



**LIBRARY BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
5/18/2022**

The regular meeting of the Board of Trustees of the Meridian Library District was held at 7:00 p.m. on Wednesday, May 18, 2022. The meeting was held at the main library building located at 1326 W. Cherry Lane in the large conference room and streamed online.

JOIN WEBEX MEETING

<https://meridianlibrary.my.webex.com/meridianlibrary.my/j.php?MTID=m3a9ad46155a7d647c2862afa5ee26d50>

Meeting number (access code): 2650 729 0774 Meeting password: 12345678

JOIN BY PHONE +1-650-215-5228

TRUSTEES PRESENT: Megan Larsen, Chair; Jeff Kohler, Vice-Chair; Laura Knutson, Treasurer; Christina Hirsch, Trustee | **ABSENT:** Tyler Ricks, Trustee

LIBRARY STAFF PRESENT: Lisa Zeiter, Interim Director; Nick Grove, Assistant Director; Gabrielle Stoller, Barbra Hendricks,

GUESTS: Eric Heringer, Piper Sandler; 8 people from the community.

Chair Larsen called the meeting to order at 7:00 p.m.

MEETING AGENDA:

1. **Summer Reading Presentation:** Stoller and Hendricks did an overview of the upcoming Summer Reading Program. This year it will be back to normal with the platform Beanstalk for the readers to capture their amount of time reading. The kickoff is June 3rd and is open to all children from 0 – 16.
2. **Discuss/Approve Collection Development Policy Appendix A History Center Collection [ACTION ITEM]**
The appendix outlines the History Center Collection. Knutson made a MOTION to approve the Collection Development Policy Appendix A History Center Collection, Kohler seconded. All in favor, none opposed. MOTION carries.
3. **Discuss and Approve Meridian Library District Naming Policy [ACTION ITEM]** Board discussed they will have final approval on room naming. Kohler made a MOTION to approve the Meridian Library District Naming Policy, Knutson seconded. All in favor, none opposed. MOTION carries.
4. **Guest comments:** Four guests spoke, all in support of the library/staff and how the Library is a beloved institution. (Teddie, Elizabeth, Josey and Destiny.)
5. **Consent Agenda:** Consent agenda items are considered to be routine and are acted on with one motion. There will be no separate discussion on these items unless a member of the library board requests an item to be removed from the Consent Agenda for discussion. [ACTION ITEM]
 - a. Regular Meeting Minutes April 20, 2022
 - b. Special Meeting Minutes, April 27, 2022
 - c. Set Budget development Special Meeting dates
 - d. Job Description: Unbound Tech Library Assistant
 - e. Salary Schedule update
 - f. MOU – IDOL facility useHirsch made a MOTION to approve the Consent Agenda, Knutson seconded. All in favor, none opposed. MOTION carries.
6. **Capital Projects Update:**
 - a. **South Branch Project Budget & Financing Discussion:**

- i. Eric Heringer of Piper Sandler updated the board on financing models. He explained the projected interest rates the Board can expect if bonding is delayed. Mr. Heringer also reiterated that the Board would need the land to be donated prior to going out to bond.
 - ii. Tom from MSR went over the schedule of the work plan, market cost, scaled-down construction finishes, and 3,000 less square foot to be within the 6 million target budget.
 - iii. CM also spoke reiterating the challenges that others had previously spoke about.
 - b. **Orchard Park Naming Campaign:** Eryn Turner, MLD Foundation presented the MLD Foundation's plan for room naming campaign and a donor wall for the Orchard Park. The Board will have the final say on the naming. Funds raised will be used towards Orchard Park's expense.
- 7. **Library Director Report:**
 - a. Lynx! Consortium: Directors met and approved moving the aging servers into the cloud in FY23. The benefits include, no need to update hardware, the consortium will have more control of their data (no longer needing to go through Boise IT and Boise Purchasing) and the patrons will have a better interface to use to search for their material selections. Consortium will be using Lynx! Hardware reserves to cover cost of migration. Other items the consultants suggested to the Library Directors were tabled. A committee was formed to determine if a non-profit status should be created for the Lynx! Consortium. Only increase MLD will see in FY23 is adding Orchard Park.
 - b. Orchard Park construction is delayed by 18 days currently. The target date is to open the week following Staff Day in February (2/27/23).
 - c. Director search: applications will be accepted until May 31st, 2022. Phone interviews will be the week of June 20th.
- 8. **April 2022 Financial Reports Approval [ACTION ITEM]** Ada County Auditors have sent our back taxes for the month. Zeiter will meet with Roberts/Hart on Monday contract goes through September 30, 2022. We are still under budget. Kohler made a MOTION to approve the April, 2022 Financial Reports, Hirsch seconded. All in favor, none opposed. MOTION carries.
- 9. **Executive Session: Pursuant to Idaho Code §74-206 (1)(f)** To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. [ACTION ITEM] - MOTION to go into Executive Session made by Larsen at 8:20 p.m. Larsen – YES, Kohler – YES, Hirsch – YES, Knutson – YES. Trustees exited Executive Session at 8:44 p.m.
- 10. **Future Agenda Items:** Policies, Capital Projects, Non-Attendee Trustee, and Bylaws.

The Board Meeting will be held in accordance with the Idaho Code Title 74, Chapter 3 201-208, Open Meetings Law. Any person needing special accommodations to participate in the above noticed meeting should contact the Library Director seven days prior to the meeting.

Public Comments regarding an agenda item for a specific meeting date, must be received 24-hours in advance of the applicable meeting to allow for routing and board member review. Messages are shared with the full Board and included in the public record.

<https://www.mld.org/message-board-trustees>

MEETING ADJOURNED AT 8:47 p.m.

The next regular meeting is scheduled for 7:00 p.m., Wednesday, June 15th.

RESPECTFULLY SUBMITTED AND APPROVED

~~_____
Lisa Zeiter, Library Interim Director~~

Megan Larsen
Megan Larsen, Board Chair

Nick Grove
Nick Grove, Director

4/19/23

The Board Meeting will be held in accordance with the Idaho Code Title 74, Chapter 3 201-208, Open Meetings Law. Any person needing special accommodations to participate in the above noticed meeting should contact the Library Director seven days prior to the meeting.

Public Comments regarding an agenda item for a specific meeting date, must be received 24-hours in advance of the applicable meeting to allow for routing and board member review. Messages are shared with the full Board and included in the public record.

<https://www.mld.org/message-board-trustees>