



**NOTICE OF LIBRARY BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
9/21/2022**

The regular meeting of the Board of Trustees of the Meridian Library District will be held at 7:00 p.m. on Wednesday, September 21, 2022. The meeting will be held in-person at the main library building located at 1326 W. Cherry Lane in the lobby and online with streaming available.

JOIN WEBEX MEETING

<https://meridianlibrary.my.webex.com/meridianlibrary.my/j.php?MTID=m3a9ad46155a7d647c2862afa5ee26d50>

Meeting number (access code): 2650 729 0774 Meeting password: 12345678

JOIN BY PHONE +1-650-215-5228

MEETING AGENDA

1. **Consent Agenda:** Consent agenda items are considered to be routine and are acted on with one motion. There will be no separate discussion on these items unless a member of the library board requests an item to be removed from the Consent agenda for discussion. [ACTION ITEM]
 - a. Regular Meeting Minutes, August 17, 2022
 - b. Public Budget Meeting Minutes, August 17, 2022
 - c. Special Public Budget Meeting Minutes, August 31, 2022
 - d. **Policy review/revision:** Code of Conduct and Code of Addendum
 - e. **Job Description Revision:** Communications and Marketing Manager
 - f. FY22 budget draft review:
 - g. Auditor Engagement Letter approved & signed
 - h. Updated Salary Schedule
2. **Approval August 2022 Financial Reports** [ACTION ITEM]
3. **Library Director Report**
4. **Approve Executive Assistant job description** [ACTION ITEM]
5. **Approve 2022-2023 Hours of Operation** [ACTION ITEM]
6. **Approve 2023 Holiday Closures** [ACTION ITEM]
7. **Future Agenda Items**

The Board Meeting will be held in accordance with the Idaho Code Title 74, Chapter 3 201-208, Open Meetings Law. Any person needing special accommodations to participate in the above noticed meeting should contact the Library Director seven days prior to the meeting.