

Assistant Director Report - December 2022

To: Nick Grove, Director

From: Trisha Mick, Assistant Director

Date: January 12, 2023

Onboarding

December was spent onboarding and I've been able to hit the ground running. While I'm new to this position, I am not brand new to Meridian Library District, I worked at MLD for roughly 10 years between 2008-2018, which I believe helped me be able to achieve momentum throughout the month.

In addition to learning the policies and expectations of my position I have prioritized connecting with staff, building relationships, and assessing our frontline operations and procedures looking specifically for gaps in performance and knowledge and how I can support the growth and development of our staff while meeting the library's strategic plans.

In December I began planning a series of staff town halls, which took place in early January, and a leadership planning session for our public facing supervisors and district administration team, which will take place late January. The staff town halls were designed to allow staff meet and connect with their peers from across the district and to give a chance to ask questions of the library's admin team to explore priorities and start a dialogue. The leadership planning session is designed to allow leadership across the district a chance to reconnect with our mission and vision and make priorities together in addressing our strategic plan. With over half of our administration team new to their position within the last six months, this will also be a chance for us to learn more about each other and how we can work together better as a team to ensure the success of our library, staff, and community.

Public Services

Along with connecting and building relationships I've been taking a deep dive into our library's past performance and usage statistics. I'm excited to report our overall numbers for the district in door counts, material checkouts, and account creations have increased from year to year. Programming attendance has also increased however the district provided far fewer programming in 2021 due to health and safety concerns.

Below is a snapshot of the four year-to-year comparisons for each statistic collected. Attached to this report is a detailed report of each location or service point for the four areas.

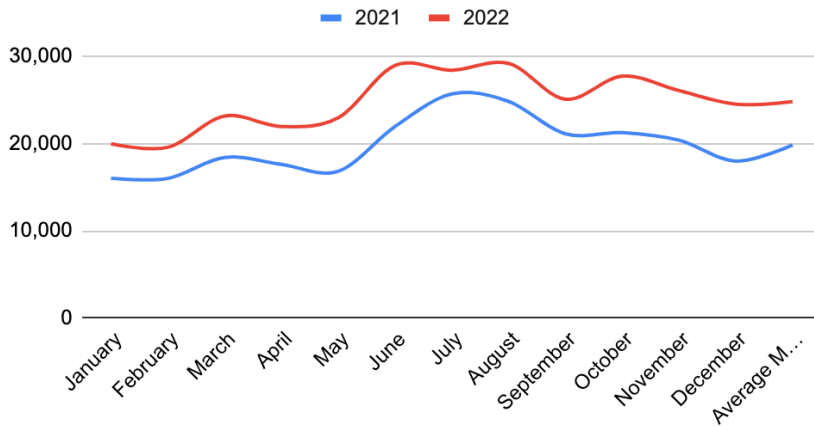
Strategic Plan Focus for December

Goal 3: Pinpoint priorities to address the most critical service needs in Meridian.

Goal 5: Develop and maintain MLD's strong organizational culture

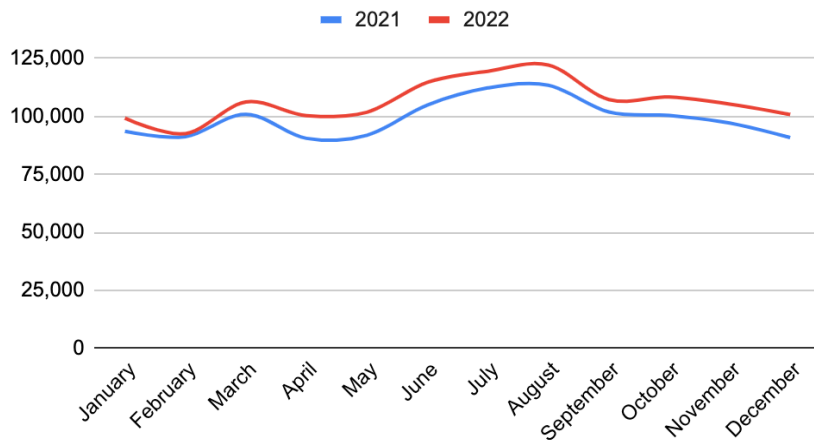
District: Door Counts	2021	2022	% Change
Average Monthly Count	19,819	24,759	N/A
Calendar Year Totals	237,824	297,103	+24.93%

District Door Counts



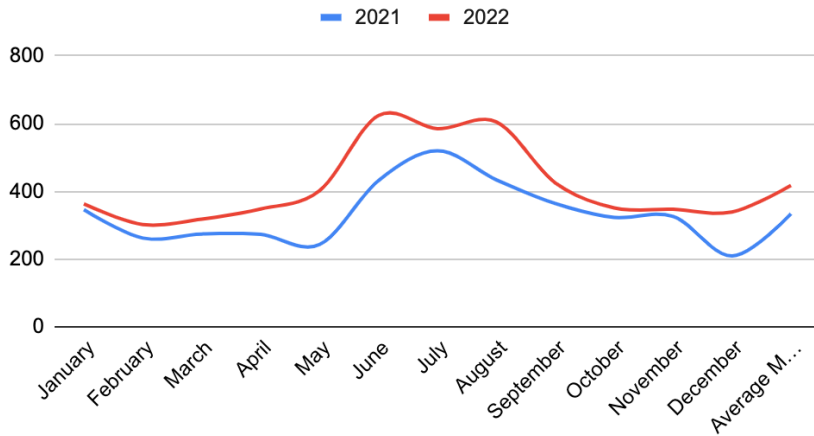
District: Check Outs	2021	2022	% Change
Average Monthly Count	99,089	106,518	
Calendar Year Totals	1,189,064	1,278,220	+7.50%

District Check Out Counts



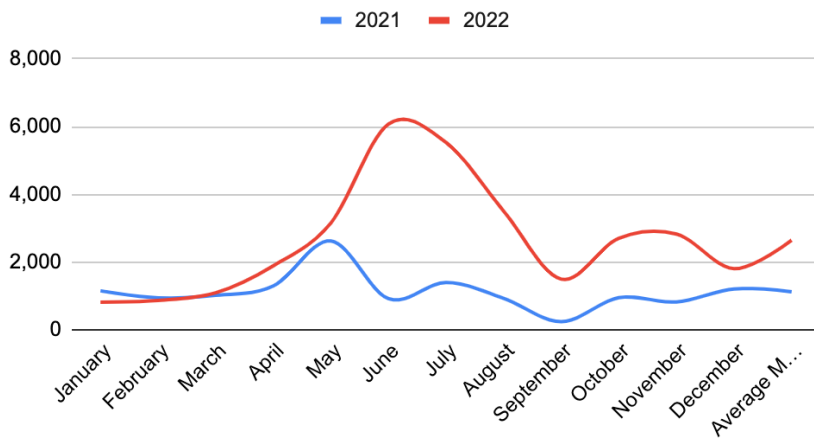
District: Account Creations	2021	2022	% Change	Current Cardholder Count: 43,058
Average Monthly Count	334	417	N/A	
Calendar Year Totals	4,006	5,009	+25.04%	

District Account (Library Card) Creations



District: Program Attendance	2021	2022	% Change
Average Monthly Count	1,124	2,647	N/A
Calendar Year Totals	13,487	31,764	+135.52%

District Programming Attendance



District Wide Calendar Year Review

Check Outs	Cherry Lane			Silverstone			unBound			Tiny			Outreach			Home Delivery			Overall			Analysis Notes
	2021	2022	% Change	2021	2022	% Change	2021	2022	% Change	2021	2022	% Change	2021	2022	% Change	2021	2022	% Change	2021	2022	% Change	
January	66,632	75,326	13.05%	15,771	17,007	7.84%	--	169		555	637	14.77%	1,360	1,464	7.65%	9,246	4,628	-49.95%	93,564	99,231	6.06%	Home Delivery stats saw a decrease due to the decrease need of providing alternative access to library materials post-pandemic. This was expected. With just a 33% decrease we can still see a strong need for the service to continue.
February	65,297	70,522	8.00%	14,827	15,410	3.93%	--	118		608	464	-23.68%	1,311	1,328	1.30%	9,211	4,744	-48.50%	91,254	92,586	1.46%	
March	72,103	81,301	12.76%	17,159	17,419	1.52%	--	129		776	545	-29.77%	1,532	1,519	-0.85%	9,361	5,312	-43.25%	100,931	106,225	5.25%	
April	64,815	76,588	18.16%	15,961	16,746	4.92%	37	151	308.11%	818	542	-33.74%	1,036	1,389	34.07%	7,882	4,899	-37.85%	90,549	100,315	10.79%	
May	66,261	78,158	17.95%	16,218	16,681	2.85%	79	144	82.28%	707	840	18.81%	1,057	1,504	42.29%	7,544	4,481	-40.60%	91,866	101,808	10.82%	
June	78,592	89,426	13.79%	18,020	18,128	0.60%	81	151	86.42%	863	912	5.68%	1,061	1,787	68.43%	6,280	4,277	-31.89%	104,897	114,681	9.33%	
July	85,434	93,926	9.94%	18,969	18,850	-0.63%	87	151	73.56%	964	864	-10.37%	925	1,423	53.84%	5,899	4,252	-27.92%	112,278	119,466	6.40%	
August	86,859	95,194	9.60%	19,192	19,881	3.59%	91	169	85.71%	870	746	-14.25%	1,020	1,607	57.55%	5,410	4,538	-16.12%	113,442	122,135	7.66%	
September	77,222	82,724	7.12%	16,919	17,652	4.33%	105	298	183.81%	1,172	602	-48.63%	1,113	1,541	38.45%	5,367	4,436	-17.35%	101,898	107,253	5.26%	
October	76,209	83,138	9.09%	16,340	18,160	11.14%	89	164	84.27%	727	668	-8.12%	1,128	1,725	52.93%	5,906	4,520	-23.47%	100,399	108,375	7.94%	
November	73,232	81,120	10.77%	16,498	17,499	6.07%	74	114	54.05%	816	585	-28.31%	1,328	1,647	24.02%	5,173	4,353	-15.85%	97,121	105,318	8.44%	
December	69,111	77,574	12.25%	14,991	16,491	10.01%	107	137	28.04%	618	700	13.27%	1,370	1,635	19.34%	4,668	4,290	-8.10%	90,865	100,827	10.96%	
Average Monthly Count	73,481	82,083	N/A	16,739	17,494	N/A	83	158	N/A	791	675	N/A	1,187	1,547	N/A	6,829	4,561	N/A	99,089	106,518	N/A	
Calendar Year Totals	881,767	984,997	11.71%	200,865	209,924	4.51%	750	1,895	152.67%	9,494	8,105	-14.63%	14,241	18,569	30.39%	81,947	54,730	-33.21%	1,189,064	1,278,220	7.50%	

Account Creations	Cherry Lane			Silverstone			unBound			Tiny			Outreach			Home Delivery			Overall			Analysis Notes
	2021	2022	% Change	2021	2022	% Change	2021	2022	% Change	2021	2022	% Change	2021	2022	% Change	2021	2022	% Change	2021	2022	% Change	
January	256	318	24.22%	68	41	-39.71%	--	3		2	1	-50.00%	18	0	-100.00%	2			346	363	4.91%	Home Delivery does not see a typical need to create accounts as they are already delivering items to households that have active cards. The instances where they created accounts may show a positive customer service interaction.
February	206	243	17.96%	44	46	4.55%	--	7		2	2	0.00%	7	4	-42.86%	3			262	302	15.27%	
March	213	258	21.13%	56	52	-7.14%	--	4		4	1	-75.00%	3	3		1			274	318	16.06%	
April	223	269	20.63%	37	65	75.68%	1	1	0.00%	5	4	-20.00%	3	9	200.00%	4			273	348	27.47%	
May	195	332	70.26%	37	54	45.95%	5	5	0.00%	3	4	33.33%	3	7	133.33%				243	402	65.43%	
June	345	500	44.93%	80	105	31.25%	3	7	133.33%	2	3	50.00%	2	9	350.00%				432	624	44.44%	
July	411	452	9.98%	78	106	35.90%	4	10	150.00%	16	5	-68.75%	11	12	9.09%				520	585	12.50%	
August	347	465	34.01%	64	107	67.19%	5	7	40.00%	9	9	0.00%	9	17	88.89%				434	605	39.40%	
September	298	332	11.41%	52	78	50.00%	4	11	175.00%	4	1	-75.00%	6	3	-50.00%				364	425	16.76%	
October	261	275	5.36%	44	61	38.64%	7	7	0.00%	4	4	0.00%	6	4	-33.33%	1			323	351	8.67%	
November	247	273	10.53%	58	60	3.45%	2	6	200.00%	4	3	-25.00%	15	4	-73.33%	1			326	347	6.44%	
December	165	262	58.79%	37	62	67.57%	1	8	700.00%	2	4	100.00%	4	3	-25.00%		1		209	339	62.20%	
Average Monthly Count	264	332	N/A	55	70	N/A	4	6	N/A	5	3	N/A	8	6	N/A	2	1	N/A	334	417	N/A	
Calendar Year Totals	3,167	3,979	25.64%	655	837	27.79%	32	76	137.50%	57	41	-28.07%	84	75	-10.71%	11	1	-90.91%	4,006	5,009	25.04%	

Door Counts	Cherry Lane			Silverstone			unBound			Tiny			Outreach			Overall			Analysis Notes
	2021	2022	% Change	2021	2022	% Change	2021	2022	% Change	2021	2022	% Change	2021	2022	% Change	2021	2022	% Change	
January	10,375	14,449	39.27%	5,417	4,590	-15.27%	-	577		91	108	18.68%	133	227	70.68%	16,016	19,951	24.57%	Important to note unBound's door counts have increased each month and year over year since moving into the new building in April 2021.
February	10,670	14,702	37.79%	5,174	4,121	-20.35%	-	537		83	88	6.02%	63	102	61.90%	15,990	19,550	22.26%	
March	12,189	17,320	42.10%	6,005	4,765	-20.65%	-	758		116	144	24.14%	84	138	64.29%	18,394	23,125	25.72%	
April	10,908	16,201	48.52%	5,550	4,699	-15.33%	876	887	1.26%	189	133	-29.63%	77	incomplete		17,600	21,920	24.55%	
May	11,095	17,320	56.11%	4,953	4,458	-9.99%	443	751	69.53%	242	208	-14.05%	73	186	154.79%	16,806	22,923	36.40%	
June	15,714	21,123	34.42%	5,175	6,185	19.52%	647	924	42.81%	332	416	25.30%	59	260	340.68%	21,927	28,908	31.84%	
July	18,877	20,737	9.85%	5,473	6,056	10.65%	663	809	22.02%	401	413	2.99%	239	347	45.19%	25,653	28,362	10.56%	
August	18,054	21,443	18.77%	5,428	6,028	11.05%	803	924	15.07%	257	358	39.30%	250	382	52.80%	24,792	29,135	17.52%	
September	15,511	18,484	19.17%	4,629	5,208	12.51%	613	1,015	65.58%	161	214	32.92%	171	117	-31.58%	21,085	25,038	18.75%	
October	15,442	20,162	30.57%	4,715	5,582	18.39%	775	1,348	73.94%	144	144	0.00%	145	446	207.59%	21,221	27,682	30.45%	
November	14,618	19,126	30.84%	4,726	5,400	14.26%	631	1,091	72.90%	131	185	41.22%	255	230	-9.80%	20,361	26,032	27.85%	
December	13,127	17,678	34.67%	4,074	5,015	23.10%	620	1,174	89.35%	89	215	141.57%	69	395	472.46%	17,979	24,477	36.14%	
Average Monthly Count	13,882	18,229	N/A	5,110	5,176	N/A	675	900	N/A	186	219	N/A	135	257	N/A	19,819	24,759	N/A	
Calendar Year Totals	166,580	218,745	31.32%	61,319	62,107	1.29%	6,071	10,795	77.81%	2,236	2,626	17.44%	1,618	2,830	74.91%	237,824	297,103	24.93%	

Programming Attendance	Cherry Lane			Silverstone			Tiny			Community			Virtual			Overall			Analysis Notes
	2021	2022	% Change	2021	2022	% Change	2021	2022	% Change	2021	2022	% Change	2021	2022	% Change	2021	2022	% Change	
January	49									567	641	13.05%	534	174	-67.42%	1,150	815	-29.13%	We anticipated seeing a large increase in programming stats year from year due to minimized health and safety concerns of staff and participants and more options for programming in general.
February	48	88	83.33%							582	663	13.92%	314	116	-63.06%	944	867	-8.16%	
March	48	170	254.17%							571	652	14.19%	398	271	-31.91%	1,017	1,093	7.47%	
April	179	487	172.07%				128	51	-60.16%	518	908	75.29%	468	443	-5.34%	1,293	1,889	46.09%	
May	235	1,342	471.06%		14		160	181	13.13%	2,047	785	-61.65%	182	833	357.69%	2,624	3,155	20.24%	
June	327	1,665	409.17%	21	550	2519.05%	94	164	74.47%	242	3,574	1376.86%	233	124	-46.78%	917	6,077	562.70%	
July	490	1,856	278.78%		321		257	47	-81.71%	353	2,089	491.78%	297	1,218	310.10%	1,397	5,531	295.92%	
August	826	1,371	65.98%		448		17	44	158.82%	40	1,561	3802.50%	46	82	78.26%	929	3,506	277.40%	
September	11	815	7309.09%		380			32		221	218	-1.36%	6	50	733.33%	238	1,495	528.15%	
October	80	1,068	1235.00%		660			22		588	954	62.24%	282		-100.00%	950	2,704	184.63%	
November	32	1,313	4003.13%		635			13		581	867	49.23%	208		-100.00%	821	2,828	244.46%	
December	13	743	5615.38%	7	360	5042.86%				1,065	701	-34.18%	122		-100.00%	1,207	1,804	49.46%	
Average Monthly Count	195	993	N/A	14	421	N/A	131	69	N/A	615	1,134	N/A	258	368	N/A	1,124	2,647	N/A	
Calendar Year Totals	2,338	10,918	366.98%	28	3,368	11928.57%	656	554	-15.55%	7,375	13,613	84.58%	282	3,311	1074.11%	13,487	31,764	135.52%	

Cherry Lane Report – December 2022

To: Nick Grove, Library Director

From: Kristi Haman, Cherry Lane Branch Manager

Departments: Information Services (IS), Reader's Services (RS), Youth Services (YS), and Page Department

Date: January 8, 2022

Strategic Goals:

Goal 1: Expand Sustainable and Inclusive Spaces for a Growing Community

- **Tree of Remembrance:** Meridian Library hosted a tree in the lobby from a local chapter of the nonprofit group *Because Kids Grieve*. Children in the community crafted ornaments for the tree that featured names and favorite things of deceased loved ones.
- **Live Action Role Play (LARP):** YS Associate Librarian Trevor coordinated with a local LARP group to facilitate a monthly program (Dec - Feb). YS Library Assistant Jana assisted with the program. The first event had 20 participants. One of the teens said, "This is so much fun! Are we doing another one?" Jana confirmed that there would be more.



Goal 2: Undertake a Community-Wide Initiative to Improve Early Literacy

- **Kindergarten Tours:** Three Kindergarten classes from Ponderosa Elementary School visited the library. Nikki, YS Associate Librarian, facilitated a storytime and gave them a behind-the-scenes tour of the sorter machine and circulation room. YS Librarian Gabby and Public Services Librarian Irene assisted with activities and a Bookmobile tour during the rotation of the three classes.

Goal 3: Pinpoint Priorities to Address the Most Critical Service Needs in Meridian

- **Connections:** Katie, RS Library Assistant, helped John, a chaplain who is starting an Alzheimer's and Dementia support group. Katie helped John find some books on grief and loss and the patron was very appreciative of the work we do at our library.

Goal 4: Deepen Awareness of the Breadth and Relevance of Library Services

- **Program Marketing:** Irene and Jane, IS Supervisor, had a lobby table event to promote spring library programs and to sign patrons up for upcoming classes.
- **Landmark Project:** Angie, YS Associate Librarian, facilitated a visit from the gifted and talented students of Chaparral Elementary's 3rd-grade class to assist with research for their Landmark project. She pulled many resources on famous landmarks from around the world including Alcatraz, Chichen Itza, the Great Wall of China, the Parthenon, and many more. Many students checked out resources to continue their research during the winter break.
- **New Easy Reader Bins:** Gabby worked with Israel & TeAnn in the Page Department to purchase and add more subject bins to the Easy Reader collection. Adding subject bins will save space on the shelves and increase browsability for young patrons looking for books with their favorite movie and TV characters and from their favorite authors.

Goal 5: Develop and Maintain MLD's Strong Organizational Culture

- **Digital Resources:** The IS department met with Jenaleigh, Digital Services Librarian, to learn about our library's current digital resources and how to best share them with library patrons.
- **Supply Inventory:** Angie and Trevor worked with Gabby to continue progress toward inventorying supplies available in YS storage spaces in the conference rooms and Teen Space. They made a detailed spreadsheet to track supplies available, including what was currently on hand for consumable supplies so that the Cherry Lane departments can budget for future needs.



- **Field Trip:** The Reader's Services team visited Orchard Park and unBound during their department meeting. Travis, Orchard Park Manager, gave an extensive tour of the building. The staff was fascinated with all of the sensory stations. The group then visited unBound for a treat and white elephant gift exchange.

- **Staff Holiday Party:** The Culture Committee and unBound staff worked together to plan and execute the first *indoor* staff social event in more than three years! More than 70 staff members and friends enjoyed a meal from Louie's Italian Restaurant, potluck sides and baked goods, holiday music and decorations, movies, card games, an Ugly Sweater Contest, and raffle prizes.

Statistics (December 2022):

Check-outs: 62,308

Check-ins: 58,569

Renewals: 25,852

Holds Resolved: 7,756

Patron Registration: 262

Account/Directional Questions: 3,003

Reference Questions: 1,956

Large Conference Room Reservations: 1

Small Conference Room Reservations: 3

Study Room A & B Reservations: 154

Professional Development:

- **Cross-Training and Inter-Department Coverage:** Alicia, Emily, Sylvia, and Katherine, IS Library Assistants, trained and assisted with the Page department. Katherine underwent job shadowing at Silverstone, Natalie and Kristi assisted Outreach with the Winter Lights Parade, Kaley, Library Assistant, assisted YS with MASH, Michelle, Library Assistant, shadowed at unBound, and Irene shadowed at Tiny Library.
- **Eagle Public Library (EPL) Visit:** Israel, Page Department Supervisor, visited EPL with Travis, to observe sorter workflow, maintenance, and what to consider when purchasing equipment in a different library setting.
- Jane, IS Supervisor, and Jen T., Interlibrary Loan Assistant, was accepted into the Master of Library Science program at Emporia State University (ESU)! Congratulations! They will begin their studies in January 2023. The Idaho Commission for Libraries is distributing a Continuing Education grant to help fund participation.

Stories:

- **Past & Present Impact of a Children's Librarian:** Gabby makes a strong, lasting impact on children in our community, which was demonstrated in two stories she shared. After her regular storytime, a father asked Gabby if he and his daughter could take home one of the books she used in her program. The father shared that while his daughter normally does not participate in storytime or the songs, with this book she was singing along! It was magical that Gabby selected a book that this reluctant storytime participant was able to connect with. Additionally, Gabby was stopped in Teen Space by a patron who remembered her from several years earlier when she saw her on the Bookmobile and visited the patron's school. The patron wanted to thank Gabby because her book recommendations were instrumental in this patron's ongoing love of reading.

Personnel:

- **Youth Services:** After working in YS for the past seven years, Associate Librarian Jenny will be moving to the new Orchard Park branch.
- **Pages:** New hire: Miles, a part-time Page

Communications Report – December 2022

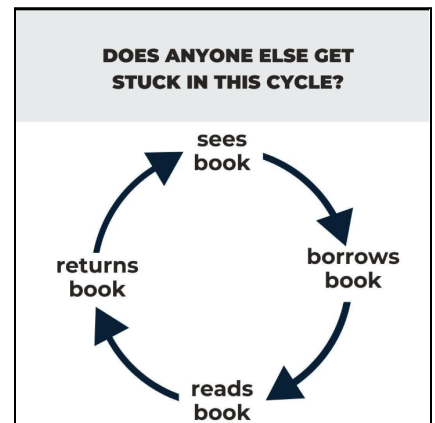
To: Nick Grove, Library Director

From: Jennifer Grentz, communications and marketing manager

Date: Jan. 10, 2022

Strategic section

- Branding efforts continued through the month of December. Canva accounts were consolidated to move in the direction of greater consistency in visual marketing for the District.
- I continue to collaborate with MLD staff to get a deeper understanding of their needs for marketing and communications and to determine how those needs fit into the overall mission of the organization.
- I continue to determine how to develop greater interaction in our social media efforts, to understand the types of posts that generate more comments. This will allow the upcoming education campaign about what Meridian Library District offers the community to have greater impact.
 - Message conversations saw an increase of 25% on our social media posts.
 - Visits to the MLD Facebook page were up 234% and Instagram realized a 17% increase.
 - Social media accounts also saw an increase of 139% overall in page and post likes and visitors.
 - Viewership of the MLD YouTube page is low. The November Board meeting received 9 views, compared with 40 views in October and 138 views for September.
- New brochures were printed and provided to all of the branches.
- Stickers for the kiddos that visit a Meridian Library District branch were redesigned.
- Updated business cards with the MLD mission are in circulation.



District Support Services Report – December 2022

To: Nick Grove, Library Director

From: Jason Su, District Support Services Manager

Date: January 10, 2023

Strategic section

Goal 3: Pinpoint Priorities to Address the Most Critical Service Needs in Meridian

Goal 4: Deepen Awareness of the Breadth and Relevance of Library Services

Goal 5: Develop and Maintain MLD's Strong Organizational Culture

Statistics

Patron Computer and Network Use Report

Total Unique Users	Total Sessions Authenticated	Avg. User Time	Wireless Users
1,581 (-17)	2,297 (-2)	74 min (+1)	1,622 (-248)

Circulation Statistics

December 2022	Cherry	MSIL	Outreach	Tiny	unBound	Home Delivery	Total
Checkouts	62,308	13,385	1433	700	121	4290	82,237
Checkins	58,569	10,777	337	397	117	20	70,217
Renewals	25,852	6027	493	323	55	1777	34,527
Holds Resolved	7756	2501	555	2	51	2576	13,441
Patron Reg.	262	62	3	4	8	0	339

Digital:

- Overdrive: 453 new users, 5,141 unique users, 11,622 eBook checkouts, 12,037 audiobook checkouts, 1,320 magazine checkouts (24,979 total checkouts)
- Kanopy: 40 new users, 72 checkouts

Collections:

- 2,794 items were added to the collection and 376 were weeded from collection
- 146 purchase requests from patrons

Stories section

All network hardware and internet services are online at Orchard Park. Network connectivity was required in order to accommodate the Automated Material Handling system (AMH/book sorter) installation and validation testing. We've kept the wireless network active for staff and the construction team. The public wireless network will be hidden from view until we receive occupancy.

Personnel

Back in November, our Digital Services Librarian announced her departure at the end of year. JK has been with the library for over five years and played an instrumental role in revamping the MLD.org website and spearheading the digitization of the History Center collection amongst her many other accomplishments. We're happy to announce that we were able to backfill JK's position this past month. KS is a Librarian that comes to us from the University of Nebraska. She was previously employed with MLD part-time in the Youth department. We're excited to have her back and fortunate enough that JK was able to stay on in January part-time to support KS's transition.

Human Resources (HR) Report - December 2022

To: Nick Grove, Library Director

From: Lindsay Tydings, Human Resources Manager

Date: January 12, 2023

Applications Reviewed

- unBound 40hr LA - x6
- Digital Services Librarian - x4

Orientations & Number of Attendees

- 12/2/2022 - x3
- 12/7/2022 - x2
- 12/21/2022 - x 3

New Hires:

- Trisha Mick (40) - AD 12/02/2022
- Catherine Loset (19) Pages 12/02/2022
- Tessa Castoe (19) Pages 12/02/2022
- Taylin Hammond (19) Page 12/7/2022
- Dan Pearson (40) Executive Assistant 12/21/2022
- Miles Grubaugh (19) Pages 12/21/2022
- Kristi Schirmacher (40) 12/21/2022

Job Postings

- Digital Services Librarian
- unBound Library Assistant

Phone Screens

- unBound 40hr LA - x4
- DSL - x1

Interviews

- PSL x4
- DSL x4

Job Offers

- Executive Assistant
- Pages
- DSL
- PSL

Position Changes

- Audra Green - moved back to Outreach Manager position
- Than Reed - moved from Resource Specialist to Resource Coordinator
- Andi Alverson- from 29- to 19 hours
- Milly T- Moving from Cherry Land to Silverstone
- TeAnn Pratt- from 19 hours to 29 hours Pages
- Steve McNitt- position title changed from Maintenance Specialist to Maintenance Coordinator

Terminations

- Dawn Cronk 12/31/2022
- Barbra Hendricks 12/16/2022

Additional HR Notes

- Completed HR portion of information for State Report
- Finalized all benefit contracts
- ACA Reporting
- OSHA Reports of Injuries for 2022
- New Labor Law posters for all locations, along with OSHA injuries report posted at all locations
- Assisted with W2 finalization
- Current and New Benefit set up for 2023 for all staff
- Contract finalization with new benefit carriers
- Implementation, creation, and integration of new benefit systems

Silverstone Report – December 2022

To: Nick Grove, Director

From: Dusty Waltner, Branch Manager

Date: January 2022

Strategic section

Goal 4: Deepen Awareness of the Breadth and Relevance of Library Services

- Courtney (LA) created an amazing reader's advisory resource that can be used by staff and parents. It features themes with coordinating series available in the Silverstone collections specifically. We often struggle to provide ready to check out items due to the smaller building size and always find ourselves recommending books that then need to be placed on hold. This is a great solution for providing immediate access to books for youth.
- Courtney also created an amazing winter display on the front of the circ desk, featuring copies of popular titles.



Professional Development

- Courtney completed training for Tiny Library in order to provide backup coverage.
- Paige completed training to become a Notary for the branch.

Stories

One of our regular elderly patrons wanted to type out Christmas letters on some decorative winter-themed paper she had, but had no idea how to do it. So, I scanned the paper to my email and had her type the letter using my Canva account, and from there we were able to upload the paper and format the text exactly how she wanted it. We then printed her several copies and she was delighted. She was so thrilled that she came back and wanted to tell me the letters were in the mail. She also gave me the sweetest thank you card AND remembered my name. It was very wholesome, and she reminded me that Silverstone is her favorite library. - Ryan

A little boy and his family came in and went straight to Edgar's tank (naturally) and the little boy saw our dreidel coloring pages with Edgar that we put out for kids to color and very excitedly told his mom, "Look! Edgar is Jewish just like me!" And then he turned around and laid eyes on our Hanukkah display and absolutely screamed with excitement and then his mom tearfully thanked me for making his day. The little boy felt seen and included in our library space! Woohoo! - Paige

Orchard Park Report – December 2022

To: Nick Grove, Library Director

From: Travis Porter, Branch Manager

Date: January 2023

Construction Updates

- Current occupancy is late January 2023
- The project experienced a few setbacks due to the following:
 - Waiting for the remaining doors and windows to be installed
 - Repainting and repairing walls in high sunlight areas with a level 5 finish for the wallcovering, which will make the walls look much better and will be more durable
 - Waiting for the room signs to be installed; the current installation date is mid-January
 - Adjustments to strobe lights and first suppression system to ensure passing occupancy inspection
- Cabinetry installation continues
- The service desk countertop arrived and has been installed
- The ceiling installation is nearing completion; currently working on the areas above both public entrances
- The sorter arrived and will be installed in January once the branch has internet

Collection

We want to thank the Friends of the Meridian Library for a generous donation of approximately \$1,000 that will help develop the Orchard Park materials collection.

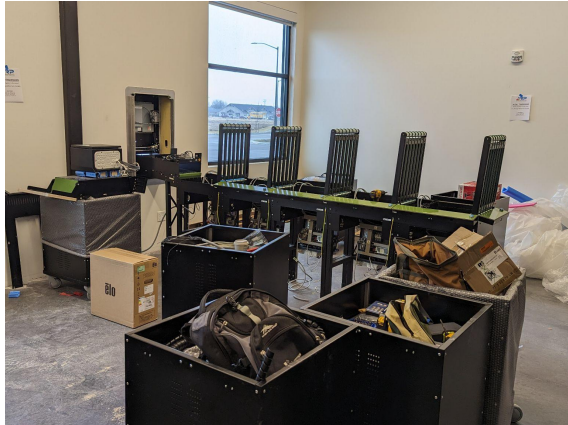
Foundation Tours and Fundraising

- We want to thank the Meridian Library Foundation for a fantastic fundraising campaign. Foundation Manager Eryn created a t-shirt design sold on the online retailer Bonfire, with all funds benefitting installations in the children's activity room and sensory room. Thanks to a local patron who created a viral TikTok video, this campaign has raised more than \$67,000 (as of January 100 for the new branch! Thank you, Eryn, for your fantastic work!)
- Travis and Foundation Manager Eryn provided five tours of the new branch to thank recent Meridian Library Foundation donors. One of the people who toured the new library was a local school teacher who created the viral TikTok video that helped spread the word about the Foundation's campaign.

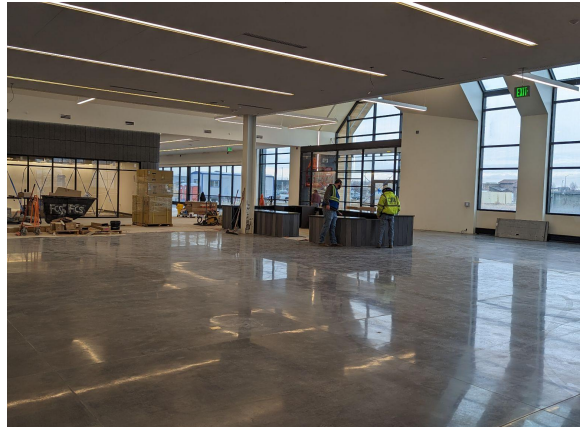
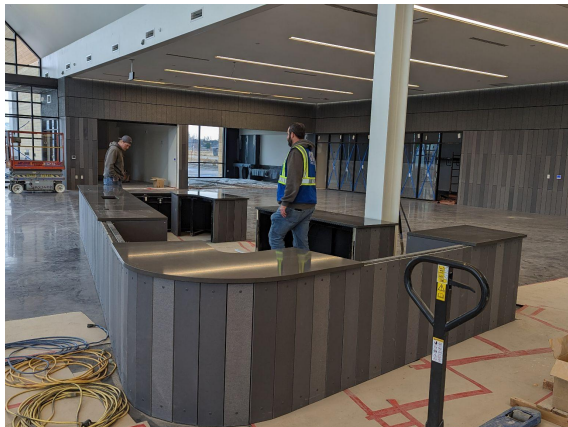
Personnel

- We are excited to announce the hiring of the Orchard Park Librarian, Rebekah. She begins work in early January and will be instrumental in helping plan the opening of the branch.
- Hiring for Library Assistants and Pages will begin in January.

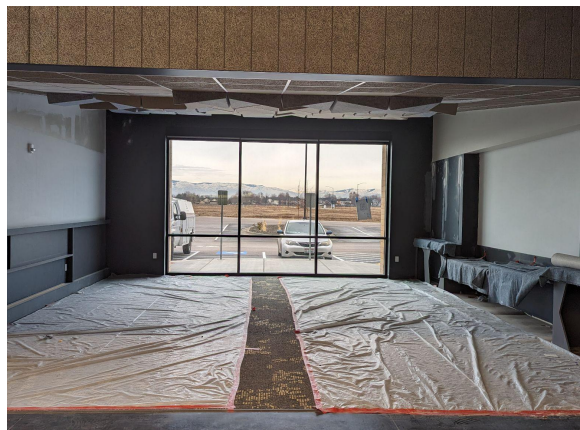
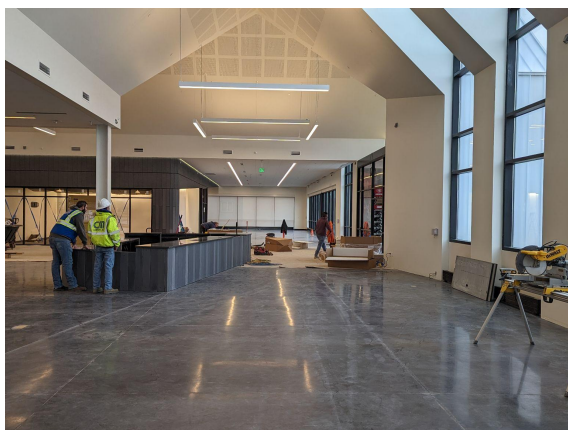
Construction Photos



Sorter machine installation (left) and cabinetry in the staff break room (right)



Service desk view from the north entrance (left) and the view from the juvenile collections area



The "Marketplace" view when entering the south entrance (left) and Children's Activity Room (right)

Outreach and Programs Report – December 2022

To: Nick Grove, Library Director
 From: Audra Green, Outreach Manager
 Date: January 2023

Strategic section

Goal 2: Undertake a Community-Wide Initiative to Improve Early Literacy

- Outreach/Chaparral Kindergarten Storytime: On the last day of school before winter break, Maria did a snow storytime with the 4 kindergarten classes as part of their holiday party. Classes and students enjoyed reading books, singing songs, and playing games to celebrate the winter weather.
- Youth Services/Family Engagement: Gabby (YS Librarian) did a special craft for participants in her regular Baby Time program. She had assistants from the Youth Services department, including Jana and Angie, help paint baby's hands in red paint and stamp them onto a blue background. Their handprints were transformed into beautiful cardinals, which created a keepsake with their child's handprint for parents to take home and cherish.



Goal 3: Pinpoint Priorities to Address the Most Critical Service Needs in Meridian

- TASC/Memory Cafe Holiday Party: Memory Cafes holiday party featured a live band, food and comradery abounded. The Memory Cafe is a free program for people with Alzheimer's Disease or other forms of dementia, and their care partner.



Goal 4: Deepen Awareness of the Breadth and Relevance of Library Services

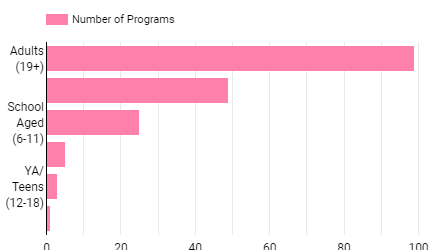
- Community/Winter Lights Parade: The bookmobile participated in the City of Meridian Winter Lights Parade for the first time in two years. We decorated in festive holiday lights. Justin, Rachel (Outreach), Kristi (Cherry Lane Manager) and Natalie (Information Services) brought good library cheer to the crowd who cheered us on. SO many in the crowd yelled 'we love the library!' as we drove through downtown Meridian.
- TASC/Book Boxes: A new round of Book Boxes has begun! TASC and Home Delivery combined forces again, and while it is a smaller program this year, it's just as popular. HD delivered 65 book boxes in December to 65 people: 67% of the Book Boxes participants (97 total participants).

Statistics

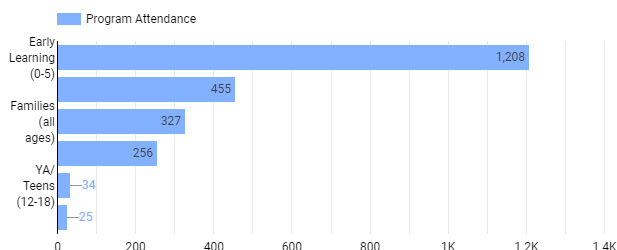
Programs

- Number of programs: 182
- Attendance: 2,305

Number of Programs by Primary Audience



Program Attendance by Primary Audience



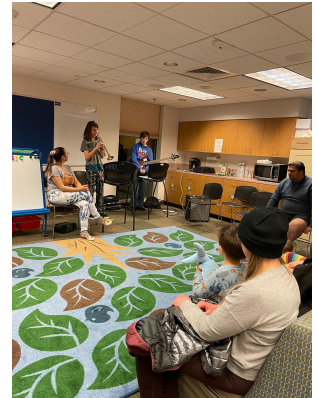
Home Delivery December 2022: Amount of *orders delivered* and *unique patrons* increased by 12% this month and our amount of *returns* increased by 13%

- Orders Delivered: 1,117
- Unique Addresses: 385
- Unique Patrons: 481
- Items Delivered: 2,645
- Returns: 1,926
- Percent of patron base: 11.64%

Professional development: Angie (YS Associate Librarian) is participating in the PLIX Creative Learning training and Outdoor STEM Learning. These trainings directly support our ongoing core LABrary programs.

Stories

- Goal 1 & 2: Nikki (YS Associate Librarian) has worked hard to build relationships with regular visitors to Cherry Lane’s MASH program and incorporate community members into her regular Pajama storytime program. She had two Meridian Middle School students in the school band volunteer to help during her program. The students arranged a time to come to the library, brought their music into the library to discuss what would be the best songs to play, and performed spectacularly during storytime, where participants got to listen and dance to their music. This was a great example of how teens can help to build their community and space within the library. A patron attending the program commented on how much they enjoyed the live music they’d heard in the program.
- Tiny: A family that comes in every Tuesday informed us that she and her husband both work remotely and can live anywhere, and they discussed moving but then decided that they didn’t want to leave the proximity of the Tiny Library and are staying put!



unBound Board Report – December 2022

To: Nick Grove, Library Director

From: Vassil Ivanov, branch manager

Date: January 10th, 2022

Strategic section

- We stayed open late for the Winter Lights Parade for restroom access and as a heating space.
- Meridian Development Corporation hosted several Downtown Design Plan meeting sessions with members of the local nonprofit and business communities.
- Shop Meridian night on 12/8 brought new faces into the building and they were impressed with our resources.
- MLD's holiday party took place at unBound after-hours, and it was awesome getting so many of our fellow colleagues inside our small, cozy, and versatile space.



- The laser engraver usage and 3D print queue experienced a big uptick, with many patrons using our services to create unique presents for their loved ones.

Statistics

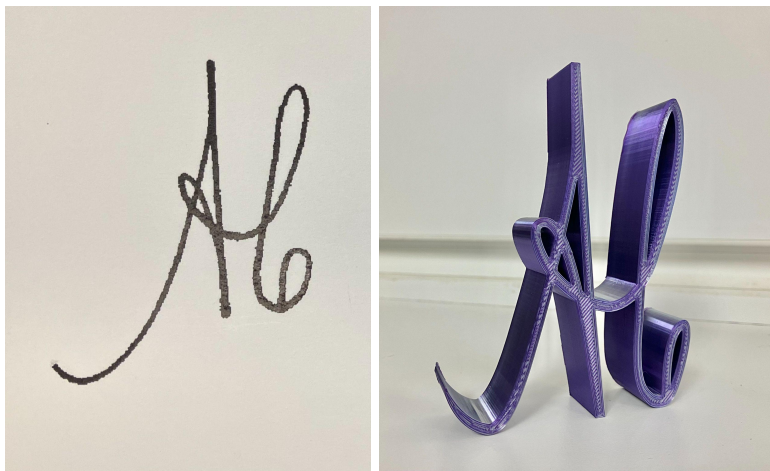
Type	# of Prints	Unique Users	ml of Resin	Grams of Filament	Total Print Charges	Average Price	Average Print Time (Hours)	Total Print (Hours)
Fused Filament	159	62	-	9366	\$579.20	\$3.91	7:19	1163:36
Resin	9	6	162.57	-	\$48.77	\$5.42	2:30	22:34
TOTALS	168	68	162.57	9366	\$627.97	\$3.73	7:06	1186:10

Check-outs	Check-ins	Renewals	Holds	Patron Registrations
121	117	55	51	8

Stories section

Arlene came to unBound seeking help with digitizing a logo she had sketched out for her new voiceover business. She knew what she wanted the logo to look like, but didn't know where to start. Vassil met with her and explained several options they could start from, depending on what her main use of it would be. They scanned the original sketch, cleaned it up in Photoshop, traced it in Illustrator, and created a clean letter mark of Arlene's initials that she could use on a business card or website. Finally, they imported the newly digitized logo into Tinkercad and created a 3D rendering of it. They then submitted it through the online 3D Prints submission form so unBound staff could make a 3D print of it for her office desk.

Arlene was very grateful for the help and said this is her new favorite library, and even signed up for our upcoming Entrepreneurial Studio program to learn new business skills.



Personnel

- We concluded the recruitment process for our 40hr Library Assistant with an offer to Zack, who's first day was on January 9th, 2023.
- Cortnie's December summary: During December, I was able to get more training on the new scanners from Jenaleigh at the History Center. That way I am more prepared for our future digitization programs. I also met with Rick and finalized him teaching a couple different courses here at unBound. I was able to go through the Notary process and attend a Do Work Holiday Social in order to meet new people and share our resources. I listened in on a LITT: Digital Resources webinar to learn more about other databases that are offered at surrounding libraries as well as a Canva - Marketing webinar and a Chronicling America - Digitizing Newspapers webinar. I also attended a Meridian Chamber event at 1st Federal Bank that led to a tour of unBound and a Business Banking Officer partnership. We were also able to meet with the new Economic Development Administrator through the City of Meridian, Daniel, and began what could be an origin for future partnerships and programs.

Meridian Library District

Bill Payment List

December 2022

DATE	NUM	VENDOR	AMOUNT
1072 Bill.com Money Out Clearing			
12/01/2022		Amazon Capital Services, Inc.	-125.90
12/01/2022		Amazon Capital Services, Inc.	-547.54
12/13/2022		OVERDRIVE, INC	-11,695.21
12/13/2022		BORTON LAW OFFICES PLLC	-1,155.00
12/13/2022		NAMPA & MERIDIAN IRRIGATION DISTRICT	-346.84
12/13/2022		INGRAM LIBRARY SERVICES, INC	-25,532.89
12/13/2022		MIDWEST TAPE	-2,030.24
12/13/2022		Fifth Third Bank	-4,664.25
12/13/2022		Alexander Phifer	-19.99
12/13/2022		Holly Lewis	-9.99
12/13/2022		Jeanne Allen	-13.99
12/13/2022		Jennifer Montanez	-10.00
12/13/2022		Michelle Martin	-14.99
12/13/2022		Rylee Wynn	-3.00
12/13/2022		Scot Fetters	-12.99
12/13/2022		Shari Orme	-16.99
12/13/2022		Toby Cassens	-24.37
12/13/2022		Vanessa Ross	-29.14
12/13/2022		Amelia Mcgirr	-12.51
12/13/2022		Blythe Bartos	-11.99
12/13/2022		Danielle Martensen	-10.00
12/13/2022		Deborah Leas	-11.03
12/13/2022		Irene Aguilar	-7.50
12/13/2022		Jaxon Holmes	-18.00
12/13/2022		Joanna Liang	-5.00
12/13/2022		John Pope	-32.29
12/13/2022		Katie Tucker	-9.99
12/13/2022		Lauren Pollard	-24.50
12/13/2022		Mikaela Clark	-14.99
12/13/2022		Richard Jordan	-16.38
12/13/2022		Sariah Strange	-6.15
12/13/2022		Shindler , Sierra	-21.80
12/13/2022		Belen Salstrom	-7.53
12/13/2022		Breanna Wynkoop	-9.51
12/13/2022		Taylor Luckey	-9.95
12/13/2022		Kuna Library District	-24.20
12/13/2022		MSR Design	-2,062.50
12/13/2022		RM MECHANICAL, INC	-180.00
12/13/2022		Cortnie Brown	-66.31
12/13/2022		Kamilee Seamons	-11.72
12/13/2022		MINUTEMAN INC.	-140.00
12/13/2022		FIREXPERT	-806.00
12/13/2022		PEAK ALARM CO, INC	-139.05

Meridian Library District

Bill Payment List

December 2022

DATE	NUM	VENDOR	AMOUNT
12/13/2022		Giselle Buss	-16.99
12/13/2022		CALDWELL PUBLIC LIBRARY	-19.99
12/13/2022		GARDEN CITY LIBRARY	-53.00
12/13/2022		TREASURE VALLEY COFFEE INC	-120.95
12/13/2022		Idaho Custom Rain Gutters	-476.00
12/13/2022		STAPLES ADVANTAGE	-406.45
12/13/2022		MIDWEST TAPE	-3,243.12
12/13/2022		OVERDRIVE, INC	-336.20
12/13/2022		TREASURE VALLEY COFFEE INC	-152.00
12/13/2022		Fishers Technology	-268.38
12/13/2022		Ednetics	-9,059.75
12/22/2022		FATBEAM, LLC	-1,300.00
12/13/2022		ADA COMMUNITY LIBRARY	-118.78
12/13/2022		EAGLE PUBLIC LIBRARY	-39.97
12/13/2022		Kanopy Inc.	-175.00
12/13/2022		MSR Design	-645.00
12/13/2022		NAMPA PUBLIC LIBRARY	-169.87
12/13/2022		Roberts Hart And Company	-8,331.25
12/13/2022		CENTER POINT LARGE PRINT	-89.88
12/13/2022		Diamond Lawns, LLC	-783.23
12/13/2022		FISHER'S TECHNOLOGY	-3,921.05
12/13/2022		SENSKE SERVICES, INC.	-30.00
12/13/2022		BORTON LAW OFFICES PLLC	-150.00
12/13/2022		FIRE SENTRY SYSTEMS, INC	-516.00
12/13/2022		BOISE PUBLIC LIBRARY	-228.90
12/13/2022		BRADY INDUSTRIES, LLC	-187.87
12/13/2022		RAINBOW BOOK COMPANY	-22.39
12/13/2022		Valley Office Systems	-626.36
12/13/2022		Red Sky Inc.	-1,500.00
12/13/2022		Bromberg Consulting LLC	-500.00
12/13/2022		JAN-PRO CLEANING SYSTEMS OF ID	-4,950.00
12/13/2022		Viking Automatic Sprinkler Co., Inc.	-524.00
12/14/2022		DEMCO	-447.35
12/20/2022		Lyngsoe Systems In.	-48,851.60
12/20/2022		NCCE	-3,000.00
12/20/2022		RM MECHANICAL, INC	-1,251.00
12/20/2022		TRI-STATE ELECTRIC, INC.	-800.00
12/21/2022		Ednetics	-5,487.37
12/22/2022		UNIQUE MANAGEMENT SERVICES, INC	-805.50
12/29/2022		Ednetics	-641.52
12/21/2022		WEX Health, Inc.	-396.70
12/14/2022		CULLIGAN	-93.59
12/14/2022		L695-NCPERS IDAHO	-384.00
12/14/2022		FIRE SENTRY SYSTEMS, INC	-1,341.00

Meridian Library District

Bill Payment List

December 2022

DATE	NUM	VENDOR	AMOUNT
12/14/2022		UNIFIRST CORP	-89.11
12/14/2022		WEX Health, Inc.	-5,100.00
12/14/2022		Ednetics	-4,524.30
12/14/2022		Diamond Lawns, LLC	-783.19
12/14/2022		OPTIONS	-66.00
12/14/2022		AFLAC	-425.58
12/14/2022		CM Company Inc	-204,676.55
12/14/2022		A1 Stamp & Mabel's Labels	-27.00
12/14/2022		Fred Fritchman	-5,784.56
12/14/2022		WILLAMETTE DENTAL	-375.60
12/14/2022		Management Northwest-Patricia L Ball	-4,254.00
12/21/2022		SENSOURCE	-2,530.00
12/29/2022		NextRequest	-1,995.00
12/13/2022		INGRAM LIBRARY SERVICES, INC	-8,051.71
12/16/2022		Pitney Bowes Global Financial Svc LLC	-220.29
12/19/2022		PITNEY BOWES INC	-59.49
12/15/2022		OPTIONS	-66.00
12/15/2022		BRADY INDUSTRIES, LLC	-46.97
12/22/2022		SUNDANCE INVESTMENTS LLLP	-9,607.30
12/30/2022		CENTER POINT LARGE PRINT	-179.76
12/30/2022		INGRAM LIBRARY SERVICES, INC	-20,253.66
12/30/2022		MIDWEST TAPE	-1,959.51
12/30/2022		OVERDRIVE, INC	-14,101.24
12/30/2022		ALL AMERICAN INSURANCE INC	-100.00
12/30/2022		Ellie Briggs	-12.99
12/30/2022		Heidi Senethavilay	-8.99
12/30/2022		Friends of the Meridian Library Dist	-20.00
12/30/2022		Viking Automatic Sprinkler Co., Inc.	-242.00
12/30/2022		TREASURE VALLEY COFFEE INC	-120.95
12/30/2022		MERIDIAN CHAMBER of COMMERCE	-1,150.00
12/30/2022		Fishers Technology	-109.24
12/30/2022		APPLE INC	-5,254.00
Total for 1072 Bill.com Money Out Clearing			\$ -444,569.22

Meridian Library District

Bill Listing December 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
2380 Accounts Payable						
12/01/2022	Bill	2022-12-01	SUNDANCE INVESTMENTS LLLP	Silverstone Lease - December 2022	2380 Accounts Payable	9,608.05
				Silverstone Lease - December 2022	6255 OPERATING EXPENSES:Facility Expense:Bldg-Rent	9,608.05
12/01/2022	Bill	6107311	UNIQUE MANAGEMENT SERVICES, INC	Customer Account Balance Recovery Service	2380 Accounts Payable	805.50
				Customer Account Balance Recovery Service	5202.6 OPERATING EXPENSES:Professional Services:Other	805.50
12/01/2022	Bill	2160:08602899	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rentalk	2380 Accounts Payable	76.00
				Water/Ice Machine Rentalk	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	76.00
12/01/2022	Bill	2160:08604889	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental	2380 Accounts Payable	76.00
				Water/Ice Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	76.00
12/01/2022	Bill	107194	Diamond Lawns, LLC	December 2022 Lawn Maintenance Payment	2380 Accounts Payable	783.23
				December 2022 Lawn Maintenance Payment	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	783.23
12/01/2022	Bill	6769	JAN-PRO CLEANING SYSTEMS OF ID	Regular Janitorial 12/01-12/31/22	2380 Accounts Payable	4,950.00
				Regular Janitorial Service from 12/01/2022 to 12/31/2022 Main	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	3,850.00
				Regular Janitorial Service from 12/01/2022 to 12/31/2022 Annex	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	200.00
				Regular Janitorial Service from 12/01/2022 to 12/31/2022 Silverstone	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	450.00
				Regular Janitorial Service from 12/01/2022 to 12/31/2022 unBound	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	450.00
12/01/2022	Bill	30688	FATBEAM, LLC	Internet 12/01-12/31/22	2380 Accounts Payable	500.00
				Internet 12/01-12/31/22	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	500.00
12/01/2022	Bill	30669	FATBEAM, LLC	Internet 12/01-12/31/22	2380 Accounts Payable	800.00
				Internet 12/01-12/31/22	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	800.00
12/01/2022	Bill	ID374-12/2022	WILLAMETTE DENTAL	Dental Benefits December 2022	2380 Accounts Payable	375.60
				Dental Benefits December 2022	2355 Dental	-375.60

Meridian Library District

Bill Listing December 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
12/01/2022	Bill	13079	A1 Stamp & Mabel's Labels	Name Badges	2380 Accounts Payable	27.00
				Name Badges	5246 OPERATING EXPENSES:Supplies:Supplies - office	27.00
12/01/2022	Bill	12/01/2022	UNITED HERITAGE	Vision Insurance 12/01-12/31/22	2380 Accounts Payable	460.16
				Vision Insurance 12/01-12/31/22	2300 Payroll Liabilities	-460.16
12/01/2022	Bill	1973706	CENTER POINT LARGE PRINT	Print Books	2380 Accounts Payable	89.88
				Print Books	5115 COLLECTIONS:Adult Print Books	89.88
12/01/2022	Bill	503035647	MIDWEST TAPE	ADB Media	2380 Accounts Payable	79.98
				ADB Media	5149 COLLECTIONS:Media	79.98
12/01/2022	Bill	64302814	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	2,097.04
				Print Books	5130 COLLECTIONS:Children's books	182.56
				Print Books	5130 COLLECTIONS:Children's books	53.20
				Print Books	5130 COLLECTIONS:Children's books	18.48
				Print Books	5115 COLLECTIONS:Adult Print Books	1,102.49
				Print Books	5115 COLLECTIONS:Adult Print Books	87.71
				Print Books	5115 COLLECTIONS:Adult Print Books	411.00
				Print Books	5130 COLLECTIONS:Children's books	222.10
				Print Books	5135 COLLECTIONS:Young Adult books	19.50
12/01/2022	Bill	64302830	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	33.29
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	33.29
12/01/2022	Bill	64302815	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	324.92
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	324.92
12/01/2022	Bill	64302829	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	348.37
				Print Books	5130 COLLECTIONS:Children's books	19.64
				Print Books	5115 COLLECTIONS:Adult Print Books	180.58
				Print Books	5115 COLLECTIONS:Adult Print Books	65.01
				Print Books	5115 COLLECTIONS:Adult Print Books	83.14
12/02/2022	Bill	13483362	SENSKE SERVICES, INC.	Pest Control 12/02/22	2380 Accounts Payable	30.00
				Pest Control 12/02/22	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	30.00
12/02/2022	Bill	02945CO22435816	OVERDRIVE, INC	eContent Ebooks/Audiobooks	2380 Accounts Payable	5,498.06
				eContent Ebooks/Audiobooks	5122 COLLECTIONS:eContent	5,498.06
12/02/2022	Bill	64302963	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	75.80
				Print Books	5115 COLLECTIONS:Adult Print Books	37.40
				Print Books	5115 COLLECTIONS:Adult Print Books	19.20

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Print Books	5115 COLLECTIONS:Adult Print Books	19.20
12/02/2022	Bill	64302964	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	6.28
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	6.28
12/04/2022	Bill	5244	BORTON LAW OFFICES PLLC	Legal Services 11/22/22	2380 Accounts Payable	150.00
				Legal Services 11/22/22	5202.4 OPERATING EXPENSES:Professional Services:Legal fees	150.00
12/05/2022	Bill	22-1075	FIRE SENTRY SYSTEMS, INC	Fire Alarm Monitoring	2380 Accounts Payable	516.00
				Fire Alarm Monitoring	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	516.00
12/05/2022	Bill	2115	Management Northwest-Patricia L Ball	Legal Essentials of Successful Management Training November	2380 Accounts Payable	4,254.00
				MNW Membership Annual Renewal 01/08/23-01/08/24	5202.4 OPERATING EXPENSES:Professional Services:Legal fees	3,799.00
				November Legal Services	5202.4 OPERATING EXPENSES:Professional Services:Legal fees	455.00
12/05/2022	Bill	64303211	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,872.35
				Print Books	5130 COLLECTIONS:Children's books	171.65
				Print Books	5130 COLLECTIONS:Children's books	68.08
				Print Books	5115 COLLECTIONS:Adult Print Books	59.88
				Print Books	5115 COLLECTIONS:Adult Print Books	37.81
				Print Books	5115 COLLECTIONS:Adult Print Books	85.65
				Print Books	5130 COLLECTIONS:Children's books	1,449.28
12/05/2022	Bill	64303212	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	211.20
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	211.20
12/06/2022	Bill	02945DA22440037	OVERDRIVE, INC	eContent Ebooks/Audiobooks	2380 Accounts Payable	945.72
				eContent Ebooks/Audiobooks	5122 COLLECTIONS:eContent	945.72
12/06/2022	Bill	503059919	MIDWEST TAPE	Blu Ray's & DVD's	2380 Accounts Payable	1,339.13
				Blu Ray's & DVD's	5149 COLLECTIONS:Media	350.10
				Blu Ray's & DVD's	5149 COLLECTIONS:Media	68.97
				Blu Ray's & DVD's	5149 COLLECTIONS:Media	886.91
				Blu Ray's & DVD's	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	33.15
12/06/2022	Bill	64303263	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	42.20
				Print Books	5115 COLLECTIONS:Adult Print Books	21.10
				Print Books	5115 COLLECTIONS:Adult Print Books	21.10

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
12/06/2022	Bill	64303264	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	3.14
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	3.14
12/07/2022	Bill	12530	Red Sky Inc.	Consulting Services	2380 Accounts Payable	1,500.00
				Consulting Services	5202.5 OPERATING EXPENSES:Professional Services:Consulting	1,500.00
12/07/2022	Bill	54021	ALL AMERICAN INSURANCE INC	Notary Insurance #999223758 12/07/22-12/07/28	2380 Accounts Payable	50.00
				Notary Insurance #999223758 12/07/22-12/07/28	5250 OPERATING EXPENSES:Taxes and insurance	50.00
12/07/2022	Bill	503069920	MIDWEST TAPE	ADB Media	2380 Accounts Payable	211.95
				ADB Media	5149 COLLECTIONS:Media	211.95
12/07/2022	Bill	64303513	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	318.26
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	318.26
12/07/2022	Bill	64303512	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	2,790.93
				Print Books	5130 COLLECTIONS:Children's books	21.86
				Print Books	5130 COLLECTIONS:Children's books	13.73
				Print Books	5115 COLLECTIONS:Adult Print Books	1,481.10
				Print Books	5115 COLLECTIONS:Adult Print Books	440.38
				Print Books	5115 COLLECTIONS:Adult Print Books	801.91
				Print Books	5130 COLLECTIONS:Children's books	13.73
				Print Books	5135 COLLECTIONS:Young Adult books	18.22
12/08/2022	Bill	0031242641	Magellan Healthcare	2023 EAP	2380 Accounts Payable	3,400.87
				2023 EAP	5010 PERSONNEL:Payroll benefits	3,400.87
12/08/2022	Bill	64303800	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	896.23
				Print Books	5130 COLLECTIONS:Children's books	9.38
				Print Books	5115 COLLECTIONS:Adult Print Books	456.58
				Print Books	5115 COLLECTIONS:Adult Print Books	127.29
				Print Books	5115 COLLECTIONS:Adult Print Books	302.98
12/08/2022	Bill	67550069	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	619.52
				Print Books	5130 COLLECTIONS:Children's books	619.52
12/08/2022	Bill	64303801	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	111.69
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	111.69
12/08/2022	Bill	67550070	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	52.90

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	52.90
12/09/2022	Bill	118212	Ednetics	Monthly VOIP Service	2380 Accounts Payable	641.52
				Monthly VOIP Service	5230 OPERATING EXPENSES:Phone Service	641.52
12/09/2022	Bill	26270	NextRequest	PRR Workflow Platform 12/09/22- 10/08/23	2380 Accounts Payable	1,995.00
				PRR Workflow Platform 12/09/22- 10/08/23	5220.1 OPERATING EXPENSES:Information Technology:IT Infra -Software/Licensing	1,995.00
12/09/2022	Bill	AK28859840	APPLE INC	Qty 15 IPADS 23-09 FY23 Foundation Together TV	2380 Accounts Payable	5,254.00
				Qty 15 IPADS 23-09 FY23 Foundation Together TV	7220.3S CAPITAL EXPENSES:IT PCs, Hardware Printers:IT - PC, Prntrs, Hdw- Supported	5,254.00
12/09/2022	Bill	02945CO22443766	OVERDRIVE, INC	eContent Ebooks/Audiobooks	2380 Accounts Payable	6,267.66
				eContent Ebooks/Audiobooks	5122 COLLECTIONS:eContent	6,267.66
12/09/2022	Bill	64303848	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	25.60
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	25.60
12/09/2022	Bill	64303847	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	238.56
				Print Books	5115 COLLECTIONS:Adult Print Books	105.75
				Print Books	5115 COLLECTIONS:Adult Print Books	42.89
				Print Books	5115 COLLECTIONS:Adult Print Books	89.92
12/11/2022	Bill	64303996	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	693.36
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	693.36
12/11/2022	Bill	64303995	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	5,955.85
				Print Books	5130 COLLECTIONS:Children's books	676.64
				Print Books	5135 COLLECTIONS:Young Adult books	836.44
				Print Books	5130 COLLECTIONS:Children's books	130.87
				Print Books	5135 COLLECTIONS:Young Adult books	187.56
				Print Books	5130 COLLECTIONS:Children's books	21.84
				Print Books	5115 COLLECTIONS:Adult Print Books	16.25
				Print Books	5115 COLLECTIONS:Adult Print Books	16.25
				Print Books	5115 COLLECTIONS:Adult Print Books	3,745.97
				Print Books	5130 COLLECTIONS:Children's books	136.47
				Print Books	5135 COLLECTIONS:Young Adult books	187.56
12/12/2022	Bill	3570218556	UNIFIRST CORP	Mat Cleaning and Terry Cloths	2380 Accounts Payable	32.77
				Mat Cleaning and Terry Cloths	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	32.77
12/12/2022	Bill	208711261	B&H Photo-Video	Qty 15 Acer PCs + Qty 3 HP	2380 Accounts Payable	16,331.15

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Laserjet 23-09 FY23 Foundation Together TV		
				Qty 15 Acer PCs + Qty 3 HP Laserjet 23-09 FY23 Foundation Together TV	7220.3S CAPITAL EXPENSES:IT PCs, Hardware Printers:IT - PC, Prntrs, Hdw- Supported	16,331.15
12/12/2022	Bill	02945DA22445464	OVERDRIVE, INC	eContent Ebook	2380 Accounts Payable	9.99
				eContent Ebook	5122 COLLECTIONS:eContent	9.99
12/12/2022	Bill	503088054	MIDWEST TAPE	Blu Ray's & DVD's	2380 Accounts Payable	328.45
				Blu Ray's & DVD's	5149 COLLECTIONS:Media	89.97
				Blu Ray's & DVD's	5149 COLLECTIONS:Media	71.23
				Blu Ray's & DVD's	5149 COLLECTIONS:Media	162.70
				Blu Ray's & DVD's	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	4.55
12/12/2022	Bill	67551026	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	115.13
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	115.13
12/12/2022	Bill	67551025	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,305.29
				Print Books	5130 COLLECTIONS:Children's books	72.28
				Print Books	5130 COLLECTIONS:Children's books	10.10
				Print Books	5130 COLLECTIONS:Children's books	10.10
				Print Books	5115 COLLECTIONS:Adult Print Books	13.83
				Print Books	5115 COLLECTIONS:Adult Print Books	364.89
				Print Books	5130 COLLECTIONS:Children's books	834.09
12/13/2022	Bill	121322	Friends of the Meridian Library Dist	Terri Shoen Membership Paid at MLD Cherry	2380 Accounts Payable	20.00
				Terri Shoen Membership Paid at MLD Cherry	1500 Deposits/Prepaid expenses	20.00
12/13/2022	Bill	54025	ALL AMERICAN INSURANCE INC	Notary Insurance #999224868 12/13/22-12/13/28	2380 Accounts Payable	50.00
				Notary Insurance #999224868 12/13/22-12/13/28	5250 OPERATING EXPENSES:Taxes and insurance	50.00
12/13/2022	Bill	02945DA22447015	OVERDRIVE, INC	eContent Ebooks/Audiobook	2380 Accounts Payable	248.49
				eContent Ebooks/Audiobook	5122 COLLECTIONS:eContent	248.49
12/13/2022	Bill	02945DA22447016	OVERDRIVE, INC	eContent Ebooks	2380 Accounts Payable	76.99
				eContent Ebooks	5122 COLLECTIONS:eContent	76.99
12/13/2022	Bill	67551141	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,231.76
				Print Books	5130 COLLECTIONS:Children's books	4.66
				Print Books	5130 COLLECTIONS:Children's books	1,227.10
12/13/2022	Bill	67551142	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	214.35
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	214.35

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
12/14/2022	Bill	CB14866-1	Freeform	Storage of product for Orchard Park	2380 Accounts Payable	1,240.00
				Storage of product for Orchard Park	6255 OPERATING EXPENSES:Facility Expense:Bldg-Rent	1,240.00
12/14/2022	Bill	64304248	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	291.35
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	291.35
12/14/2022	Bill	64304244	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,703.32
				Print Books	5130 COLLECTIONS:Children's books	1,017.08
				Print Books	5130 COLLECTIONS:Children's books	211.58
				Print Books	5115 COLLECTIONS:Adult Print Books	86.02
				Print Books	5115 COLLECTIONS:Adult Print Books	44.56
				Print Books	5130 COLLECTIONS:Children's books	61.46
				Print Books	5115 COLLECTIONS:Adult Print Books	71.04
				Print Books	5130 COLLECTIONS:Children's books	211.58
12/14/2022	Bill	64304281	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	844.67
				Print Books	5130 COLLECTIONS:Children's books	47.61
				Print Books	5135 COLLECTIONS:Young Adult books	45.06
				Print Books	5130 COLLECTIONS:Children's books	9.57
				Print Books	5135 COLLECTIONS:Young Adult books	11.25
				Print Books	5130 COLLECTIONS:Children's books	9.57
				Print Books	5115 COLLECTIONS:Adult Print Books	312.90
				Print Books	5115 COLLECTIONS:Adult Print Books	151.29
				Print Books	5115 COLLECTIONS:Adult Print Books	210.45
				Print Books	5130 COLLECTIONS:Children's books	20.67
				Print Books	5135 COLLECTIONS:Young Adult books	26.30
12/14/2022	Bill	67551590	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	524.51
				Print Books	5115 COLLECTIONS:Adult Print Books	321.68
				Print Books	5115 COLLECTIONS:Adult Print Books	32.29
				Print Books	5130 COLLECTIONS:Children's books	15.75
				Print Books	5115 COLLECTIONS:Adult Print Books	154.79
12/14/2022	Bill	67551591	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	66.58
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	66.58
12/14/2022	Bill	64304282	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	85.00
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	85.00
12/14/2022	Bill	64304245	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	269.90
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	269.90

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
12/15/2022	Bill	107441	Diamond Lawns, LLC	12/14/22 Ice Melt Services	2380 Accounts Payable	1,378.50
				12/14/22 Ice Melt Services	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	1,378.50
12/15/2022	Bill	67551932	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	501.24
				Print Books	5115 COLLECTIONS:Adult Print Books	20.32
				Print Books	5135 COLLECTIONS:Young Adult books	480.92
12/15/2022	Bill	67551933	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	54.54
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	54.54
12/15/2022	Bill	7233524	DEMCO	Labels, Label Proctors	2380 Accounts Payable	450.84
				Labels, Label Proctors	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	450.84
12/15/2022	Bill	503102345	MIDWEST TAPE	ADB Media	2380 Accounts Payable	39.99
				ADB Media	5149 COLLECTIONS:Media	39.99
12/16/2022	Bill	67552441	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	471.51
				Print Books	5130 COLLECTIONS:Children's books	65.91
				Print Books	5135 COLLECTIONS:Young Adult books	177.15
				Print Books	5130 COLLECTIONS:Children's books	31.32
				Print Books	5135 COLLECTIONS:Young Adult books	46.12
				Print Books	5130 COLLECTIONS:Children's books	11.12
				Print Books	5115 COLLECTIONS:Adult Print Books	15.71
				Print Books	5130 COLLECTIONS:Children's books	33.88
				Print Books	5115 COLLECTIONS:Adult Print Books	15.71
				Print Books	5130 COLLECTIONS:Children's books	36.99
				Print Books	5135 COLLECTIONS:Young Adult books	37.60
12/16/2022	Bill	67552442	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	71.89
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	71.89
12/17/2022	Bill	02945DA22450844	OVERDRIVE, INC	eContent Audiobook	2380 Accounts Payable	65.00
				eContent Audiobook	5122 COLLECTIONS:eContent	65.00
12/18/2022	Bill	64304584	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	459.94
				Print Books	5130 COLLECTIONS:Children's books	36.75
				Print Books	5135 COLLECTIONS:Young Adult books	58.54
				Print Books	5115 COLLECTIONS:Adult Print Books	202.78
				Print Books	5115 COLLECTIONS:Adult Print Books	47.73
				Print Books	5115 COLLECTIONS:Adult Print Books	108.44
12/18/2022	Bill	64304585	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	47.74
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	47.74

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DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
12/19/2022	Bill	64304664	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	49.13
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	49.13
12/19/2022	Bill	10317074	Mld East View Information Services	Print Books	2380 Accounts Payable	154.05
				Print Books	5115 COLLECTIONS:Adult Print Books	154.05
12/19/2022	Bill	503118749	MIDWEST TAPE	Blu Rays	2380 Accounts Payable	350.52
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	36.40
				Blu Rays	5149 COLLECTIONS:Media	122.20
				Blu Rays	5149 COLLECTIONS:Media	95.96
				Blu Rays	1651 Grant Receivable - SWAC	95.96
12/20/2022	Bill	2160:08651135	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental	2380 Accounts Payable	120.95
				Water/Ice Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	120.95
12/20/2022	Bill	02945CO22453077	OVERDRIVE, INC	eContent Ebooks/ Audiobooks	2380 Accounts Payable	791.68
				eContent Ebooks/ Audiobooks	5122 COLLECTIONS:eContent	791.68
12/20/2022	Bill	02945DA22453603	OVERDRIVE, INC	eContent Ebook	2380 Accounts Payable	20.99
				eContent Ebook	5122 COLLECTIONS:eContent	20.99
12/20/2022	Bill	02945DA22453602	OVERDRIVE, INC	eContent Ebooks/Audiobooks	2380 Accounts Payable	176.66
				eContent Ebooks/Audiobooks	5122 COLLECTIONS:eContent	176.66
12/20/2022	Bill	64304831	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	551.35
				Print Books	5130 COLLECTIONS:Children's books	98.03
				Print Books	5135 COLLECTIONS:Young Adult books	11.28
				Print Books	5130 COLLECTIONS:Children's books	44.23
				Print Books	5115 COLLECTIONS:Adult Print Books	145.95
				Print Books	5115 COLLECTIONS:Adult Print Books	67.19
				Print Books	5115 COLLECTIONS:Adult Print Books	162.51
				Print Books	5130 COLLECTIONS:Children's books	22.16
12/20/2022	Bill	64304832	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	57.89
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	57.89
12/21/2022	Bill	64304885	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	194.02
				Print Books	5130 COLLECTIONS:Children's books	17.41
				Print Books	5135 COLLECTIONS:Young Adult books	10.83
				Print Books	5115 COLLECTIONS:Adult Print Books	81.60
				Print Books	5115 COLLECTIONS:Adult Print Books	16.43
				Print Books	5115 COLLECTIONS:Adult Print Books	61.06
				Print Books	5135 COLLECTIONS:Young Adult books	6.69

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12/21/2022	Bill	64304899	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	73.61
				Print Books	5130 COLLECTIONS:Children's books	5.41
				Print Books	5130 COLLECTIONS:Children's books	5.41
				Print Books	5130 COLLECTIONS:Children's books	5.41
				Print Books	5115 COLLECTIONS:Adult Print Books	10.20
				Print Books	5115 COLLECTIONS:Adult Print Books	41.77
				Print Books	5130 COLLECTIONS:Children's books	5.41
12/21/2022	Bill	64304900	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	11.81
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	11.81
12/21/2022	Bill	64304886	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	34.75
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	34.75
12/21/2022	Bill	7235542	DEMCO	Labels, Book Tape, Desk Calendar for Librarian	2380 Accounts Payable	105.78
				Labels, Book Tape, Desk Calendar for Librarian	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	105.78
12/21/2022	Bill	50865	RM MECHANICAL, INC	unBound p-trap cleanout, water line correction	2380 Accounts Payable	585.00
				unBound p-trap cleanout, water line correction	6224.2 OPERATING EXPENSES:Facility Expense:Bldg-Repairs	585.00
12/22/2022	Bill	DEC2022INTLIB	NAMPA PUBLIC LIBRARY	December 2022 Inter Library	2380 Accounts Payable	46.99
				December 2022 Inter Library	4200 Non-tax Revenue:Fines and fees	-46.99
12/22/2022	Bill	503133229	MIDWEST TAPE	ADB Media	2380 Accounts Payable	44.99
				ADB Media	5149 COLLECTIONS:Media	44.99
12/22/2022	Bill	503134672	MIDWEST TAPE	Blu Rays/DVD's	2380 Accounts Payable	541.67
				Blu Rays/DVD's	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	21.45
				Blu Rays/DVD's	5149 COLLECTIONS:Media	311.08
				Blu Rays/DVD's	5149 COLLECTIONS:Media	27.74
				Blu Rays/DVD's	5149 COLLECTIONS:Media	181.40
12/22/2022	Bill	202139	MINUTEMAN INC.	Spare Keys	2380 Accounts Payable	24.00
				Spare Keys	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	24.00
12/23/2022	Bill	December 2022	DELTA DENTAL	Dental benefits December 2022	2380 Accounts Payable	2,774.16
				Dental benefits December 2022	2355 Dental	-2,774.16
12/23/2022	Bill	10640524406	DELL MARKETING L.P.	Qty 6 PCs 23-09 FY23 Foundation Together TV	2380 Accounts Payable	6,257.84
				Qty 6 PCs 23-09 FY23 Foundation Together TV	7220.3S CAPITAL EXPENSES:IT PCs, Hardware Printers:IT - PC, Prntrs, Hdw-Supported	6,257.84

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Bill Listing December 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
12/23/2022	Bill	1108631	Fishers Technology	Meter Copy Print Usage 11/23-12/22/22	2380 Accounts Payable	109.24
				Meter Copy Print Usage 11/23-12/22/22	5211 OPERATING EXPENSES:Copy/Print	109.24
12/23/2022	Bill	64305115	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	707.86
				Print Books	5130 COLLECTIONS:Children's books	102.53
				Print Books	5130 COLLECTIONS:Children's books	26.68
				Print Books	5115 COLLECTIONS:Adult Print Books	336.96
				Print Books	5115 COLLECTIONS:Adult Print Books	41.96
				Print Books	5115 COLLECTIONS:Adult Print Books	164.59
				Print Books	5130 COLLECTIONS:Children's books	35.14
12/23/2022	Bill	64305228	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,056.27
				Print Books	5130 COLLECTIONS:Children's books	8.72
				Print Books	5130 COLLECTIONS:Children's books	24.34
				Print Books	5115 COLLECTIONS:Adult Print Books	35.74
				Print Books	5115 COLLECTIONS:Adult Print Books	20.04
				Print Books	5130 COLLECTIONS:Children's books	967.43
12/23/2022	Bill	64305134	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	4,303.88
				Print Books	5130 COLLECTIONS:Children's books	1,032.44
				Print Books	5130 COLLECTIONS:Children's books	339.62
				Print Books	5130 COLLECTIONS:Children's books	118.46
				Print Books	5115 COLLECTIONS:Adult Print Books	55.72
				Print Books	5115 COLLECTIONS:Adult Print Books	1,787.94
				Print Books	5130 COLLECTIONS:Children's books	969.70
12/23/2022	Bill	64305135	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	521.54
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	521.54
12/23/2022	Bill	64305116	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	65.35
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	65.35
12/23/2022	Bill	64305229	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	119.17
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	119.17
12/24/2022	Bill	64304247	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,824.40
				Print Books	5130 COLLECTIONS:Children's books	277.65
				Print Books	5135 COLLECTIONS:Young Adult books	188.34
				Print Books	5130 COLLECTIONS:Children's books	86.51
				Print Books	5135 COLLECTIONS:Young Adult books	50.44
				Print Books	5130 COLLECTIONS:Children's books	4.49
				Print Books	5115 COLLECTIONS:Adult Print Books	617.33
Print Books	5115 COLLECTIONS:Adult Print Books	132.90				

Meridian Library District

Bill Listing December 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
				Print Books	5115 COLLECTIONS:Adult Print Books	314.14
				Print Books	5130 COLLECTIONS:Children's books	102.16
				Print Books	5135 COLLECTIONS:Young Adult books	50.44
12/27/2022	Bill	02945DA22458187	OVERDRIVE, INC	eContent Ebook	2380 Accounts Payable	55.00
				eContent Ebook	5122 COLLECTIONS:eContent	55.00
12/27/2022	Bill	503150988	MIDWEST TAPE	Blu Rays	2380 Accounts Payable	98.37
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	8.40
				Blu Rays	5149 COLLECTIONS:Media	29.99
				Blu Rays	5149 COLLECTIONS:Media	29.99
				Blu Rays	5149 COLLECTIONS:Media	29.99
12/28/2022	Bill	64305403	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	2,089.30
				Print Books	5130 COLLECTIONS:Children's books	55.60
				Print Books	5135 COLLECTIONS:Young Adult books	10.65
				Print Books	5130 COLLECTIONS:Children's books	24.83
				Print Books	5115 COLLECTIONS:Adult Print Books	154.38
				Print Books	5115 COLLECTIONS:Adult Print Books	53.45
				Print Books	5115 COLLECTIONS:Adult Print Books	109.66
				Print Books	5130 COLLECTIONS:Children's books	35.79
				Print Books	5135 COLLECTIONS:Young Adult books	1,644.94
12/28/2022	Bill	64305404	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	283.88
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	283.88
12/28/2022	Bill	1109948	Fishers Technology	Meter Copy Print Usage 11/22-12/21/22	2380 Accounts Payable	234.10
				Meter Copy Print Usage 11/22-12/21/22	5211 OPERATING EXPENSES:Copy/Print	172.79
				Meter Copy Print Usage 11/22-12/21/22	5211 OPERATING EXPENSES:Copy/Print	61.31
12/28/2022	Bill	64305452	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	1,072.02
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	1,072.02
12/28/2022	Bill	12/28/2022	MIDWEST TAPE	ADB Media	2380 Accounts Payable	74.98
				ADB Media	5149 COLLECTIONS:Media	74.98
12/28/2022	Bill	67555715	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	45.17
				Processing	52290 OPERATING EXPENSES:Materials Processing	45.17
12/29/2022	Bill	26656	TRI-STATE ELECTRIC, INC.	December Maintenance	2380 Accounts Payable	800.00
				December Maintenance	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	800.00
12/29/2022	Bill	2160:08667719	TREASURE	Water/Ice Machine Rental	2380 Accounts Payable	76.00

Meridian Library District

Bill Listing
December 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
			VALLEY COFFEE INC	Water/Ice Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	76.00
12/29/2022	Bill	2160:08667997	TREASURE VALLEY COFFEE INC	Water/Ice Machine Rental	2380 Accounts Payable	76.00
				Water/Ice Machine Rental	6224.4 OPERATING EXPENSES:Facility Expense:Bldg-Supplies	76.00
12/29/2022	Bill	DEC2022INTLIB	BOISE PUBLIC LIBRARY	December 2022 Inter Library	2380 Accounts Payable	133.35
				December 2022 Inter Library	4200 Non-tax Revenue:Fines and fees	-133.35
12/29/2022	Bill	DEC2022INTLIB	EAGLE PUBLIC LIBRARY	December 2022 Inter Library	2380 Accounts Payable	36.99
				December 2022 Inter Library	4200 Non-tax Revenue:Fines and fees	-36.99
12/29/2022	Bill	DEC2022INTLIB	ADA COMMUNITY LIBRARY	December 2022 Inter Library	2380 Accounts Payable	76.97
				December 2022 Inter Library	4200 Non-tax Revenue:Fines and fees	-76.97
12/29/2022	Bill	64305556	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	245.63
				Print Books	5130 COLLECTIONS:Children's books	9.16
				Print Books	5115 COLLECTIONS:Adult Print Books	59.44
				Print Books	5115 COLLECTIONS:Adult Print Books	17.60
				Print Books	5115 COLLECTIONS:Adult Print Books	145.17
				Print Books	5135 COLLECTIONS:Young Adult books	14.26
12/29/2022	Bill	64305609	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	1,029.32
				Print Books	5130 COLLECTIONS:Children's books	9.79
				Print Books	5135 COLLECTIONS:Young Adult books	9.79
				Print Books	5135 COLLECTIONS:Young Adult books	12.78
				Print Books	5115 COLLECTIONS:Adult Print Books	507.80
				Print Books	5115 COLLECTIONS:Adult Print Books	144.08
				Print Books	5115 COLLECTIONS:Adult Print Books	258.24
				Print Books	5130 COLLECTIONS:Children's books	55.24
				Print Books	5135 COLLECTIONS:Young Adult books	31.60
12/29/2022	Bill	64305557	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	27.57
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	27.57
12/29/2022	Bill	64305610	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	126.06
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	126.06
12/30/2022	Bill	118706	Ednetics	Firewall, SSID and Network IT Service	2380 Accounts Payable	1,161.66
				Firewall, SSID and Network IT Service	5220.2 OPERATING EXPENSES:Information Technology:IT	1,161.66

Meridian Library District

Bill Listing
December 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	AMOUNT
					Infra -Support	
12/30/2022	Bill	64305714	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	248.86
				Print Books	5135 COLLECTIONS:Young Adult books	10.82
				Print Books	5115 COLLECTIONS:Adult Print Books	68.43
				Print Books	5115 COLLECTIONS:Adult Print Books	58.96
				Print Books	5115 COLLECTIONS:Adult Print Books	101.79
				Print Books	5130 COLLECTIONS:Children's books	8.86
12/30/2022	Bill	64305715	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	30.87
				Processing	5229.2 OPERATING EXPENSES:Materials Processing:Materials-Processing	30.87
12/30/2022	Bill	67556498	INGRAM LIBRARY SERVICES, INC	Print Books	2380 Accounts Payable	550.45
				Print Books	5130 COLLECTIONS:Children's books	29.12
				Print Books	5115 COLLECTIONS:Adult Print Books	22.77
				Print Books	5115 COLLECTIONS:Adult Print Books	220.91
				Print Books	5130 COLLECTIONS:Children's books	277.65
12/30/2022	Bill	67556499	INGRAM LIBRARY SERVICES, INC	Processing	2380 Accounts Payable	64.27
				Processing	5229.1 OPERATING EXPENSES:Materials Processing:Materials-OCLC	64.27
12/31/2022	Bill	330092-PPU	Kanopy Inc.	Kanopy Play Credits	2380 Accounts Payable	190.00
				Kanopy Play Credits	5149 COLLECTIONS:Media	190.00
12/31/2022	Bill	0001658027-IN	WEX Health, Inc.	FSA Monthly Administration December 2022	2380 Accounts Payable	50.00
				FSA Monthly Administration December 2022	5010 PERSONNEL:Payroll benefits	50.00
12/31/2022	Bill	0001655959-IN	WEX Health, Inc.	HRA & COBRA Monthly Administration December 2022	2380 Accounts Payable	337.20
				HRA & COBRA Monthly Administration December 2022	5010 PERSONNEL:Payroll benefits	337.20
12/31/2022	Bill	50845	RM MECHANICAL, INC	HVAC Semi Annual Maintenance	2380 Accounts Payable	1,251.00
				HVAC Semi Annual Maintenance	6224.2 OPERATING EXPENSES:Facility Expense:Bldg-Repairs	1,251.00
12/31/2022	Bill	22-12947	PACIFIC BACKFLOW LLC	Backflow testing	2380 Accounts Payable	90.00
				Backflow testing	6224.1 OPERATING EXPENSES:Facility Expense:Bldg-Maintenance	90.00

Meridian Library District

Credit Card Detail

December 2022

DATE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT
2700 Divvy Credit Cards Payable				
12/01/2022	213179787216C31CB9EC1	Vassil Ivanov Amazon FY23 Print/Copy/Make -unBound acrylic spray for coaster finishing	5211 OPERATING EXPENSES:Copy/Print	17.61
12/01/2022	CDCF094EEC23631FDF060	Dawn Cronk Office Depot FY23 Office Supplies - Cherry Paper towels, copy paper, sticky notes, glue sticks	5246 OPERATING EXPENSES:Supplies:Supplies - office	257.42
12/01/2022	B89004EAF2F052D5060F3	Vassil Ivanov Formlabs FY23 Print/Copy/Make -unBound Clear resin for the resin printer.	5211 OPERATING EXPENSES:Copy/Print	331.24
12/02/2022	00ED99C74D7F39B1DDBBE	Irene Benvenuti Amazon FY23 Programs - Adult Book boxes (clear bags for goodie bags)	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	8.99
12/02/2022	17BE97B5F471A67745667	Kristine Haman Lucky Perk Coffee FY23 Staff Meetings - Cherry	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	28.59
12/02/2022	2A0FDD2774F63B49D78DB	Jason Su Google Workspace FY23 Technology - Software/Licenses	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	26.66
12/02/2022	38FA05BE0C54D449DF032	Michele Anderson Amazon FY23 Programs - TASC TASC for Senior Craft	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	69.95
12/02/2022	F78CE668E8911AD4F27DC	Trevor Hanson Walmart FY23 Programs - Teens 13-18 Snacks for afterschool programs	5236.TN OPERATING EXPENSES:Program Expense:Programs -Teen 13-18	99.28
12/02/2022	6EE8B01C9BDD29EAC098F	Michele Anderson Amazon FY23 Programs - TASC TASC Senior Craft	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	63.50
12/02/2022	703F2D95287899FAAF141	Dawn Cronk Walmart FY23 Office Supplies - Cherry Canned air	5246 OPERATING EXPENSES:Supplies:Supplies - office	85.70
12/02/2022	77B7E88EE26034FD05426	Kristine Haman Costco FY23 Holiday Party Raffle prizes and drinks for Dec Holiday Party.	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	63.56
12/02/2022	8B0F0265790022F71922C	Irene Benvenuti Amazon FY23 Programs - Adult Book boxes (apple cider)	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	47.08
12/02/2022	5FD8E090A1F909B26AD88	Jason Su Google Services FY23 Technology - Software/Licenses	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	39.38
12/03/2022	DCDBD5D49141CA0941CF7	Steve McNitt Amazon FY23 Building Maintenance 2 sided tape for mounting holders site wide.	6224.1 OPERATING EXPENSES:Facility Expense:Bldg- Maintenance	29.98
12/04/2022	1FE7AB5CCC0730E2882FF	Jason Su Amazon FY23 Technology	9288 Orchard Park Project Costs	43.18

Meridian Library District

Credit Card Detail

December 2022

DATE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT
		- Non Cap PCs, Printers, Hardware Mounting bracket for sound bar.		
12/04/2022	4E0DFC85148B14525388F	Jason Su Paypal Payflow FY23 Technology - Software/Licenses	5202.2 OPERATING EXPENSES:Banking fees:Bankcard fees	1.10
12/04/2022	AE784836DC330596C7BB4	Muhammad Aleem Amazon FY23 Technology - Non Cap PCs, Printers, Hardware	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	69.00
12/04/2022	DD15F9DFEFC65F7550E9F	Michele Anderson Amazon FY23 Programs - TASC Senior Craft in a Bag	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	36.18
12/04/2022	CC38C556D89672657DFD8	Muhammad Aleem Amazon FY23 Technology - Non Cap PCs, Printers, Hardware this dock return	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	190.99
12/04/2022	CA5523C49EA64444313EF	Vassil Ivanov Amazon FY23 Technology - Technology Maintenance protective case for new staff laptop	5220.7 OPERATING EXPENSES:Information Technology:IT Technology Maintenance	33.98
12/04/2022	DC3EFEA25FAD807A0AC9C	Dawn Cronk Amazon FY23 General Supplies - District Mouse pads - marketing	5240 OPERATING EXPENSES:Supplies:Supplies - general	34.29
12/04/2022	B996AF1FFCCBA5791629	Vassil Ivanov Amazon FY23 General Supplies - unBound new backpack for the video camera, and 3D printer glue	5240 OPERATING EXPENSES:Supplies:Supplies - general	104.83
12/05/2022	0B2E9DF30A84F63283172	Paige Beach Amazon FY23 Programs - Family Programs (Branch) Balls for ball pit. I use for Baby Storytimes and it's being featured as the rotating feature at Tiny this month.	5236.FA OPERATING EXPENSES:Program Expense:Programs -Family All Ages	17.93
12/06/2022	20C0E291EC9D597DB31B1	Kristine Haman Walmart FY23 General Supplies - Cherry Change this to: Location: District Budget: FY23 Holiday Party	2536.11 Friends - Holiday Party	133.99
12/06/2022	7AF3E636EA2FE8AAA43AA	Kristine Haman Walmart FY23 General Supplies - Cherry	5240 OPERATING EXPENSES:Supplies:Supplies - general	53.86
12/06/2022	294B71FB35AB6F6FFF02D	Michele Anderson Amazon FY23 Programs - TASC Senior Craft in a Bag	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	54.51
12/07/2022	4D85186C79FC190FCC0FB	Lindsay Tydings Societyforhumanresource FY23 General Supplies - District	5240 OPERATING EXPENSES:Supplies:Supplies - general	2,338.40
12/07/2022	234D1B8CEB422F2C00A56	Muhammad Aleem Amazon FY23 Technology - Non Cap PCs, Printers,	5220.3 OPERATING EXPENSES:Information	53.98

Meridian Library District

Credit Card Detail

December 2022

DATE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT
		Hardware	Technology:IT PCs, Printers & Hardware	
12/08/2022	013193BABB15A91229D1E	Vassil Ivanov Full Spectrum Laser FY23 Technology - Technology Maintenance lens replacement for Muse Titan laser	5220.7 OPERATING EXPENSES:Information Technology:IT Technology Maintenance	169.82
12/08/2022	124757924CC6D17D875CB	Muhammad Aleem Amazon FY23 Technology - Non Cap PCs, Printers, Hardware Cherrylane lab	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	174.45
12/08/2022	4A3A7AA531A14B00879DB	Muhammad Aleem Compulocks Brands Inc FY23 Technology - Software/Licenses Maclock for OP	9288 Orchard Park Project Costs	959.60
12/08/2022	D5594BCB245EDB3F396C5	Muhammad Aleem Amazon FY23 Technology - Capital PCs, Printers, Hardware OP	9288 Orchard Park Project Costs	418.89
12/08/2022	61EF1A59FD1B96BE17C7F	Lindsay Tydings Checkr.com FY23 HR - Recruiting and Background Checks	5237 OPERATING EXPENSES:Recruiting/Background Checks	96.98
12/08/2022	BEAE842EC23873C5D44AA	Kristine Haman Dollar Tree FY23 Holiday Party Holiday decorations and bags for raffle.	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	11.25
12/08/2022	D47BAACE97D4B16E69CBF	Dusty Waltner Sweet Sensations D FY23 Staff Meetings - Silverstone Donuts for staff appreciation	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	19.08
12/08/2022	55DB91A191FD3D779198B	Muhammad Aleem Amazon FY23 Technology - Software/Licenses	9288 Orchard Park Project Costs	1,116.00
12/09/2022	274991C310FE432BA3AA9	Kristine Haman Target FY23 Office Supplies - Cherry \$39.86 CL Office Supplies	5246 OPERATING EXPENSES:Supplies:Supplies - office	39.86
12/09/2022	3CA3D6751D0EC22CC6DFD	Vassil Ivanov Amazon FY23 Programs - Adult unBound	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	121.42
12/09/2022	B552EDB2A1028218271C2	Kristine Haman Target FY23 Office Supplies - Cherry District - Holiday Party	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	37.35
12/09/2022	A4F2662BD006AB3DE0D5D	Ema Brenneman Amazon FY23 Technology - Non Cap PCs, Printers, Hardware	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	14.99
12/09/2022	AC0C39DF04BABFE9848A3	Jason Su Best Buy FY23 Technology - Non Cap PCs, Printers, Hardware Replacement TV for Cherry Ln., Public service desk	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	240.00
12/09/2022	4E1EBF72ACA644B3D66C8	Mary Flamino Idaho Pizza Company Meri FY23 Staff Meetings - Cherry Pizza for December YS staff meeting	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	43.42

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December 2022

DATE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT
12/10/2022	D6FF120A2CBC5A66B089E	Vassil Ivanov Matterhackers Inc FY23 Technology - unBound Technology Maintenance refund for return	5220.7 OPERATING EXPENSES:Information Technology:IT Technology Maintenance	-475.00
12/10/2022	FF8E1D65D81C49D4226FD	Kristine Haman Walmart FY23 Holiday Party Drinks, cups, utensils, table covers, raffle prizes, decorations for holiday party at unBound.	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	141.87
12/10/2022	6D2A02FBF1418E0889EB9	Jason Su Verizon FY23 Technology - Utilities	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	435.56
12/10/2022	0A7F2D6B59A6DAAD5FF15	Muhammad Aleem Amazon FY23 Technology - Non Cap PCs, Printers, Hardware	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	129.00
12/11/2022	0D3B9DF86213D6D6DCA07	Jill Panter Amazon FY23 Material Services - Adult Books \$35.98 Budget 5115	5115 COLLECTIONS:Adult Print Books	35.98
12/11/2022	E6B8C8DB53D48BD45CFEC	Travis Porter Flukerfarms.com FY23 Pet Care - Silverstone Bugs for Edgar. I had to make two purchases due to limits on how many you can purchase with a single order. Superworm scarcity. Who knew?	5236.PC OPERATING EXPENSES:Program Expense:Programs - Children:Pet Care	12.73
12/11/2022	B15389CFFA3EDCDA17153	Travis Porter Flukerfarms.com FY23 Pet Care - Silverstone	5236.PC OPERATING EXPENSES:Program Expense:Programs - Children:Pet Care	12.73
12/12/2022	7BA647EAD51873B4B339C	Jason Su T-Mobile FY23 Technology - Utilities	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	30.10
12/12/2022	ED99F4E2EF6CD34B3F3FC	Jason Su Amazon FY23 Building Supplies VESA mounts for TVs.	9288 Orchard Park Project Costs	237.58
12/12/2022	E7134E5D179957B532F96	Muhammad Aleem Louies Pizza and Italian FY23 Holiday Party Staff holiday party	5234.5 OPERATING EXPENSES:Professional Development:Staff Mtg & Training	684.00
12/12/2022	D8424920ABDB9BA51183D	Jason Su Amazon FY23 Building Supplies VESA mounts for TV's	9288 Orchard Park Project Costs	475.16
12/13/2022	104F834FF3268FBFEE590	Vassil Ivanov Formlabs FY23 Print/Copy/Make -unBound refund for tax paid	5211 OPERATING EXPENSES:Copy/Print	-16.02
12/13/2022	681D901FC214ACA9BB456	Vassil Ivanov Formlabs FY23 Print/Copy/Make -unBound refund for tax paid	5211 OPERATING EXPENSES:Copy/Print	-17.88
12/13/2022	854D18AC8E86FDCD73093	Vassil Ivanov Formlabs FY22 Print/Copy/Make -unBound resin printer supplies.	5211 OPERATING EXPENSES:Copy/Print	-17.88

Meridian Library District

Credit Card Detail

December 2022

DATE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT
12/13/2022	ADFFEEA5E718C76DF0180	Vassil Ivanov Formlabs FY23 Print/Copy/Make -unBound refund for tax paid	5211 OPERATING EXPENSES:Copy/Print	-41.76
12/13/2022	C4CEA878047AE94811B75	Jill Panter Amazon FY23 Material Services - Adult Books \$272.35 Budget 5115	5115 COLLECTIONS:Adult Print Books	272.35
12/13/2022	14F090672631A9E922350	Allison Maier Mailchimp FY23 Technology - Software/Licenses Mailchimp marketing software	5225 OPERATING EXPENSES:Marketing & advertising	11.49
12/13/2022	1EB3449710689DAE17FB1	Dawn Cronk Uline Shipping FY23 General Supplies - District Bags for home delivery	5240 OPERATING EXPENSES:Supplies:Supplies - general	738.50
12/13/2022	4621D563FABE942EB3C39	Jill Panter Amazon FY23 Material Services - Adult Books \$33.98 Budget O5115	5115 COLLECTIONS:Adult Print Books	33.98
12/13/2022	0156443CFF567C04B3E20	Jill Panter Amazon FY23 Material Services - Adult Books \$115.47 Budget S5115	5115 COLLECTIONS:Adult Print Books	115.47
12/14/2022	39C764BDCD174D89AE9FE	Jill Panter Amazon FY23 Material Services - Adult Books \$21.94 Budget S5115	5115 COLLECTIONS:Adult Print Books	21.94
12/14/2022	4E297DA1A5893BFDAD46A	Jason Su Best Buy FY23 Technology - Non Cap PCs, Printers, Hardware Apple Pencil for iPad for OP - returned Together Treasure Valley grant funds.	5220.3S OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware:Supported - IT, PCs, Hardware	89.00
12/14/2022	E5B0E9865A8E4D78DF88E	Jill Panter Amazon FY23 Material Services - Adult Books \$21.94 Budget 5115	5115 COLLECTIONS:Adult Print Books	21.94
12/14/2022	BDC8EE6F4AE152AF3D276	Steve McNitt The Home Depot FY23 Building Maintenance Toilet repair	6224.4 OPERATING EXPENSES:Facility Expense:Bldg- Supplies	20.94
12/14/2022	576C201828480C0947D04	Jason Su Best Buy FY23 Technology - Non Cap PCs, Printers, Hardware Case for iPad for OP - returned Together Treasure Valley grant funds.	5220.3S OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware:Supported - IT, PCs, Hardware	59.99
12/15/2022	0C9CF079EB14A3225519F	Jason Su Best Buy FY23 Technology - Non Cap PCs, Printers, Hardware Together Treasure Valley grant funds.	5220.3S OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware:Supported - IT, PCs, Hardware	100.01
12/15/2022	1E47A6619BE18592E4EBF	Vassil Ivanov Formlabs FY23 Print/Copy/Make -unBound resin for 3D printer	5211 OPERATING EXPENSES:Copy/Print	313.36

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DATE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT
12/15/2022	355A87121BD860F31F8EF	Nicholas Grove Airtable.com FY23 Technology - Software/Licenses 3D print queue and project planning	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	48.00
12/15/2022	37E11EB97916E15A6A59C	Jill Panter Amazon FY23 Prof Development - Material Services	5149 COLLECTIONS:Media	52.93
12/15/2022	370CB7B70E06F63E4B00A	Vassil Ivanov Amazon FY23 Print/Copy/Make -unBound alcohol for formwash	5211 OPERATING EXPENSES:Copy/Print	80.42
12/15/2022	D460913A54303D4F95989	Jason Su Best Buy FY23 Technology - Non Cap PCs, Printers, Hardware Apple Pencil for iPad for OP - returned Together Treasure Valley grant funds.	5220.3S OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware:Supported - IT, PCs, Hardware	399.95
12/15/2022	52CA876B5E0ADA8AFFD47	Talley Gaskins Amazon FY23 Material Services - Circulating Devices	5150 COLLECTIONS:Circulating devices & kits	17.99
12/15/2022	58D19CB86AEC9EB8A956B	Trevor Hanson Amazon FY23 Programs - TASC Supplies for Afterschool program	5236.TN OPERATING EXPENSES:Program Expense:Programs -Teen 13-18	41.40
12/15/2022	901619EC1D94BBA0D7B8D	Jennifer Grentz Vistaprint FY23 Marketing	5245 OPERATING EXPENSES:Supplies:Supplies - marketing	272.50
12/15/2022	AF4A97E5D2230DAA2FAB0	Jane Olsen Amerlibassoc FY23 Prof Development - Cherry ALA and PLA yearly membership dues at student rate	5234.4 OPERATING EXPENSES:Professional Development:Memberships	77.00
12/15/2022	4E0190CE128C3E8921FD0	Michele Anderson Amazon FY23 Programs - TASC TASC Senior craft	5236.AD OPERATING EXPENSES:Program Expense:Programs - Adult	5.51
12/16/2022	D03F6D116AEC596B2AF86	Muhammad Aleem Amazon FY23 Technology - Non Cap PCs, Printers, Hardware refund	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	-190.99
12/16/2022	F0E28E8C7BBFC98B880D5	Dawn Cronk Office Depot FY23 General Supplies - District Copy paper	5246 OPERATING EXPENSES:Supplies:Supplies - office	106.89
12/16/2022	18D2FF119ED47D52F9574	Steve McNitt The Home Depot FY23 Building Maintenance Supplies for Directors office refresh.	6224.4 OPERATING EXPENSES:Facility Expense:Bldg- Supplies	128.38
12/17/2022	55FA9D4242FA56EE16FA1	Talley Gaskins Amazon FY23 Material Services - Circulating Devices	5150 COLLECTIONS:Circulating devices & kits	129.44
12/19/2022	4159C32467917490B8B4A	Vassil Ivanov Amazon FY23 Print/Copy/Make -unBound matte black ink cartridge for large format printer	5211 OPERATING EXPENSES:Copy/Print	76.45
12/19/2022	47EE9F8E95D190A355D01	Jane Olsen Amazon FY23 General	5240 OPERATING	11.65

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DATE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT
		Supplies - Cherry Belt lubricant for ongoing 3D printer maintenance. (Copy/ Printer Budget)	EXPENSES:Supplies:Supplies - general	
12/19/2022	99DCDB0EBD640CF2E22D3	Jill Panter Amazon FY23 Material Services - Media \$144.86 Budget 5149	5149 COLLECTIONS:Media	144.86
12/19/2022	5EDE8DA10823AFC45F3A6	Jill Panter Amazon FY23 Material Services - Media \$59.88 Budget S5149	5149 COLLECTIONS:Media	59.88
12/19/2022	957AC5395592572453F6E	Muhammad Aleem Amazon FY23 Technology - Non Cap PCs, Printers, Hardware BM Replacement printer	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	359.99
12/19/2022	4BC8130F6EC2D70EDF20C	Jill Panter Amazon FY23 Material Services - Media \$144.86 Budget O5149	5149 COLLECTIONS:Media	144.86
12/20/2022	1D9CAA4CD034249580AFF	Trevor Hanson Amazon FY23 Programs - TASC supplies for afterschool programs	5236.TN OPERATING EXPENSES:Program Expense:Programs -Teen 13-18	138.00
12/21/2022	C1F43718E2B45944B5264	Israel aguinaga American Library Assoc FY23 Prof Development - Cherry	5234.6 OPERATING EXPENSES:Professional Development:Webinar/Ecourses	79.00
12/21/2022	13222B946192C87A909E8	Jennifer Liebig Walmart FY23 Programs - TASC QSA Roy's Birthday	5236.TN OPERATING EXPENSES:Program Expense:Programs -Teen 13-18	22.07
12/22/2022	054551234BF2B0FC83FE7	Jill Panter Amazon FY23 Material Services - Media \$29.99; Budget 5149	5149 COLLECTIONS:Media	29.99
12/22/2022	0A561779698B46ABF48D9	Vassil Ivanov Meeting Room FY23 Technology - Software/Licenses	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	27.00
12/22/2022	20B200194217974A34EEC	Jason Su Mobile Beacon FY23 Technology - Utilities Replacement hotspot and service for Bookmobile.	5220.5 OPERATING EXPENSES:Information Technology:IT Utilities	380.00
12/22/2022	242C3C2747C1D701E61BE	Jill Panter Amazon FY23 Material Services - Media \$29.97; Budget 5149	5149 COLLECTIONS:Media	29.97
12/22/2022	6832BF7F0807D6820564B	Jill Panter Amazon FY23 Material Services - Media \$20.00; Budget O5149	5149 COLLECTIONS:Media	20.00
12/22/2022	6F5921970AC301DDAB365	Jason Su Interstate All Battery FY23 Technology - Non Cap PCs, Printers, Hardware	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	4.05
12/22/2022	9B665F2472D2AEA417A4C	Jill Panter Amazon FY23 Material Services - Media \$29.97; Budget	5149 COLLECTIONS:Media	29.97

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DATE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT
		O5149		
12/22/2022	C2D0938F405150984D3AA	Jill Panter Amazon FY23 Material Services - Media \$20.00; Budget 5149	5149 COLLECTIONS:Media	20.00
12/23/2022	455E8B5BB77A966FE63F1	Talley Gaskins Amazon FY23 Material Services - Circulating Devices	5150 COLLECTIONS:Circulating devices & kits	16.99
12/23/2022	0133ECA165588EEF91399	Talley Gaskins Amazon FY23 Material Services - Circulating Devices	5150 COLLECTIONS:Circulating devices & kits	29.98
12/23/2022	65A89D947FFC1E79757D2	Muhammad Aleem Supportsystem FY23 Technology - Software/Licenses SupportSystem.com Premium Subscription Annual	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	504.00
12/25/2022	3145A1C9E0FE5C82C732C	Jason Su Jamf Software FY23 Technology - Software/Licenses	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	96.00
12/27/2022	41B9E8681DBC7D4D07232	Muhammad Aleem Amazon FY23 Technology - Non Cap PCs, Printers, Hardware scanner to test	5220.3 OPERATING EXPENSES:Information Technology:IT PCs, Printers & Hardware	49.98
12/27/2022	3ADF7D188221B8CA966C5	Jill Panter Amazon FY23 Material Services - Media \$49.99; Budget 5149	5149 COLLECTIONS:Media	49.99
12/27/2022	0BF7A2E5F38671EBED57A	Jill Panter Amazon FY23 Material Services - Media \$69.00; Budget S5149	5149 COLLECTIONS:Media	69.00
12/27/2022	703907CD98726AA7948C2	Jill Panter Amazon FY23 Material Services - Media \$69.00; Budget O5149	5149 COLLECTIONS:Media	69.00
12/27/2022	E43C00CB2F609282D257B	Muhammad Aleem Amazon FY23 Furnishings Under \$5,000 stand up desk	5216 OPERATING EXPENSES:Equipment & Furnishings Not Cap	459.52
12/27/2022	C2F08734BC0FAB27CF0DA	Muhammad Aleem Routific.com FY23 Technology - Software/Licenses	5220.1 OPERATING EXPENSES:Information Technology:IT Infra - Software/Licensing	102.41
12/27/2022	B7CD109FD02C450946C8A	Jill Panter Amazon FY23 Material Services - Adult Books \$120.87; Budget 5115	5115 COLLECTIONS:Adult Print Books	120.87
12/27/2022	937AF47C002A832AE5F39	Jill Panter Amazon FY23 Material Services - Media \$49.99; Budget O5149	5149 COLLECTIONS:Media	49.99
12/27/2022	7C9DCE5EB84BFCC9A9E0D	Jill Panter Amazon FY23 Material Services - Media \$138.99; Budget 5149	5149 COLLECTIONS:Media	138.99
12/27/2022	665B6D93680872392B9B3	Jill Panter Amazon FY23 Material Services - Media \$159.91; Budget	5149 COLLECTIONS:Media	159.91

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DATE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT
		O5149		
12/28/2022	65B73699BE4ACA622CB2C	Kristine Haman Amazon FY23 Office Supplies - Cherry Stapler for ILL - for Jen T.	5246 OPERATING EXPENSES:Supplies:Supplies - office	11.54
12/28/2022	9D19A6625E10CD44B51E6	Dawn Cronk US Postal Service FY23 Office Supplies - District stamps for holiday cards	5246 OPERATING EXPENSES:Supplies:Supplies - office	36.00
12/28/2022	C73A0CF07EFBABB880CC5	Talley Gaskins Amazon FY23 Material Services - Circulating Devices	5150 COLLECTIONS:Circulating devices & kits	8.95
12/28/2022	5E527272705554C95AB7A	Vassil Ivanov Matterhackers Inc FY23 Print/Copy/Make -unBound 3D print filament	5211 OPERATING EXPENSES:Copy/Print	203.52
12/28/2022	014FAA35F6D0F68CD6A2F	Jennifer Hyer Amazon FY23 Building Supplies Tablecloths ordered for JGrentz	5240 OPERATING EXPENSES:Supplies:Supplies - general	97.45
12/29/2022	CEF9A14B9E59B6A1F36ED	Steve McNitt Acorn Self Storage FY23 Building Maintenance Offsite Storage	6255 OPERATING EXPENSES:Facility Expense:Bldg- Rent	120.00
12/29/2022	0851A2ED67A740806CAC8	Jill Panter Amazon FY23 Material Services - Adult Books \$13.22; Budget S5115	5115 COLLECTIONS:Adult Print Books	13.22
12/29/2022	87E8378D5CA1C3FCEF118	Steve McNitt Acorn Self Storage FY23 Building Maintenance Offsite storage #2	6255 OPERATING EXPENSES:Facility Expense:Bldg- Rent	91.80
12/29/2022	D7B8B2486F9FFC692CF2C	Jill Panter Amazon FY23 Material Services - Adult Books \$168.70; Budget 5115	5115 COLLECTIONS:Adult Print Books	168.70
12/31/2022	AB8FF1AEBF15430BA0ECF	Vassil Ivanov US Postal Service FY23 Technology - Technology Maintenance shipping cost for laser accessories to manufacturer for repair	5220.7 OPERATING EXPENSES:Information Technology:IT Technology Maintenance	10.40
12/31/2022	F42652D882EB012928612	Vassil Ivanov Lulzbot FY23 Print/Copy/Make -unBound 3D printer filament	5211 OPERATING EXPENSES:Copy/Print	72.06
Total for 2700 Divvy Credit Cards Payable				\$16,720.84
2536.11 Friends - Holiday Party				
12/06/2022	20C0E291EC9D597DB31B1	Kristine Haman Walmart FY23 General Supplies - Cherry Change this to: Location: District Budget: FY23 Holiday Party	2700 Divvy Credit Cards Payable	-133.99
Total for 2536.11 Friends - Holiday Party				\$ -133.99
51000 COLLECTIONS				
5115 Adult Print Books				
12/11/2022	0D3B9DF86213D6D6DCA07	Jill Panter Amazon FY23 Material Services - Adult Books \$35.98 Budget 5115	2700 Divvy Credit Cards Payable	35.98

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DATE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT
12/13/2022	C4CEA878047AE94811B75	Jill Panter Amazon FY23 Material Services - Adult Books \$272.35 Budget 5115	2700 Divvy Credit Cards Payable	272.35
12/13/2022	0156443CFF567C04B3E20	Jill Panter Amazon FY23 Material Services - Adult Books \$115.47 Budget S5115	2700 Divvy Credit Cards Payable	115.47
12/13/2022	4621D563FABE942EB3C39	Jill Panter Amazon FY23 Material Services - Adult Books \$33.98 Budget O5115	2700 Divvy Credit Cards Payable	33.98
12/14/2022	E5B0E9865A8E4D78DF88E	Jill Panter Amazon FY23 Material Services - Adult Books \$21.94 Budget 5115	2700 Divvy Credit Cards Payable	21.94
12/14/2022	39C764BDCD174D89AE9FE	Jill Panter Amazon FY23 Material Services - Adult Books \$21.94 Budget S5115	2700 Divvy Credit Cards Payable	21.94
12/27/2022	B7CD109FD02C450946C8A	Jill Panter Amazon FY23 Material Services - Adult Books \$120.87; Budget 5115	2700 Divvy Credit Cards Payable	120.87
12/29/2022	D7B8B2486F9FFC692CF2C	Jill Panter Amazon FY23 Material Services - Adult Books \$168.70; Budget 5115	2700 Divvy Credit Cards Payable	168.70
12/29/2022	0851A2ED67A740806CAC8	Jill Panter Amazon FY23 Material Services - Adult Books \$13.22; Budget S5115	2700 Divvy Credit Cards Payable	13.22
Total for 5115 Adult Print Books				\$804.45
5149 Media				
12/15/2022	37E11EB97916E15A6A59C	Jill Panter Amazon FY23 Prof Development - Material Services	2700 Divvy Credit Cards Payable	52.93
12/19/2022	99DCDB0EBD640CF2E22D3	Jill Panter Amazon FY23 Material Services - Media \$144.86 Budget 5149	2700 Divvy Credit Cards Payable	144.86
12/19/2022	4BC8130F6EC2D70EDF20C	Jill Panter Amazon FY23 Material Services - Media \$144.86 Budget O5149	2700 Divvy Credit Cards Payable	144.86
12/19/2022	5EDE8DA10823AFC45F3A6	Jill Panter Amazon FY23 Material Services - Media \$59.88 Budget S5149	2700 Divvy Credit Cards Payable	59.88
12/22/2022	054551234BF2B0FC83FE7	Jill Panter Amazon FY23 Material Services - Media \$29.99; Budget 5149	2700 Divvy Credit Cards Payable	29.99
12/22/2022	6832BF7F0807D6820564B	Jill Panter Amazon FY23 Material Services - Media \$20.00; Budget O5149	2700 Divvy Credit Cards Payable	20.00
12/22/2022	9B665F2472D2AEA417A4C	Jill Panter Amazon FY23 Material Services - Media \$29.97; Budget O5149	2700 Divvy Credit Cards Payable	29.97
12/22/2022	242C3C2747C1D701E61BE	Jill Panter Amazon FY23 Material	2700 Divvy Credit Cards Payable	29.97

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DATE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT
		Services - Media \$29.97; Budget 5149		
12/22/2022	C2D0938F405150984D3AA	Jill Panter Amazon FY23 Material Services - Media \$20.00; Budget 5149	2700 Divvy Credit Cards Payable	20.00
12/27/2022	937AF47C002A832AE5F39	Jill Panter Amazon FY23 Material Services - Media \$49.99; Budget O5149	2700 Divvy Credit Cards Payable	49.99
12/27/2022	7C9DCE5EB84BFCC9A9E0D	Jill Panter Amazon FY23 Material Services - Media \$138.99; Budget 5149	2700 Divvy Credit Cards Payable	138.99
12/27/2022	703907CD98726AA7948C2	Jill Panter Amazon FY23 Material Services - Media \$69.00; Budget O5149	2700 Divvy Credit Cards Payable	69.00
12/27/2022	665B6D93680872392B9B3	Jill Panter Amazon FY23 Material Services - Media \$159.91; Budget O5149	2700 Divvy Credit Cards Payable	159.91
12/27/2022	3ADF7D188221B8CA966C5	Jill Panter Amazon FY23 Material Services - Media \$49.99; Budget 5149	2700 Divvy Credit Cards Payable	49.99
12/27/2022	0BF7A2E5F38671EBED57A	Jill Panter Amazon FY23 Material Services - Media \$69.00; Budget S5149	2700 Divvy Credit Cards Payable	69.00
Total for 5149 Media				\$1,069.34
5150 Circulating devices & kits				
12/15/2022	52CA876B5E0ADA8AFFD47	Talley Gaskins Amazon FY23 Material Services - Circulating Devices	2700 Divvy Credit Cards Payable	17.99
12/17/2022	55FA9D4242FA56EE16FA1	Talley Gaskins Amazon FY23 Material Services - Circulating Devices	2700 Divvy Credit Cards Payable	129.44
12/23/2022	455E8B5BB77A966FE63F1	Talley Gaskins Amazon FY23 Material Services - Circulating Devices	2700 Divvy Credit Cards Payable	16.99
12/23/2022	0133ECA165588EEF91399	Talley Gaskins Amazon FY23 Material Services - Circulating Devices	2700 Divvy Credit Cards Payable	29.98
12/28/2022	C73A0CF07EFBABB880CC5	Talley Gaskins Amazon FY23 Material Services - Circulating Devices	2700 Divvy Credit Cards Payable	8.95
Total for 5150 Circulating devices & kits				\$203.35
Total for 51000 COLLECTIONS				\$2,077.14
52000 OPERATING EXPENSES				
52025 Banking fees				
5202.2 Bankcard fees				
12/04/2022	4E0DFC85148B14525388F	Jason Su Paypal Payflow FY23 Technology - Software/Licenses	2700 Divvy Credit Cards Payable	1.10
Total for 5202.2 Bankcard fees				\$1.10
Total for 52025 Banking fees				\$1.10
5211 Copy/Print				

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DATE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT
12/01/2022	213179787216C31CB9EC1	Vassil Ivanov Amazon FY23 Print/Copy/Make -unBound acrylic spray for coaster finishing	2700 Divvy Credit Cards Payable	17.61
12/01/2022	B89004EAF2F052D5060F3	Vassil Ivanov Formlabs FY23 Print/Copy/Make -unBound Clear resin for the resin printer.	2700 Divvy Credit Cards Payable	331.24
12/13/2022	104F834FF3268FBFEE590	Vassil Ivanov Formlabs FY23 Print/Copy/Make -unBound refund for tax paid	2700 Divvy Credit Cards Payable	-16.02
12/13/2022	ADFFEEA5E718C76DF0180	Vassil Ivanov Formlabs FY23 Print/Copy/Make -unBound refund for tax paid	2700 Divvy Credit Cards Payable	-41.76
12/13/2022	681D901FC214ACA9BB456	Vassil Ivanov Formlabs FY23 Print/Copy/Make -unBound refund for tax paid	2700 Divvy Credit Cards Payable	-17.88
12/13/2022	854D18AC8E86FDCD73093	Vassil Ivanov Formlabs FY22 Print/Copy/Make -unBound resin printer supplies.	2700 Divvy Credit Cards Payable	-17.88
12/15/2022	370CB7B70E06F63E4B00A	Vassil Ivanov Amazon FY23 Print/Copy/Make -unBound alcohol for formwash	2700 Divvy Credit Cards Payable	80.42
12/15/2022	1E47A6619BE18592E4EBF	Vassil Ivanov Formlabs FY23 Print/Copy/Make -unBound resin for 3D printer	2700 Divvy Credit Cards Payable	313.36
12/19/2022	4159C32467917490B8B4A	Vassil Ivanov Amazon FY23 Print/Copy/Make -unBound matte black ink cartridge for large format printer	2700 Divvy Credit Cards Payable	76.45
12/28/2022	5E527272705554C95AB7A	Vassil Ivanov Matterhackers Inc FY23 Print/Copy/Make -unBound 3D print filament	2700 Divvy Credit Cards Payable	203.52
12/31/2022	F42652D882EB012928612	Vassil Ivanov Lulzbot FY23 Print/Copy/Make -unBound 3D printer filament	2700 Divvy Credit Cards Payable	72.06
Total for 5211 Copy/Print				\$1,001.12
5216 Equipment & Furnishings Not Cap				
12/27/2022	E43C00CB2F609282D257B	Muhammad Aleem Amazon FY23 Furnishings Under \$5,000 stand up desk	2700 Divvy Credit Cards Payable	459.52
Total for 5216 Equipment & Furnishings Not Cap				\$459.52
52200 Information Technology				
5220.1 IT Infra -Software/Licensing				
12/02/2022	2A0FDD2774F63B49D78DB	Jason Su Google Workspace FY23 Technology - Software/Licenses	2700 Divvy Credit Cards Payable	26.66
12/02/2022	5FD8E090A1F909B26AD88	Jason Su Google Services FY23 Technology - Software/Licenses	2700 Divvy Credit Cards Payable	39.38

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DATE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT
12/15/2022	355A87121BD860F31F8EF	Nicholas Grove Airtable.com FY23 Technology - Software/Licenses 3D print queue and project planning	2700 Divvy Credit Cards Payable	48.00
12/22/2022	0A561779698B46ABF48D9	Vassil Ivanov Meeting Room FY23 Technology - Software/Licenses	2700 Divvy Credit Cards Payable	27.00
12/23/2022	65A89D947FFC1E79757D2	Muhammad Aleem Supportsystem FY23 Technology - Software/Licenses SupportSystem.com Premium Subscription Annual	2700 Divvy Credit Cards Payable	504.00
12/25/2022	3145A1C9E0FE5C82C732C	Jason Su Jamf Software FY23 Technology - Software/Licenses	2700 Divvy Credit Cards Payable	96.00
12/27/2022	C2F08734BC0FAB27CF0DA	Muhammad Aleem Routific.com FY23 Technology - Software/Licenses	2700 Divvy Credit Cards Payable	102.41
Total for 5220.1 IT Infra -Software/Licensing				\$843.45
5220.3 IT PCs, Printers & Hardware				
12/04/2022	AE784836DC330596C7BB4	Muhammad Aleem Amazon FY23 Technology - Non Cap PCs, Printers, Hardware	2700 Divvy Credit Cards Payable	69.00
12/04/2022	CC38C556D89672657DFD8	Muhammad Aleem Amazon FY23 Technology - Non Cap PCs, Printers, Hardware this dock return	2700 Divvy Credit Cards Payable	190.99
12/07/2022	234D1B8CEB422F2C00A56	Muhammad Aleem Amazon FY23 Technology - Non Cap PCs, Printers, Hardware	2700 Divvy Credit Cards Payable	53.98
12/08/2022	124757924CC6D17D875CB	Muhammad Aleem Amazon FY23 Technology - Non Cap PCs, Printers, Hardware Cherrylane lab	2700 Divvy Credit Cards Payable	174.45
12/09/2022	A4F2662BD006AB3DE0D5D	Ema Brenneman Amazon FY23 Technology - Non Cap PCs, Printers, Hardware	2700 Divvy Credit Cards Payable	14.99
12/09/2022	AC0C39DF04BABFE9848A3	Jason Su Best Buy FY23 Technology - Non Cap PCs, Printers, Hardware Replacement TV for Cherry Ln., Public service desk 	2700 Divvy Credit Cards Payable	240.00
12/10/2022	0A7F2D6B59A6DAAD5FF15	Muhammad Aleem Amazon FY23 Technology - Non Cap PCs, Printers, Hardware	2700 Divvy Credit Cards Payable	129.00
12/16/2022	D03F6D116AEC596B2AF86	Muhammad Aleem Amazon FY23 Technology - Non Cap PCs, Printers, Hardware refund	2700 Divvy Credit Cards Payable	-190.99
12/19/2022	957AC5395592572453F6E	Muhammad Aleem Amazon FY23 Technology - Non Cap PCs, Printers, Hardware BM Replacement printer	2700 Divvy Credit Cards Payable	359.99
12/22/2022	6F5921970AC301DDAB365	Jason Su Interstate All Battery FY23 Technology - Non Cap PCs, Printers, Hardware	2700 Divvy Credit Cards Payable	4.05

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DATE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT
12/27/2022	41B9E8681DBC7D4D07232	Muhammad Aleem Amazon FY23 Technology - Non Cap PCs, Printers, Hardware scanner to test	2700 Divvy Credit Cards Payable	49.98
Total for 5220.3 IT PCs, Printers & Hardware				\$1,095.44
5220.3S Supported - IT, PCs, Hardware				
12/14/2022	4E297DA1A5893BFDAD46A	Jason Su Best Buy FY23 Technology - Non Cap PCs, Printers, Hardware Apple Pencil for iPad for OP - returned	2700 Divvy Credit Cards Payable	89.00
12/14/2022	576C201828480C0947D04	Together Treasure Valley grant funds. Jason Su Best Buy FY23 Technology - Non Cap PCs, Printers, Hardware Case for iPad for OP - returned	2700 Divvy Credit Cards Payable	59.99
12/15/2022	D460913A54303D4F95989	Together Treasure Valley grant funds. Jason Su Best Buy FY23 Technology - Non Cap PCs, Printers, Hardware Apple Pencil for iPad for OP - returned	2700 Divvy Credit Cards Payable	399.95
12/15/2022	0C9CF079EB14A3225519F	Together Treasure Valley grant funds. Jason Su Best Buy FY23 Technology - Non Cap PCs, Printers, Hardware Together Treasure Valley grant funds.	2700 Divvy Credit Cards Payable	100.01
Total for 5220.3S Supported - IT, PCs, Hardware				\$648.95
Total for 5220.3 IT PCs, Printers & Hardware with subs				\$1,744.39
5220.5 IT Utilities				
12/10/2022	6D2A02FBF1418E0889EB9	Jason Su Verizon FY23 Technology - Utilities	2700 Divvy Credit Cards Payable	435.56
12/12/2022	7BA647EAD51873B4B339C	Jason Su T-Mobile FY23 Technology - Utilities	2700 Divvy Credit Cards Payable	30.10
12/22/2022	20B200194217974A34EEC	Jason Su Mobile Beacon FY23 Technology - Utilities Replacement hotspot and service for Bookmobile.	2700 Divvy Credit Cards Payable	380.00
Total for 5220.5 IT Utilities				\$845.66
5220.7 IT Technology Maintenance				
12/04/2022	CA5523C49EA64444313EF	Vassil Ivanov Amazon FY23 Technology - Technology Maintenance protective case for new staff laptop	2700 Divvy Credit Cards Payable	33.98
12/08/2022	013193BABB15A91229D1E	Vassil Ivanov Full Spectrum Laser FY23 Technology - Technology Maintenance lens replacement for Muse Titan laser	2700 Divvy Credit Cards Payable	169.82

Meridian Library District

Credit Card Detail

December 2022

DATE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT
12/10/2022	D6FF120A2CBC5A66B089E	Vassil Ivanov Matterhackers Inc FY23 Technology - unBound Technology Maintenance refund for return	2700 Divvy Credit Cards Payable	-475.00
12/31/2022	AB8FF1AEBF15430BA0ECF	Vassil Ivanov US Postal Service FY23 Technology - Technology Maintenance shipping cost for laser accessories to manufacturer for repair	2700 Divvy Credit Cards Payable	10.40
Total for 5220.7 IT Technology Maintenance				\$ -260.80
Total for 52200 Information Technology				\$3,172.70
5225 Marketing & advertising				
12/13/2022	14F090672631A9E922350	Allison Maier Mailchimp FY23 Technology - Software/Licenses Mailchimp marketing software	2700 Divvy Credit Cards Payable	11.49
Total for 5225 Marketing & advertising				\$11.49
52340 Professional Development				
5234.4 Memberships				
12/15/2022	AF4A97E5D2230DAA2FAB0	Jane Olsen Amerilibassoc FY23 Prof Development - Cherry ALA and PLA yearly membership dues at student rate	2700 Divvy Credit Cards Payable	77.00
Total for 5234.4 Memberships				\$77.00
5234.5 Staff Mtg & Training				
12/02/2022	17BE97B5F471A67745667	Kristine Haman Lucky Perk Coffee FY23 Staff Meetings - Cherry	2700 Divvy Credit Cards Payable	28.59
12/02/2022	77B7E88EE26034FD05426	Kristine Haman Costco FY23 Holiday Party Raffle prizes and drinks for Dec Holiday Party.	2700 Divvy Credit Cards Payable	63.56
12/08/2022	D47BAACE97D4B16E69CBF	Dusty Waltner Sweet Sensations D FY23 Staff Meetings - Silverstone Donuts for staff appreciation	2700 Divvy Credit Cards Payable	19.08
12/08/2022	BEAE842EC23873C5D44AA	Kristine Haman Dollar Tree FY23 Holiday Party Holiday decorations and bags for raffle.	2700 Divvy Credit Cards Payable	11.25
12/09/2022	4E1EBF72ACA644B3D66C8	Mary Flamino Idaho Pizza Company Meri FY23 Staff Meetings - Cherry Pizza for December YS staff meeting	2700 Divvy Credit Cards Payable	43.42
12/09/2022	B552EDB2A1028218271C2	Kristine Haman Target FY23 Office Supplies - Cherry District - Holiday Party	2700 Divvy Credit Cards Payable	37.35
12/10/2022	FF8E1D65D81C49D4226FD	Kristine Haman Walmart FY23 Holiday Party Drinks, cups, utensils, table covers, raffle prizes, decorations for holiday party at unBound.	2700 Divvy Credit Cards Payable	141.87
12/12/2022	E7134E5D179957B532F96	Muhammad Aleem Louies Pizza and Italian FY23 Holiday Party Staff	2700 Divvy Credit Cards Payable	684.00

Meridian Library District

Credit Card Detail

December 2022

DATE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT
		holiday party		
Total for 5234.5 Staff Mtg & Training				\$1,029.12
5234.6 Webinar/Ecourses				
12/21/2022	C1F43718E2B45944B5264	Israel aguinaga American Library Assoc FY23 Prof Development - Cherry	2700 Divvy Credit Cards Payable	79.00
Total for 5234.6 Webinar/Ecourses				\$79.00
Total for 52340 Professional Development				\$1,185.12
52360 Program Expense				
5236.AD Programs - Adult				
12/02/2022	6EE8B01C9BDD29EAC098F	Michele Anderson Amazon FY23 Programs - TASC TASC Senior Craft	2700 Divvy Credit Cards Payable	63.50
12/02/2022	00ED99C74D7F39B1DDBBE	Irene Benvenuti Amazon FY23 Programs - Adult Book boxes (clear bags for goodie bags)	2700 Divvy Credit Cards Payable	8.99
12/02/2022	8B0F0265790022F71922C	Irene Benvenuti Amazon FY23 Programs - Adult Book boxes (apple cider)	2700 Divvy Credit Cards Payable	47.08
12/02/2022	38FA05BE0C54D449DF032	Michele Anderson Amazon FY23 Programs - TASC TASC for Senior Craft	2700 Divvy Credit Cards Payable	69.95
12/04/2022	DD15F9DFEFC65F7550E9F	Michele Anderson Amazon FY23 Programs - TASC Senior Craft in a Bag	2700 Divvy Credit Cards Payable	36.18
12/06/2022	294B71FB35AB6F6FFF02D	Michele Anderson Amazon FY23 Programs - TASC Senior Craft in a Bag	2700 Divvy Credit Cards Payable	54.51
12/09/2022	3CA3D6751D0EC22CC6DFD	Vassil Ivanov Amazon FY23 Programs - Adult unBound	2700 Divvy Credit Cards Payable	121.42
12/15/2022	4E0190CE128C3E8921FD0	Michele Anderson Amazon FY23 Programs - TASC TASC Senior craft	2700 Divvy Credit Cards Payable	5.51
Total for 5236.AD Programs - Adult				\$407.14
5236.CH Programs - Children				
5236.PC Pet Care				
12/11/2022	E6B8C8DB53D48BD45CFEC	Travis Porter Flukerfarms.com FY23 Pet Care - Silverstone Bugs for Edgar. I had to make two purchases due to limits on how many you can purchase with a single order. Superworm scarcity. Who knew?	2700 Divvy Credit Cards Payable	12.73
12/11/2022	B15389CFFA3EDCDA17153	Travis Porter Flukerfarms.com FY23 Pet Care - Silverstone	2700 Divvy Credit Cards Payable	12.73
Total for 5236.PC Pet Care				\$25.46
Total for 5236.CH Programs - Children				\$25.46
5236.FA Programs -Family All Ages				

Meridian Library District

Credit Card Detail

December 2022

DATE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT
12/05/2022	0B2E9DF30A84F63283172	Paige Beach Amazon FY23 Programs - Family Programs (Branch) Balls for ball pit. I use for Baby Storytimes and it's being featured as the rotating feature at Tiny this month.	2700 Divvy Credit Cards Payable	17.93
Total for 5236.FA Programs -Family All Ages				\$17.93
5236.TN Programs -Teen 13-18				
12/02/2022	F78CE668E8911AD4F27DC	Trevor Hanson Walmart FY23 Programs - Teens 13-18 Snacks for afterschool programs	2700 Divvy Credit Cards Payable	99.28
12/15/2022	58D19CB86AEC9EB8A956B	Trevor Hanson Amazon FY23 Programs - TASC Supplies for Afterschool program	2700 Divvy Credit Cards Payable	41.40
12/20/2022	1D9CAA4CD034249580AFF	Trevor Hanson Amazon FY23 Programs - TASC supplies for afterschool programs	2700 Divvy Credit Cards Payable	138.00
12/21/2022	13222B946192C87A909E8	Jennifer Liebig Walmart FY23 Programs - TASC QSA Roy's Birthday	2700 Divvy Credit Cards Payable	22.07
Total for 5236.TN Programs -Teen 13-18				\$300.75
Total for 52360 Program Expense				\$751.28
5237 Recruiting/Background Checks				
12/08/2022	61EF1A59FD1B96BE17C7F	Lindsay Tydings Checkr.com FY23 HR - Recruiting and Background Checks	2700 Divvy Credit Cards Payable	96.98
Total for 5237 Recruiting/Background Checks				\$96.98
524000 Supplies				
5240 Supplies - general				
12/04/2022	B996AF1FFCCBA5791629	Vassil Ivanov Amazon FY23 General Supplies - unBound new backpack for the video camera, and 3D printer glue	2700 Divvy Credit Cards Payable	104.83
12/04/2022	DC3EFEA25FAD807A0AC9C	Dawn Cronk Amazon FY23 General Supplies - District Mouse pads - marketing	2700 Divvy Credit Cards Payable	34.29
12/06/2022	7AF3E636EA2FE8AAA43AA	Kristine Haman Walmart FY23 General Supplies - Cherry	2700 Divvy Credit Cards Payable	53.86
12/07/2022	4D85186C79FC190FCC0FB	Lindsay Tydings Societyforhumanresource FY23 General Supplies - District	2700 Divvy Credit Cards Payable	2,338.40
12/13/2022	1EB3449710689DAE17FB1	Dawn Cronk Uline Shipping FY23 General Supplies - District Bags for home delivery	2700 Divvy Credit Cards Payable	738.50
12/19/2022	47EE9F8E95D190A355D01	Jane Olsen Amazon FY23 General Supplies - Cherry Belt lubricant for ongoing 3D printer maintenance.	2700 Divvy Credit Cards Payable	11.65

Meridian Library District

Credit Card Detail

December 2022

DATE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT
		(Copy/ Printer Budget)		
12/28/2022	014FAA35F6D0F68CD6A2F	Jennifer Hyer Amazon FY23 Building Supplies Tablecloths ordered for JGrentz	2700 Divvy Credit Cards Payable	97.45
Total for 5240 Supplies - general				\$3,378.98
5245 Supplies - marketing				
12/15/2022	901619EC1D94BBA0D7B8D	Jennifer Grentz Vistaprint FY23 Marketing	2700 Divvy Credit Cards Payable	272.50
Total for 5245 Supplies - marketing				\$272.50
5246 Supplies - office				
12/01/2022	CDCF094EEC23631FDF060	Dawn Cronk Office Depot FY23 Office Supplies - Cherry Paper towels, copy paper, sticky notes, glue sticks	2700 Divvy Credit Cards Payable	257.42
12/02/2022	703F2D95287899FAAF141	Dawn Cronk Walmart FY23 Office Supplies - Cherry Canned air	2700 Divvy Credit Cards Payable	85.70
12/09/2022	274991C310FE432BA3AA9	Kristine Haman Target FY23 Office Supplies - Cherry \$39.86 CL Office Supplies	2700 Divvy Credit Cards Payable	39.86
12/16/2022	F0E28E8C7BBFC98B880D5	Dawn Cronk Office Depot FY23 General Supplies - District Copy paper	2700 Divvy Credit Cards Payable	106.89
12/28/2022	9D19A6625E10CD44B51E6	Dawn Cronk US Postal Service FY23 Office Supplies - District stamps for holiday cards	2700 Divvy Credit Cards Payable	36.00
12/28/2022	65B73699BE4ACA622CB2C	Kristine Haman Amazon FY23 Office Supplies - Cherry Stapler for ILL - for Jen T.	2700 Divvy Credit Cards Payable	11.54
Total for 5246 Supplies - office				\$537.41
Total for 524000 Supplies				\$4,188.89
62240 Facility Expense				
6224.1 Bldg-Maintenance				
12/03/2022	DCDBD5D49141CA0941CF7	Steve McNitt Amazon FY23 Building Maintenance 2 sided tape for mounting holders site wide.	2700 Divvy Credit Cards Payable	29.98
Total for 6224.1 Bldg-Maintenance				\$29.98
6224.4 Bldg-Supplies				
12/14/2022	BDC8EE6F4AE152AF3D276	Steve McNitt The Home Depot FY23 Building Maintenance Toilet repair	2700 Divvy Credit Cards Payable	20.94
12/16/2022	18D2FF119ED47D52F9574	Steve McNitt The Home Depot FY23 Building Maintenance Supplies for Directors office refresh.	2700 Divvy Credit Cards Payable	128.38
Total for 6224.4 Bldg-Supplies				\$149.32
6255 Bldg-Rent				
12/29/2022	87E8378D5CA1C3FCEF118	Steve McNitt Acorn Self Storage	2700 Divvy Credit Cards Payable	91.80

Meridian Library District

Credit Card Detail

December 2022

DATE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT
		FY23 Building Maintenance Offsite storage #2		
12/29/2022	CEF9A14B9E59B6A1F36ED	Steve McNitt Acorn Self Storage FY23 Building Maintenance Offsite Storage	2700 Divvy Credit Cards Payable	120.00
Total for 6255 Bldg-Rent				\$211.80
Total for 62240 Facility Expense				\$391.10
Total for 52000 OPERATING EXPENSES				\$11,259.30
9288 Orchard Park Project Costs				
12/04/2022	1FE7AB5CCC0730E2882FF	Jason Su Amazon FY23 Technology - Non Cap PCs, Printers, Hardware Mounting bracket for sound bar.	2700 Divvy Credit Cards Payable	43.18
12/08/2022	4A3A7AA531A14B00879DB	Muhammad Aleem Compulocks Brands Inc FY23 Technology - Software/Licenses Maclock for OP	2700 Divvy Credit Cards Payable	959.60
12/08/2022	55DB91A191FD3D779198B	Muhammad Aleem Amazon FY23 Technology - Software/Licenses	2700 Divvy Credit Cards Payable	1,116.00
12/08/2022	D5594BCB245EDB3F396C5	Muhammad Aleem Amazon FY23 Technology - Capital PCs, Printers, Hardware OP	2700 Divvy Credit Cards Payable	418.89
12/12/2022	D8424920ABDB9BA51183D	Jason Su Amazon FY23 Building Supplies VESA mounts for TV's	2700 Divvy Credit Cards Payable	475.16
12/12/2022	ED99F4E2EF6CD34B3F3FC	Jason Su Amazon FY23 Building Supplies VESA mounts for TVs.	2700 Divvy Credit Cards Payable	237.58
Total for 9288 Orchard Park Project Costs				\$3,250.41

Meridian Library District

Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
40000 Tax Revenue				
4000 Tax levy	3,938.56	7,155,314.00	-7,151,375.44	0.06 %
4005 Tax Levy - Capital Foregone		288,879.00	-288,879.00	
Total 4000 Tax levy	3,938.56	7,444,193.00	-7,440,254.44	0.05 %
4010 Ag. Replacement		1,940.00	-1,940.00	
4020 Pers Prop Replacement		29,979.00	-29,979.00	
4025 Recovered Homeowner's Exemption		1,404.00	-1,404.00	
4100 Sales tax income		226,051.00	-226,051.00	
Total 40000 Tax Revenue	3,938.56	7,703,567.00	-7,699,628.44	0.05 %
42000 Non-tax Revenue				
4200 Fines and fees	-299.82	10,000.00	-10,299.82	-3.00 %
4220 Meeting Room income	849.45	1,000.00	-150.55	84.95 %
4221 Donations & Memorials	-1,100.00	19,000.00	-20,100.00	-5.79 %
4300 Interest income	4,121.14	2,300.00	1,821.14	179.18 %
4339 Capital Replace & Repair Int	23,145.06	4,000.00	19,145.06	578.63 %
4400 Copy/Print income	3,123.66	11,300.00	-8,176.34	27.64 %
4410 Miscellaneous income	8.92		8.92	
4500 Grants		90,000.00	-90,000.00	
Total 42000 Non-tax Revenue	29,848.41	137,600.00	-107,751.59	21.69 %
Sales	14.27		14.27	
Square Sales	0.00		0.00	
Uncategorized Income	0.00		0.00	
Total Revenue	\$33,801.24	\$7,841,167.00	\$ -7,807,365.76	0.43 %
GROSS PROFIT	\$33,801.24	\$7,841,167.00	\$ -7,807,365.76	0.43 %
Expenditures				
50000 PERSONNEL	133.91		133.91	
5000 Salaries and wages	114,718.09	3,542,502.00	-3,427,783.91	3.24 %
5005 Termination salaries		16,000.00	-16,000.00	
Total 5000 Salaries and wages	114,718.09	3,558,502.00	-3,443,783.91	3.22 %
5010 Payroll benefits	30,440.27	1,245,476.00	-1,215,035.73	2.44 %
5010a Benefits - Retirement	1,813.64		1,813.64	
Total 5010 Payroll benefits	32,253.91	1,245,476.00	-1,213,222.09	2.59 %
Total 50000 PERSONNEL	147,105.91	4,803,978.00	-4,656,872.09	3.06 %
51000 COLLECTIONS				
5115 Adult Print Books	61,372.85	197,000.00	-135,627.15	31.15 %
5121 Electronic databases	15,732.00	34,200.00	-18,468.00	46.00 %
5122 eContent	87,403.35	298,700.00	-211,296.65	29.26 %
5125 Print Reference		2,600.00	-2,600.00	
5130 Children's books	32,695.29	206,400.00	-173,704.71	15.84 %
5135 Young Adult books	8,275.81	104,700.00	-96,424.19	7.90 %

Meridian Library District

Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5149 Media	19,643.38	108,700.00	-89,056.62	18.07 %
5150 Circulating devices & kits	384.21	40,100.00	-39,715.79	0.96 %
5151 Periodicals	1,061.95	7,100.00	-6,038.05	14.96 %
Total 51000 COLLECTIONS	226,568.84	999,500.00	-772,931.16	22.67 %
52000 OPERATING EXPENSES				
52020 Professional Services	53.70		53.70	
5202.1 Audit		12,900.00	-12,900.00	
5202.4 Legal fees	5,559.00	15,100.00	-9,541.00	36.81 %
5202.5 Consulting	4,500.00	34,300.00	-29,800.00	13.12 %
5202.6 Other	9,124.96	1,900.00	7,224.96	480.26 %
5202.7 Accounting Svcs	8,331.25	15,000.00	-6,668.75	55.54 %
Total 52020 Professional Services	27,568.91	79,200.00	-51,631.09	34.81 %
52025 Banking fees				
5202.2 Bankcard fees	110.24	6,600.00	-6,489.76	1.67 %
5202.3 Financial fees	2,031.06	184,120.00	-182,088.94	1.10 %
Total 52025 Banking fees	2,141.30	190,720.00	-188,578.70	1.12 %
5211 Copy/Print	7,529.92	29,600.00	-22,070.08	25.44 %
52120 Consortium				
5212.C Consortium-Courier	9,256.91	38,000.00	-28,743.09	24.36 %
5212.H Consortium-Hardware/Software		56,750.00	-56,750.00	
Total 52120 Consortium	9,256.91	94,750.00	-85,493.09	9.77 %
5216 Equipment & Furnishings Not Cap	459.52	3,900.00	-3,440.48	11.78 %
52200 Information Technology				
5220.1 IT Infra -Software/Licensing	21,557.32	115,000.00	-93,442.68	18.75 %
5220.1s IT Infra Softw/Lic Supported	269.99		269.99	
Total 5220.1 IT Infra -Software/Licensing	21,827.31	115,000.00	-93,172.69	18.98 %
5220.2 IT Infra -Support	12,201.92	24,200.00	-11,998.08	50.42 %
5220.3 IT PCs, Printers & Hardware	11,622.32	64,000.00	-52,377.68	18.16 %
5220.3S Supported - IT, PCs, Hardware	2,635.55		2,635.55	
Total 5220.3 IT PCs, Printers & Hardware	14,257.87	64,000.00	-49,742.13	22.28 %
5220.5 IT Utilities	6,604.78	64,780.00	-58,175.22	10.20 %
5220.6 IT Collection Licensing		15,000.00	-15,000.00	
5220.7 IT Technology Maintenance	-86.87	21,000.00	-21,086.87	-0.41 %
Total 52200 Information Technology	54,805.01	303,980.00	-249,174.99	18.03 %
5225 Marketing & advertising	34.47	18,710.00	-18,675.53	0.18 %
5228 Miscellaneous	0.00	7,100.00	-7,100.00	0.00 %
52290 Materials Processing	45.17		45.17	
5229.1 Materials-OCLC	64.27	8,250.00	-8,185.73	0.78 %
5229.2 Materials-Processing	15,121.51	75,000.00	-59,878.49	20.16 %
Total 52290 Materials Processing	15,230.95	83,250.00	-68,019.05	18.30 %
5230 Phone Service	1,283.04	6,720.00	-5,436.96	19.09 %

Meridian Library District

Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5232 Postage	279.78	11,000.00	-10,720.22	2.54 %
52340 Professional Development				
5234.1 Conferences	3,341.83	19,176.00	-15,834.17	17.43 %
5234.2 Education		3,045.00	-3,045.00	
5234.3 Materials		1,535.00	-1,535.00	
5234.4 Memberships	2,192.00	4,371.00	-2,179.00	50.15 %
5234.5 Staff Mtg & Training	1,099.43	4,300.00	-3,200.57	25.57 %
5234.5s Staff Training - Supported	387.00		387.00	
Total 5234.5 Staff Mtg & Training	1,486.43	4,300.00	-2,813.57	34.57 %
5234.6 Webinar/Ecourses	812.24	7,573.00	-6,760.76	10.73 %
Total 52340 Professional Development	7,832.50	40,000.00	-32,167.50	19.58 %
52360 Program Expense				
5236.2 Programs - District				
5236.2S District Programs -Supported	313.46		313.46	
Total 5236.2 Programs - District	313.46		313.46	
5236.AD Programs - Adult	788.36	26,100.00	-25,311.64	3.02 %
5236.BR Programs -Brochures		2,000.00	-2,000.00	
5236.CH Programs - Children				
5236.PC Pet Care	84.79	1,300.00	-1,215.21	6.52 %
Total 5236.CH Programs - Children	84.79	1,300.00	-1,215.21	6.52 %
5236.EL Programs - Early Learning 0-5		23,710.00	-23,710.00	
5236.FA Programs -Family All Ages	1,558.37	15,300.00	-13,741.63	10.19 %
5236.SA Programs -School Age 6-12		23,900.00	-23,900.00	
5236.TN Programs -Teen 13-18	899.77	15,020.00	-14,120.23	5.99 %
5236.VO Programs -Volunteers		1,500.00	-1,500.00	
Total 52360 Program Expense	3,644.75	108,830.00	-105,185.25	3.35 %
5237 Recruiting/Background Checks	521.90	7,650.00	-7,128.10	6.82 %
524000 Supplies				
5240 Supplies - general	4,848.46	26,500.00	-21,651.54	18.30 %
5245 Supplies - marketing	272.50	5,000.00	-4,727.50	5.45 %
5246 Supplies - office	1,105.51	12,300.00	-11,194.49	8.99 %
Total 524000 Supplies	6,226.47	43,800.00	-37,573.53	14.22 %
5250 Taxes and insurance	22,773.84	28,600.00	-5,826.16	79.63 %
52600 Vehicle Expense				
5260.1 Vehicle - Bookmobile	171.57	17,300.00	-17,128.43	0.99 %
5260.2 Vehicle - Sprinter		6,200.00	-6,200.00	
5260.3 Vehicle - Van Honda Odyssey	174.04	7,650.00	-7,475.96	2.28 %
5260.4 Vehicle - Honda Element	496.81		496.81	
5260.5 Vehicle - Dodge HD Wagon	199.72		199.72	
5260.6 Employee Mileage Reimbursement	66.31		66.31	
Total 52600 Vehicle Expense	1,108.45	31,150.00	-30,041.55	3.56 %

Meridian Library District

Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October 2022 - September 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
62240 Facility Expense				
6224.1 Bldg-Maintenance	27,211.27	153,000.00	-125,788.73	17.79 %
6224.2 Bldg-Repairs	6,558.74	34,000.00	-27,441.26	19.29 %
6224.3 Bldg-Small Tools	78.22	4,500.00	-4,421.78	1.74 %
6224.4 Bldg-Supplies	3,627.31	21,400.00	-17,772.69	16.95 %
6250 Bldg-Insurance		48,000.00	-48,000.00	
6255 Bldg-Rent	40,306.85	285,770.00	-245,463.15	14.10 %
6258 Bldg-Utilities	15,677.66	76,400.00	-60,722.34	20.52 %
Total 62240 Facility Expense	93,460.05	623,070.00	-529,609.95	15.00 %
Total 52000 OPERATING EXPENSES	254,157.77	1,712,030.00	-1,457,872.23	14.85 %
72000 CAPITAL EXPENSES				
7216 Equipment & Furnishings	2,067.45	3,000.00	-932.55	68.92 %
7216.U unBound - Equip & Furn	249.99		249.99	
7220 IT - Infrastructure - Hardware	4,854.19	72,500.00	-67,645.81	6.70 %
7220.3 IT PCs, Hardware Printers	7,624.00	31,000.00	-23,376.00	24.59 %
7220.3S IT - PC, Prntrs, Hdw- Supported	32,367.29		32,367.29	
Total 7220.3 IT PCs, Hardware Printers	39,991.29	31,000.00	8,991.29	129.00 %
7295s Major Improvements - Supported		2,500.00	-2,500.00	
Total 72000 CAPITAL EXPENSES	47,162.92	109,000.00	-61,837.08	43.27 %
9800 Transfer Out -Capital Projects Fund		216,659.00	-216,659.00	
Total Expenditures	\$674,995.44	\$7,841,167.00	\$ -7,166,171.56	8.61 %
NET OPERATING REVENUE	\$ -641,194.20	\$0.00	\$ -641,194.20	0.00%
Other Revenue				
8000 Plant Facilities Levy Revenue		1,400,000.00	-1,400,000.00	
8338 Capital Projects Interest	12,212.11	7,850.00	4,362.11	155.57 %
8995 Finance Proceeds		8,000,000.00	-8,000,000.00	
8999 Transfer In -From General Fund		216,659.00	-216,659.00	
Total Other Revenue	\$12,212.11	\$9,624,509.00	\$ -9,612,296.89	0.13 %
Other Expenditures				
9288 Orchard Park Project Costs	576,928.72	2,471,500.00	-1,894,571.28	23.34 %
9289 South Branch Project Costs		8,000,000.00	-8,000,000.00	
Total Other Expenditures	\$576,928.72	\$10,471,500.00	\$ -9,894,571.28	5.51 %
NET OTHER REVENUE	\$ -564,716.61	\$ -846,991.00	\$282,274.39	66.67 %
NET REVENUE	\$ -1,205,910.81	\$ -846,991.00	\$ -358,919.81	142.38 %

Meridian Library District

Statement of Activity

October - December, 2022

	TOTAL
Revenue	
40000 Tax Revenue	
4000 Tax levy	3,938.56
Total 40000 Tax Revenue	3,938.56
42000 Non-tax Revenue	
4200 Fines and fees	-330.24
4220 Meeting Room income	849.45
4221 Donations & Memorials	-1,100.00
4300 Interest income	4,121.14
4339 Capital Replace & Repair Int	23,145.06
4400 Copy/Print income	3,118.81
4410 Miscellaneous income	11.25
Total 42000 Non-tax Revenue	29,815.47
Sales	14.27
Square Sales	0.00
Uncategorized Income	0.00
Total Revenue	\$33,768.30
GROSS PROFIT	\$33,768.30
Expenditures	
50000 PERSONNEL	133.91
5000 Salaries and wages	114,718.09
5010 Payroll benefits	30,373.87
5010a Benefits - Retirement	1,813.64
Total 5010 Payroll benefits	32,187.51
Total 50000 PERSONNEL	147,039.51
51000 COLLECTIONS	
5115 Adult Print Books	60,874.04
5121 Electronic databases	15,732.00
5122 eContent	81,566.83
5130 Children's books	32,640.55
5135 Young Adult books	7,981.38
5149 Media	19,273.84
5150 Circulating devices & kits	384.21
5151 Periodicals	1,061.95
Total 51000 COLLECTIONS	219,514.80

Meridian Library District

Statement of Activity

October - December, 2022

	TOTAL
52000 OPERATING EXPENSES	
52020 Professional Services	53.70
5202.4 Legal fees	5,559.00
5202.5 Consulting	4,500.00
5202.6 Other	8,570.06
5202.7 Accounting Svcs	8,331.25
Total 52020 Professional Services	27,014.01
52025 Banking fees	
5202.2 Bankcard fees	86.37
5202.3 Financial fees	2,029.32
Total 52025 Banking fees	2,115.69
5211 Copy/Print	7,529.92
52120 Consortium	
5212.C Consortium-Courier	9,256.91
Total 52120 Consortium	9,256.91
5216 Equipment & Furnishings Not Cap	459.52
52200 Information Technology	
5220.1 IT Infra -Software/Licensing	21,557.32
5220.1s IT Infra Softw/Lic Supported	269.99
Total 5220.1 IT Infra -Software/Licensing	21,827.31
5220.2 IT Infra -Support	12,201.92
5220.3 IT PCs, Printers & Hardware	11,622.32
5220.3S Supported - IT, PCs, Hardware	2,635.55
Total 5220.3 IT PCs, Printers & Hardware	14,257.87
5220.5 IT Utilities	4,343.49
5220.7 IT Technology Maintenance	-86.87
Total 52200 Information Technology	52,543.72
5225 Marketing & advertising	34.47
5228 Miscellaneous	0.00
52290 Materials Processing	45.17
5229.1 Materials-OCLC	64.27
5229.2 Materials-Processing	15,107.86
Total 52290 Materials Processing	15,217.30
5230 Phone Service	1,283.04

Meridian Library District

Statement of Activity

October - December, 2022

	TOTAL
5232 Postage	279.78
52340 Professional Development	
5234.1 Conferences	3,341.83
5234.4 Memberships	1,042.00
5234.5 Staff Mtg & Training	1,099.43
5234.5s Staff Training - Supported	387.00
Total 5234.5 Staff Mtg & Training	1,486.43
5234.6 Webinar/Ecourses	812.24
Total 52340 Professional Development	6,682.50
52360 Program Expense	
5236.2 Programs - District	
5236.2S District Programs -Supported	313.46
Total 5236.2 Programs - District	313.46
5236.AD Programs - Adult	788.36
5236.CH Programs - Children	
5236.PC Pet Care	84.79
Total 5236.CH Programs - Children	84.79
5236.FA Programs -Family All Ages	1,558.37
5236.TN Programs -Teen 13-18	899.77
Total 52360 Program Expense	3,644.75
5237 Recruiting/Background Checks	521.90
524000 Supplies	
5240 Supplies - general	4,848.46
5245 Supplies - marketing	272.50
5246 Supplies - office	1,105.51
Total 524000 Supplies	6,226.47
5250 Taxes and insurance	22,773.84
52600 Vehicle Expense	
5260.1 Vehicle - Bookmobile	171.57
5260.3 Vehicle - Van Honda Odyssey	174.04
5260.4 Vehicle - Honda Element	496.81
5260.5 Vehicle - Dodge HD Wagon	199.72
5260.6 Employee Mileage Reimbursement	66.31
Total 52600 Vehicle Expense	1,108.45

Meridian Library District

Statement of Activity

October - December, 2022

	TOTAL
62240 Facility Expense	
6224.1 Bldg-Maintenance	27,211.27
6224.2 Bldg-Repairs	6,558.74
6224.3 Bldg-Small Tools	78.22
6224.4 Bldg-Supplies	3,627.31
6255 Bldg-Rent	30,699.55
6258 Bldg-Utilities	11,370.81
Total 62240 Facility Expense	79,545.90
Total 52000 OPERATING EXPENSES	236,238.17
72000 CAPITAL EXPENSES	
7216 Equipment & Furnishings	2,067.45
7216.U unBound - Equip & Furn	249.99
7220 IT - Infrastructure - Hardware	4,854.19
7220.3 IT PCs, Hardware Printers	6,342.00
7220.3S IT - PC, Prntrs, Hdw- Supported	32,367.29
Total 7220.3 IT PCs, Hardware Printers	38,709.29
Total 72000 CAPITAL EXPENSES	45,880.92
Total Expenditures	\$648,673.40
NET OPERATING REVENUE	\$ -614,905.10
Other Revenue	
8338 Capital Projects Interest	12,212.11
Total Other Revenue	\$12,212.11
Other Expenditures	
9288 Orchard Park Project Costs	576,928.72
Total Other Expenditures	\$576,928.72
NET OTHER REVENUE	\$ -564,716.61
NET REVENUE	\$ -1,179,621.71

Meridian Library District

Budget vs. Actuals: Budget FY23 by Class - FY23 P&L Classes

October - December, 2022

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
40000 Tax Revenue	3,938.56	1,925,891.76	-1,921,953.20	0.20 %
42000 Non-tax Revenue	29,815.47	34,399.98	-4,584.51	86.67 %
Sales	14.27		14.27	
Square Sales	0.00		0.00	
Uncategorized Income	0.00		0.00	
Total Revenue	\$33,768.30	\$1,960,291.74	\$ -1,926,523.44	1.72 %
GROSS PROFIT	\$33,768.30	\$1,960,291.74	\$ -1,926,523.44	1.72 %
Expenditures				
50000 PERSONNEL	147,039.51	1,200,994.50	-1,053,954.99	12.24 %
51000 COLLECTIONS	219,514.80	249,874.98	-30,360.18	87.85 %
52000 OPERATING EXPENSES	236,238.17	428,007.54	-191,769.37	55.19 %
72000 CAPITAL EXPENSES	45,880.92	27,249.99	18,630.93	168.37 %
9800 Transfer Out -Capital Projects Fund		54,164.76	-54,164.76	
Total Expenditures	\$648,673.40	\$1,960,291.77	\$ -1,311,618.37	33.09 %
NET OPERATING REVENUE	\$ -614,905.10	\$ -0.03	\$ -614,905.07	2,049,683,666.67 %
Other Revenue				
8000 Plant Facilities Levy Revenue		350,000.01	-350,000.01	
8338 Capital Projects Interest	12,212.11	1,962.51	10,249.60	622.27 %
8995 Finance Proceeds		2,000,000.01	-2,000,000.01	
8999 Transfer In -From General Fund		54,164.76	-54,164.76	
Total Other Revenue	\$12,212.11	\$2,406,127.29	\$ -2,393,915.18	0.51 %
Other Expenditures				
9288 Orchard Park Project Costs	576,928.72	617,874.99	-40,946.27	93.37 %
9289 South Branch Project Costs		2,000,000.01	-2,000,000.01	
Total Other Expenditures	\$576,928.72	\$2,617,875.00	\$ -2,040,946.28	22.04 %
NET OTHER REVENUE	\$ -564,716.61	\$ -211,747.71	\$ -352,968.90	266.69 %
NET REVENUE	\$ -1,179,621.71	\$ -211,747.74	\$ -967,873.97	557.09 %

Meridian Library District

Statement of Financial Position

As of December 31, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Petty cash	0.00
1000BKM Petty cash - Bookmobile	50.00
1000BR Petty cash - Branch	75.17
1000U Petty Cash - unBound	0.00
1010 Cash on hand - Circulation	200.00
1010BR Cash on hand - Branch	150.00
1013 Cash on Hand - Change	33.95
1014 Cash on hand - Public copier	54.55
1016 Cash on Hand - unBound	50.00
1072 Bill.com Money Out Clearing	589.81
1120 Checking - USBank	150,683.24
1150 Chkg payroll -1st Interstate	723,331.89
1160 Savings payroll -1st Interstate	131,205.39
1170 Checking HRA -1st Interstate	158,137.23
1200 Paypal account	204.89
1937 StatePool-General Operations	1,089,131.25
1938 StatePool-Capital Project Fund	3,039,357.60
1939 StatePool-Cap Replacement &Repr	5,184,299.05
Total Bank Accounts	\$10,477,554.02
Accounts Receivable	
11000 Accounts Receivable	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
1170.2 Rec/Pay HRA acct	0.00
12000 Undeposited Funds	0.00
1500 Deposits/Prepaid expenses	26,469.05
1550 Refunds pending	0.00
1600 Property Tax Receivable	8,157,193.00
1625 Ada County Sales Tax Receivable	0.00
1627 LGIP Interest Receivable	0.00
1630 Grant Receivable -CDBG	0.00
1633 Receivable-Foundation	0.00
1634 Grants Receivable	0.00
1635 Grant Receivable -NNLM	0.00
1650 ICFL Grant Receivable	0.00
1651 Grant Receivable - SWAC	95.96
1652 Sales Tax Receivable	108,164.00
1706 Tech Purchase -Lindsay Tydings	-250.00
1800 Fines Receivable	26,237.81

Meridian Library District

Statement of Financial Position

As of December 31, 2022

	TOTAL
1850 Allowance	-20,727.88
2601x Campaign - Expenditures	0.00
Total Other Current Assets	\$8,297,181.94
Total Current Assets	\$18,774,735.96
TOTAL ASSETS	\$18,774,735.96
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2380 Accounts Payable	229,045.35
Total Accounts Payable	\$229,045.35
Credit Cards	
2600 Amazon/Synchrony	0.00
2700 Divvy Credit Cards Payable	47,830.27
Total Credit Cards	\$47,830.27
Other Current Liabilities	
2300 Payroll Liabilities	-460.16
2305 FICA withholding payable	0.00
2310 Federal withholding payable	0.00
2320 State withholding payable	0.00
2330 PERSI withholding payable	0.00
2340 401K withholding payable	0.00
2345 Select Health	1,102.87
2346 Medical - Cobra	0.00
2350 Persi Life withholding payable	-280.00
2351 Persi Payable	0.00
2352 Nationwide Withholding	0.00
2354 FSA Discovery Reserve	2,340.57
2355 Dental	-3,142.45
2357 Unum Payable	0.00
2360 AFLAC	-400.20
2365 United Heritage	-437.98
2370 Garnishments	0.00
2400 Accounts Payable -Other	0.00
2405 Accrued Wages	0.00
2410 Sales/Use tax payable	0.00
Sales Tax Agency Payable	342.38
Total Other Current Liabilities	\$ -934.97
Total Current Liabilities	\$275,940.65
Total Liabilities	\$275,940.65

Meridian Library District

Statement of Financial Position

As of December 31, 2022

	TOTAL
Equity	
1170.1 Restricted HRA balances	160,883.22
2535.1 Aspire 18-22	0.00
2535.2 CBH Homes 18-28	0.00
2535.3 Grimaldis - Family Trivia	0.00
2535.4 ICFL-Make It Grant 18-23	0.00
2535.5 ICFL - Make It Grant 18-21 YS	0.00
2535.6 Tween Advisory Board Book Purch	0.00
2535.7 Meridian Kiwanis -Books by Mail	0.00
2536 Meridian Historical Society Funds	13,113.76
2536.11 Friends - Holiday Party	-133.99
2536.12 MayorBook-15/16 expense	0.00
2536.13 Friends - Book A Bike Program	0.00
2536.14 Friends - SR prizes Adults	0.00
2536.16 Friends - Staff Picnic	0.00
2536.3 Friends C/O Balance-PreFunk	0.00
2536.4 Friends C/O-Headstart postage	0.00
2536.6 Friends C/O-AD SR Prizes	0.00
2536.7 Friends C/O-CH SR Prizes	0.00
2536.8 ICFL C/O -unBound Teen	0.00
2536.9 MayorBook-C/O balances	0.00
2537.1 Meridian Lions -Baby Lit Kits	0.00
2602 Campaign - C/O transfer income	0.00
2900 Investment in GFA	9,844,884.00
2910 Contra Accum Deprec	-4,890,205.00
2912 Accum Dep - Buildings	1,574,929.00
2913 Accum Depr - Equipment	2,464,684.00
2914 Accum Depr - Improvements	738,822.00
2915 Accum Depr - Leasehold Improv	111,770.00
2988.4 17929 Leisure Lane	-53,000.00
2988.5 Buildings	-4,474,133.00
2988.6 Improvements	-1,001,737.00
2988.7 Leasehold Improvements	-171,997.00
2988.8 Equipment	-3,030,521.00
2990 Deferred Inflows	8,114,897.00
2995 Advanced Revenue	36,269.00
2998.1 Jewitt property	-210,996.69
2998.2 Cherry/Leisure property	-449,588.00
2998.3 1326 Cherry Lane	-192,604.00
2998.9 Artwork	-25,500.00
2999 Retained Earnings	6,968,933.24
2999.1 Construction in Progress	-234,806.00

Meridian Library District

Statement of Financial Position

As of December 31, 2022

	TOTAL
32000 Owners Equity	4,384,453.48
Opening Bal Equity	0.00
Net Revenue	-1,179,621.71
Total Equity	\$18,498,795.31
TOTAL LIABILITIES AND EQUITY	\$18,774,735.96