

Library Board Trustee Meeting Minutes

March 15th, 2023

Trustees

Megan Larsen
Chair

Jeff Kohler
Vice Chair

Laura Knutson
Treasurer

Destinie Hart
Trustee

Josh Cummings
Trustee

Meridian Cherry Lane Library
1326 W. Cherry Lane
Meridian, ID 83646
Large Conference Room

Regular Session

All trustees were present

Staff present: Nick Grove, Library Director; Trisha M., Assistant Director; Ema B., Accounting & Finance Manager; Muhammad A., Systems Administrator; Dan P., Executive Assistant; Jennifer G., Communication & Marketing Manager

The meeting was recorded on Zoom at:

<https://us02web.zoom.us/j/85498750748?pwd=aGZETVd1czEwWlhIZTJBS1NIWnR5UT09>
Meeting ID: 854 9875 0748 Passcode: 8884451

Recording available at:

<https://www.youtube.com/watch?v=GOQEszyeBDU>

Meeting called to order by Megan at 7:00pm

AGENDA ITEMS

1. Consent Agenda [ACTION]

- remove Item – Service Charge Policy to be reviewed next month
- accept Consent agenda as amended

Motion: Larua **2nd:** Jeff **Vote:** all in favor

2. Approval of Financial Reports [ACTION]

- Unique management service – assists the library’s process of fines
- Expense for B&H photo – library purchase equipment for Orchard Park branch
- Lost book fees can be paid with food donation to Idaho Food Bank

Motion: Destinie 2nd: Jeff Vote: all in favor

3. Directors Report

- Numbers are up from last year in all areas and in all locations.
- MLD is meeting all aspects of Idaho public policy 33-2413
 - o Partnerships
 - o Community connection
 - o Mental health assistance
- A lot of reaching out to the Board to support the Meridian Library District
- Staff will be moving books into new Orchard Park branch.

4. Director PTO Adjustment [ACTION]

- The Board believe the director deserves this because of his dedication and would like to give a one-time payout of 160 hrs.
- Item will fit within the budget.
- Human Resources has been consulted and this falls within guidelines of the policies and procedures of the library

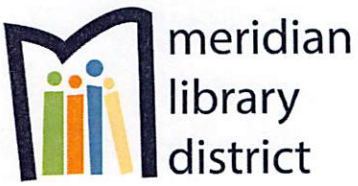
Motion: Josh 2nd: Destinie Vote: all in favor

5. Presentation from Business Liaison Librarian – Courtnie Brown

6. Presentation from District Support Services Manager – Jason Su

7. Future agenda items

- Bring back service charge policy
- Discuss South Branch project
- The board would like to hear more presentations of what is happening in the Meridian Library District from staff
- The board would like to learn more about the summer reading programs starting soon



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Meeting adjourned: 7:42pm

The next regular Library Board Meeting is scheduled for 7:00pm, April 19, 2023

RESPECTFULLY SUBMITTED AND APPROVED

A handwritten signature in blue ink, appearing to read 'Nick Grove', written over a horizontal line.

Nick Grove, Director

A handwritten signature in blue ink, appearing to read 'Megan Larsen', written over a horizontal line.

Megan Larsen, Board Chair