Program Expense:Programs - Children:Pet Care	25.42	FLUKERFARMS.COM
03/14/2023	EEF6726176A256412F6C3	5149 COLLECTIONS:Media	19.99	AMAZON
03/14/2023	F28F900E5A37A9EAFED2A	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	17.99	AMAZON
03/14/2023	65500A979CBDD9C420FDA	5149 COLLECTIONS:Media	19.99	AMAZON
03/14/2023	3B147EDD1BC98A07BA722	5236.cs OPERATING EXPENSES:Program Expense:Programs - Children:Children's Programs - Supported	1,616.60	REDISCOVERED BOOKSHOP
03/14/2023	0CECC9751B8A944D1B063	5236.PC OPERATING EXPENSES:Program Expense:Programs - Children:Pet Care	50.50	BENCH ANIMAL HOSPITAL
03/14/2023	142CE75F4FDDDE5C1D3B0	5149 COLLECTIONS:Media	19.99	AMAZON
03/14/2023	7C39BDF69CA2750E3AE	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	141.48	AMAZON
03/15/2023	FB1D3E3AB9D6DFDAF7F38	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	33.88	AMAZON
03/15/2023	4E31A3ECA56B75A58D610	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	48.00	AIRTABLE.COM
03/15/2023	4360CCC8139136509C6B6	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	2,807.75	SCHOLASTIC
03/15/2023	C6EDB9F49C2A92BFB83CE	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	28.50	AMAZON
03/15/2023	5B7CC3581BC6968811242	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	16.96	SWEET SENSATIONS D
03/16/2023	E193E5FD84B59BF0A7E04	5240 OPERATING EXPENSES:Supplies:Supplies - general	11.55	AMAZON
03/16/2023	E92E110FB812E88C75836	5211 OPERATING EXPENSES:Copy/Print	294.29	MATTERHACKERS INC
03/16/2023	FD97BAB32EA91CBD9EF4A	5240 OPERATING EXPENSES:Supplies:Supplies - general	55.00	COSTCO
03/16/2023	3F81A1EE7D6FE1C045870	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	47.99	AMAZON
03/16/2023	651E7D207F6D7CFBF2D47	5234.1S OPERATING EXPENSES:Professional Development:Conferences:Support - Conferences	263.58	HAMPTON INN
03/16/2023	7217C003BFB043F3C64F4	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	70.55	AMAZON
03/16/2023	C08B2F04FF008BD643C1D	5246 OPERATING EXPENSES:Supplies:Supplies - office	84.27	PAPERJACK.COM
03/16/2023	5E02119DC1F708F353C87	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	10.00	DO WORK UNIVERSITY
03/17/2023	7BCADA9AE2258F9D10521	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	64.99	AMAZON
03/17/2023	FFED3D432CB0DFA547813	9288 Orchard Park Project Costs	27.25	U-HAUL
03/18/2023	DF4887B700F55E2E52513	5260.2 OPERATING EXPENSES:Vehicle Expense:Vehicle - Sprinter	23.58	AMAZON
03/18/2023	EA6BC25CF90D04C504075	5246 OPERATING EXPENSES:Supplies:Supplies - office	12.47	AMAZON
03/18/2023	2DC1B5B16DCA2FD59F3C8	5237 OPERATING EXPENSES:Recruiting/Background Checks	80.99	VERIFIED FIRST
03/18/2023	8294AB175445261DF754C	5260.2 OPERATING EXPENSES:Vehicle Expense:Vehicle - Sprinter	11.99	AMAZON
03/18/2023	6601E3538663C70CA1262	5246 OPERATING EXPENSES:Supplies:Supplies - office	19.58	AMAZON
03/19/2023	BC29479AAED1C54182012	5246 OPERATING EXPENSES:Supplies:Supplies - office	19.87	AMAZON
03/19/2023	A574F18FBFB867670CA15	5149 COLLECTIONS:Media	39.99	AMAZON
03/20/2023	62C3F26EA0088711233A1	5246 OPERATING EXPENSES:Supplies:Supplies - office	12.31	AMAZON
03/20/2023	1EEB3E8C69B451718802A	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	100.81	AMAZON
03/20/2023	D103F56F4AA10657216C3	5246 OPERATING EXPENSES:Supplies:Supplies - office	45.98	AMAZON
03/20/2023	B52D8E141430A89A70A60	5246 OPERATING EXPENSES:Supplies:Supplies - office	11.99	AMAZON
03/21/2023	3D2A5381E785AE0981989	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	242.90	AMAZON
03/22/2023	DFFA93F46D92585F94F4F	5115 COLLECTIONS:Adult Print Books	51.97	AMAZON
03/22/2023	E28D54B1E10D9DEBD5C54	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	17.09	AMAZON

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03/22/2023	5750ADFCA9C69C496BAEB	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	27.00	MEETING ROOM
03/22/2023	0AE9D3DE7DA68D9FB7BCD	9288 Orchard Park Project Costs	595.00	AMAZON
03/22/2023	04C9F79930670410B2823	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	-33.88	AMAZON
03/22/2023	6C76AF8B593523EDCBD7A	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	-6.42	IKEA
03/22/2023	911D0FDC74DD451935CDD	5115 COLLECTIONS:Adult Print Books	271.38	AMAZON
03/23/2023	E88E04418804DD7C8AFA0	5150 COLLECTIONS:Circulating devices & kits	12.96	AMAZON
03/23/2023	99D46E3FD7C1C124D8221	9288 Orchard Park Project Costs	71.89	U-HAUL
03/23/2023	B1A8B48A04860E8EF6070	5236.SA OPERATING EXPENSES:Program Expense:Programs -School Age 6-12	16.99	AMAZON
03/23/2023	CB2789AA063F9C70C6D1E	5246 OPERATING EXPENSES:Supplies:Supplies - office	13.49	AMAZON
03/23/2023	CD01BE6ED0A0AC3C27F44	9288 Orchard Park Project Costs	867.00	SOUTHPAW ENTERPRISES
03/23/2023	10537C9EDBEF098A5ABA2	9288 Orchard Park Project Costs	-38.51	AMAZON
03/23/2023	29CA836DA48FB5B942E07	9288 Orchard Park Project Costs	249.12	AMAZON
03/23/2023	42139E76701759CF5CE38	9288 Orchard Park Project Costs	87.66	GRUBHUB
03/23/2023	474893E9E264FD79257DF	9288 Orchard Park Project Costs	549.15	SOUTHPAW ENTERPRISES
03/23/2023	4B6AA1AA628007A2A28F9	5115 COLLECTIONS:Adult Print Books	39.38	AMAZON
03/24/2023	3892E59EC85AA398D5E02	5236.VO OPERATING EXPENSES:Program Expense:Programs - Volunteers	28.00	AMAZON
03/24/2023	D9D920D870CE603E53BE8	5150 COLLECTIONS:Circulating devices & kits	13.95	AMAZON
03/24/2023	E457749B70C65D4CB3976	9288 Orchard Park Project Costs	195.38	THE HOME DEPOT
03/24/2023	BF4914A7F2765A5B6F53D	5246 OPERATING EXPENSES:Supplies:Supplies - office	15.49	AMAZON
03/25/2023	8164934FE4AC85D3329EB	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	78.00	JAMF SOFTWARE
03/25/2023	C2AE827E2898EE18E4767	5130S COLLECTIONS:Children's books:Children's books - Supported	10.99	AMAZON
03/25/2023	51BEDFE81AFB05EEDB255	9288 Orchard Park Project Costs	240.00	AMAZON
03/25/2023	158EBCE5F69D8D956A66C	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	54.38	AMAZON
03/25/2023	D543ABDAC85C3BCFD6D8C	9288 Orchard Park Project Costs	586.99	WOODLANDMFG
03/25/2023	B1D0633CC4B2709993791	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	15.28	MERIDIAN PUBLIC AUCTION
03/26/2023	71356F286C94FE2C315F0	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	102.41	ROUTIFIC.COM
03/28/2023	653EF2D13A83256825064	9288 Orchard Park Project Costs	179.95	AMAZON
03/28/2023	FB77AF5C371669AE200CC	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	127.38	AMAZON
03/28/2023	D0FDA3B78EE408BE9E6C6	5225 OPERATING EXPENSES:Marketing & advertising	1,188.00	HOOTESUITE
03/28/2023	F48FF2FD43BA635B25C79	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	31.28	AMAZON
03/28/2023	0D286E8936C488A525C05	5240s OPERATING EXPENSES:Supplies:Supplies - general:Supplies - General -Supported	105.89	COSTCO
03/28/2023	B344A4079A4DD1E5EA29D	6255 OPERATING EXPENSES:Facility Expense:Bldg-Rent	91.80	ACORN SELF STORAGE
03/29/2023	726C809005E72ED0C2AE9	5246 OPERATING EXPENSES:Supplies:Supplies - office	18.45	AMAZON
03/29/2023	5CFA680ADE9983FB4D3A1	5211 OPERATING EXPENSES:Copy/Print	142.23	AMAZON
03/29/2023	F5EB3D41D59DB405A9249	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	4,067.06	4IMPRINT
03/29/2023	E7A853DA3A7A54A340155	5236.VO OPERATING EXPENSES:Program Expense:Programs - Volunteers	26.49	AMAZON
03/29/2023	9B1B6D4FB098F9574DFD8	5211 OPERATING EXPENSES:Copy/Print	167.98	AMAZON
03/29/2023	1C73CB2513E3DEAEC8EC4	5236.SA OPERATING EXPENSES:Program Expense:Programs -School	21.30	WALMART

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DATE	NUM	SPLIT	AMOUNT	NAME
		Age 6-12		
03/29/2023	1A3D41DF9AB1B091B2ACC	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	149.17	COSTCO
03/30/2023	F7FF79985338E1B0EE55E	5246 OPERATING EXPENSES:Supplies:Supplies - office	9.99	AMAZON
03/30/2023	1C3A4CAFCD89A2731FD18	5236.VO OPERATING EXPENSES:Program Expense:Programs - Volunteers	42.70	AMAZON
03/30/2023	509BCAA5D4EA261826787	5246 OPERATING EXPENSES:Supplies:Supplies - office	36.95	AMAZON
03/30/2023	1DF3B59DF45A53166935A	5246 OPERATING EXPENSES:Supplies:Supplies - office	6.98	AMAZON
03/30/2023	2FA8F7930F82913F6A5DA	5246 OPERATING EXPENSES:Supplies:Supplies - office	17.09	AMAZON
03/30/2023	2E179E6BC30562E632115	5236.VO OPERATING EXPENSES:Program Expense:Programs - Volunteers	42.70	AMAZON
03/30/2023	E9A2F59FF5B7F2B8B6E97	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	16.96	SWEET SENSATIONS D
03/30/2023	10036FE6F452BABE62671	5240 OPERATING EXPENSES:Supplies:Supplies - general	27.98	AMAZON
03/30/2023	E2F0D78164C0DD829020D	5236.VO OPERATING EXPENSES:Program Expense:Programs - Volunteers	146.82	AMAZON
03/31/2023	25BF5FA2EB92022ED81DB	5236.EL OPERATING EXPENSES:Program Expense:Programs - Early Learning 0-5	10.99	AMAZON
03/31/2023	8DFCFAC5779303389BF48	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	99.50	AMAZON
03/31/2023	2A8A102EB45F9831C49B9	5211 OPERATING EXPENSES:Copy/Print	161.56	FORMLABS
03/31/2023	AE87308392DE21D247986	5246 OPERATING EXPENSES:Supplies:Supplies - office	9.99	AMAZON
03/31/2023	0AB609A8FA92CA97C8201	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	34.87	AMAZON
Total for 2700 Divvy Credit Cards Payable			\$25,738.93	
51000 COLLECTIONS				
5115 Adult Print Books				
03/22/2023	911D0FDC74DD451935CDD	2700 Divvy Credit Cards Payable	271.38	AMAZON
03/22/2023	DFFA93F46D92585F94F4F	2700 Divvy Credit Cards Payable	51.97	AMAZON
03/23/2023	4B6AA1AA628007A2A28F9	2700 Divvy Credit Cards Payable	39.38	AMAZON
Total for 5115 Adult Print Books			\$362.73	
5130 Children's books				
5130S Children's books - Supported				
03/25/2023	C2AE827E2898EE18E4767	2700 Divvy Credit Cards Payable	10.99	AMAZON
Total for 5130S Children's books - Supported			\$10.99	
Total for 5130 Children's books			\$10.99	
5149 Media				
03/08/2023	69BF40A44E88B56433D6F	2700 Divvy Credit Cards Payable	669.95	AMAZON
03/08/2023	3078CF4A3AFACD4D2F207	2700 Divvy Credit Cards Payable	184.17	AMAZON
03/08/2023	21739EBFC7B8A43916BA9	2700 Divvy Credit Cards Payable	825.19	AMAZON
03/09/2023	06AE55B80479EEAC40CB1	2700 Divvy Credit Cards Payable	53.65	AMAZON
03/09/2023	0110CC53F1681EA035D08	2700 Divvy Credit Cards Payable	53.65	AMAZON
03/11/2023	E8482191E87A942C38B9D	2700 Divvy Credit Cards Payable	39.00	AMAZON
03/11/2023	60916BE69985CBC0BE1C5	2700 Divvy Credit Cards Payable	-214.25	AMAZON
03/11/2023	60916BE69985CBC0BE1C5	2700 Divvy Credit Cards Payable	-108.27	AMAZON
03/14/2023	142CE75F4FDDDE5C1D3B0	2700 Divvy Credit Cards Payable	19.99	AMAZON
03/14/2023	EEF6726176A256412F6C3	2700 Divvy Credit Cards Payable	19.99	AMAZON
03/14/2023	65500A979CBDD9C420FDA	2700 Divvy Credit Cards Payable	19.99	AMAZON
03/19/2023	A574F18FBFB867670CA15	2700 Divvy Credit Cards Payable	39.99	AMAZON
Total for 5149 Media			\$1,603.05	
5150 Circulating devices & kits				
03/05/2023	B95F6B912A83C844C18D4	2700 Divvy Credit Cards Payable	-30.99	AMAZON
03/05/2023	22CFA04BB10732AF06E30	2700 Divvy Credit Cards Payable	-12.98	AMAZON
03/10/2023	E363DDEAA7B067EE1AD04	2700 Divvy Credit Cards Payable	90.56	AMERICAN GIRL

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DATE	NUM	SPLIT	AMOUNT	NAME
03/10/2023	6F0AC7973C4AFE2FD4E6B	2700 Divvy Credit Cards Payable	4.50	AMAZON
03/10/2023	A7D9D33B9FF98DDB61306	2700 Divvy Credit Cards Payable	15.97	AMAZON
03/10/2023	0CD9A32C6CC8DA6173B25	2700 Divvy Credit Cards Payable	54.35	AMAZON
03/12/2023	95461894888C4CD0B5F2F	2700 Divvy Credit Cards Payable	75.97	AMAZON
03/23/2023	E88E04418804DD7C8AFA0	2700 Divvy Credit Cards Payable	12.96	AMAZON
03/24/2023	D9D920D870CE603E53BE8	2700 Divvy Credit Cards Payable	13.95	AMAZON
Total for 5150 Circulating devices & kits			\$224.29	
5151 Periodicals				
03/01/2023	005965605C0B88F61854B	2700 Divvy Credit Cards Payable	169.00	BRIDGETOWER PSA SUB
Total for 5151 Periodicals			\$169.00	
Total for 51000 COLLECTIONS			\$2,370.06	
52000 OPERATING EXPENSES				
5211 Copy/Print				
03/01/2023	C711464F3308E62333E55	2700 Divvy Credit Cards Payable	21.17	AMAZON
03/02/2023	D9ECDFAEB1715503AB271	2700 Divvy Credit Cards Payable	47.41	AMAZON
03/07/2023	FA112761D19C10B0E4C87	2700 Divvy Credit Cards Payable	187.50	MATTERHACKERS INC
03/09/2023	D295D591E37039CE43017	2700 Divvy Credit Cards Payable	94.82	AMAZON
03/09/2023	D7B01E676059831EC5CC0	2700 Divvy Credit Cards Payable	20.25	AMAZON
03/10/2023	4B2EBEE7D1641303D3319	2700 Divvy Credit Cards Payable	148.50	AMAZON
03/16/2023	E92E110FB812E88C75836	2700 Divvy Credit Cards Payable	294.29	MATTERHACKERS INC
03/29/2023	5CFA680ADE9983FB4D3A1	2700 Divvy Credit Cards Payable	142.23	AMAZON
03/29/2023	9B1B6D4FB098F9574DFD8	2700 Divvy Credit Cards Payable	167.98	AMAZON
03/31/2023	2A8A102EB45F9831C49B9	2700 Divvy Credit Cards Payable	161.56	FORMLABS
Total for 5211 Copy/Print			\$1,285.71	
52200 Information Technology				
5220.1 IT Infra -Software/Licensing				
03/01/2023	0C985139A3CAEE5E4D915	2700 Divvy Credit Cards Payable	84.23	DOODLE.COM
03/02/2023	EE142511929C26045112E	2700 Divvy Credit Cards Payable	5.89	GOOGLE WORKSPACE
03/03/2023	FDDF85FDEFF17915F925A	2700 Divvy Credit Cards Payable	1.80	AMAZON WEB SERVICES
03/04/2023	F340091DE896FE4F50459	2700 Divvy Credit Cards Payable	1.10	PAYPAL PAYFLOW
03/08/2023	97DE870C9FE9C2B6FEDE8	2700 Divvy Credit Cards Payable	600.00	BENQ AMERICA CORP
03/11/2023	14F0C4E1281F014A5EDEA	2700 Divvy Credit Cards Payable	63.00	VOLGISTICS.COM
03/15/2023	4E31A3ECA56B75A58D610	2700 Divvy Credit Cards Payable	48.00	AIRTABLE.COM
03/22/2023	5750ADFCA9C69C496BAEB	2700 Divvy Credit Cards Payable	27.00	MEETING ROOM
03/25/2023	8164934FE4AC85D3329EB	2700 Divvy Credit Cards Payable	78.00	JAMF SOFTWARE
03/26/2023	71356F286C94FE2C315F0	2700 Divvy Credit Cards Payable	102.41	ROUTIFIC.COM
Total for 5220.1 IT Infra -Software/Licensing			\$1,011.43	
5220.3 IT PCs, Printers & Hardware				
03/01/2023	8D50FB83D7664DBB115C4	2700 Divvy Credit Cards Payable	276.21	AMAZON
03/02/2023	015E0B43EC415A4A727DD	2700 Divvy Credit Cards Payable	203.99	AMAZON
03/10/2023	5C02065A24EC99EDF8E88	2700 Divvy Credit Cards Payable	649.79	AMAZON
03/10/2023	F75426BB84A092B8E4566	2700 Divvy Credit Cards Payable	259.35	AMAZON
03/14/2023	7C39BDFFF69CA2750E3AE	2700 Divvy Credit Cards Payable	141.48	AMAZON
03/15/2023	FB1D3E3AB9D6DFDAF7F38	2700 Divvy Credit Cards Payable	33.88	AMAZON
03/16/2023	3F81A1EE7D6FE1C045870	2700 Divvy Credit Cards Payable	47.99	AMAZON

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DATE	NUM	SPLIT	AMOUNT	NAME
03/16/2023	7217C003BFB043F3C64F4	2700 Divvy Credit Cards Payable	70.55	AMAZON
03/22/2023	04C9F79930670410B2823	2700 Divvy Credit Cards Payable	-33.88	AMAZON
03/28/2023	FB77AF5C371669AE200CC	2700 Divvy Credit Cards Payable	127.38	AMAZON
03/28/2023	F48FF2FD43BA635B25C79	2700 Divvy Credit Cards Payable	31.28	AMAZON
Total for 5220.3 IT PCs, Printers & Hardware			\$1,808.02	
5220.5 IT Utilities				
03/10/2023	D2ADBB10D0C919EB2DFBA	2700 Divvy Credit Cards Payable	435.45	VERIZON
03/12/2023	155B16380665BEC9E0EC0	2700 Divvy Credit Cards Payable	30.10	T-MOBILE
Total for 5220.5 IT Utilities			\$465.55	
5220.7 IT Technology Maintenance				
03/02/2023	6EA0AD19947945861E32D	2700 Divvy Credit Cards Payable	413.95	MATTERHACKERS INC
03/06/2023	9989589205DF0A26387AC	2700 Divvy Credit Cards Payable	7.88	AMAZON
Total for 5220.7 IT Technology Maintenance			\$421.83	
Total for 52200 Information Technology			\$3,706.83	
5225 Marketing & advertising				
03/28/2023	D0FDA3B78EE408BE9E6C6	2700 Divvy Credit Cards Payable	1,188.00	HOOTESUITE
Total for 5225 Marketing & advertising			\$1,188.00	
5230 Phone Service				
03/02/2023	15F4D6EF78746BDAEBBFB	2700 Divvy Credit Cards Payable	39.01	GOOGLE SERVICES
Total for 5230 Phone Service			\$39.01	
5232 Postage				
03/02/2023	2C5AF01BA6CE794066911	2700 Divvy Credit Cards Payable	63.00	US POSTAL SERVICE
Total for 5232 Postage			\$63.00	
52340 Professional Development				
5234.1 Conferences				
5234.1S Support - Conferences				
03/04/2023	24956C83E744CB4BA5A81	2700 Divvy Credit Cards Payable	438.00	ALASKA AIRLINES
03/16/2023	651E7D207F6D7CFBF2D47	2700 Divvy Credit Cards Payable	263.58	HAMPTON INN
Total for 5234.1S Support - Conferences			\$701.58	
Total for 5234.1 Conferences			\$701.58	
5234.4 Memberships				
03/03/2023	3CF6A8F324A3E8FB058A0	2700 Divvy Credit Cards Payable	50.00	SWIDOVIS
Total for 5234.4 Memberships			\$50.00	
5234.5 Staff Mtg & Training				
03/08/2023	8285D3A39F8019868B41D	2700 Divvy Credit Cards Payable	44.48	MARKET STREET
03/10/2023	8C388B7CE10EE791448F4	2700 Divvy Credit Cards Payable	26.61	WALMART
03/15/2023	5B7CC3581BC6968811242	2700 Divvy Credit Cards Payable	16.96	SWEET SENSATIONS D
03/30/2023	E9A2F59FF5B7F2B8B6E97	2700 Divvy Credit Cards Payable	16.96	SWEET SENSATIONS D
Total for 5234.5 Staff Mtg & Training			\$105.01	
Total for 52340 Professional Development			\$856.59	
52360 Program Expense				
5236.AD Programs - Adult				
03/01/2023	1D4E849F455D7CDF5AB25	2700 Divvy Credit Cards Payable	12.99	AMAZON
03/08/2023	017C67B80758D881C7743	2700 Divvy Credit Cards Payable	6.77	WALMART
03/09/2023	7BF86263D596AB4043355	2700 Divvy Credit Cards Payable	54.80	MARKET STREET
03/09/2023	C262916DF88911DAC6481	2700 Divvy Credit Cards Payable	37.61	ZURCHERS

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DATE	NUM	SPLIT	AMOUNT	NAME
03/11/2023	E5F635897652EDEC4A982	2700 Divvy Credit Cards Payable	17.97	ALBERTSONS
03/16/2023	5E02119DC1F708F353C87	2700 Divvy Credit Cards Payable	10.00	DO WORK UNIVERSITY
03/25/2023	158EBCE5F69D8D956A66C	2700 Divvy Credit Cards Payable	54.38	AMAZON
03/29/2023	1A3D41DF9AB1B091B2ACC	2700 Divvy Credit Cards Payable	149.17	COSTCO
Total for 5236.AD Programs - Adult			\$343.69	
5236.CH Programs - Children				
5236.cs Children's Programs - Supported				
03/14/2023	3B147EDD1BC98A07BA722	2700 Divvy Credit Cards Payable	1,616.60	REDISCOVERED BOOKSHOP
Total for 5236.cs Children's Programs - Supported			\$1,616.60	
5236.PC Pet Care				
03/03/2023	E90CFB6042106B466EE4A	2700 Divvy Credit Cards Payable	32.95	AMAZON
03/10/2023	A6DA173B9F89A4C6D712B	2700 Divvy Credit Cards Payable	101.74	PETSMART
03/13/2023	A504162319820B7BE8A9E	2700 Divvy Credit Cards Payable	25.42	FLUKERFARMS.COM
03/14/2023	0CECC9751B8A944D1B063	2700 Divvy Credit Cards Payable	50.50	BENCH ANIMAL HOSPITAL
Total for 5236.PC Pet Care			\$210.61	
Total for 5236.CH Programs - Children			\$1,827.21	
5236.EL Programs - Early Learning 0-5				
03/02/2023	A9C1AC9A3AE62CB48B53D	2700 Divvy Credit Cards Payable	34.97	AMAZON
03/03/2023	33F75FF72D37C86D28B9A	2700 Divvy Credit Cards Payable	4.89	AMAZON
03/07/2023	E907D5F65031F994942AF	2700 Divvy Credit Cards Payable	29.98	AMAZON
03/07/2023	9C4A8B48C7D2EB1C24B83	2700 Divvy Credit Cards Payable	-29.98	AMAZON
03/22/2023	6C76AF8B593523EDCBD7A	2700 Divvy Credit Cards Payable	-6.42	IKEA
03/31/2023	25BF5FA2EB92022ED81DB	2700 Divvy Credit Cards Payable	10.99	AMAZON
Total for 5236.EL Programs - Early Learning 0-5			\$44.43	
5236.FA Programs -Family All Ages				
03/09/2023	6ABA07230BD19631FF032	2700 Divvy Credit Cards Payable	39.79	WALMART
03/10/2023	9C36E396AA54094908230	2700 Divvy Credit Cards Payable	97.43	STORE JOHNNYS PIZZA
03/29/2023	F5EB3D41D59DB405A9249	2700 Divvy Credit Cards Payable	4,067.06	4IMPRINT
Total for 5236.FA Programs -Family All Ages			\$4,204.28	
5236.SA Programs -School Age 6-12				
03/06/2023	28176E74A24B522C4651F	2700 Divvy Credit Cards Payable	13.59	AMAZON
03/07/2023	00CE1233827D2BD806C29	2700 Divvy Credit Cards Payable	71.25	AMAZON
03/15/2023	4360CCC8139136509C6B6	2700 Divvy Credit Cards Payable	2,807.75	SCHOLASTIC
03/23/2023	B1A8B48A04860E8EF6070	2700 Divvy Credit Cards Payable	16.99	AMAZON
03/29/2023	1C73CB2513E3DEAEC8EC4	2700 Divvy Credit Cards Payable	21.30	WALMART
Total for 5236.SA Programs -School Age 6-12			\$2,930.88	
5236.TN Programs -Teen 13-18				
03/05/2023	FD25A8593E8FBFFF338BE	2700 Divvy Credit Cards Payable	55.13	LITTLE CAESARS
Total for 5236.TN Programs -Teen 13-18			\$55.13	
5236.VO Programs -Volunteers				
03/24/2023	3892E59EC85AA398D5E02	2700 Divvy Credit Cards Payable	28.00	AMAZON
03/29/2023	E7A853DA3A7A54A340155	2700 Divvy Credit Cards Payable	26.49	AMAZON
03/30/2023	1C3A4CAFCD89A2731FD18	2700 Divvy Credit Cards Payable	42.70	AMAZON
03/30/2023	2E179E6BC30562E632115	2700 Divvy Credit Cards Payable	42.70	AMAZON
03/30/2023	E2F0D78164C0DD829020D	2700 Divvy Credit Cards Payable	146.82	AMAZON
Total for 5236.VO Programs -Volunteers			\$286.71	

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DATE	NUM	SPLIT	AMOUNT	NAME
Total for 52360 Program Expense			\$9,692.33	
5237 Recruiting/Background Checks				
03/18/2023	2DC1B5B16DCA2FD59F3C8	2700 Divvy Credit Cards Payable	80.99	VERIFIED FIRST
Total for 5237 Recruiting/Background Checks			\$80.99	
524000 Supplies				
5240 Supplies - general				
03/03/2023	3701199B5C9EA94239677	2700 Divvy Credit Cards Payable	34.49	AMAZON
03/04/2023	3B9AA72E6084AB894B783	2700 Divvy Credit Cards Payable	47.97	AMAZON
03/06/2023	26732A194FCE709E7F583	2700 Divvy Credit Cards Payable	24.42	AMAZON
03/06/2023	4A97AB9DE57DDB7CDBE1B	2700 Divvy Credit Cards Payable	9.98	AMAZON
03/07/2023	D7752927B49C3D48247AD	2700 Divvy Credit Cards Payable	9.89	AMAZON
03/07/2023	006D035B94DE4A641EB4F	2700 Divvy Credit Cards Payable	18.97	AMAZON
03/09/2023	E0B3C4254BE205CB857F0	2700 Divvy Credit Cards Payable	42.67	AMAZON
03/09/2023	1827FF9DD4D88E2694EE0	2700 Divvy Credit Cards Payable	55.00	COSTCO
03/10/2023	00C9470F94C8EF314598B	2700 Divvy Credit Cards Payable	5.75	AMAZON
03/11/2023	F50A2FAE233576997E47F	2700 Divvy Credit Cards Payable	36.70	AMAZON
03/16/2023	FD97BAB32EA91CBD9EF4A	2700 Divvy Credit Cards Payable	55.00	COSTCO
03/16/2023	E193E5FD84B59BF0A7E04	2700 Divvy Credit Cards Payable	11.55	AMAZON
03/30/2023	10036FE6F452BABE62671	2700 Divvy Credit Cards Payable	27.98	AMAZON
Total for 5240 Supplies - general			\$380.37	
5240s Supplies - General -Supported				
03/01/2023	7EE8D0E0EE4E834BD5D0F	2700 Divvy Credit Cards Payable	117.48	WALMART
03/28/2023	0D286E8936C488A525C05	2700 Divvy Credit Cards Payable	105.89	COSTCO
Total for 5240s Supplies - General -Supported			\$223.37	
Total for 5240 Supplies - general with subs			\$603.74	
5246 Supplies - office				
03/01/2023	7B129BE3EF96CE9D7C9E0	2700 Divvy Credit Cards Payable	125.31	AMAZON
03/16/2023	C08B2F04FF008BD643C1D	2700 Divvy Credit Cards Payable	84.27	PAPERJACK.COM
03/18/2023	EA6BC25CF90D04C504075	2700 Divvy Credit Cards Payable	12.47	AMAZON
03/18/2023	6601E3538663C70CA1262	2700 Divvy Credit Cards Payable	19.58	AMAZON
03/19/2023	BC29479AAED1C54182012	2700 Divvy Credit Cards Payable	19.87	AMAZON
03/20/2023	62C3F26EA0088711233A1	2700 Divvy Credit Cards Payable	12.31	AMAZON
03/20/2023	B52D8E141430A89A70A60	2700 Divvy Credit Cards Payable	11.99	AMAZON
03/20/2023	D103F56F4AA10657216C3	2700 Divvy Credit Cards Payable	45.98	AMAZON
03/23/2023	CB2789AA063F9C70C6D1E	2700 Divvy Credit Cards Payable	13.49	AMAZON
03/24/2023	BF4914A7F2765A5B6F53D	2700 Divvy Credit Cards Payable	15.49	AMAZON
03/29/2023	726C809005E72ED0C2AE9	2700 Divvy Credit Cards Payable	18.45	AMAZON
03/30/2023	1DF3B59DF45A53166935A	2700 Divvy Credit Cards Payable	6.98	AMAZON
03/30/2023	2FA8F7930F82913F6A5DA	2700 Divvy Credit Cards Payable	17.09	AMAZON
03/30/2023	F7FF79985338E1B0EE55E	2700 Divvy Credit Cards Payable	9.99	AMAZON
03/30/2023	509BCAA5D4EA261826787	2700 Divvy Credit Cards Payable	36.95	AMAZON
03/31/2023	AE87308392DE21D247986	2700 Divvy Credit Cards Payable	9.99	AMAZON
Total for 5246 Supplies - office			\$460.21	
Total for 524000 Supplies			\$1,063.95	
52600 Vehicle Expense				
5260.2 Vehicle - Sprinter				
03/18/2023	DF4887B700F55E2E52513	2700 Divvy Credit Cards Payable	23.58	AMAZON
03/18/2023	8294AB175445261DF754C	2700 Divvy Credit Cards Payable	11.99	AMAZON
Total for 5260.2 Vehicle - Sprinter			\$35.57	
Total for 52600 Vehicle Expense			\$35.57	

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DATE	NUM	SPLIT	AMOUNT	NAME
62240 Facility Expense				
6224.1 Bldg-Maintenance				
03/01/2023	26FB688EED7C4E1A32A0E	2700 Divvy Credit Cards Payable	20.97	AMAZON
03/03/2023	9B59841019EC20F3C53D2	2700 Divvy Credit Cards Payable	293.92	AMAZON
03/03/2023	979A24F2F73F364EAF8D6	2700 Divvy Credit Cards Payable	121.08	AMAZON
03/03/2023	8BF5A41D5164509539688	2700 Divvy Credit Cards Payable	188.03	MUSICK AUCTION
03/10/2023	24E39BB67B092117C7779	2700 Divvy Credit Cards Payable	24.99	AMAZON
03/10/2023	7801B1D2CF848AF885B25	2700 Divvy Credit Cards Payable	42.42	AMAZON
03/14/2023	F28F900E5A37A9EAFED2A	2700 Divvy Credit Cards Payable	17.99	AMAZON
03/15/2023	C6EDB9F49C2A92BFB83CE	2700 Divvy Credit Cards Payable	28.50	AMAZON
03/22/2023	E28D54B1E10D9DEBD5C54	2700 Divvy Credit Cards Payable	17.09	AMAZON
03/25/2023	B1D0633CC4B2709993791	2700 Divvy Credit Cards Payable	15.28	MERIDIAN PUBLIC AUCTION
03/31/2023	8DFCFAC5779303389BF48	2700 Divvy Credit Cards Payable	99.50	AMAZON
Total for 6224.1 Bldg-Maintenance			\$869.77	
6224.4 Bldg-Supplies				
03/17/2023	7BCADA9AE2258F9D10521	2700 Divvy Credit Cards Payable	64.99	AMAZON
03/20/2023	1EEB3E8C69B451718802A	2700 Divvy Credit Cards Payable	100.81	AMAZON
03/21/2023	3D2A5381E785AE0981989	2700 Divvy Credit Cards Payable	242.90	AMAZON
03/31/2023	0AB609A8FA92CA97C8201	2700 Divvy Credit Cards Payable	34.87	AMAZON
Total for 6224.4 Bldg-Supplies			\$443.57	
6255 Bldg-Rent				
03/28/2023	B344A4079A4DD1E5EA29D	2700 Divvy Credit Cards Payable	91.80	ACORN SELF STORAGE
Total for 6255 Bldg-Rent			\$91.80	
Total for 62240 Facility Expense			\$1,405.14	
Total for 52000 OPERATING EXPENSES			\$19,417.12	
9288 Orchard Park Project Costs				
03/02/2023	198CC0162C7EA81A3F130	2700 Divvy Credit Cards Payable	45.65	LOWE'S
03/09/2023	91E6D459F8CF8C7407A37	2700 Divvy Credit Cards Payable	156.72	AMAZON
03/12/2023	0AFFCF39249DB48EB93AF	2700 Divvy Credit Cards Payable	138.50	AMAZON
03/17/2023	FFED3D432CB0DFA547813	2700 Divvy Credit Cards Payable	27.25	U-HAUL
03/22/2023	0AE9D3DE7DA68D9FB7BCD	2700 Divvy Credit Cards Payable	595.00	AMAZON
03/23/2023	CD01BE6ED0A0AC3C27F44	2700 Divvy Credit Cards Payable	867.00	SOUTHPAW ENTERPRISES
03/23/2023	474893E9E264FD79257DF	2700 Divvy Credit Cards Payable	549.15	SOUTHPAW ENTERPRISES
03/23/2023	99D46E3FD7C1C124D8221	2700 Divvy Credit Cards Payable	71.89	U-HAUL
03/23/2023	29CA836DA48FB5B942E07	2700 Divvy Credit Cards Payable	249.12	AMAZON
03/23/2023	10537C9EDBEF098A5ABA2	2700 Divvy Credit Cards Payable	-38.51	AMAZON
03/23/2023	42139E76701759CF5CE38	2700 Divvy Credit Cards Payable	87.66	GRUBHUB
03/24/2023	E457749B70C65D4CB3976	2700 Divvy Credit Cards Payable	195.38	THE HOME DEPOT
03/25/2023	D543ABDAC85C3BCFD6D8C	2700 Divvy Credit Cards Payable	586.99	WOODLANDMFG
03/25/2023	51BEDFE81AFB05EEDB255	2700 Divvy Credit Cards Payable	240.00	AMAZON
03/28/2023	653EF2D13A83256825064	2700 Divvy Credit Cards Payable	179.95	AMAZON
Total for 9288 Orchard Park Project Costs			\$3,951.75	

Meridian Library District

Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
40000 Tax Revenue	5,083,884.70	7,703,567.00	-2,619,682.30	65.99 %
42000 Non-tax Revenue	552,278.75	137,600.00	414,678.75	401.37 %
Sales	1,500.00		1,500.00	
Total Revenue	\$5,637,663.45	\$7,841,167.00	\$ -2,203,503.55	71.90 %
GROSS PROFIT	\$5,637,663.45	\$7,841,167.00	\$ -2,203,503.55	71.90 %
Expenditures				
50000 PERSONNEL	2,147,277.68	4,803,978.00	-2,656,700.32	44.70 %
51000 COLLECTIONS	445,024.89	999,500.00	-554,475.11	44.52 %
52000 OPERATING EXPENSES	668,568.71	1,712,030.00	-1,043,461.29	39.05 %
72000 CAPITAL EXPENSES	63,803.44	109,000.00	-45,196.56	58.54 %
9800 Transfer Out -Capital Projects Fund		216,659.00	-216,659.00	
Total Expenditures	\$3,324,674.72	\$7,841,167.00	\$ -4,516,492.28	42.40 %
NET OPERATING REVENUE	\$2,312,988.73	\$0.00	\$2,312,988.73	0.00%
Other Revenue				
8000 Plant Facilities Levy Revenue	700,000.00	1,400,000.00	-700,000.00	50.00 %
8338 Capital Projects Interest	50,882.63	7,850.00	43,032.63	648.19 %
8995 Finance Proceeds		8,000,000.00	-8,000,000.00	
8999 Transfer In -From General Fund		216,659.00	-216,659.00	
Total Other Revenue	\$750,882.63	\$9,624,509.00	\$ -8,873,626.37	7.80 %
Other Expenditures				
9288 Orchard Park Project Costs	1,371,736.93	2,471,500.00	-1,099,763.07	55.50 %
9289 South Branch Project Costs		8,000,000.00	-8,000,000.00	
Total Other Expenditures	\$1,371,736.93	\$10,471,500.00	\$ -9,099,763.07	13.10 %
NET OTHER REVENUE	\$ -620,854.30	\$ -846,991.00	\$226,136.70	73.30 %
NET REVENUE	\$1,692,134.43	\$ -846,991.00	\$2,539,125.43	-199.78 %

Meridian Library District

Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
40000 Tax Revenue				
4000 Tax levy	4,682,877.90	7,155,314.00	-2,472,436.10	65.45 %
4005 Tax Levy - Capital Foregone	144,439.50	288,879.00	-144,439.50	50.00 %
Total 4000 Tax levy	4,827,317.40	7,444,193.00	-2,616,875.60	64.85 %
4010 Ag. Replacement	970.00	1,940.00	-970.00	50.00 %
4020 Pers Prop Replacement	19,519.36	29,979.00	-10,459.64	65.11 %
4025 Recovered Homeowner's Exemption		1,404.00	-1,404.00	
4100 Sales tax income	236,077.94	226,051.00	10,026.94	104.44 %
Total 40000 Tax Revenue	5,083,884.70	7,703,567.00	-2,619,682.30	65.99 %
42000 Non-tax Revenue				
4200 Fines and fees	9,402.06	10,000.00	-597.94	94.02 %
4210 Book Sale	258.20		258.20	
4220 Meeting Room income	2,867.37	1,000.00	1,867.37	286.74 %
4221 Donations & Memorials	1,375.88	19,000.00	-17,624.12	7.24 %
4300 Interest income	46,671.16	2,300.00	44,371.16	2,029.18 %
4339 Capital Replace & Repair Int	89,374.49	4,000.00	85,374.49	2,234.36 %
4400 Copy/Print income	13,973.07	11,300.00	2,673.07	123.66 %
4410 Miscellaneous income	2,830.26		2,830.26	
4500 Grants	384,776.26	90,000.00	294,776.26	427.53 %
4700 Sponsorships	750.00		750.00	
Total 42000 Non-tax Revenue	552,278.75	137,600.00	414,678.75	401.37 %
Sales	1,500.00		1,500.00	
Total Revenue	\$5,637,663.45	\$7,841,167.00	\$ -2,203,503.55	71.90 %
GROSS PROFIT	\$5,637,663.45	\$7,841,167.00	\$ -2,203,503.55	71.90 %
Expenditures				
50000 PERSONNEL				
5000 Salaries and wages	1,601,736.86	3,542,502.00	-1,940,765.14	45.21 %
5005 Termination salaries	8,790.02	16,000.00	-7,209.98	54.94 %
Total 5000 Salaries and wages	1,610,526.88	3,558,502.00	-1,947,975.12	45.26 %
5010 Payroll benefits	536,750.80	1,245,476.00	-708,725.20	43.10 %
Total 50000 PERSONNEL	2,147,277.68	4,803,978.00	-2,656,700.32	44.70 %
51000 COLLECTIONS				
5115 Adult Print Books	92,743.10	197,000.00	-104,256.90	47.08 %
5121 Electronic databases	13,162.00	34,200.00	-21,038.00	38.49 %
5122 eContent	178,447.66	298,700.00	-120,252.34	59.74 %
5125 Print Reference	72.08	2,600.00	-2,527.92	2.77 %
5130 Children's books	79,437.81	206,400.00	-126,962.19	38.49 %
5130S Children's books - Supported	20,403.01		20,403.01	
Total 5130 Children's books	99,840.82	206,400.00	-106,559.18	48.37 %
5135 Young Adult books	23,483.33	104,700.00	-81,216.67	22.43 %

Meridian Library District

Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5149 Media	32,204.17	108,700.00	-76,495.83	29.63 %
5150 Circulating devices & kits	899.49	40,100.00	-39,200.51	2.24 %
5151 Periodicals	4,172.24	7,100.00	-2,927.76	58.76 %
Total 51000 COLLECTIONS	445,024.89	999,500.00	-554,475.11	44.52 %
52000 OPERATING EXPENSES				
52020 Professional Services				
5202.1 Audit	22,000.00	12,900.00	9,100.00	170.54 %
5202.4 Legal fees	10,186.50	15,100.00	-4,913.50	67.46 %
5202.5 Consulting	11,500.00	34,300.00	-22,800.00	33.53 %
5202.6 Other	10,908.46	1,900.00	9,008.46	574.13 %
5202.7 Accounting Svcs	8,331.25	15,000.00	-6,668.75	55.54 %
Total 52020 Professional Services	62,926.21	79,200.00	-16,273.79	79.45 %
52025 Banking fees				
5202.2 Bankcard fees	940.88	6,600.00	-5,659.12	14.26 %
5202.3 Financial fees	4,330.59	184,120.00	-179,789.41	2.35 %
Total 52025 Banking fees	5,271.47	190,720.00	-185,448.53	2.76 %
5211 Copy/Print	13,492.00	29,600.00	-16,108.00	45.58 %
52120 Consortium				
5212.C Consortium-Courier	10,351.38	38,000.00	-27,648.62	27.24 %
5212.H Consortium-Hardware/Software		56,750.00	-56,750.00	
Total 52120 Consortium	10,351.38	94,750.00	-84,398.62	10.92 %
5216 Equipment & Furnishings Not Cap	2,303.33	3,900.00	-1,596.67	59.06 %
5216s Equip & Furnishings -Supported	7,159.48		7,159.48	
52200 Information Technology				
5220.1 IT Infra -Software/Licensing	46,121.20	115,000.00	-68,878.80	40.11 %
5220.1s IT Infra Softw/Lic Supported	269.99		269.99	
Total 5220.1 IT Infra -Software/Licensing	46,391.19	115,000.00	-68,608.81	40.34 %
5220.2 IT Infra -Support	4,816.03	24,200.00	-19,383.97	19.90 %
5220.3 IT PCs, Printers & Hardware	17,590.50	64,000.00	-46,409.50	27.49 %
5220.3S Supported - IT, PCs, Hardware	6,577.55		6,577.55	
Total 5220.3 IT PCs, Printers & Hardware	24,168.05	64,000.00	-39,831.95	37.76 %
5220.5 IT Utilities	18,959.07	64,780.00	-45,820.93	29.27 %
5220.6 IT Collection Licensing		15,000.00	-15,000.00	
5220.7 IT Technology Maintenance	1,537.32	21,000.00	-19,462.68	7.32 %
Total 52200 Information Technology	95,871.66	303,980.00	-208,108.34	31.54 %
5225 Marketing & advertising	2,935.98	18,710.00	-15,774.02	15.69 %
5228 Miscellaneous	6,696.60	7,100.00	-403.40	94.32 %
5228.S Miscellaneous- Supported	9,649.50		9,649.50	
Total 5228 Miscellaneous	16,346.10	7,100.00	9,246.10	230.23 %
52290 Materials Processing				
5229.1 Materials-OCLC	783.70	8,250.00	-7,466.30	9.50 %

Meridian Library District

Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5229.2 Materials-Processing	33,859.50	75,000.00	-41,140.50	45.15 %
Total 52290 Materials Processing	34,643.20	83,250.00	-48,606.80	41.61 %
5230 Phone Service	3,251.73	6,720.00	-3,468.27	48.39 %
5232 Postage	4,568.92	11,000.00	-6,431.08	41.54 %
52340 Professional Development				
5234.1 Conferences	4,147.43	19,176.00	-15,028.57	21.63 %
5234.1S Support - Conferences	701.58		701.58	
Total 5234.1 Conferences	4,849.01	19,176.00	-14,326.99	25.29 %
5234.2 Education		3,045.00	-3,045.00	
5234.3 Materials		1,535.00	-1,535.00	
5234.4 Memberships	2,527.00	4,371.00	-1,844.00	57.81 %
5234.5 Staff Mtg & Training	1,384.93	4,300.00	-2,915.07	32.21 %
5234.5s Staff Training - Supported	5,192.90		5,192.90	
Total 5234.5 Staff Mtg & Training	6,577.83	4,300.00	2,277.83	152.97 %
5234.6 Webinar/Ecourses	1,083.34	7,573.00	-6,489.66	14.31 %
Total 52340 Professional Development	15,037.18	40,000.00	-24,962.82	37.59 %
52360 Program Expense				
5236.2 Programs - District	91.13		91.13	
5236.2S District Programs -Supported	447.67		447.67	
Total 5236.2 Programs - District	538.80		538.80	
5236.AD Programs - Adult	1,701.78	26,100.00	-24,398.22	6.52 %
5236.BR Programs -Brochures		2,000.00	-2,000.00	
5236.CH Programs - Children				
5236.cs Children's Programs - Supported	1,670.58		1,670.58	
5236.PC Pet Care	359.93	1,300.00	-940.07	27.69 %
Total 5236.CH Programs - Children	2,030.51	1,300.00	730.51	156.19 %
5236.EL Programs - Early Learning 0-5	375.83	23,710.00	-23,334.17	1.59 %
5236.FA Programs -Family All Ages	6,353.26	15,300.00	-8,946.74	41.52 %
5236.SA Programs -School Age 6-12	3,093.37	23,900.00	-20,806.63	12.94 %
5236.TN Programs -Teen 13-18	1,491.57	15,020.00	-13,528.43	9.93 %
5236.VO Programs -Volunteers	286.71	1,500.00	-1,213.29	19.11 %
Total 52360 Program Expense	15,871.83	108,830.00	-92,958.17	14.58 %
5237 Recruiting/Background Checks	859.34	7,650.00	-6,790.66	11.23 %
524000 Supplies				
5240 Supplies - general	7,137.76	26,500.00	-19,362.24	26.93 %
5240s Supplies - General -Supported	793.07		793.07	
Total 5240 Supplies - general	7,930.83	26,500.00	-18,569.17	29.93 %
5245 Supplies - marketing	272.50	5,000.00	-4,727.50	5.45 %
5246 Supplies - office	4,257.80	12,300.00	-8,042.20	34.62 %
Total 524000 Supplies	12,461.13	43,800.00	-31,338.87	28.45 %
5250 Taxes and insurance	23,279.24	28,600.00	-5,320.76	81.40 %

Meridian Library District

Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
52600 Vehicle Expense	3,000.00		3,000.00	
5260.1 Vehicle - Bookmobile	2,713.25	17,300.00	-14,586.75	15.68 %
5260.2 Vehicle - Sprinter	719.43	6,200.00	-5,480.57	11.60 %
5260.3 Vehicle - Van Honda Odyssey	2,111.79	7,650.00	-5,538.21	27.61 %
5260.4 Vehicle - Honda Element	923.61		923.61	
5260.5 Vehicle - Dodge HD Wagon	1,499.18		1,499.18	
5260.6 Employee Mileage Reimbursement	134.44		134.44	
Total 52600 Vehicle Expense	11,101.70	31,150.00	-20,048.30	35.64 %
62240 Facility Expense				
6224.1 Bldg-Maintenance	83,357.79	153,000.00	-69,642.21	54.48 %
6224.2 Bldg-Repairs	25,369.13	34,000.00	-8,630.87	74.62 %
6224.3 Bldg-Small Tools	124.67	4,500.00	-4,375.33	2.77 %
6224.4 Bldg-Supplies	9,278.84	21,400.00	-12,121.16	43.36 %
6250 Bldg-Insurance	25,407.00	48,000.00	-22,593.00	52.93 %
6255 Bldg-Rent	149,771.03	285,770.00	-135,998.97	52.41 %
6258 Bldg-Utilities	37,528.37	76,400.00	-38,871.63	49.12 %
Total 62240 Facility Expense	330,836.83	623,070.00	-292,233.17	53.10 %
Total 52000 OPERATING EXPENSES	668,568.71	1,712,030.00	-1,043,461.29	39.05 %
72000 CAPITAL EXPENSES				
7216 Equipment & Furnishings	2,317.44	3,000.00	-682.56	77.25 %
7220 IT - Infrastructure - Hardware	15,180.87	72,500.00	-57,319.13	20.94 %
7220.3 IT PCs, Hardware Printers	10,646.00	31,000.00	-20,354.00	34.34 %
7220.3S IT - PC, Prntrs, Hdw- Supported	35,659.13		35,659.13	
Total 7220.3 IT PCs, Hardware Printers	46,305.13	31,000.00	15,305.13	149.37 %
7295s Major Improvements - Supported		2,500.00	-2,500.00	
Total 72000 CAPITAL EXPENSES	63,803.44	109,000.00	-45,196.56	58.54 %
9800 Transfer Out -Capital Projects Fund		216,659.00	-216,659.00	
Total Expenditures	\$3,324,674.72	\$7,841,167.00	\$ -4,516,492.28	42.40 %
NET OPERATING REVENUE	\$2,312,988.73	\$0.00	\$2,312,988.73	0.00%
Other Revenue				
8000 Plant Facilities Levy Revenue	700,000.00	1,400,000.00	-700,000.00	50.00 %
8338 Capital Projects Interest	50,882.63	7,850.00	43,032.63	648.19 %
8995 Finance Proceeds		8,000,000.00	-8,000,000.00	
8999 Transfer In -From General Fund		216,659.00	-216,659.00	
Total Other Revenue	\$750,882.63	\$9,624,509.00	\$ -8,873,626.37	7.80 %
Other Expenditures				
9288 Orchard Park Project Costs	1,371,736.93	2,471,500.00	-1,099,763.07	55.50 %
9289 South Branch Project Costs		8,000,000.00	-8,000,000.00	
Total Other Expenditures	\$1,371,736.93	\$10,471,500.00	\$ -9,099,763.07	13.10 %
NET OTHER REVENUE	\$ -620,854.30	\$ -846,991.00	\$226,136.70	73.30 %

Meridian Library District

Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
NET REVENUE	\$1,692,134.43	\$ -846,991.00	\$2,539,125.43	-199.78 %

Meridian Library District

Statement of Activity

October 2022 - March 2023

	TOTAL
Revenue	
40000 Tax Revenue	
4000 Tax levy	4,682,877.90
4005 Tax Levy - Capital Foregone	144,439.50
Total 4000 Tax levy	4,827,317.40
4010 Ag. Replacement	970.00
4020 Pers Prop Replacement	19,519.36
4100 Sales tax income	236,077.94
Total 40000 Tax Revenue	5,083,884.70
42000 Non-tax Revenue	
4200 Fines and fees	9,964.29
4210 Book Sale	258.20
4220 Meeting Room income	2,867.37
4221 Donations & Memorials	1,375.88
4300 Interest income	46,671.16
4339 Capital Replace & Repair Int	89,374.49
4400 Copy/Print income	13,973.07
4410 Miscellaneous income	2,830.26
4500 Grants	384,776.26
4700 Sponsorships	750.00
Total 42000 Non-tax Revenue	552,840.98
Sales	1,500.00
Total Revenue	\$5,638,225.68
GROSS PROFIT	\$5,638,225.68
Expenditures	
50000 PERSONNEL	
5000 Salaries and wages	1,601,736.86
5005 Termination salaries	8,790.02
Total 5000 Salaries and wages	1,610,526.88
5010 Payroll benefits	536,540.04
Total 50000 PERSONNEL	2,147,066.92
51000 COLLECTIONS	
5115 Adult Print Books	91,630.09
5121 Electronic databases	11,100.00
5122 eContent	156,862.88
5125 Print Reference	72.08
5130 Children's books	74,559.67
5130S Children's books - Supported	20,403.01
Total 5130 Children's books	94,962.68

Meridian Library District

Statement of Activity

October 2022 - March 2023

	TOTAL
5135 Young Adult books	23,476.83
5149 Media	32,204.17
5150 Circulating devices & kits	899.49
5151 Periodicals	1,368.92
Total 51000 COLLECTIONS	412,577.14
52000 OPERATING EXPENSES	
52020 Professional Services	
5202.1 Audit	22,000.00
5202.4 Legal fees	9,591.50
5202.5 Consulting	11,500.00
5202.6 Other	10,505.71
5202.7 Accounting Svcs	8,331.25
Total 52020 Professional Services	61,928.46
52025 Banking fees	
5202.2 Bankcard fees	940.88
5202.3 Financial fees	3,864.79
Total 52025 Banking fees	4,805.67
5211 Copy/Print	12,525.90
52120 Consortium	
5212.C Consortium-Courier	10,351.38
Total 52120 Consortium	10,351.38
5216 Equipment & Furnishings Not Cap	2,303.33
5216s Equip & Furnishings -Supported	7,159.48
52200 Information Technology	
5220.1 IT Infra -Software/Licensing	41,921.20
5220.1s IT Infra Softw/Lic Supported	269.99
Total 5220.1 IT Infra -Software/Licensing	42,191.19
5220.2 IT Infra -Support	4,816.03
5220.3 IT PCs, Printers & Hardware	17,590.50
5220.3S Supported - IT, PCs, Hardware	6,577.55
Total 5220.3 IT PCs, Printers & Hardware	24,168.05
5220.5 IT Utilities	13,768.29
5220.7 IT Technology Maintenance	1,537.32
Total 52200 Information Technology	86,480.88
5225 Marketing & advertising	2,935.98
5228 Miscellaneous	6,696.60
5228.S Miscellaneous- Supported	1,395.00
Total 5228 Miscellaneous	8,091.60

Meridian Library District

Statement of Activity

October 2022 - March 2023

	TOTAL
52290 Materials Processing	
5229.1 Materials-OCLC	783.70
5229.2 Materials-Processing	33,121.95
Total 52290 Materials Processing	33,905.65
5230 Phone Service	2,682.31
5232 Postage	4,568.92
52340 Professional Development	
5234.1 Conferences	4,147.43
5234.1S Support - Conferences	701.58
Total 5234.1 Conferences	4,849.01
5234.4 Memberships	2,527.00
5234.5 Staff Mtg & Training	1,384.93
5234.5s Staff Training - Supported	5,192.90
Total 5234.5 Staff Mtg & Training	6,577.83
5234.6 Webinar/Ecourses	1,083.34
Total 52340 Professional Development	15,037.18
52360 Program Expense	
5236.2 Programs - District	91.13
5236.2S District Programs -Supported	447.67
Total 5236.2 Programs - District	538.80
5236.AD Programs - Adult	1,701.78
5236.CH Programs - Children	
5236.cs Children's Programs - Supported	1,670.58
5236.PC Pet Care	359.93
Total 5236.CH Programs - Children	2,030.51
5236.EL Programs - Early Learning 0-5	375.83
5236.FA Programs -Family All Ages	6,263.26
5236.SA Programs -School Age 6-12	3,060.11
5236.TN Programs -Teen 13-18	1,491.57
5236.VO Programs -Volunteers	286.71
Total 52360 Program Expense	15,748.57
5237 Recruiting/Background Checks	859.34
524000 Supplies	
5240 Supplies - general	7,137.76
5240s Supplies - General -Supported	793.07
Total 5240 Supplies - general	7,930.83
5245 Supplies - marketing	272.50
5246 Supplies - office	4,257.80
Total 524000 Supplies	12,461.13
5250 Taxes and insurance	23,279.24

Meridian Library District

Statement of Activity

October 2022 - March 2023

	TOTAL
52600 Vehicle Expense	3,000.00
5260.1 Vehicle - Bookmobile	1,717.35
5260.2 Vehicle - Sprinter	719.43
5260.3 Vehicle - Van Honda Odyssey	2,111.79
5260.4 Vehicle - Honda Element	923.61
5260.5 Vehicle - Dodge HD Wagon	1,499.18
5260.6 Employee Mileage Reimbursement	134.44
Total 52600 Vehicle Expense	10,105.80
62240 Facility Expense	
6224.1 Bldg-Maintenance	63,449.98
6224.2 Bldg-Repairs	19,767.80
6224.3 Bldg-Small Tools	124.67
6224.4 Bldg-Supplies	8,880.89
6250 Bldg-Insurance	25,407.00
6255 Bldg-Rent	129,768.43
6258 Bldg-Utilities	34,661.65
Total 62240 Facility Expense	282,060.42
Total 52000 OPERATING EXPENSES	597,291.24
72000 CAPITAL EXPENSES	
7216 Equipment & Furnishings	2,317.44
7220 IT - Infrastructure - Hardware	15,180.87
7220.3 IT PCs, Hardware Printers	10,646.00
7220.3S IT - PC, Prntrs, Hdw- Supported	35,659.13
Total 7220.3 IT PCs, Hardware Printers	46,305.13
Total 72000 CAPITAL EXPENSES	63,803.44
Total Expenditures	\$3,220,738.74
NET OPERATING REVENUE	\$2,417,486.94
Other Revenue	
8000 Plant Facilities Levy Revenue	700,000.00
8338 Capital Projects Interest	50,882.63
Total Other Revenue	\$750,882.63
Other Expenditures	
9288 Orchard Park Project Costs	1,214,076.37
Total Other Expenditures	\$1,214,076.37
NET OTHER REVENUE	\$ -463,193.74
NET REVENUE	\$1,954,293.20

Meridian Library District

Statement of Financial Position

As of March 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000BKM Petty Cash - Bookmobile	50.00
1000BR Petty Cash - Silverstone	75.17
1010 Cash on Hand - Cherry	200.00
1010BR Cash on Hand - Silverstone	150.00
1013 Cash on Hand - Silverstone Self Pay Copy	33.95
1014 Cash on Hand - Cherry Self Pay Copy	54.55
1016 Cash on Hand - unBound	50.00
1072 Bill.com Money Out Clearing	1,019.88
1120 Checking - US Bank	151,581.26
1150 Chkg Payroll -1st Interstate	16,401.38
1160 Savings Payroll -1st Interstate	16,799.08
1200 PayPal Account	64.21
1937 StatePool-General Operations	5,128,963.98
1938 StatePool-Capital Project Fund	2,835,936.91
1939 StatePool-Cap Replacement & Repr	5,231,290.54
Total Bank Accounts	\$13,382,670.91
Accounts Receivable	
11000 Accounts Receivable	1,538.75
Total Accounts Receivable	\$1,538.75
Other Current Assets	
1500 Deposits/Prepaid expenses	20,839.04
1600 Property Tax Receivable	8,157,193.00
1627 LGIP Interest Receivable	48,718.47
1652 Sales Tax Receivable	108,164.00
1706 Tech Purchase -Lindsay T.	75.17
1800 Fines Receivable	26,237.81
1850 Allowance	-20,727.88
Total Other Current Assets	\$8,340,499.61
Total Current Assets	\$21,724,709.27
TOTAL ASSETS	\$21,724,709.27

Meridian Library District

Statement of Financial Position

As of March 31, 2023

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2380 Accounts Payable	221,619.27
Total Accounts Payable	\$221,619.27
Credit Cards	
2700 Divvy Credit Cards Payable	25,316.44
Total Credit Cards	\$25,316.44
Other Current Liabilities	
2300 Payroll Liabilities	-1,096.21
2305 FICA withholding payable	-0.03
2330 PERSI withholding payable	0.01
2340 401K withholding payable	40.92
2345 Select Health	2,402.18
2350 Persi Life withholding payable	168.00
2355 Dental	4,970.90
2357 Unum Payable	-2,130.75
2360 AFLAC	-6.04
2365 United Heritage	-12.21
Sales Tax Agency Payable	767.11
Sales Tax Payable	125.43
Total Sales Tax Agency Payable	892.54
Total Other Current Liabilities	\$5,229.31
Total Current Liabilities	\$252,165.02
Total Liabilities	\$252,165.02
Equity	
2536 Meridian Historical Society Funds	13,113.76
2900 Investment in GFA	9,844,884.00
2910 Contra Accum Deprec	-4,890,205.00
2912 Accum Dep - Buildings	1,574,929.00
2913 Accum Depr - Equipment	2,464,684.00
2914 Accum Depr - Improvements	738,822.00
2915 Accum Depr - Leasehold Improv	111,770.00
2988.4 17929 Leisure Lane	-53,000.00
2988.5 Buildings	-4,474,133.00
2988.6 Improvements	-1,001,737.00
2988.7 Leasehold Improvements	-171,997.00
2988.8 Equipment	-3,030,521.00
2990 Deferred Inflows	8,114,897.00
2995 Advanced Revenue	36,269.00

Meridian Library District

Statement of Financial Position

As of March 31, 2023

	TOTAL
2998.1 Jewitt property	-210,996.69
2998.2 Cherry/Leisure property	-449,588.00
2998.3 1326 Cherry Lane	-192,604.00
2998.9 Artwork	-25,500.00
2999 Retained Earnings	6,968,933.24
2999.1 Construction in Progress	-234,806.00
32000 Owners Equity	4,385,035.89
Net Revenue	1,954,294.05
Total Equity	\$21,472,544.25
TOTAL LIABILITIES AND EQUITY	\$21,724,709.27



Meridian Library District Board of Trustees

May 2023 Meeting Board Report*

Department/Division: Finance

Prepared by: Ema B.

MONTHLY FINANCIAL REPORT

Quick Stats March 2023

March Bills Processed: 184

Credit Card Charges: 168

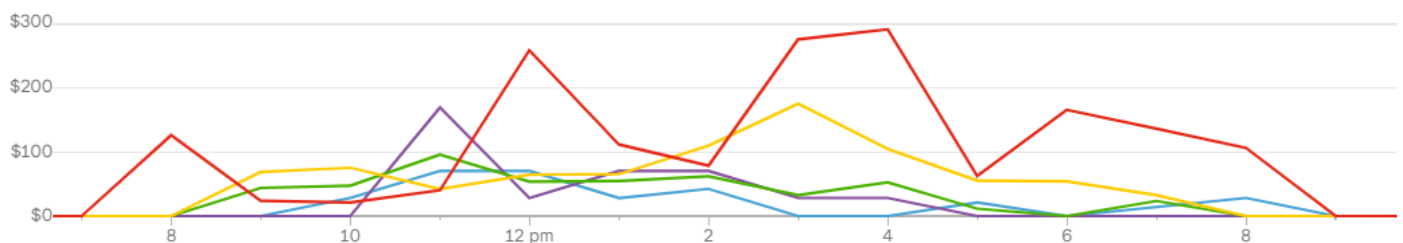
March 2023 Financial Statement Observations & Explanations

- March is the halfway mark of the fiscal year.
- Overall, non-tax revenue continues to track high with sales exceeding expectations.
- 42% of the general fund expenditure budget has been utilized. Expenditure flow is anticipated to increase in the summer months.
- Operating costs represent 21.8% of the total FY23 general fund budget. Operating expenditures are tracking at 39.05% budget usage to date. Operating is a large category that includes professional services, banking fees, copy/print costs, consortium, non-capital equipment and furniture, information technology, marketing, collections, programs supplies, taxes, vehicle expenses and facility repair/maintenance.
- The admin team is watching the budget closely to ensure the second half of the fiscal year goes smoothly.

April Square Snapshot

Top 5 Categories: Gross Sales

● Paper Printing Services \$1,701.72 ● Lost/Damaged Items \$850.46 ● 3D Printing Services \$478.93 ● Non-Resident Library Cards \$396.20 ● Room Reservations \$304.23



*Monthly financial board reports cover the month that is two months prior to the meeting (i.e., the May report is for March 1-31).

Meridian Library District

Annex Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
Total Revenue			\$0.00	0.00%
GROSS PROFIT	\$0.00	\$0.00	\$0.00	0.00%
Expenditures				
50000 PERSONNEL				
5000 Salaries and wages	412,621.34	811,210.00	-398,588.66	50.86 %
5005 Termination salaries	845.26		845.26	
Total 5000 Salaries and wages	413,466.60	811,210.00	-397,743.40	50.97 %
5010 Payroll benefits	150,795.34	283,923.00	-133,127.66	53.11 %
Total 50000 PERSONNEL	564,261.94	1,095,133.00	-530,871.06	51.52 %
52000 OPERATING EXPENSES				
5216 Equipment & Furnishings Not Cap		400.00	-400.00	
52200 Information Technology				
5220.1 IT Infra -Software/Licensing	84.23		84.23	
Total 52200 Information Technology	84.23		84.23	
52340 Professional Development				
5234.1 Conferences		959.00	-959.00	
5234.3 Materials		77.00	-77.00	
5234.4 Memberships		160.00	-160.00	
5234.6 Webinar/Ecourses		379.00	-379.00	
Total 52340 Professional Development		1,575.00	-1,575.00	
524000 Supplies				
5240 Supplies - general		500.00	-500.00	
5246 Supplies - office	34.02	233.00	-198.98	14.60 %
Total 524000 Supplies	34.02	733.00	-698.98	4.64 %
5250 Taxes and insurance	305.40		305.40	
62240 Facility Expense				
6224.1 Bldg-Maintenance	2,176.05	7,230.00	-5,053.95	30.10 %
6224.2 Bldg-Repairs	333.20	2,000.00	-1,666.80	16.66 %
6224.4 Bldg-Supplies	14.91	1,200.00	-1,185.09	1.24 %
6258 Bldg-Utilities	1,848.75	8,500.00	-6,651.25	21.75 %
Total 62240 Facility Expense	4,372.91	18,930.00	-14,557.09	23.10 %
Total 52000 OPERATING EXPENSES	4,796.56	21,638.00	-16,841.44	22.17 %
Total Expenditures	\$569,058.50	\$1,116,771.00	\$ -547,712.50	50.96 %
NET OPERATING REVENUE	\$ -569,058.50	\$ -1,116,771.00	\$547,712.50	50.96 %
NET REVENUE	\$ -569,058.50	\$ -1,116,771.00	\$547,712.50	50.96 %

Meridian Library District

Cherry Lane Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
42000 Non-tax Revenue				
4200 Fines and fees	-30.00		-30.00	
4220 Meeting Room income	1,678.72	300.00	1,378.72	559.57 %
4221 Donations & Memorials	813.07		813.07	
4400 Copy/Print income	4,716.47	2,900.00	1,816.47	162.64 %
4410 Miscellaneous income	-484.71		-484.71	
Total 42000 Non-tax Revenue	6,693.55	3,200.00	3,493.55	209.17 %
Uncategorized Income	0.00		0.00	
Total Revenue	\$6,693.55	\$3,200.00	\$3,493.55	209.17 %
GROSS PROFIT	\$6,693.55	\$3,200.00	\$3,493.55	209.17 %
Expenditures				
50000 PERSONNEL				
5000 Salaries and wages	881,260.43	1,829,858.00	-948,597.57	48.16 %
5005 Termination salaries	7,944.76		7,944.76	
Total 5000 Salaries and wages	889,205.19	1,829,858.00	-940,652.81	48.59 %
5010 Payroll benefits	292,255.42	640,452.00	-348,196.58	45.63 %
Total 50000 PERSONNEL	1,181,460.61	2,470,310.00	-1,288,849.39	47.83 %
51000 COLLECTIONS				
5115 Adult Print Books	43,725.47	94,500.00	-50,774.53	46.27 %
5130 Children's books	20,150.08	75,000.00	-54,849.92	26.87 %
5130S Children's books - Supported	10.99		10.99	
Total 5130 Children's books	20,161.07	75,000.00	-54,838.93	26.88 %
5135 Young Adult books	5,834.64	15,000.00	-9,165.36	38.90 %
5149 Media	14,507.40	37,000.00	-22,492.60	39.21 %
5150 Circulating devices & kits	698.02	13,500.00	-12,801.98	5.17 %
5151 Periodicals	2,850.63	3,000.00	-149.37	95.02 %
Total 51000 COLLECTIONS	87,777.23	238,000.00	-150,222.77	36.88 %
52000 OPERATING EXPENSES				
52025 Banking fees				
5202.2 Bankcard fees	178.03		178.03	
5202.3 Financial fees	116.33		116.33	
Total 52025 Banking fees	294.36		294.36	
5211 Copy/Print	5,684.50	14,400.00	-8,715.50	39.48 %
5216 Equipment & Furnishings Not Cap	1,959.47	1,500.00	459.47	130.63 %
52200 Information Technology				
5220.1 IT Infra -Software/Licensing	2,490.18	3,236.00	-745.82	76.95 %
5220.2 IT Infra -Support	0.00		0.00	
5220.3 IT PCs, Printers & Hardware	2,284.37	17,475.00	-15,190.63	13.07 %
5220.5 IT Utilities	5,460.00	19,800.00	-14,340.00	27.58 %
5220.7 IT Technology Maintenance	21.15	6,300.00	-6,278.85	0.34 %

Meridian Library District

Cherry Lane Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 52200 Information Technology	10,255.70	46,811.00	-36,555.30	21.91 %
5228 Miscellaneous		800.00	-800.00	
52290 Materials Processing				
5229.2 Materials-Processing	71.40		71.40	
Total 52290 Materials Processing	71.40		71.40	
52340 Professional Development				
5234.1 Conferences	807.00	5,753.00	-4,946.00	14.03 %
5234.3 Materials		461.00	-461.00	
5234.4 Memberships	598.00	985.00	-387.00	60.71 %
5234.5 Staff Mtg & Training	145.61	400.00	-254.39	36.40 %
5234.6 Webinar/Ecourses	408.34	2,271.00	-1,862.66	17.98 %
Total 52340 Professional Development	1,958.95	9,870.00	-7,911.05	19.85 %
524000 Supplies				
5240 Supplies - general	2,005.74	6,000.00	-3,994.26	33.43 %
5246 Supplies - office	1,485.21	2,785.00	-1,299.79	53.33 %
Total 524000 Supplies	3,490.95	8,785.00	-5,294.05	39.74 %
62240 Facility Expense				
6224.1 Bldg-Maintenance	71,423.98	90,676.00	-19,252.02	78.77 %
6224.2 Bldg-Repairs	22,975.29	27,500.00	-4,524.71	83.55 %
6224.3 Bldg-Small Tools	96.35	500.00	-403.65	19.27 %
6224.4 Bldg-Supplies	5,363.29	10,650.00	-5,286.71	50.36 %
6255 Bldg-Rent	515.40		515.40	
6258 Bldg-Utilities	27,576.29	42,000.00	-14,423.71	65.66 %
Total 62240 Facility Expense	127,950.60	171,326.00	-43,375.40	74.68 %
Total 52000 OPERATING EXPENSES	151,665.93	253,492.00	-101,826.07	59.83 %
72000 CAPITAL EXPENSES				
7220 IT - Infrastructure - Hardware	5,261.25	45,000.00	-39,738.75	11.69 %
7220.3 IT PCs, Hardware Printers		3,000.00	-3,000.00	
7295s Major Improvements - Supported		2,500.00	-2,500.00	
Total 72000 CAPITAL EXPENSES	5,261.25	50,500.00	-45,238.75	10.42 %
Total Expenditures	\$1,426,165.02	\$3,012,302.00	\$-1,586,136.98	47.34 %
NET OPERATING REVENUE	\$-1,419,471.47	\$-3,009,102.00	\$1,589,630.53	47.17 %
NET REVENUE	\$-1,419,471.47	\$-3,009,102.00	\$1,589,630.53	47.17 %

Meridian Library District

District Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
40000 Tax Revenue				
4000 Tax levy	4,682,877.90	7,155,314.00	-2,472,436.10	65.45 %
4005 Tax Levy - Capital Foregone	144,439.50	288,879.00	-144,439.50	50.00 %
Total 4000 Tax levy	4,827,317.40	7,444,193.00	-2,616,875.60	64.85 %
4010 Ag. Replacement	970.00	1,940.00	-970.00	50.00 %
4020 Pers Prop Replacement	19,519.36	29,979.00	-10,459.64	65.11 %
4025 Recovered Homeowner's Exemption		1,404.00	-1,404.00	
4100 Sales tax income	236,077.94	226,051.00	10,026.94	104.44 %
Total 40000 Tax Revenue	5,083,884.70	7,703,567.00	-2,619,682.30	65.99 %
42000 Non-tax Revenue				
4200 Fines and fees	9,382.07	10,000.00	-617.93	93.82 %
4210 Book Sale	258.20		258.20	
4221 Donations & Memorials	532.68	9,000.00	-8,467.32	5.92 %
4300 Interest income	46,671.16	2,300.00	44,371.16	2,029.18 %
4339 Capital Replace & Repair Int	89,374.49	4,000.00	85,374.49	2,234.36 %
4410 Miscellaneous income	3,918.20		3,918.20	
4500 Grants	384,776.26	90,000.00	294,776.26	427.53 %
4700 Sponsorships	750.00		750.00	
Total 42000 Non-tax Revenue	535,663.06	115,300.00	420,363.06	464.58 %
Sales	1,500.00		1,500.00	
Square Sales (deleted)	0.00		0.00	
Uncategorized Income	0.00		0.00	
Total Revenue	\$5,621,047.76	\$7,818,867.00	\$ -2,197,819.24	71.89 %
GROSS PROFIT	\$5,621,047.76	\$7,818,867.00	\$ -2,197,819.24	71.89 %
Expenditures				
50000 PERSONNEL				
5000 Salaries and wages	-3,410.02	18,500.00	-21,910.02	-18.43 %
5005 Termination salaries		16,000.00	-16,000.00	
Total 5000 Salaries and wages	-3,410.02	34,500.00	-37,910.02	-9.88 %
5010 Payroll benefits	-6,322.79	12,075.00	-18,397.79	-52.36 %
Total 50000 PERSONNEL	-9,732.81	46,575.00	-56,307.81	-20.90 %
51000 COLLECTIONS				
5115 Adult Print Books	258.20		258.20	
5121 Electronic databases	13,162.00	34,200.00	-21,038.00	38.49 %
5122 eContent	178,447.66	298,700.00	-120,252.34	59.74 %
5125 Print Reference	72.08	2,600.00	-2,527.92	2.77 %
5130 Children's books	723.74		723.74	
5150 Circulating devices & kits		8,600.00	-8,600.00	
Total 51000 COLLECTIONS	192,663.68	344,100.00	-151,436.32	55.99 %
52000 OPERATING EXPENSES				

Meridian Library District

District Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
52020 Professional Services				
5202.1 Audit	22,000.00	12,900.00	9,100.00	170.54 %
5202.4 Legal fees	10,186.50	15,100.00	-4,913.50	67.46 %
5202.5 Consulting	11,500.00	34,300.00	-22,800.00	33.53 %
5202.6 Other	10,908.46	1,900.00	9,008.46	574.13 %
5202.7 Accounting Svcs	8,331.25	15,000.00	-6,668.75	55.54 %
Total 52020 Professional Services	62,926.21	79,200.00	-16,273.79	79.45 %
52025 Banking fees				
5202.2 Bankcard fees	558.43	6,600.00	-6,041.57	8.46 %
5202.3 Financial fees	4,107.54	200.00	3,907.54	2,053.77 %
Total 52025 Banking fees	4,665.97	6,800.00	-2,134.03	68.62 %
52120 Consortium				
5212.C Consortium-Courier	10,351.38	38,000.00	-27,648.62	27.24 %
5212.H Consortium-Hardware/Software		56,750.00	-56,750.00	
Total 52120 Consortium	10,351.38	94,750.00	-84,398.62	10.92 %
5216 Equipment & Furnishings Not Cap	177.39		177.39	
52200 Information Technology				
5220.1 IT Infra -Software/Licensing	41,286.79	96,172.00	-54,885.21	42.93 %
5220.1s IT Infra Softw/Lic Supported	269.99		269.99	
Total 5220.1 IT Infra -Software/Licensing	41,556.78	96,172.00	-54,615.22	43.21 %
5220.2 IT Infra -Support	3,672.51	24,200.00	-20,527.49	15.18 %
5220.3 IT PCs, Printers & Hardware	7,064.75	11,040.00	-3,975.25	63.99 %
5220.3S Supported - IT, PCs, Hardware	5,928.60		5,928.60	
Total 5220.3 IT PCs, Printers & Hardware	12,993.35	11,040.00	1,953.35	117.69 %
5220.5 IT Utilities	4,857.00	12,600.00	-7,743.00	38.55 %
5220.6 IT Collection Licensing		15,000.00	-15,000.00	
5220.7 IT Technology Maintenance		6,300.00	-6,300.00	
Total 52200 Information Technology	63,079.64	165,312.00	-102,232.36	38.16 %
5225 Marketing & advertising	2,935.98	18,710.00	-15,774.02	15.69 %
5228 Miscellaneous	6,696.60	4,000.00	2,696.60	167.42 %
5228.S Miscellaneous- Supported	9,649.50		9,649.50	
Total 5228 Miscellaneous	16,346.10	4,000.00	12,346.10	408.65 %
52290 Materials Processing				
5229.1 Materials-OCLC	783.70	8,250.00	-7,466.30	9.50 %
5229.2 Materials-Processing	33,788.10	75,000.00	-41,211.90	45.05 %
Total 52290 Materials Processing	34,571.80	83,250.00	-48,678.20	41.53 %
5230 Phone Service	3,202.33	6,720.00	-3,517.67	47.65 %
5232 Postage	4,568.92	11,000.00	-6,431.08	41.54 %
52340 Professional Development				
5234.1 Conferences	2,726.48	3,835.00	-1,108.52	71.09 %
5234.1S Support - Conferences	701.58		701.58	

Meridian Library District

District Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 5234.1 Conferences	3,428.06	3,835.00	-406.94	89.39 %
5234.2 Education		3,045.00	-3,045.00	
5234.3 Materials		307.00	-307.00	
5234.4 Memberships	1,849.00	1,750.00	99.00	105.66 %
5234.5 Staff Mtg & Training	1,107.18	3,600.00	-2,492.82	30.76 %
5234.5s Staff Training - Supported	5,192.90		5,192.90	
Total 5234.5 Staff Mtg & Training	6,300.08	3,600.00	2,700.08	175.00 %
5234.6 Webinar/Ecourses	675.00	1,515.00	-840.00	44.55 %
Total 52340 Professional Development	12,252.14	14,052.00	-1,799.86	87.19 %
52360 Program Expense				
5236.2 Programs - District	91.13		91.13	
5236.2S District Programs -Supported	447.67		447.67	
Total 5236.2 Programs - District	538.80		538.80	
5236.AD Programs - Adult	1,455.27	26,100.00	-24,644.73	5.58 %
5236.BR Programs -Brochures		2,000.00	-2,000.00	
5236.CH Programs - Children				
5236.cs Children's Programs - Supported	1,670.58		1,670.58	
Total 5236.CH Programs - Children	1,670.58		1,670.58	
5236.EL Programs - Early Learning 0-5	375.83	23,710.00	-23,334.17	1.59 %
5236.FA Programs -Family All Ages	6,214.48	15,300.00	-9,085.52	40.62 %
5236.SA Programs -School Age 6-12	3,093.37	23,900.00	-20,806.63	12.94 %
5236.TN Programs -Teen 13-18	1,491.57	15,020.00	-13,528.43	9.93 %
5236.VO Programs -Volunteers	286.71	1,500.00	-1,213.29	19.11 %
Total 52360 Program Expense	15,126.61	107,530.00	-92,403.39	14.07 %
5237 Recruiting/Background Checks	859.34	7,650.00	-6,790.66	11.23 %
524000 Supplies				
5240 Supplies - general	3,918.36	13,100.00	-9,181.64	29.91 %
5240s Supplies - General -Supported	793.07		793.07	
Total 5240 Supplies - general	4,711.43	13,100.00	-8,388.57	35.97 %
5245 Supplies - marketing	272.50	5,000.00	-4,727.50	5.45 %
5246 Supplies - office	1,790.01	6,080.00	-4,289.99	29.44 %
Total 524000 Supplies	6,773.94	24,180.00	-17,406.06	28.01 %
5250 Taxes and insurance	22,627.00	28,600.00	-5,973.00	79.12 %
52600 Vehicle Expense	3,000.00		3,000.00	
5260.1 Vehicle - Bookmobile	2,713.25	17,300.00	-14,586.75	15.68 %
5260.2 Vehicle - Sprinter	719.43	6,200.00	-5,480.57	11.60 %
5260.3 Vehicle - Van Honda Odyssey	2,111.79	7,650.00	-5,538.21	27.61 %
5260.4 Vehicle - Honda Element	923.61		923.61	
5260.5 Vehicle - Dodge HD Wagon	1,499.18		1,499.18	
Total 52600 Vehicle Expense	10,967.26	31,150.00	-20,182.74	35.21 %
62240 Facility Expense				

Meridian Library District

District Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6224.1 Bldg-Maintenance	40.25		40.25	
6224.3 Bldg-Small Tools	28.32	1,000.00	-971.68	2.83 %
6224.4 Bldg-Supplies	256.66		256.66	
6250 Bldg-Insurance	25,407.00	48,000.00	-22,593.00	52.93 %
6255 Bldg-Rent	635.40		635.40	
Total 62240 Facility Expense	26,367.63	49,000.00	-22,632.37	53.81 %
Total 52000 OPERATING EXPENSES	297,799.64	731,904.00	-434,104.36	40.69 %
72000 CAPITAL EXPENSES				
7216 Equipment & Furnishings	919.04	3,000.00	-2,080.96	30.63 %
7220 IT - Infrastructure - Hardware	9,919.62	27,500.00	-17,580.38	36.07 %
7220.3 IT PCs, Hardware Printers	10,646.00	13,500.00	-2,854.00	78.86 %
7220.3S IT - PC, Prntrs, Hdw- Supported	35,659.13		35,659.13	
Total 7220.3 IT PCs, Hardware Printers	46,305.13	13,500.00	32,805.13	343.00 %
Total 72000 CAPITAL EXPENSES	57,143.79	44,000.00	13,143.79	129.87 %
Total Expenditures	\$537,874.30	\$1,166,579.00	\$ -628,704.70	46.11 %
NET OPERATING REVENUE	\$5,083,173.46	\$6,652,288.00	\$ -1,569,114.54	76.41 %
Other Revenue				
8000 Plant Facilities Levy Revenue	700,000.00	1,400,000.00	-700,000.00	50.00 %
8338 Capital Projects Interest	50,882.63	7,850.00	43,032.63	648.19 %
8999 Transfer In -From General Fund		216,659.00	-216,659.00	
Total Other Revenue	\$750,882.63	\$1,624,509.00	\$ -873,626.37	46.22 %
Other Expenditures				
9288 Orchard Park Project Costs	586.99		586.99	
Total Other Expenditures	\$586.99	\$0.00	\$586.99	0.00%
NET OTHER REVENUE	\$750,295.64	\$1,624,509.00	\$ -874,213.36	46.19 %
NET REVENUE	\$5,833,469.10	\$8,276,797.00	\$ -2,443,327.90	70.48 %

Meridian Library District

Orchard Park Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
42000 Non-tax Revenue				
4220 Meeting Room income		200.00	-200.00	
4221 Donations & Memorials		10,000.00	-10,000.00	
4400 Copy/Print income		700.00	-700.00	
Total 42000 Non-tax Revenue		10,900.00	-10,900.00	
Total Revenue	\$0.00	\$10,900.00	\$ -10,900.00	0.00%
GROSS PROFIT	\$0.00	\$10,900.00	\$ -10,900.00	0.00 %
Expenditures				
50000 PERSONNEL				
5000 Salaries and wages	52,315.53	342,627.00	-290,311.47	15.27 %
5010 Payroll benefits	15,975.40	119,919.00	-103,943.60	13.32 %
Total 50000 PERSONNEL	68,290.93	462,546.00	-394,255.07	14.76 %
51000 COLLECTIONS				
5115 Adult Print Books	37,877.39	80,000.00	-42,122.61	47.35 %
5130 Children's books	51,490.86	114,400.00	-62,909.14	45.01 %
5130S Children's books - Supported	20,392.02		20,392.02	
Total 5130 Children's books	71,882.88	114,400.00	-42,517.12	62.83 %
5135 Young Adult books	16,071.79	83,700.00	-67,628.21	19.20 %
5149 Media	14,811.29	65,700.00	-50,888.71	22.54 %
5150 Circulating devices & kits		6,000.00	-6,000.00	
5151 Periodicals		2,100.00	-2,100.00	
Total 51000 COLLECTIONS	140,643.35	351,900.00	-211,256.65	39.97 %
52000 OPERATING EXPENSES				
5211 Copy/Print		3,000.00	-3,000.00	
5216s Equip & Furnishings -Supported	7,159.48		7,159.48	
52200 Information Technology				
5220.1 IT Infra -Software/Licensing	332.00	2,458.00	-2,126.00	13.51 %
5220.2 IT Infra -Support	938.52		938.52	
5220.3 IT PCs, Printers & Hardware	739.98	29,475.00	-28,735.02	2.51 %
5220.3S Supported - IT, PCs, Hardware	648.95		648.95	
Total 5220.3 IT PCs, Printers & Hardware	1,388.93	29,475.00	-28,086.07	4.71 %
5220.5 IT Utilities	2,642.07	5,500.00	-2,857.93	48.04 %
5220.7 IT Technology Maintenance		1,050.00	-1,050.00	
Total 52200 Information Technology	5,301.52	38,483.00	-33,181.48	13.78 %
5228 Miscellaneous		1,500.00	-1,500.00	
5230 Phone Service	49.40		49.40	
52340 Professional Development				
5234.1 Conferences		2,877.00	-2,877.00	
5234.3 Materials		230.00	-230.00	
5234.4 Memberships	80.00	492.00	-412.00	16.26 %

Meridian Library District

Orchard Park Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	ACTUAL	TOTAL		% OF BUDGET
		BUDGET	OVER BUDGET	
5234.5 Staff Mtg & Training		100.00	-100.00	
5234.6 Webinar/Ecourses		1,136.00	-1,136.00	
Total 52340 Professional Development	80.00	4,835.00	-4,755.00	1.65 %
524000 Supplies				
5240 Supplies - general	167.29	2,500.00	-2,332.71	6.69 %
5246 Supplies - office	290.54	1,160.00	-869.46	25.05 %
Total 524000 Supplies	457.83	3,660.00	-3,202.17	12.51 %
52600 Vehicle Expense				
5260.6 Employee Mileage Reimbursement	33.41		33.41	
Total 52600 Vehicle Expense	33.41		33.41	
62240 Facility Expense				
6224.1 Bldg-Maintenance	99.50	34,591.00	-34,491.50	0.29 %
6224.3 Bldg-Small Tools		1,500.00	-1,500.00	
6224.4 Bldg-Supplies	1,914.33	6,150.00	-4,235.67	31.13 %
6255 Bldg-Rent	71,666.68	170,450.00	-98,783.32	42.05 %
6258 Bldg-Utilities	5,922.20	18,430.00	-12,507.80	32.13 %
Total 62240 Facility Expense	79,602.71	231,121.00	-151,518.29	34.44 %
Total 52000 OPERATING EXPENSES	92,684.35	282,599.00	-189,914.65	32.80 %
9800 Transfer Out -Capital Projects Fund		216,659.00	-216,659.00	
Total Expenditures	\$301,618.63	\$1,313,704.00	\$ -1,012,085.37	22.96 %
NET OPERATING REVENUE	\$ -301,618.63	\$ -1,302,804.00	\$1,001,185.37	23.15 %
Other Expenditures				
9288 Orchard Park Project Costs	1,347,710.99	2,471,500.00	-1,123,789.01	54.53 %
Total Other Expenditures	\$1,347,710.99	\$2,471,500.00	\$ -1,123,789.01	54.53 %
NET OTHER REVENUE	\$ -1,347,710.99	\$ -2,471,500.00	\$1,123,789.01	54.53 %
NET REVENUE	\$ -1,649,329.62	\$ -3,774,304.00	\$2,124,974.38	43.70 %

Meridian Library District

Silverstone Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
42000 Non-tax Revenue				
4200 Fines and fees	49.99		49.99	
4221 Donations & Memorials	19.93		19.93	
4400 Copy/Print income	876.64	1,000.00	-123.36	87.66 %
4410 Miscellaneous income	-46.83		-46.83	
Total 42000 Non-tax Revenue	899.73	1,000.00	-100.27	89.97 %
Uncategorized Income	0.00		0.00	
Total Revenue	\$899.73	\$1,000.00	\$ -100.27	89.97 %
GROSS PROFIT	\$899.73	\$1,000.00	\$ -100.27	89.97 %
Expenditures				
50000 PERSONNEL				
5000 Salaries and wages	134,387.02	305,040.00	-170,652.98	44.06 %
5010 Payroll benefits	48,020.68	106,764.00	-58,743.32	44.98 %
Total 50000 PERSONNEL	182,407.70	411,804.00	-229,396.30	44.29 %
51000 COLLECTIONS				
5115 Adult Print Books	10,528.86	20,000.00	-9,471.14	52.64 %
5130 Children's books	5,820.72	15,000.00	-9,179.28	38.80 %
5135 Young Adult books	1,576.90	6,000.00	-4,423.10	26.28 %
5149 Media	2,885.48	6,000.00	-3,114.52	48.09 %
5150 Circulating devices & kits	201.47	1,000.00	-798.53	20.15 %
5151 Periodicals	1,183.64	1,000.00	183.64	118.36 %
Total 51000 COLLECTIONS	22,197.07	49,000.00	-26,802.93	45.30 %
52000 OPERATING EXPENSES				
52025 Banking fees				
5202.2 Bankcard fees	31.27		31.27	
5202.3 Financial fees	13.79		13.79	
Total 52025 Banking fees	45.06		45.06	
5211 Copy/Print	397.16	2,200.00	-1,802.84	18.05 %
5216 Equipment & Furnishings Not Cap		500.00	-500.00	
52200 Information Technology				
5220.1 IT Infra -Software/Licensing	699.00	2,116.00	-1,417.00	33.03 %
5220.3 IT PCs, Printers & Hardware	4,664.25	3,800.00	864.25	122.74 %
5220.5 IT Utilities	3,000.00	13,200.00	-10,200.00	22.73 %
5220.7 IT Technology Maintenance		2,100.00	-2,100.00	
Total 52200 Information Technology	8,363.25	21,216.00	-12,852.75	39.42 %
5228 Miscellaneous	0.00	400.00	-400.00	0.00 %
52340 Professional Development				
5234.1 Conferences	613.95	2,876.00	-2,262.05	21.35 %
5234.3 Materials		230.00	-230.00	
5234.4 Memberships		492.00	-492.00	

Meridian Library District

Silverstone Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5234.5 Staff Mtg & Training	53.00	100.00	-47.00	53.00 %
5234.6 Webinar/Ecourses		1,136.00	-1,136.00	
Total 52340 Professional Development	666.95	4,834.00	-4,167.05	13.80 %
52360 Program Expense				
5236.CH Programs - Children				
5236.PC Pet Care	359.93	1,300.00	-940.07	27.69 %
Total 5236.CH Programs - Children	359.93	1,300.00	-940.07	27.69 %
5236.FA Programs -Family All Ages	138.78		138.78	
Total 52360 Program Expense	498.71	1,300.00	-801.29	38.36 %
524000 Supplies				
5240 Supplies - general	322.79	2,000.00	-1,677.21	16.14 %
5246 Supplies - office	358.17	928.00	-569.83	38.60 %
Total 524000 Supplies	680.96	2,928.00	-2,247.04	23.26 %
62240 Facility Expense				
6224.1 Bldg-Maintenance	4,637.73	9,964.00	-5,326.27	46.54 %
6224.2 Bldg-Repairs		2,000.00	-2,000.00	
6224.3 Bldg-Small Tools		500.00	-500.00	
6224.4 Bldg-Supplies	767.23	1,300.00	-532.77	59.02 %
6255 Bldg-Rent	76,953.55	115,320.00	-38,366.45	66.73 %
6258 Bldg-Utilities	152.00	1,470.00	-1,318.00	10.34 %
Total 62240 Facility Expense	82,510.51	130,554.00	-48,043.49	63.20 %
Total 52000 OPERATING EXPENSES	93,162.60	163,932.00	-70,769.40	56.83 %
72000 CAPITAL EXPENSES				
7220.3 IT PCs, Hardware Printers	0.00	3,000.00	-3,000.00	0.00 %
Total 72000 CAPITAL EXPENSES	0.00	3,000.00	-3,000.00	0.00 %
Total Expenditures	\$297,767.37	\$627,736.00	\$ -329,968.63	47.44 %
NET OPERATING REVENUE	\$ -296,867.64	\$ -626,736.00	\$329,868.36	47.37 %
Other Expenditures				
9288 Orchard Park Project Costs	23,438.95		23,438.95	
Total Other Expenditures	\$23,438.95	\$0.00	\$23,438.95	0.00%
NET OTHER REVENUE	\$ -23,438.95	\$0.00	\$ -23,438.95	0.00%
NET REVENUE	\$ -320,306.59	\$ -626,736.00	\$306,429.41	51.11 %

Meridian Library District

South Branch Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
Total Revenue			\$0.00	0.00%
GROSS PROFIT	\$0.00	\$0.00	\$0.00	0.00%
Expenditures				
52000 OPERATING EXPENSES				
52025 Banking fees				
5202.3 Financial fees		183,920.00	-183,920.00	
Total 52025 Banking fees		183,920.00	-183,920.00	
5250 Taxes and insurance	314.63		314.63	
62240 Facility Expense				
6224.1 Bldg-Maintenance	400.00		400.00	
Total 62240 Facility Expense	400.00		400.00	
Total 52000 OPERATING EXPENSES	714.63	183,920.00	-183,205.37	0.39 %
Total Expenditures	\$714.63	\$183,920.00	\$ -183,205.37	0.39 %
NET OPERATING REVENUE	\$ -714.63	\$ -183,920.00	\$183,205.37	0.39 %
Other Revenue				
8995 Finance Proceeds				
		8,000,000.00	-8,000,000.00	
Total Other Revenue	\$0.00	\$8,000,000.00	\$ -8,000,000.00	0.00%
Other Expenditures				
9289 South Branch Project Costs				
		8,000,000.00	-8,000,000.00	
Total Other Expenditures	\$0.00	\$8,000,000.00	\$ -8,000,000.00	0.00%
NET OTHER REVENUE	\$0.00	\$0.00	\$0.00	0.00%
NET REVENUE	\$ -714.63	\$ -183,920.00	\$183,205.37	0.39 %

Meridian Library District

Tiny Library Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
Total Revenue			\$0.00	0.00%
GROSS PROFIT	\$0.00	\$0.00	\$0.00	0.00%
Expenditures				
51000 COLLECTIONS				
5130 Children's books	1,252.41	2,000.00	-747.59	62.62 %
5150 Circulating devices & kits		1,000.00	-1,000.00	
Total 51000 COLLECTIONS	1,252.41	3,000.00	-1,747.59	41.75 %
52000 OPERATING EXPENSES				
52200 Information Technology				
5220.1 IT Infra -Software/Licensing		108.00	-108.00	
5220.3 IT PCs, Printers & Hardware	494.00	910.00	-416.00	54.29 %
5220.5 IT Utilities		480.00	-480.00	
5220.7 IT Technology Maintenance		1,050.00	-1,050.00	
Total 52200 Information Technology	494.00	2,548.00	-2,054.00	19.39 %
524000 Supplies				
5240 Supplies - general		400.00	-400.00	
5246 Supplies - office		186.00	-186.00	
Total 524000 Supplies		586.00	-586.00	
62240 Facility Expense				
6224.1 Bldg-Maintenance		1,250.00	-1,250.00	
6224.2 Bldg-Repairs		500.00	-500.00	
6224.4 Bldg-Supplies		100.00	-100.00	
Total 62240 Facility Expense		1,850.00	-1,850.00	
Total 52000 OPERATING EXPENSES	494.00	4,984.00	-4,490.00	9.91 %
72000 CAPITAL EXPENSES				
7220.3 IT PCs, Hardware Printers		1,500.00	-1,500.00	
Total 72000 CAPITAL EXPENSES		1,500.00	-1,500.00	
Total Expenditures	\$1,746.41	\$9,484.00	\$ -7,737.59	18.41 %
NET OPERATING REVENUE	\$ -1,746.41	\$ -9,484.00	\$7,737.59	18.41 %
NET REVENUE	\$ -1,746.41	\$ -9,484.00	\$7,737.59	18.41 %

Meridian Library District

unBound Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
42000 Non-tax Revenue				
4220 Meeting Room income	1,188.65	500.00	688.65	237.73 %
4221 Donations & Memorials	10.20		10.20	
4400 Copy/Print income	8,379.96	6,700.00	1,679.96	125.07 %
4410 Miscellaneous income	-556.40		-556.40	
Total 42000 Non-tax Revenue	9,022.41	7,200.00	1,822.41	125.31 %
Uncategorized Income	0.00		0.00	
Total Revenue	\$9,022.41	\$7,200.00	\$1,822.41	125.31 %
GROSS PROFIT	\$9,022.41	\$7,200.00	\$1,822.41	125.31 %
Expenditures				
50000 PERSONNEL				
5000 Salaries and wages	124,562.56	235,267.00	-110,704.44	52.95 %
5010 Payroll benefits	36,026.75	82,343.00	-46,316.25	43.75 %
Total 50000 PERSONNEL	160,589.31	317,610.00	-157,020.69	50.56 %
51000 COLLECTIONS				
5115 Adult Print Books	353.18	2,500.00	-2,146.82	14.13 %
5150 Circulating devices & kits		10,000.00	-10,000.00	
5151 Periodicals	137.97	1,000.00	-862.03	13.80 %
Total 51000 COLLECTIONS	491.15	13,500.00	-13,008.85	3.64 %
52000 OPERATING EXPENSES				
52025 Banking fees				
5202.2 Bankcard fees	173.15		173.15	
5202.3 Financial fees	92.93		92.93	
Total 52025 Banking fees	266.08		266.08	
5211 Copy/Print	7,410.34	10,000.00	-2,589.66	74.10 %
5216 Equipment & Furnishings Not Cap	166.47	1,500.00	-1,333.53	11.10 %
52200 Information Technology				
5220.1 IT Infra -Software/Licensing	1,229.00	10,910.00	-9,681.00	11.26 %
5220.2 IT Infra -Support	205.00		205.00	
5220.3 IT PCs, Printers & Hardware	2,343.15	1,300.00	1,043.15	180.24 %
5220.5 IT Utilities	3,000.00	13,200.00	-10,200.00	22.73 %
5220.7 IT Technology Maintenance	1,516.17	4,200.00	-2,683.83	36.10 %
Total 52200 Information Technology	8,293.32	29,610.00	-21,316.68	28.01 %
5228 Miscellaneous		400.00	-400.00	
52340 Professional Development				
5234.1 Conferences		2,876.00	-2,876.00	
5234.3 Materials		230.00	-230.00	
5234.4 Memberships		492.00	-492.00	
5234.5 Staff Mtg & Training	79.14	100.00	-20.86	79.14 %
5234.6 Webinar/Ecourses		1,136.00	-1,136.00	

Meridian Library District

unBound Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes





October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 52340 Professional Development	79.14	4,834.00	-4,754.86	1.64 %
52360 Program Expense				
5236.AD Programs - Adult	246.51		246.51	
Total 52360 Program Expense	246.51		246.51	
524000 Supplies				
5240 Supplies - general	723.58	2,000.00	-1,276.42	36.18 %
5246 Supplies - office	299.85	928.00	-628.15	32.31 %
Total 524000 Supplies	1,023.43	2,928.00	-1,904.57	34.95 %
5250 Taxes and insurance	32.21		32.21	
52600 Vehicle Expense				
5260.6 Employee Mileage Reimbursement	101.03		101.03	
Total 52600 Vehicle Expense	101.03		101.03	
62240 Facility Expense				
6224.1 Bldg-Maintenance	4,580.28	9,289.00	-4,708.72	49.31 %
6224.2 Bldg-Repairs	2,060.64	2,000.00	60.64	103.03 %
6224.3 Bldg-Small Tools		1,000.00	-1,000.00	
6224.4 Bldg-Supplies	962.42	2,000.00	-1,037.58	48.12 %
6258 Bldg-Utilities	2,029.13	6,000.00	-3,970.87	33.82 %
Total 62240 Facility Expense	9,632.47	20,289.00	-10,656.53	47.48 %
Total 52000 OPERATING EXPENSES	27,251.00	69,561.00	-42,310.00	39.18 %
72000 CAPITAL EXPENSES				
7216 Equipment & Furnishings	1,398.40		1,398.40	
7220.3 IT PCs, Hardware Printers		10,000.00	-10,000.00	
Total 72000 CAPITAL EXPENSES	1,398.40	10,000.00	-8,601.60	13.98 %
Total Expenditures	\$189,729.86	\$410,671.00	\$ -220,941.14	46.20 %
NET OPERATING REVENUE	\$ -180,707.45	\$ -403,471.00	\$222,763.55	44.79 %
NET REVENUE	\$ -180,707.45	\$ -403,471.00	\$222,763.55	44.79 %





Communications and Marketing

- Seeing consistency across social media channels with engagement and branding
- Working with digital librarian to develop consistent digital screens across all branches
- Held a live stream of the Orchard Park Branch Ribbon Cutting
- Social media calendar is slowly building engagement through consistent postings
- External newsletters will begin in June

Top Performing Facebook Posts

 <p>Meridian Library District Apr 24, 06:29</p> <p>(Post with no description)</p> <p>15.13 % engagement rate</p>	 <p>Meridian Library District Apr 20, 15:45</p> <p>Mark your calendars. The new Orchard Park Branch is opening on May 1. Join us for a dedication at 9:45 AM and then be one of the first people in the doors. We are so excited to open this new library branch. See you there. Read more at https://www.mld.o</p> <p>14.14 % engagement rate</p>	 <p>Meridian Library District Apr 11, 18:21</p> <p>Guess who stopped by the Meridian Library District to sign up for a library card? Drop your guesses in the comments below 📌 *** Image description: library staff handing *mystery visitor* their new library card!</p> <p>9.79 % engagement rate</p>	 <p>Meridian Library District Apr 06, 18:38</p> <p>National Library Day is celebrated every year on April 6. Today, people come together to celebrate the crucial roles of libraries and librarians. It's also the day to reflect on the importance of reading and making books accessible and affordable for</p> <p>9.62 % engagement rate</p>
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Top Performing Instagram Posts

 <p>meridianlibrary Apr 21, 14:55</p> <p>Meridian Library District is hiring. Visit mld.org/employment for details.</p> <p>1,252 impressions 4.67 % engagement rate</p>	 <p>meridianlibrary Apr 17, 19:25</p> <p>Did you know? Your Meridian library card provides you access to many things, such as an extensive collection of ebooks, audiobooks, and magazines. You can read or listen to them in your browser or download them to your mobile devices.</p> <p>1,039 impressions 8.44 % engagement rate</p>	 <p>meridianlibrary Apr 20, 15:46</p> <p>Mark your calendars. The new Orchard Park Branch is opening on May 1. Join us for a dedication at 9:45 AM and then be one of the first people in the doors. We are so excited to open this new library branch. See you there. Read more at https://www.mld.o</p> <p>894 impressions 13.31 % engagement rate</p>	 <p>meridianlibrary Apr 06, 18:38</p> <p>National Library Day is celebrated every year on April 6. Today, people come together to celebrate the crucial roles of libraries and librarians. It's also the day to reflect on the importance of reading and making books accessible and affordable for</p> <p>870 impressions 15.2 % engagement rate</p>
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*Monthly board reports cover the month prior to the meeting (i.e., the March report is for Feb. 1-28).

Human Resources

Personnel Overview

- Applications Reviewed
 - 3 for Community Specialist
 - 4 for Human Resources Assistant
 - 34 for Library Assistant
 - 22 for Library Page
 - 7 for unBound Library Assistant
- Conducted 22 phone screen interviews and 5 in-person interviews
- Onboarded 3 new employees
- Job postings
 - Library Assistant (19) - Six openings
 - Library Assistant (40)
 - Admin Assistant (29)
- Position changes
 - One employee moved from 40-hr Library Assistant (Silverstone) to 40-hour Associate Librarian (Silverstone)
- Terminations - Two employees

Additional Updates

- Census Bureau legal reporting completed
- Prescription Drug Data Collection (RxDC) legal reporting completed

Meridian Library Foundation

The Foundation hosted an Appreciation Night for donors to preview the new Meridian Library at Orchard Park before opening. Speakers were brought in to share the impact this new library will have on those with physical and developmental disabilities. Over 70 people were in attendance.

The Foundation also funded a balloon arch installation and custom cookies for the Ribbon Cutting & Grand Opening to help celebrate this new library.

Capital Projects

- The remaining tenant improvements at Orchard Park are being addressed as materials and labor allow. MSR visited on April 4 to review punch list items that were outstanding.
- Orchard Park completed its ribbon cutting event with the Meridian Chamber of Commerce on April 28th, more than 100 participants attended this event.



- Staff have worked with Brighton and LKV on a final design for the South Branch project. Next steps will be determining timelines, agreements, and process.

Additional updates

- On April 13th I spoke at an event hosted by DART in North Idaho regarding the role of library trustees in public library districts.
- I attended the Lynx library directors quarterly meeting on April 21, one of the main topics discussed was the work with legal counsel on creating a joint powers of agreement for the future organization of the Lynx Consortium.



Meridian Library District Board of Trustees

May 2023 Meeting Board Report*

Public Operations Report

Prepared by: Trisha M., Assistant Director

Engagement *Monthly

During the month of April, library staff attended 21 Kindergarten registrations at West Ada Schools and engaged with 2,110 incoming kindergarteners and their family members. Every child who attended received a free book as well as materials to encourage kindergarten readiness.

"Tuesday, April 18th was a gray and rainy spring day. In the early afternoon, unBound quickly filled up with creatives and entrepreneurs. Two of our podcasters were recording their Disney park-themed show in the RECORD Studio, while the SHARE space was being used by a company developing a marketing strategy with the help of a certain very popular AI platform. The MLD HR team was working out of the MEET room that day, and our staff were busy troubleshooting a 3D printer in the staff alcove. Downstairs, a local web developer was using our Cricut machine to cut out QR code stickers for some promotional tokens he made on our laser engraver. Meanwhile, a local author was now using the engraver to create coasters intended for dog-lovers. At the table next to them was a business coach meeting with a client, and a lone patron on a Zoom call rounded out the population in the MEET space. In the DESIGN lab, another local author was working on digitizing a 400 page book using our scanner with the help of staff, while another patron was printing a poster using the large format printer. The whole building was buzzing with creative energy, and the staff were moving back-and-forth throughout the building lending their assistance to our patrons. I like to think of that rainy spring day as the perfect day at unBound." -*unBound Branch Manager*

Early in April, our page supervisor, Israel, noticed two young patrons outside the Cherry Lane Branch pushing their bikes. They explained they had a flat tire and would have to walk home instead of riding. Luckily we have a stationary bike repair kit along the west side of the building where Israel helped repair the tire so the two kids could ride home.

A patron was looking for sign language books to aid communication with their non-verbal child. The patron found the board book *Baby Signs* but was looking for books that offered more. Our library assistant Brooke directed them to more in-depth sign language books in our nonfiction collection and went through the books with them. The patron was excited to see that there were sign language books about emotions, everyday objects, family, and food. They also enjoyed finding out about sign language DVDs and checked out several.

*Monthly board reports cover the month prior to the meeting (i.e., the March report is for Feb. 1-28).

Once a quarter our associate librarian Michele, and several volunteers, create and drop off a Craft in a Bag for Meridian residents in senior living centers. Mid-April Michele and the volunteers stayed with the residents to craft and connect. Staff at the resident homes, while outstanding, have limited time to create engaging activities for their residents and are very appreciative of the library's resources.



While technically not in April, we did want to shout out the amazing work our library staff did in opening Orchard Park. The grand opening was May 1. In the first week alone, we had **4,249 visitors, 1,856 check outs**- over 1,000 of which were youth books, **created 278 library card accounts**, and **answered 428 reference questions**. The outpouring of support and encouragement from the public was truly aspirational.



District Wide Circulation Statistics *Monthly

	Month Review	Fiscal Year-to-Date	% Change Last FYTD
Check Outs	109,568	764,633	+11.34%
Check Ins	74,187	521,764	+12.23%
Account Creations	441	2,965	+35.45%

District Wide Service Statistics *Monthly

	Month Review	Fiscal Year-to-Date	% Change Last FYTD
Door Count	27,878	199,387	+40.08%
Reference Questions Answered	4,551	28,389	-2.79%
Home Deliveries- Number of Deliveries	974	7763	-9.22%
Home Deliveries- Number of Items Delivered	2,381	18,672	*metric not tracked last fiscal year*
3D Filament Prints	93	895	59.54%
3D Resin Prints	8	85	117.95%
Outreach Interactions	2,556	4,244	160.05%

District Wide Program Statistics *Monthly

Programs Offered	Month Review	Fiscal Year-to-Date	% Change Last FYTD
Early Learners (0-5)	73	440	66.04%
School Age (6-12)	25	174	4250.0%
Teens (13-17)	3	34	325.0%
Adults & Seniors (18+)	33	119	561.11%
Total Programs Offered	141	802	168.23%

Program Attendance	Month Review	Fiscal Year-to-Date	% Change Last FYTD
Early Learners (0-5)	2,107	13,792	122.88%
School Age (6-12)	437	3329	1729.12%
Teens (13-17)	52	583	855.74%
Adults & Seniors (18+)	539	2176	334.33%
Total Program Attendance	3578	21,692	182.15%

Fabrication Highlight *May, Nov

3D Printing has continued to expand at unBound. In the last six months (November-April) our team has produced **811 prints** for patrons, concluding **7,027 printing hours**.

Other machines throughout the building are also catching momentum.

CNC Machine: Average of 5 times per month

Laser Engraver: 201 reservations, including a project for Meridian Chamber of Commerce and MLD's Volunteer Appreciation event.

Circulation Statistics Highlight *May, Nov

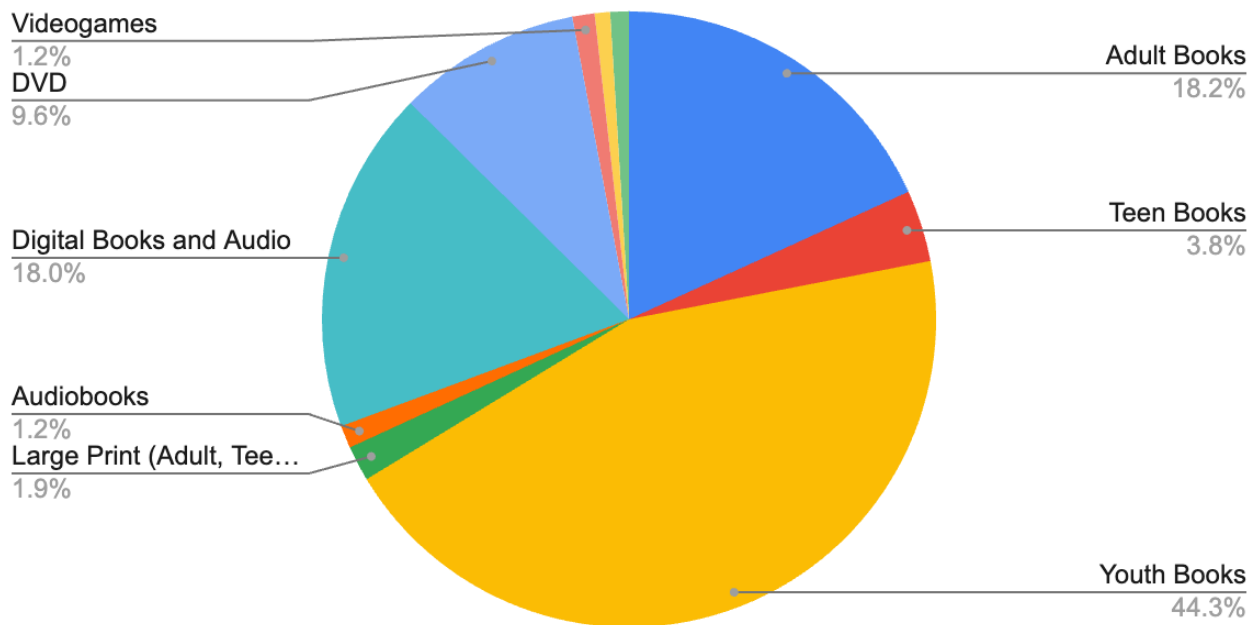
Total Checkouts in Last 6 Months (Nov 22 - Apr 23): 652,804

Check Out Totals by Location	Total Checkouts	% of Checkouts
Cherry Lane	507,060	77.67%
Silverstone	107,534	16.47%
unBound	850	.13%
Tiny	3,656	.56%
Bookmobile	6,069	.93%
Home & Senior Delivery	27,614	4.23%

By Material Type	Total Checkouts	% of Checkouts
Adult Books	119,457	18.30%
Teen Books	24,676	3.78%
Youth Books	291,032	44.58%
Large Print (All age groups)	12,184	1.87%
Audiobooks (All age groups)	7,812	1.20%
Digital Books & Audiobooks	118,338	18.13%
DVD	63,320	9.70%
Videogames	7,698	1.18%
Nontraditional Items (<i>Kits, Digital Devices, Hotspot, etc</i>)	5,304	0.81%
Other (<i>Magazines, CDs, ILLs, etc</i>)	6,458	0.99%

Total Checkouts by Type

Total Checkouts: 652,804





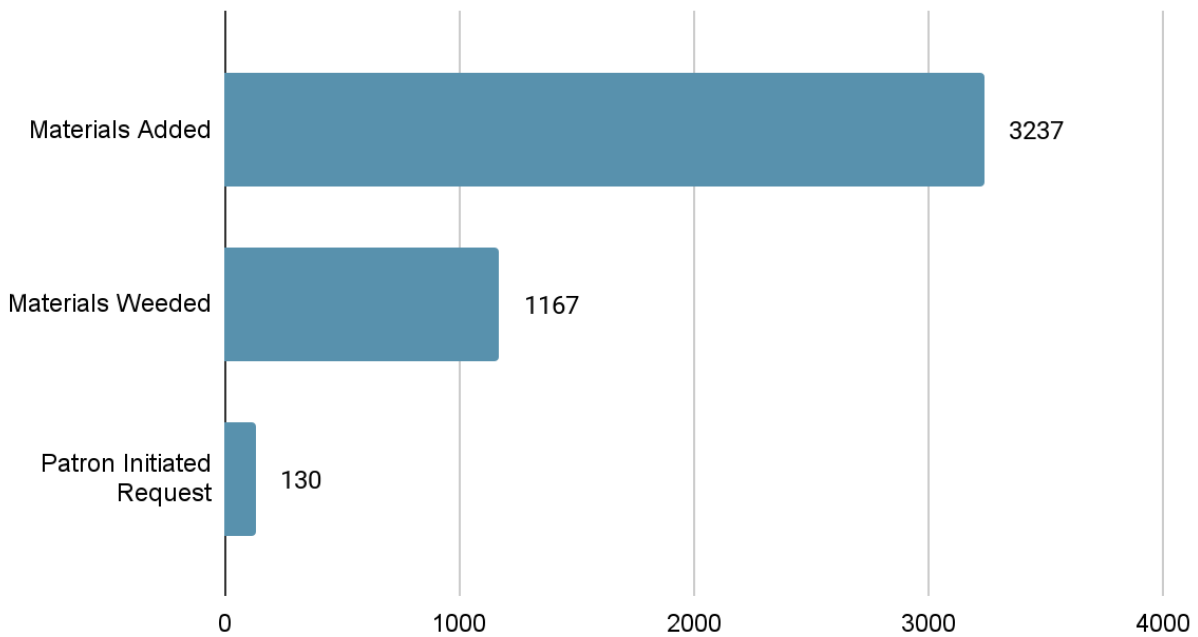
Statistics

Patron Computer and Network Use Report

Total Unique Users	Total Sessions Authenticated	Avg. User Time	Wireless Users
1,830 (-116)	2,742 (-177)	89 min (-2)	1,753 (-194)

Collections

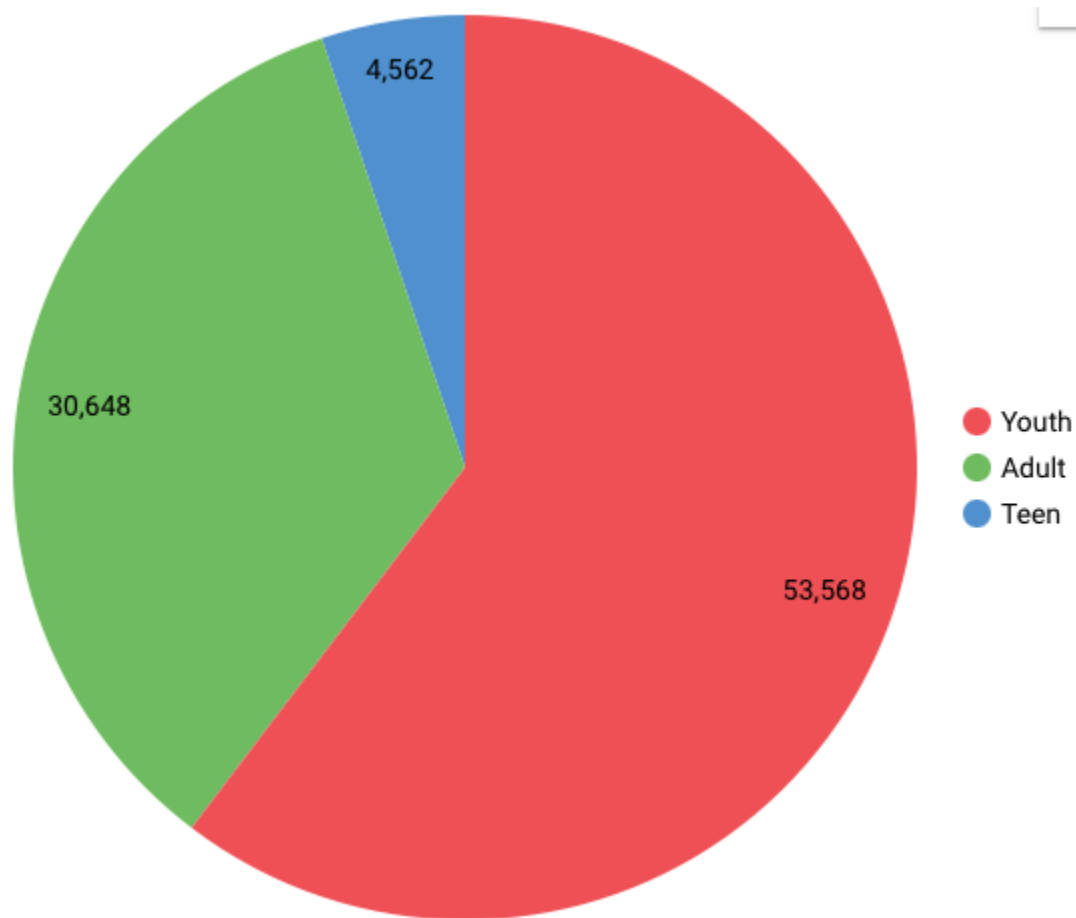
Collection Maintenance



*Monthly board reports cover the month prior to the meeting (i.e., the April report is for March 1-31).

As of March 31, 2023, the Meridian Library currently has 191,951 physical items in the collection and 44,560 digital items. This correlates to 88,778 total physical circulations for the month of April alone and 27,953 digital.*

Circulation breakdown by category



**These figures do not include Orchard Park which will be available in future reports.*

General Updates

Broadband

We recently received notice from our internet provider that they plan on providing fiber service to the Silverstone branch to align with fiber installs they've performed at all our other branches with the full understanding that we may not be in that building long-term.

Last year, the Library participated in the eRate bidding process in anticipation of a South Branch expansion. Included in the bid was networking equipment, switches, and cabling work (Category 2) and is funded by USAC and the FCC. By participating in these bids, the District can recover 50% of the cost of Category 2 equipment purchased for the new building or to add/replace equipment in existing buildings. Those bids were scored and contracts were awarded to vendors pending fiscal funding. Unfortunately, the South Branch project did not start as expected and the USAC funding window for these projects will expire soon. Luckily, we are able to take advantage of some of the pricing and plan on adding more wireless access points to existing locations to enhance capabilities which we're in the process of executing.

Facilities

The Maintenance Coordinator is working hard to keep our HVAC unit working. We've recently started chiller repairs to Cherry Lane. The cooling system had not failed but was failing. We opted to take a preventative step and replace it now while the weather was still cool instead of waiting for it to fail, possibly in the heat of summer. We anticipate spending roughly \$80k this fiscal year to keep the system functional and possibly the same amount next year until we replace the system during a remodel.

District Support was honored to have played such a vital role in the expansion of Orchard Park. The Material Services team purchased, processed, and prepared over 10,000 items for opening day. Material Services continues their work after grand opening to backfill shelves as Orchard Park residents incorporate the north branch into their daily routine. The System Admin prepared over 30 laptops and desktops, 15 iPad tablets, multiple printers, television monitors, and charging stations used in the branch for patrons and staff to use. There are a few outstanding construction projects that need to be completed by the contractor and vendor. Those should wrap up in the next few weeks.

MERIDIAN LIBRARY DISTRICT

Systems Administrator



Draft revision/review April 12-May 5, 2023

Position Summary

The Systems Administrator is responsible for overseeing the maintenance and security of company intranets and computer systems and provides on-site technical and functional support for all hardware, software, and peripherals for the Meridian Library District. The Systems Administrator will monitor and manage current systems usage and propose updates, upgrades and systems solutions. As part of the District Support team, the Systems Administrator will also provide support on day-to-day hardware, software, and A/V media issues as necessary. Duties include responding to employee concerns or drafting documents to help employees use computer systems and coordinating with the District Support Services Manager to determine new technologies that enhance the District's computer and network infrastructure. [This position provides service and support to all locations throughout the Meridian Library District.](#)

Duties and Responsibilities

Essential

Responsible for overall maintenance of staff ~~and patron~~ computers at all locations.

Provides guidance to the District Support Services Manager in managing network security, backup and disaster recovery based on best practices and in partnership with the third-party network consultant.

Performs network systems administration duties at the direction of the District Support Services Manager and recommendation of network consultants in supporting Windows Server configuration, wireless access points, VM environment, data backups, and the physical network.

Oversees Active Directory structure including user management, folder management, permissions access, and resources such as network printing.

Adopted by the Meridian Library Board of Trustees December 15, 2021
Board Approved: December, 15, 2021

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Analyze network activity and support networking infrastructure including switches, firewalls, etc.

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Installs, configures and maintains computers and applications based upon computer or software life cycle and staff needs.

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The Systems Administrator maintains service ticket logs and may monitor maintenance agreements, warranties and licenses.

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Maintains detailed records of equipment inventories, new equipment installation, new sites, and changes to computer configuration.

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Documents procedures for installation and use of hardware and software.

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Coordinates the disposal, recycling or sale of retired computer hardware and peripherals as needed.

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Participates in ongoing professional development by taking technology courses and workshops.

Attends training or outreach activities at District locations or offsite.

Works on special projects as needed. Evaluates staff, patron, and system needs then recommends and implements new IT solutions in conjunction with District Administration, network consultants, vendors and other Lynx Library Consortium libraries. Assists with budget and statistical information as requested.

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Other duties as assigned.

Minimum Qualifications

Knowledge, Skills, and Abilities:

Demonstrated commitment to diversity, equity, and inclusion.

This position requires solid knowledge of computer hardware, software and networking. Two years experience providing basic PC hardware/software support which includes configuring PC's and/or peripherals, installing software, and performing routine file backup operations in a medium to large scale computer or client/server systems, or an equivalent combination of education and/or experience.

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Functional knowledge of the principles and practices of PC or network server operation or both; normal preventative maintenance practices for PC's or network servers or both; PC or network

server software; installation, maintenance, and operation of computer hardware and software, peripherals, operating systems, and applications software.

Ability to work independently and as part of a team; define and diagnose user issues and inquiries, investigate and identify solutions; install, operate and troubleshoot standard PCs, operating systems, and devices; follow complex instructions both verbal and written; train users and communicate technical information to non-technical staff; maintain current knowledge of new technology; display an attitude of cooperation and work harmoniously with all levels of employees, the general public and other organizations; communicate effectively at a level necessary for efficient job performance; complete assignments in a timely fashion; understand and comply with all rules, policies, and regulations; maintain prompt and regular attendance; and perform all essential and marginal functions as assigned by an authorized employee, supervisor and/or manager with or without a reasonable accommodation. Understands the role of technology in providing library services and is proficient in that technology.

This position requires managing multiple needs and priorities. Must be flexible and willing to adapt styles to effectively meet the needs of others. Provides exemplary customer service and maintains a favorable public image of the library. Requires excellent interpersonal skills and the ability to communicate effectively and appropriately with people from diverse backgrounds, including youth, families, volunteers, and co-workers. Builds and maintains positive working relationships with individuals at all levels of the organization and fosters positive partnerships with outside organizations.

Experience: 2 years of equivalent work experience in installing technical infrastructure, troubleshooting and managing hardware and system software installs, system analysis, network implementation or equivalent experience

Education: Bachelor's Degree or equivalent combination of education and experience.

Training, Licenses, or Certifications: Valid driver's license in good standing or the ability to obtain one.

Supervisory Responsibility: The Systems Administrator maintains oversight of vendor and contractor employees to ensure all technology maintenance and network infrastructure work is completed to the satisfaction of the District.

Preferred Qualifications: Bachelor's degree in Computer Science, Computer Information Systems, or Computer Networking or equivalent combination of education and experience. Prior experience in AWS, Azure, and Google Cloud Product. Bilingual, Spanish-English, Russian-English, or other languages.

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Working Conditions

Physical Requirements: The job requires the employee to sit (occasionally); frequently stand; frequently stoop/bend, kneel, climb, walk, twist/turn, and square; frequently hear, listen and see; perform manual dexterity movements; and frequently speak clearly. The job also requires the employee to occasionally lift and carry up to 50 lbs; reach at, above, and below shoulder height; grasp objects weighing 10-25 lbs.; push and pull objects weighing 50 lbs.

Mental Requirements: The job requires the employee to read, write, and perform clerical duties, comprehend and use perception, and perform basic math.

Technology, Equipment, and Devices: The job requires the employee to regularly operate and exhibit proficiency with a variety of computers, printers, hardware and software commonly used in library settings including Windows, Mac, iOS, and Android. The job requires the employee to regularly operate and troubleshoot general office equipment as well as other technological equipment and devices such as door monitors, databases, Wi-Fi and network hardware, tablets, laptops, and possibly other consumer technology. This job requires operation of a library passenger vehicle.

Expected Hours of Work: The job requires the employee to work a varied schedule, including daytime, evenings, and weekends (Saturdays and Sundays). This position may occasionally work over 40 hours per week.

Work Environment: The job requires the employee to be subjected to repetition, working alone, working around others, verbal contact with others, face-to-face contact, inside environment, mechanical equipment, and moving objects.

Expected Travel: This position requires [limited travel for training, conferences, and community or business events and constant travel between](#) library locations.

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Disclaimers: The above job description is not intended as, nor should it be construed as, exhaustive of all responsibilities, skills, efforts, or working conditions associated with this job. All employees may be required to perform duties outside of their normal responsibilities from time to time, as needed. Management reserves the right to assign or reassign duties and responsibilities to this position at any time.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this job.

Meridian Library District is an Equal Opportunity Employer. Hiring and employment practices are done without regard to race, color, religion, national origin, sex, sexual orientation, age, or disability. In addition, preference in employment may be given to veterans who qualify under state and federal laws and regulations.

*Adopted by the Meridian Library Board of Trustees December 15, 2021
Board Approved: December, 15, 2021*

DRAFT

*Adopted by the Meridian Library Board of Trustees December 15, 2021
Board Approved: December, 15, 2021*

MERIDIAN LIBRARY DISTRICT

Library Page



Draft revision/review April 18-May 5, 2023

Position Summary

The Library Page checks in, shelves, and maintains proper [shelf](#) order of library materials, [and may](#) operate and maintain an automated [sorter](#) machine ([sorter](#)). This position also performs a variety of simple clerical tasks and related work.

The majority of work hours are spent placing library materials in order, shelving, checking in materials.

Duties and Responsibilities

Essential

[Circulation](#), [Sorting](#), and [Shelving](#)

[The Library Page sorts and shelves materials, checks shelves for proper shelf order, and shifts materials as needed to avoid overcrowding of shelves.](#) [The Library Page empties bookdrops, assesses materials for damage, and checks in remaining items.](#) Maintains [library's shelf appearances](#) to make it welcoming, vibrant, and inviting for patrons. [Supports the maintenance of](#) library displays. [Operates and performs routine maintenance with the sorter, when assigned by their supervisor.](#)

Customer Service

[The Library Page may](#) assist patrons in locating library materials. Answers routine directional questions, referring [questions](#) to appropriate staff members as needed. Arrives at work location on time, ready to [work](#).

Records and Reports

Maintains good attendance and timekeeping records.

Adopted by the Meridian Library Board of Trustees n.d.

Board Approved: October, 21, 2020

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Operates and performs routine maintenance on the sorting machine. Empties book drops, puts appropriate materials through the sorter. Checks in the remaining items and processes courier deliveriesholds. Pulls items to fill patron requests and prepares and processes items for home delivery.

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Assists with opening and closing procedures.

May assist with on site collection promotion and other collection maintenance tasks.

Performs other duties as assigned.

Minimum Qualifications

Knowledge, Skills, and Abilities

Demonstrated commitment to diversity, equity and inclusion.

Provides exemplary customer service and maintains a favorable public image of the library. The [Library Page](#) has a desire to work in a public service role. Has excellent interpersonal skills and the ability to communicate effectively and appropriately with people from diverse backgrounds and generations. Builds and maintains positive working relationships with individuals at all levels of the organization. Must be able to work independently.

Proficient with standard office software (including Microsoft Office and Google applications) and online searching. Understands the role of technology in providing library services and is proficient in that technology. Ability to learn and adapt to new software and equipment technologies.

Experience: None

Education: Current enrollment in, or completion of, high school or GED program.

Training, Licenses, or Certifications: None

Supervisory Responsibility: None

Preferred Qualifications: Bilingual: Spanish-English, Russian-English, or other languages. 1 year of work experience in a library, education, retail or customer-service related position or similar experience. Desired personal attributes include a positive approach to interacting with the public and a sense of humor.

Working Conditions

Physical Requirements: The job requires the [Library Page](#) to constantly stand, twist/turn, maintain flexibility, hear, listen, see, and speak clearly; constantly stoop/bend and walk; frequently sit, kneel, crawl, and balance. The job also requires the employee to lift and carry 10-25 lbs; reach at, above, and below shoulder height; grasp objects weighing 10-25 lbs.; push and pull objects weighing 50 lbs.

Deleted: Assists with programs, including set-up and takedown, as requested.

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Commented [2]: I don't think this position requires the employee to have a driver's license? They aren't required to move between branches or attend outreach events, and may not attend many meetings out of their location like other positions would. @iaguinaga@mld.org Can you confirm if this is true?

Commented [3]: @tmick@mld.org @assistantdirector@mld.org I believe this was only revised because Pages were performing internal courier duties a few years ago. Pages are not required to move between branches but some may express interest for their developmental goals. (Outreach, Unbound)

Commented [4]: I like that employees in the page position may have the opportunity to cross-train at different locations but I would like to remove the requirement of a DL as a whole pertaining to this job description.

Commented [5]: Yes, I agree..it would be a helpful for strategic recruitment to remove as a whole for this job description.

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Mental Requirements: The job requires the employee to read, write, and perform clerical duties, comprehend and use perception, perform alphabetical and numerical sorting/filing, and perform basic math.

Technology, Equipment, and Devices: The job requires the employee to regularly operate and exhibit proficiency with computers and commonly used computer applications, library systems and databases, email, and cloud environments. The job requires the employee to operate and troubleshoot general office equipment, sorting equipment, and book carts.

Work Environment: The job requires the employee to be subjected to repetition, working alone, and working around others. The job subjects the employee to verbal contact with others, face-to-face contact, inside environments, mechanical equipment, and moving objects.

Expected Hours of Work: The job requires employees to work a varied schedule, including days, evenings, and weekends (Saturday and Sunday). Position schedule is subject to change at any time at the discretion of management.

Expected travel: This job may require limited local travel between library locations.

Disclaimers: The above job description is not intended as, nor should it be construed as, exhaustive of all responsibilities, skills, efforts, or working conditions associated with this job. All employees may be required to perform duties outside of their normal responsibilities from time to time, as needed. Management reserves the right to assign or reassign duties and responsibilities to this position at any time.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this job.

Meridian Library District is an Equal Opportunity Employer. Hiring and employment practices are done without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, age, or disability. In addition, preference in employment may be given to veterans who qualify under state and federal laws and regulations.

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Meridian Library District INTERLIBRARY LOAN POLICY

Draft revision 05/17/2023

The purpose of the Interlibrary Loan ([commonly referred to as ILL](#)) Policy is to establish the criteria and process through which library patrons may obtain, upon request, material not available at Meridian Library District [or the Lynx Library Consortium](#). An Interlibrary Loan is a transaction [between libraries in order to enhance and extend patron access to resources not available in the Lynx Library Consortium](#). The term "material" includes all formats, i.e., books, [audiovisuals, articles, photocopies, etc.](#)

INTERLIBRARY LOAN BORROWING

Current Meridian Library District cards in good standing and without borrowing restrictions, may request Interlibrary Loan items. Requests may be submitted in person, by telephone, [online through our website](#), or by email to ill@mld.org.

Items that *cannot* be borrowed via Interlibrary Loan include:

- Current year copyright material (Please submit a [Purchase Request](#))
- Items in current high demand
- Items owned by one of the [Lynx Library Consortium](#) libraries (unless [the status of those copies have been changed to missing or lost](#) for 4 or more weeks)
- Reference materials
- Magazines and newspapers (although copies of specific articles may be requested which may require a copying fee)
- Microfilm
- Board Games
- Video Games
- Items with excessive charges or fees [from the lending library](#)

Please note that some libraries do not loan audiovisual materials and others may charge for lending items. The Meridian Library District patron will be contacted for prior approval of any additional charges before the request is made.

PATRON RESPONSIBILITY

Adopted by the Meridian Library Board of Trustees 05/13/2013
Revision 01/20/2021

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The Interlibrary Loan process can take 1-6 weeks to fulfill depending on the availability of the item and processing procedures. The lending library determines the loan period, and therefore any material may be subject to recall by that library. It is the patron's responsibility to return items promptly and in the same condition as received. Interlibrary Loan materials may be eligible for renewal; however, it is at the discretion of the lending library. If a renewal is needed, a request should be made at least three (3) days before the original due date. A replacement charge and processing fee will be charged for all lost or damaged items in an amount determined by the lending library. Items are deemed lost two weeks after the assigned due date. For Interlibrary Loan items that are not picked up or canceled after shipment has occurred, a \$4.00 processing fee is charged to the patron's library account.

Patrons are limited to ten (10) Interlibrary Loan requests at a time.

The availability of Interlibrary Loan services may be subject to staffing availability. During closures Interlibrary Loan services are subject to change on a temporary basis.

COMPLIANCE WITH COPYRIGHT LAW

When using the Interlibrary Loan services, patrons accept responsibility for complying with United States Copyright Law.

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Meridian Library District INTERNET ACCESS POLICY

Draft revision/review 05/17/2023

Public access to the internet and online resources is an essential Meridian Library District service. The Meridian Library is guided by a commitment to provide free and open access to information and policies that provide protections to its patrons while being consistent with the principles of free expression as set forth in the First Amendment of the United States Constitution. The intent of this policy is to meet the provisions of the Children’s Internet Protection Act and Idaho Code § 33-2741, as well as to provide guidelines for patrons and staff regarding internet accessibility and online computer use.

The Meridian Library District has in place a technology protection measure, hereafter called “filtering software,” on any publicly accessible computer with internet access or over its wireless network. The filtering software protects against access to visual depictions that are obscene, child pornography, or harmful to minors, as defined in Idaho Code § 33-2741 and the Children’s Internet Protection Act. The filtering software will be enforced to provide internet safety during any use of a library computer or wireless network by a minor.

Inappropriate Network Usage

To the extent practical, steps shall be taken to promote the safety and security of users of the Meridian Library District network when using email and other forms of direct electronic communications on public computers and wireless internet. Any attempt to disable or otherwise interfere with the proper operation of the filter is prohibited. Further, regardless of the operation of the technology protection measure, display of offensive sexual material as defined in Idaho Code § 18-4105 is prohibited at all times. Specifically, as required by the Children’s Internet Protection Act and Idaho Code § 33-2741, prevention of inappropriate network usage includes without limitation:

- Unauthorized access, including “hacking,” and other unlawful activities; and
- Unauthorized disclosure, use, and dissemination of personal identification
- Information regarding minors and visual depictions that are obscene, child pornography or harmful to minors.

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Supervision and Monitoring

Subject to staff supervision and applicable procedure, technology protection measures may be disabled for adult patrons for lawful purposes through the use of a wireless hotspot.

It shall be the responsibility of all members of the Meridian Library District staff to supervise and monitor usage of the online computer network and access to the internet in accordance with this policy and the Children's Internet Protection Act and Idaho Code § 33-2741. If a staff member observes a violation of this Policy, the staff member shall promptly report it to staff person in charge who shall, in turn, advise the violator to conform their conduct to the requirements of this Policy, suspend the violator's privilege to use the Library, and/or report the matter to law enforcement. The staff person in charge will determine the appropriateness of the enforcement measure(s) to take on a case-by-case basis taking into consideration the severity of the violation, the disruption caused to other patrons, the violator's willingness to conform to the requirements of this policy, and the violator's history of similar violations.

Procedures for disabling or otherwise modifying any technology protection measures shall be the responsibility of the Director or designated representatives.

While the Library has measures in place to protect against access to the above described material, the Library cannot and does not accept responsibility for any failure of the filtering software to block specific sites.

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